



Change Order No. 6 – Work Order 20: CalFresh Notice of Denial

Purpose

The purpose of Change Order No. 6 – Work Order 20 is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews of the CalFresh Notice of Denial Design, Development, and Implementation (DD&I) work products, deliverables, services, and testing associated with System Change Requests (SCRs) CA-200863 and CA-227245.

Scope

ClearBest will conduct quality reviews of the delivered CalFresh Notice of Denial (SCRs CA-200863 and CA-227245) work products, services, and test outcomes and report findings monthly via Monthly Status reports. The scope of this effort includes:

1. Participation in meetings, discussions, and walkthroughs pertaining to CalFresh Notice of Denial deliverables, work products, and milestones.
2. Development of **DEL #1 - QA Monthly Status and Test Report (CalFresh Notice of Denial)** on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's:
 - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCR's via Change Control Board process
 - Developed enhancements
 - Testing of enhancements
 - Updates to job aids, online help, and web-based training
 - Management of the enhancement process from concept/design through implementation

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. To support the nature of the milestone-based SOWs, the reports will be included as appendices in the QA Monthly Status Report (CalFresh Notice of Denial).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

Staffing and Cost

To perform the QA Assessments of the CalFresh Notice of Denial work products/deliverables as outlined above, ClearBest is assigning a part-time QA Business Analyst/Tester and part-time QA Technical Lead. The estimated effort for the CalFresh Notice of Denial DD&I Statement of Work, which will be reported via the **Deliverable #1 – QA Monthly Status Report (CalFresh Notice of Denial)** is as follows:



QA STAFF ROLE	MONTHS	HOURS	RATE	COST
QA Business Analyst/Tester	6	760	\$114	\$86,640
QA Technical Lead	6	75	\$139	\$10,425
Total Cost		835		\$97,065

Costs by SFY

The cost schedules to support the CalFresh Notice of Denial DD&I QA Services have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The following provides the costs only by SFY:

DELIVERABLE	SFY 22/23
DEL #1 – QA Monthly Status and Test Report (CalFresh Notice of Denial)	\$97,065
Total	\$97,065

Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: John Boule
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

Jeff Mitchell
Consortium Legal Counsel