

## **CONFLICT OF INTEREST CODE FOR THE CalSAWS Consortium**

The Political Reform Act, Government Code section 81000, et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the CalSAWS Consortium ("Consortium").

Members of the Board of Directors and designated employees must file statements of economic interests with the Consortium which will make the statements available for public inspection and reproduction. (Government Code section 81008). Statements for all members of the Board of Directors and designated employees will be retained by the Consortium's Secretary.

## **APPENDIX A**

### **DISCLOSURE CATEGORIES**

#### **DISCLOSURE CATEGORY 1**

Designated positions in this category shall disclose sources of income, investments, and business positions in business entities which provide services, supplies, materials, machinery or equipment of the type purchased or utilized by the Consortium.

**APPENDIX B  
DESIGNATED OFFICERS AND EMPLOYEES**

Designated Positions	Disclosure Category
A. Executive Director	1
B. WCDS/CalWIN Executive Director	1
C. App Dev & Test Director	1
D. Policy, Design, & Governance Director	1
E. PMO Director	1
F. Technical & Operations Director	1
G. Common Services Director	1
H. Customer Engagement Director	1
I. Consultant/New Positions	*
J. Legal Counsel	1

\* Consultants and new positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Executive Director may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant’s or new position’s duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

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The following positions are NOT covered by the conflict-of-interest code because they must file under Government Code Section 87200 and, therefore, are listed for informational purposes only:

Member, Board of Directors

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by Government Code Section 87200.