

Wave 1 Implementation Readiness Packet September 2022



The **Implementation Readiness Packet & Dashboard** present a **high-level view of Project Readiness** to CalWIN Counties with information related to CalWIN Migration, BenefitsCal, and Central Print. Status will include key metrics related to the overall “health” of the Implementation effort based on measurable metrics and milestones for Wave 1. Project Milestones are identified by project team leads and CalSAWS Project leadership.

The Dashboard and Packet serve to inform Project Leadership and Counties on the progression and completion of Key Project and County Milestones. The packet will be distributed to the CalWIN Counties monthly. The information contained in the document reflects data as of **September 2nd, 2022**



Readiness Packet





Application Readiness

Development / System Test

Deploy Release 22.09

September 26, 2022

Project

Deploy Release 22.09 Test Execution Results*

Test Execution Results	Total Scripts	Not Executed	In Progress	Pass	Fail	Blocked	Completed	Remaining	Progress
9/1/2022	791	.13% (1)	1.14% (9)	84.2% (666)	12.9% (102)	1.64% (13)	781	10	98.74%

* Test Script counts are subject to change as test scripts are added or removed throughout the execution phase

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Development/System Test

Development/System Test

Deploy GA/GR 22.07 priority release items

Key	Summary
CA-246003	CalWIN Converted GA/GR- EBT End of Day Report
CA-245792	Updates to Statistical Summary Analysis dashboards to include CalWIN General Assistance Program Code
CA-245789	Update DPSSTATS Dashboard to include CalWIN General Assistance Program Code
CA-245787	Add CalWIN General Assistance Program Code to Supportive Services Issuances Report
CA-245786	Report Updates to include CalWIN GA Program Code
CA-245594	Add General Assistance Program Code converted from CalWIN to Generate reports

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Application Readiness: UAT

User Acceptance Test

CalSAWS UAT Plan Approved	Completed	Project
Select and Confirm CalSAWS UAT Participants for UAT	Completed	Both
UAT Users Loaded to ForgeRock/UAT Environments & Applications	Completed	Project
Complete UAT Test Script Development	Completed	Project
Complete UAT Environment setup	Completed	Project
Complete UAT Application Training	Completed	County
Conduct UAT Execution Kick-Off	Completed	Both
Complete UAT Test Execution	Completed	Both
Complete UAT Retest	Completed	Both
Evaluate and confirm Exit criteria	Metric/Completion to Plan September 8, 2022	Project

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



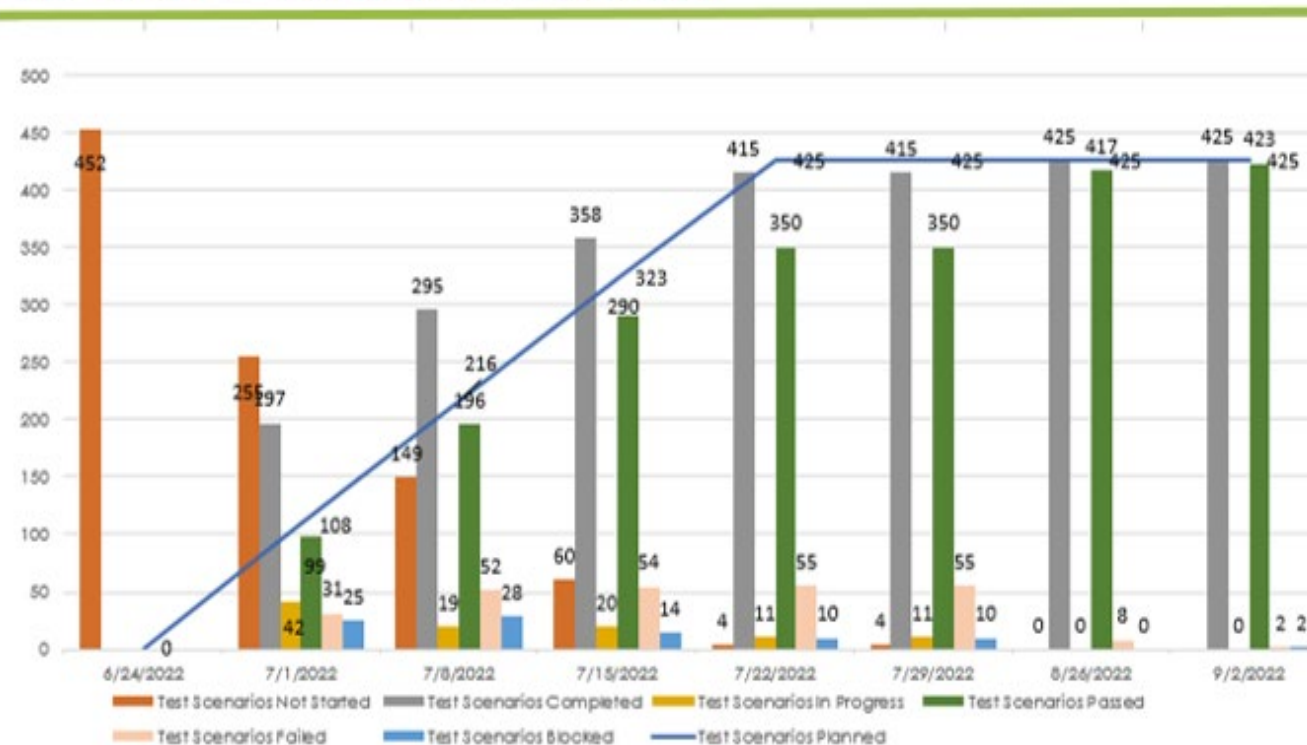
CalSAWS UAT: Script Execution

Group 1 UAT Execution Status

- As of Aug 26, 2022
 - 100% Scripts Executed
 - 99% Scripts Passed
- Program/Functional Areas:
 - CAPI, Lobby Management
 - CW/CF, WTW, Child Care
- Remaining defects associated to defect fix in regular release 22.09 or future

UAT Scenario Execution

UAT Group 1 – Test Scenario: Execution



425
Scenarios
Executed of
425 total

On Track
 Slightly Behind
 Behind

CalSAWS UAT Execution (Group 1)	Total Test Scripts	Not Started	In Progress	Passed	Failed	Blocked
CalSAWS CalWIN UAT	425	0% (0)	0% (0)	99% (423)	2% (2)	0% (0)



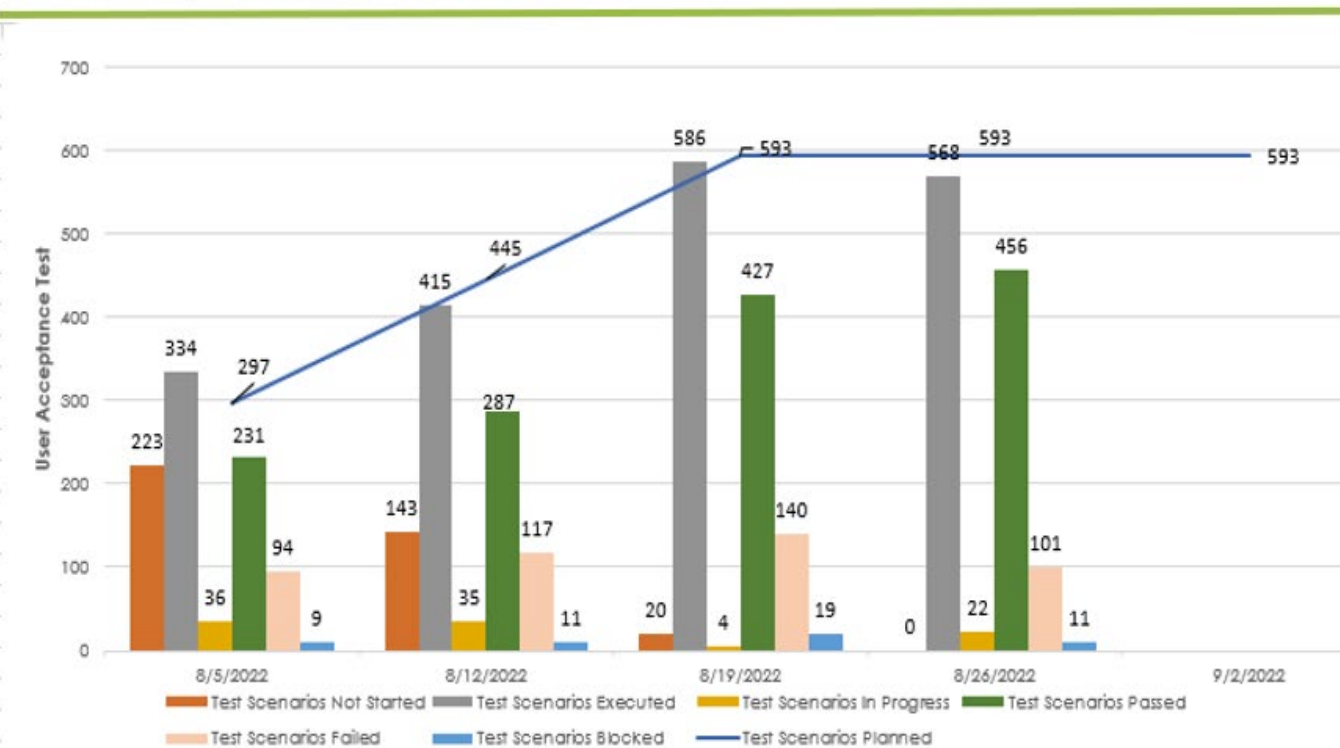
CalSAWS UAT: Script Execution

Group 2 UAT Execution Status

- As of Aug 26, 2022
- 99% Scripts Executed
- 93% Scripts Passed
- Program/Functional Areas:
 - GAGR, MC/CMSP
 - CWS - FC, AAP, KG, RDB
 - Fiscal BI, Fiscal OP/OI
 - Special Units: Hearings, SIU, IEVS, QA, Error Prone
- State Reports
- Participants continue to close remaining open findings through September 2, 2022 and the QA and Consortium UAT will finalize any retest of any remaining defects through September 9, 2022.

UAT Scenario Execution

UAT Group 2 – Test Scenario: Execution



592

Scenarios Executed of 593 total

On Track
 Slightly Behind
 Behind

CalSAWS UAT Execution (Group 2)	Total Test Scripts	Not Started	In Progress	Passed	Failed	Blocked
CalSAWS CalWIN UAT	593	0% (0)	1% (6)	93% (554)	5% (30)	1% (3)



Application Readiness: Imaging

Functionality

Severity 1 & 2 Defects Resolved from UAT	Complete	No Sev 1 or 2 defects reported	Project
--	----------	--------------------------------	---------

Performance Testing Imaging Performance test for Wave 1 was completed as part of the LA County go-Live performance test cycles completed March 2022

Hyland Platform Performance Test	Complete	Metric/Completion to Plan	Project
----------------------------------	----------	---------------------------	---------

Images Migration

County Export of Legacy Images	In Progress		County
Hyland Receive and Upload Images to Production Environment	In Progress		Project
Distribute CIT for Counties to install Webscan Kit and Virtual Printer	Completed	CIT #0110-22 distributed on April 19, 2022	Project

Imaging UAT

7/11/22-7/22/22 (retest 8/8/22-8/12/22, 8/29/2022)	In Progress	61 of 61 scripts completed. 60 passed, 1 failed being retested week of 8/29/2022
--	-------------	--

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Application Readiness: Contact Center

Contact Center

Technical Connectivity	50%	
Update IVR Contact Flows for each County	2 of 2 approved	Both
Approval of County Contact Center SCRs (Yolo: CA-240152; Placer: CA-235356)	2 of 2 approved	County
Regression Test of entire Contact Center solution	0%	Project
Model Office Testing – tentative start 10/10/2022	0%	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Application Readiness: Central Print

Kickoff

Kickoff Meeting Completed	Complete	1 Completed of 1 Planned	Both
---------------------------	----------	--------------------------	------

Configuration/Validation

Configuration Meetings Complete	Complete	2 Completed of 2 Planned	Both
Validation Meetings Complete	Complete	2 Completed of 2 Planned	Both
Configuration Load	Complete	2 Completed of 2 Planned	Project

Setup and Training

Portal Users Loaded	Not Started	0 Completed of 2 Planned	Project
Inventory Confirmed	Not Started	0 Completed of 1 Planned	Project
Training Materials Completed	Complete	1 Completed of 1 Planned	Project
Training Delivery	Not Started	0 Completed of 2 Planned	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Application Readiness: BenefitsCal Conversion

Conversion Readiness

Provide sample CBO User information extract to ForgeRock Team for Wave 1 Mock Run	Complete	Completed on 06/09/22	Project
Provide extract of the CBO to the counties	Complete (W1)	07/12/2022	Project
Obtain CBO conversion file from CalWIN counties (Gainwell) - Mock Run 2	Complete (W1)	07/04/2022	Project
Obtain CBO conversion file from CalWIN counties (Gainwell) – for PRD	Not Started	Target – 10/06/2022	Project

Converted Data Test

Validate CBO user load into ForgeRock – Mock Run 2	Complete (report shared with county)	08/08/2022	Project
--	--------------------------------------	------------	---------

Training Delivery

Deliver training for public facing support	Not Started		Project
Deliver training for Consortium Train the Trainer	Not Started	09/13/2022, 09/15/2022	Project
Deliver training for CBOs - Community Based Organizations	Not Started	09/22/2022	Project

Communications

Confirm Communications Plan for BenefitsCal. Communication plan, email and SMS finalized. Translations in progress.	In Progress		Project
Begin Execution of BenefitsCal Communications Plan	Not Started	09/27/2022	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



BenefitsCal Implementation Readiness

System Operations

Confirm Command Center schedule and communication schedule	Not Started	10/17/2022-10/21/2022	Project
Contingency Planning	Not Started	10/17/2022-10/21/2022	Project

Prod Deployment Plans

Develop Production Cutover Checklist (Target → MM/DD/YY)	Not Started	08/18/2022 - 09/23/2022	Project
Confirm Consortium reviewed/approved the BenefitsCal cutover and BenefitsCal rollback plans	Not Started	Target – 09/30/2022	Project
Decide to proceed with BenefitsCal Production Cutover (Go-No Go Decision) (Target → MM/DD/YY)	Not Started	10/17/2022-10/21/2022	Project
Confirm Wave Cutover to BenefitsCal (Target → MM/DD/YY)	Not Started	10/17/2022-10/21/2022	Project

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



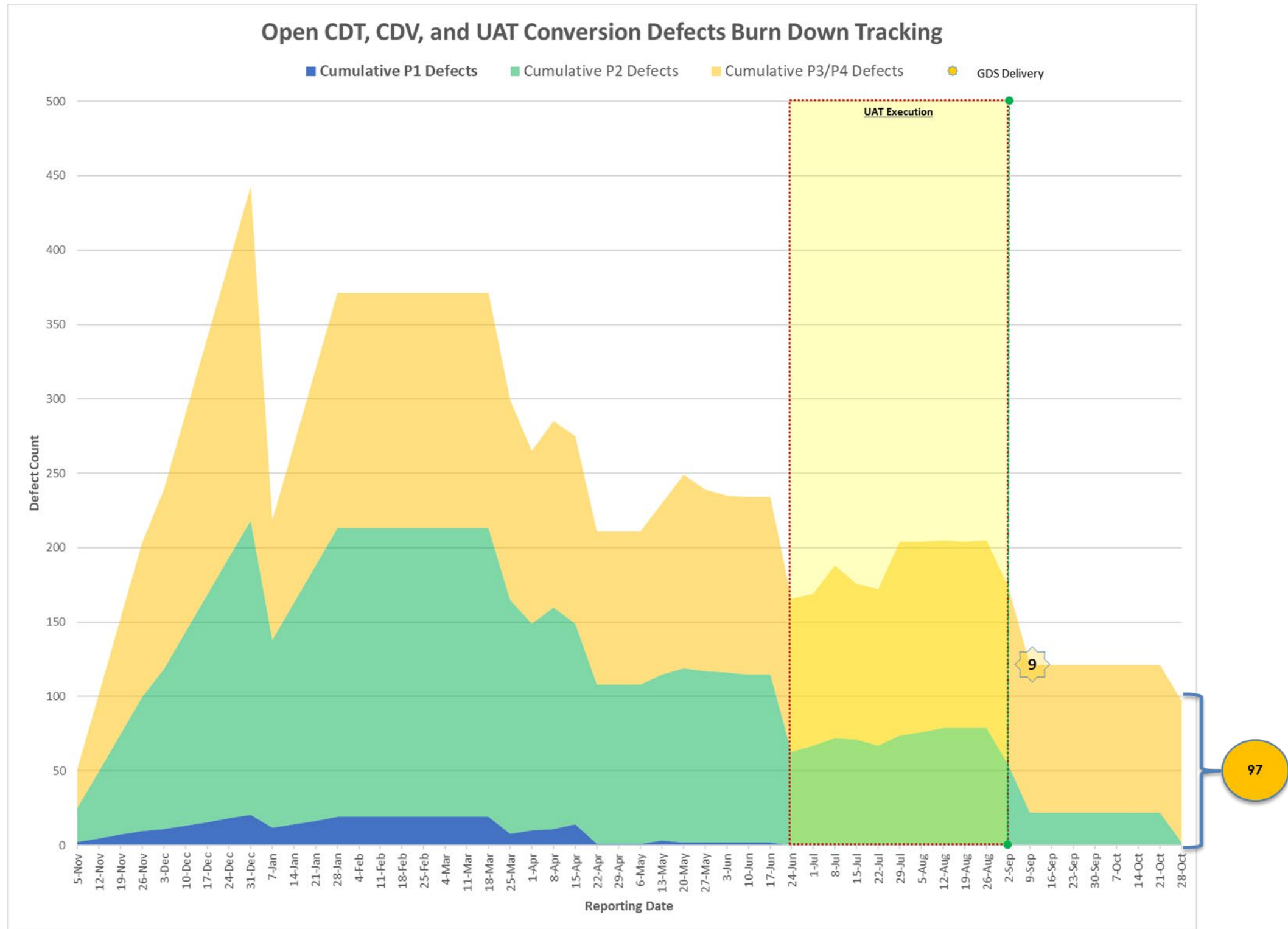
Conversion Readiness

Conversion Readiness – Wave 1

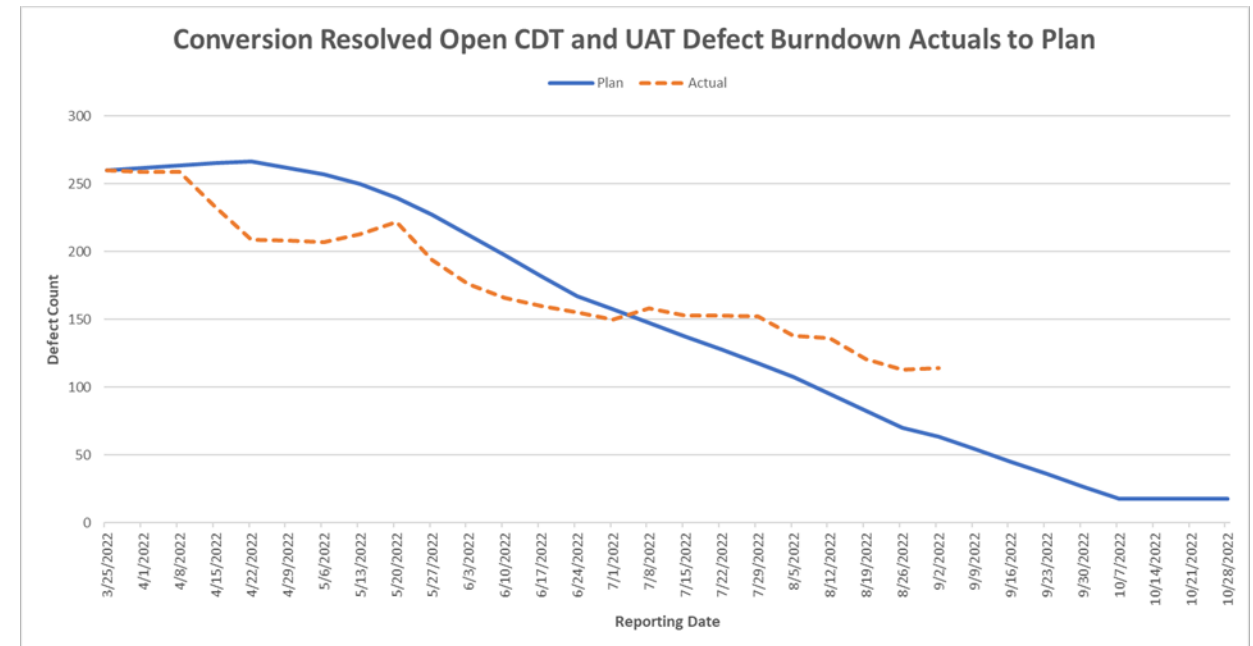
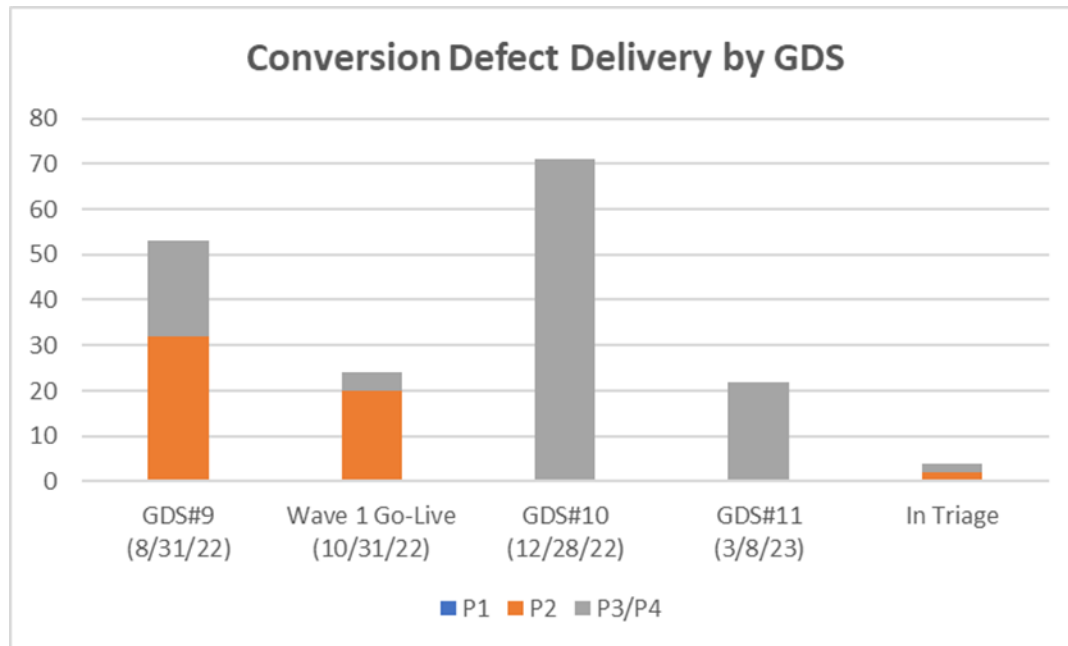
Unresolved High Priority Conversion defects not resolved prior to Go-Live (Risk 263)	As of 9/2/22 there are 114 unresolved Defects <ul style="list-style-type: none">96 are projected to be Open at Wave 1 Go-Live	Project		
Deliver Wave 1 Golden Data Sets (GDS)	<ul style="list-style-type: none">Completed GDS#8.5 with the Completion of Wave 1 Mock Cutover #2Completed GDS#9 (Wave 2) On-Schedule. GDS is now in the process of being Masked for UAT2	Project		
Auto Case Review Match Rate	9% of Converted Active Programs will Need Worker Review <ul style="list-style-type: none">Target is 70% – 75%. Testing DCR's in Assembly to get to 60+%.59% EDBC Match for GDS8.5	Project		
Support User Acceptance Test (UAT) - Defect Resolution	Delivered GDS#7 <ul style="list-style-type: none">All P2 Hot Fixes (Defects) Applied	Project		
Complete Migration Planning Wave 1A and 1B Cutover Work Plan	Complete <ul style="list-style-type: none">Cutover A and B Plans have been BaselinedPlans have been walked thru with Consortium and QA	Project		
Complete Wave 1 Mock Cutovers (Risk 258)	Mock Cutover #1 – Complete Mock Cutover #2 – Complete <ul style="list-style-type: none">Wave 1 Mock Cutover #2 (1B) Cutover completed 2 hours ahead of schedule (incl. 3 hours of analysis and 3 hours of wait time).	Project		
Deliver Wave 1 Golden Data Set (GDS) #8 for County Data Validation (CDV)	Complete	Project		
Support Wave 1 County Data Validation - Defect Resolution	Complete	Project		
Complete Wave 1A (County Preparation) Cutover	On-Schedule for 9/18/22 – 9/19/22	Project		
Complete Wave 1B (Go-Live) Cutover	On-Schedule for 10/27/22 – 10/31/22	Project		
Not Started	On Schedule	<14 Days Late	>=14 Days Late	Complete



Conversion Readiness: GDS Delivery



Conversion Readiness Defect Burndown



Open and Resolved CDT, CDV, and UAT Defects

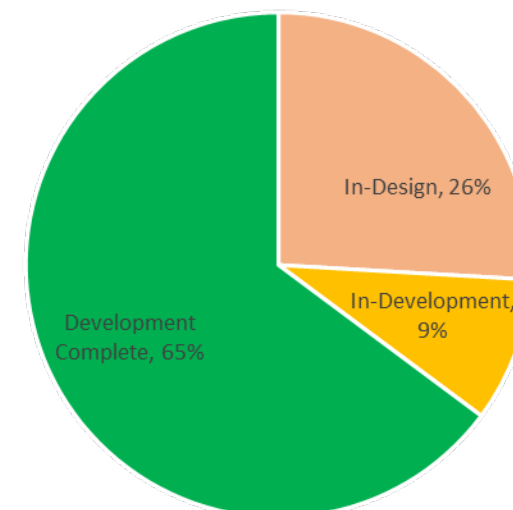
CDT, CDV, and UAT Actuals as of 9/2/2022 EOD

Open Defects by Phase	P1	P2	P3/P4	Total
CDT	0	45	98	143
CDV	0	4	20	24
UAT	0	5	2	7
Total Open Defects	0	54	120	174

Defect Delivery by GDS	P1	P2	P3/P4	Total
GDS#9	0	32	21	53
Wave 1 Go-Live	0	20	4	24
GDS#10	0	0	71	71
GDS#11	0	0	22	22
In Triage	0	2	2	4
Total Open Defects	0	54	120	174
Resolved	0	-35	-25	-60
Conversion Open Total	0	19	95	114

97

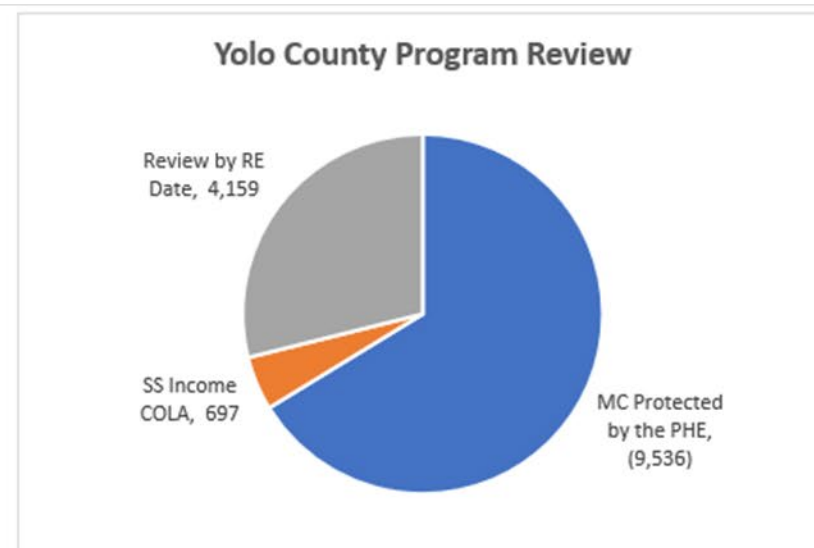
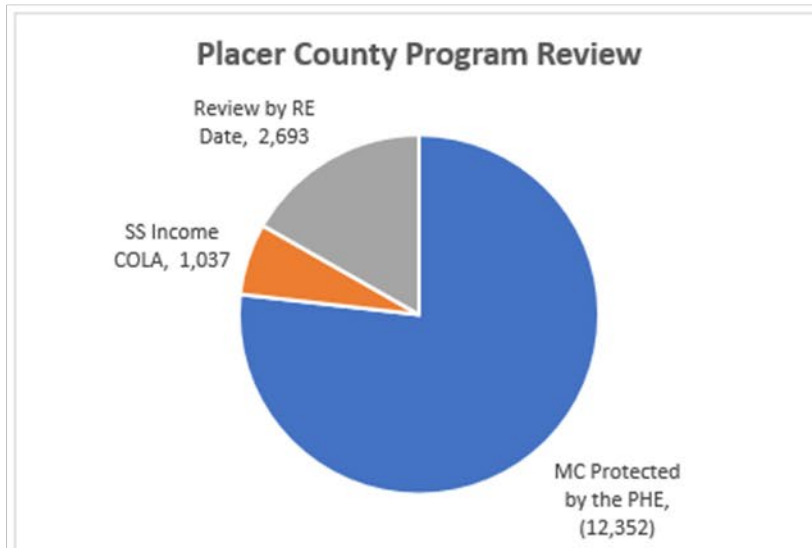
Open P2 CDT, CDV, and UAT Defects



Note: Teams focus will remain on the resolution of P2 Defects prior to or at W1 Go-Live. Approx. 75% are already Development Complete

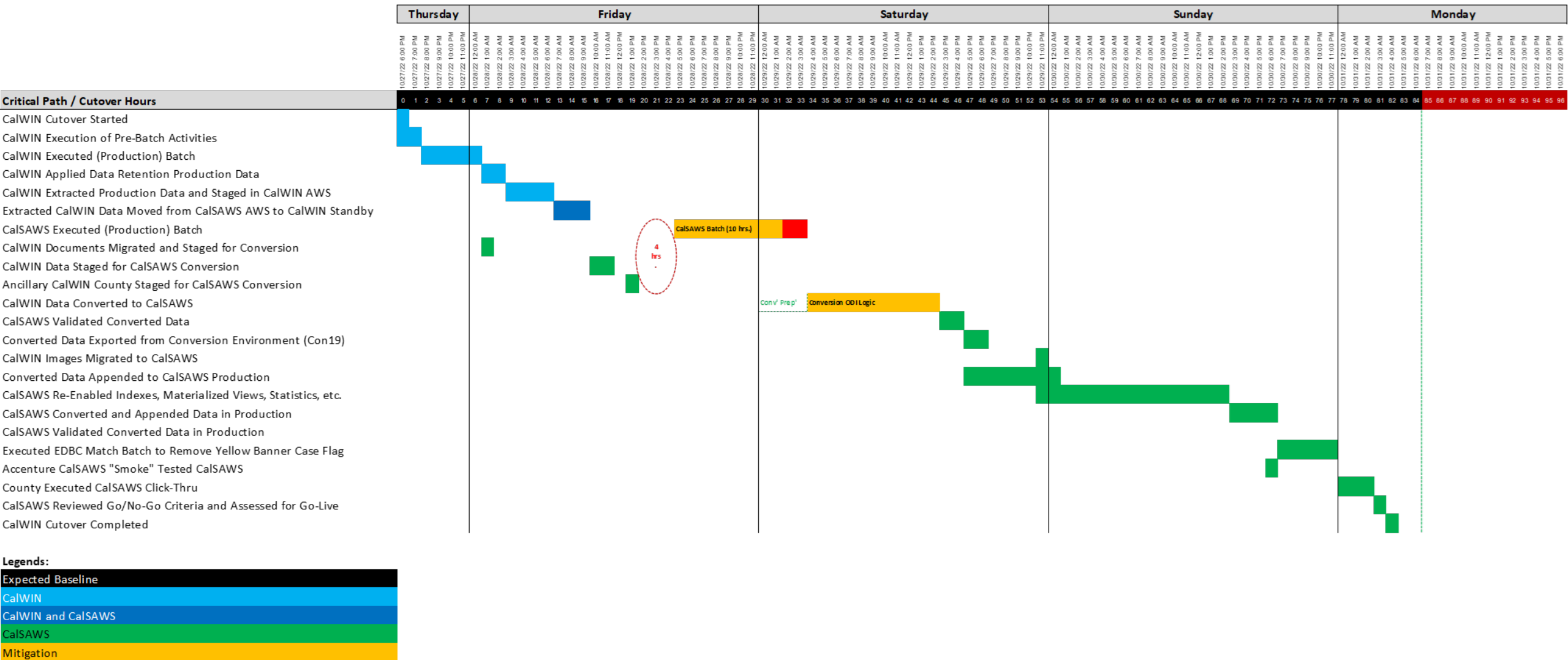
Conversion Readiness Auto Case Review

	Placer	Yolo	Total	
Converted Programs	52,761	46,093	98,854	
Skipped via the Batch / Valid Mismatches (CalWIN or CalSAWS)	(3,931)	(4,801)	(8,732)	9%
<i>Top 90% of Skips:</i>				
Soft Paused			3,223	
Overdue or Incomplete RE Packet			1,943	
Overdue or Incomplete Periodic Report			1,607	
MAGI Determination has a Non-Compliance not requested by Worker.			383	
No worker assigned			381	
There is no active or pending person for this program.			196	
Medi-Cal person on 38 aid code			154	
Yellow Banner Removed from Program	(32,184)	(26,205)	(58,389)	59%
Exceptions (these could show up as Help Desk Tickets)	(564)	(695)	(1,259)	1%
Programs with Yellow Banner (CONV_EDBC_CASE_REVW_RPT)	16,082	14,392	30,474	31%
MC Protected by the PHE	(12,352)	(9,536)	(21,888)	22%
Programs that Need Review	3,730	4,856	8,586	9%
SS Income COLA	1,037	697	1,734	
Review by RE Date	2,693	4,159	6,852	



Conversion Readiness Cutover Window

Mock #2 Cutover Status: Complete the 64 hours Mock Cutover Ahead of Schedule by 2 hours



Mock Cutover #2 Notes:

- Extraction thru Staging, ODI/Transformation, Appending Converted Data to CON17 executed to plan (smoothly) and completed the respective milestones ahead of schedule. ODI completed approx. an hour ahead, the Append 3 hours ahead, and DBA related Activities 3 hours ahead of schedule.
- EDBC Match had an Issue and took the team 3 hours to analyze, identify, and address the issue.
- The resolution of the EDBC Match Issue (during Mock) was to reverse the order of activities which then created approx. 3 hours of waiting between County Click-Thru Completing and EDBC Match Starting.



Integration Readiness

Interface Partner Testing – Begins June 27, 2022

Complete Interface Development – Placer (Positive Pay)	Behind Schedule	County
Complete Interface Development – Yolo	Complete	County

Interface Names	Placer	Ready for IPT?	Yolo	Ready for IPT?
1099 File Writer job	YES	YES	NO	N/A
Paid Warrant Reader job	YES	YES	YES	YES
Outbound Collections	NO	N/A	NO	N/A
Inbound Collections	NO	N/A	NO	N/A
Warrant Print Writer	YES	YES	YES	YES
Warrant Print Reader	NO	N/A	NO	N/A
Auditor Controller Writer	YES	YES	YES	YES
Positive Pay file	YES	NO	NO	N/A
Direct Deposit Writer	YES	YES	YES	YES
Direct Deposit Reader	YES	YES	YES	YES
School Lunch	YES	YES	YES	YES

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Integration Readiness

Interface Partner Testing

Execute Interface Testing with State and Consortium Partners	Completed	100%	Project
Placer County Interface Testing	Behind Schedule	87%	Project
Yolo County Interface Testing	Completed	100%	Project

CONSORTIUM PARTNERS INTERFACE TESTING		
CONSORTIUM PARTNER	STATUS	TARGET COMPLETION DATE
Electronic Inter County Transfer (EICT) - CalWIN	3/3	July 21, 2022
Online CalWORKS Appraisal Tool (OCAT)	2/2	June 28, 2022

STATE PARTNER INTERFACE TESTING		
STATE PARTNER	STATUS	TARGET COMPLETION DATE
California Healthcare Eligibility, Enrollment, and Retention System (CalHEERS)	5/5	July 26, 2022
California Child Support Automation System (CCSAS) - DCSS	2/2	August 12, 2022
California Department of Social Services (CDSS) - DSS	2/2	August 23, 2022
Case Management Information and Payrolling System (CMIPS) - OSI	2/2	July 12, 2022
County Medical Services Program (CMSP)	1/1	June 30, 2022
Electronic Benefits Transfer (EBT) - FIS	2/2	July 21, 2022
Medi-Cal Eligibility Data System (MEDS) - DHCS	2/2	July 27, 2022
Welfare Data Tracking Implementation Project (WDTIP) - OSI	2/2	July 12, 2022
Welfare Intercept System (WIS) - DSS	2/2	July 5, 2022

CalWIN WAVE 1 COUNTIES INTERFACE TESTING		
CalWIN Wave 1 COUNTY PARTNER	STATUS	TARGET COMPLETION DATE
Placer County	7/8	August 31, 2022
Yolo County	6/6	August 30, 2022

Not Started	On Schedule	<14 Days Late	>=14 Days Late	Complete
-------------	-------------	---------------	----------------	----------



Technical Readiness: Networking

Networking

County Networking Connectivity

Both

CalWIN WAVE 1 COUNTIES

NETWORKING READINESS

STATUS

Overall Network Interconnectivity

On Track

Critical Path

On Track

NETWORKING READINESS

STATUS

02 Placer

On Track

03 Yolo

On Track

Milestone

Status

Wave 1 County Networking
Connectivity Readiness

- Technical enablement and connectivity completed for Placer and Yolo Counties
- Circuit bandwidth upgrades in progress for Placer and Yolo to support EDR
- Compliance validation CRFI 22-074 distributed on 08/30/2022

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Technical Readiness: Operations

Contingency Restoration Planning

Migration Rollback Planning Completed	In Progress	75%	Project
---------------------------------------	-------------	-----	---------

Disaster Recovery Exercise

Disaster Recovery Test Completed	In Progress	50%	Project
----------------------------------	-------------	-----	---------

Batch Operations

CalWIN Batch Regression & Schedules	Completed	100%	Project
-------------------------------------	-----------	------	---------

- Disaster Recovery Test will be performed on October 2, 2022

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete

Technical Readiness: Performance Testing

Performance Testing – Wave 1

CalSAWS Batch and Reports Performance (43 County)	Complete	100%	Project
CalSAWS Online Performance (42 County)	In Progress	80%	Project

CalWIN Wave 1 Batch Performance Schedule and Results

Performance Cycle	Start Date	End Date	Run Time
End of Month	June 6, 2022	June 19, 2022	(Run 1) 11 hours, 26 minutes
			(Run 2) 10 hours, 39 minutes
			(Run 3) 9 hours, 24 minutes
First day of the Month	June 20, 2022	July 3, 2022	(Run 1) 10 hours, 3 minutes
Main Payroll	July 4, 2022	July 17, 2022	(Run 1) 9 hours 28 minutes
			(Run 2) 9 hours, 24 minutes
			(Run 3) 9 hours, 32 minutes
High volume forms process	July 18, 2022	July 31, 2022	(Run 1) Early stop due to server issues
			(Run 2) 10 hours, 54 minutes
			(Run 3) 9 hours, 26 minutes
Interface Outbound files	July 18, 2022	July 31, 2022	(Run 1) Early stop due to server issues
			(Run 2) 10 hours, 54 minutes
			(Run 3) 9 hours, 26 minutes
10-day cutoff	August 1, 2022	August 14, 2022	(Run 1) 9 hours, 44 minutes

Not Started	On Schedule	<14 Days Late	>=14 Days Late	Complete
-------------	-------------	---------------	----------------	----------

Technical Readiness: Performance Testing

CalSAWS 42 County Online Performance Test – Schedule

Workload Mix (WL)	Start Date	End Date	Status
#1 - CalSAWS Online	20 th June 2022	29 th July 2022	Completed
#2 - CalSAWS/CalHEERS Integration test	09 th Aug 2022	30 th Aug 2022	Completed
#3 - CalSAWS Online + APIs	12 th Sept 2022	14 th Oct 2022	Not Started

CalSAWS 42 County Online Performance Test – Results

Category	SLA	SLA Met % & Avg. Server Response Time
Screen to Screen	Peak - 98% [<=2s]	99.61% [0.11 s]
	Prime - 99.9% [<= 10s]	100% [0.11s]
EDBC	Peak - 95% [<= 3s]	99.81% [0.47s]
	Prime - 99.9% [<= 20s]	100% [0.47s]
Search	Peak - 95% [<=6s]	99.15% [0.24s]

Online Performance Test Findings

- Workload #1 Complete, Workload #2 Complete

Exit Criteria -

- Simulate Online transaction load of CalSAWS volume at peak hours meets SLA requirements
- Performance results are successful and meet contractual SLAs – Online (Load and Endurance tests)



Technical Readiness: Security

Application Security

CalSAWS Scans/Remediation Completed	Completed	100%
-------------------------------------	-----------	------

Penetration Testing

Signed with 3 rd party to conduct Testing	Completed	100%
--	-----------	------

Penetration Testing Preparation	Completed	100%
---------------------------------	-----------	------

Penetration Testing Execution & Agreed-upon remediations (Completed for the CMS Verification in April 2022)	Completed	100%
---	-----------	------

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Training Readiness

Training Plan

Wave 1 County-Specific Training Plans	Complete	100%	Both
Training Environment/Build Training Data	Complete	100%	Project
Create Training Accounts in Training Environment	Complete	100%	Project

Training Materials

Wave 1 County-specific ILT training materials finalized.	Complete	100%	Both
Web-based Trainings updated (Accenture/Consortium)	Complete. Updates are Ongoing	100%	Project

Training Delivery

Wave 1 Early Training & TTT Trainees loaded and assigned curriculum in the CalSAWS LMS	Complete	100%	Project
Wave 1 staff course assignments / registration for Early Training & TTT	Complete	100%	Project
Wave 1 Early Training & TTT Instructor-led Training Read (Training environment connectivity, Participants Enrolled)	Complete	100%	Project
Wave 1 Early Training & TTT Started (ILT)	Complete	100%	Both
Wave 1 End User Training (EUT) - start 09/06/2022	Not Started		Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



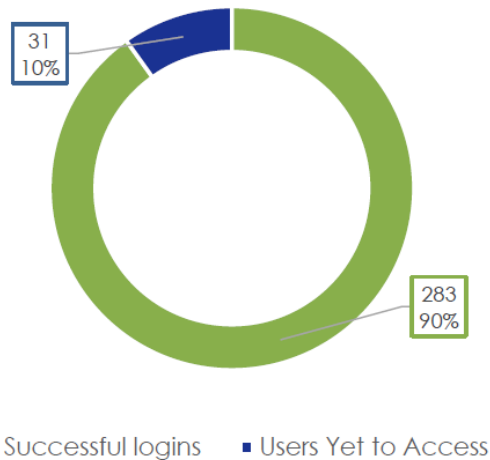
Training Readiness

Weekly Training Report – Executive Summary Placer County



As of 09/02/2022, **283** of **314** Users have successfully accessed the LMS!

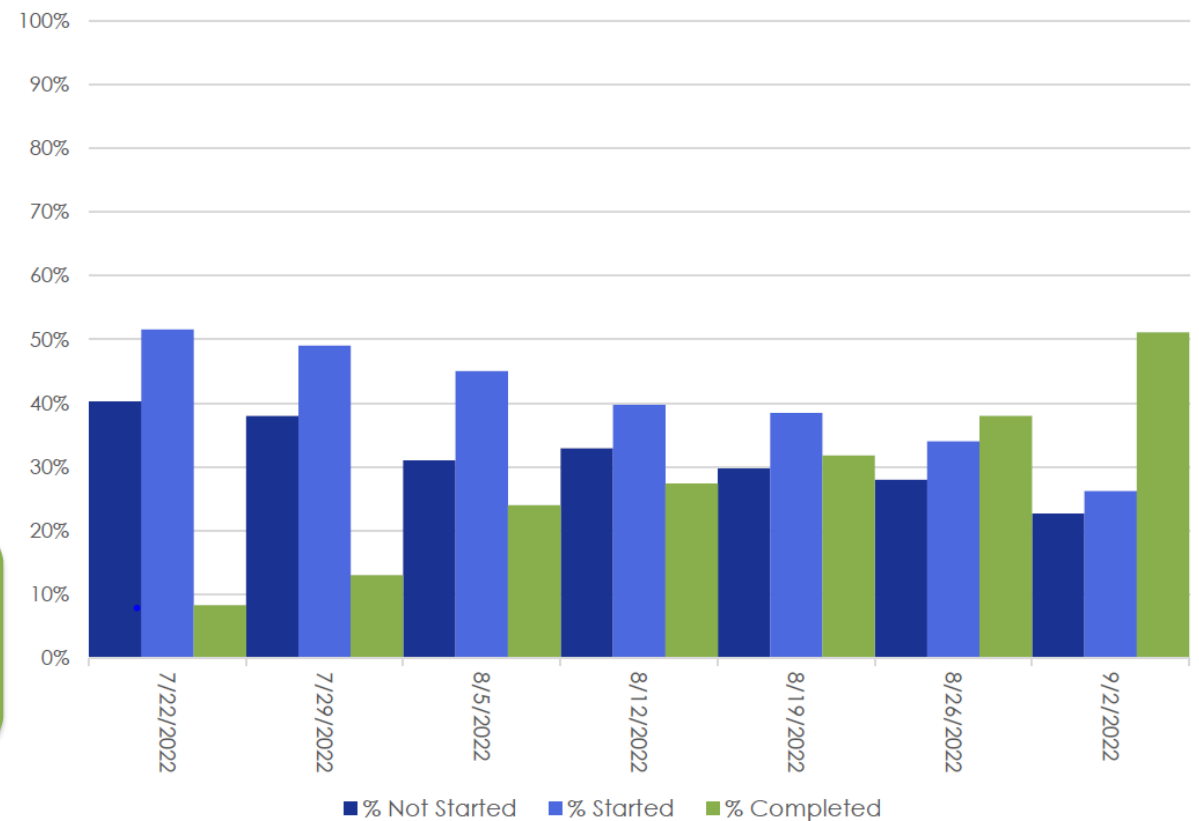
User Logins



As of **09/02/2022** –
23% of Users have **Not Started** their training
26% of Users have **Started** their training
51% of Users have **Completed** their training

Note: Metrics include all phases of Training – Early Training and General Training phases. Data captured as of September 2, 2022.

Training Completion Status





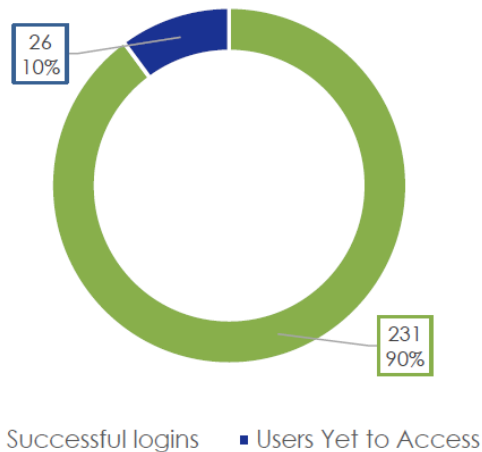
Training Readiness

Weekly Training Report – Executive Summary Yolo County



As of 09/02/2022, **231** of **257** Users have successfully accessed the LMS!

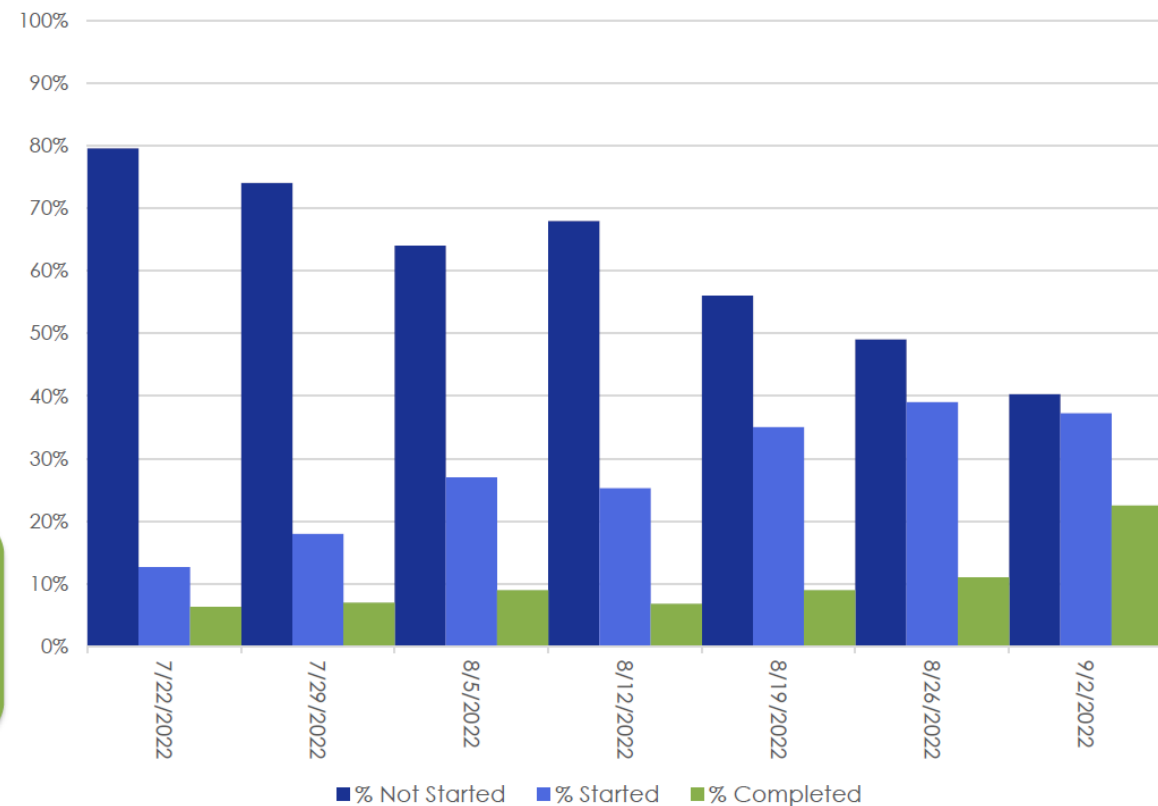
User Logins



As of **09/02/2022** –
40% of Users have **Not Started** their training
37% of Users have **Started** their training
23% of Users have **Completed** their training

Note: Metrics include all phases of Training – Early Training and General Training phases. Data captured as of September 2, 2022.

Training Completion Status



↔ Organizational Readiness: OCM

Communications & Change Discussion Guides

OCM Plan approved and finalized	Complete	1 Completed of 1 Planned	Project
Communications Plan approved and finalized	Complete	1 Completed of 1 Planned	Project
Conducted CDG walk-through with County	Complete	2 Completed of 2 Planned	Both
Wave 1 County Change Discussion Guides approved and submitted to the Counties	Complete	2 Completed of 2 Planned	Project
Training for Supervisors, Managers, and CNCs on CDG discussion. Counties completed change discussions with staff	Complete	2 Completed of 2 Planned	Both

Readiness Surveys

Wave 1 Readiness Surveys T-12	Complete	2 Completed of 2 Planned	Both
Wave 1 Readiness Surveys T-9	Complete	2 Completed of 2 Planned	Both
Wave 1 Readiness Surveys T-6	Complete	2 Completed of 2 Planned	Both
Wave 1 Readiness Surveys T-3	Complete	2 Completed of 2 Planned	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete

↔ Organizational Readiness: OCM (continued)

Infographics/Newsletters

Newsletter for February	Completed	1 Completed of 1 Planned	Project
Newsletter for April	Completed	1 Completed of 1 Planned	Project
Newsletter for July	Completed	1 Completed of 1 Planned	Project
Infographic for April	Completed	1 Completed of 1 Planned	Project
Infographic for May	Completed	1 Completed of 1 Planned	Project
Infographic for June	Completed	1 Completed of 1 Planned	Project
Infographic for July	Completed	1 Completed of 1 Planned	Project
Infographic for August	Completed	1 Completed of 1 Planned	Project
Infographic for September	On Schedule	0 Completed of 1 Planned for September 28, 2022	Project
Infographic for October	Not Started	0 Completed of 1 Planned for October 28, 2022	Project

Change Network Champion Meetings

CNC Meetings	Completed	8 Completed (Jan-August)	Both
CNC Meeting September	On Schedule	1 Completed of 1 Planned	Both
CNC Meeting for October	Not Started	0 Completed of 1 Planned	Both

Not Started	On Schedule	<14 Days Late	>=14 Days Late	Complete
-------------	-------------	---------------	----------------	----------

⇌ Organizational Readiness: BPR

Business Process Reengineering

BPR Plans reviewed and signed-off	Complete	2 Completed of 2 Planned	Both
To Be BPR Flows reviewed and signed-off	Complete	2 Completed of 2 Planned	Both
Close-out of pending decisions as documented in the Process Change Inventory	Complete	2 Completed of 2 Planned	Project
Automated Actions enablement decisions finalized	Complete	Initial Decisions to be finalized in advance of Process Simulation, loaded for Process Sim in the UAT Environment, validated during Process Sim and updated in advance of County Prep, ready for PROD/Go-Live.	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Organizational Readiness: Process Simulation

Process Simulation

Wave 1 Participants Confirmed	Complete	Wave-1 Participants Confirmed as of 6/10	Both
Users Loaded to ForgeRock/UAT Environments & Applications	Complete	All participants are participating in UAT and will be loaded in advance of Process Sim.	Project
Complete W1 Process Simulation Scenario Development	Complete	Working w/Counties to complete by 7/1	Project
Complete data staging and JIRA prep	Complete	Data staging for Week-1 of execution complete. JIRA setup complete.	Project
Complete configuration setup	Complete	Configuration setup for Placer and Yolo complete as of 7/20.	Both
Complete Process Simulation Orientation	Complete	Orientation for Placer and Yolo complete as of 7/20.	Project
Complete Process Simulation Execution	Complete	Week-1 Execution – Placer – 100% Complete, Yolo 100% Complete	Both
Evaluate and confirm Exit criteria	Complete		Project
Process Simulation Complete	Complete		Project

Not Started	On Schedule	<14 Days Late	>=14 Days Late	Complete
-------------	-------------	---------------	----------------	----------

↔ Organizational Readiness: Configuration

Configuration

Document Configuration Guides and Worksheets	Complete	Guide and Worksheets Documented as of 6/3	Project
Distribute Configuration Documentation to Wave-1 Counties	Complete	Guide and Worksheets Distributed as of 6/14	Project
Conduct Working Sessions w/Counties to document base CalSAWS Configuration	Complete	Working Sessions started 6/13 and will run through 7/1.	Both
Review, Refine and Confirm Configuration is ready for load into UAT for Process Simulation	Complete	Configuration documented and loaded for Process Sim.	Both
Review Findings out of Process Simulation and Update "Must Have" Configuration items for PROD/County Prep	Complete		Both
Update Configuration Worksheets to with Findings from Process Simulation in advance of County Prep	In Progress		Both
Load Configuration into PROD environment during County Prep	Not Started		Project
Configuration Complete	Not Started		Project

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Implementation Readiness

Planning

Wave 1 Workplans delivered and maintained	Maintained	2 Completed of 2 Planned	Project
Wave 1 Readiness checklists delivered and maintained	Maintained	2 Completed of 2 Planned	Both
Path to Greenlight Communicated	Complete	Socialized/completed with PSC, JPA, and OPAC (May 2022)	Project
Go Live Packet Finalized	In Progress	On schedule: 10/7/22 submission	Project
FDEL 10: Implementation Support Plan Finalized	In Progress	FDEL-10 Resubmitted on 08/05/2022	Project
Distribute Monthly Implementation Packets	In Progress	September packet development in progress	Project

County Prep

County Prep Materials Finalized	In Progress	CIT distributed on 08/05 Application Security kickoff scheduled for 09/06/22	Project
County Prep Kick Off	Completed	Kick Off conducted on 08/18/2022	Both
County Prep Activities [Execution]	09/18/2022	Counties to complete the activities as outlined in the County Prep Packet	Counties

Post-Implementation Support

Pre- and Post- Go Live Support Structure Established	In Progress	Resource allocation strike team ongoing. Meeting with Yolo completed on 8/22/2022 and Placer completed on 8/29/2022	Project
Command Center Established	In Progress	Completed/Approved	Project

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Implementation Readiness: Help Desk + System Operations

Help Desk

Plan for enhanced communications to County Help Desks	Complete	2 Completed of 2 Planned	Both
Command Center User Enablement	In Progress	5%	Project
ServiceNow Training for County Helpdesks	Complete	2 Completed of 2 Planned. Fulfiller(Session A & B) trainings hosted week of 7/25. Refresher Training for Fulfillers and Delegated Admins Completed 8/31	Both

Systems Operations

CalWIN Counties Access to the Sandbox Environment	Completed	Generic user accounts provided	Both
Engage the Counties on Staff Profile/Security Administration updates	Completed	Pre-UAT exercise	Both

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete



Implementation Readiness: County Ad Hoc Reporting

Ad-Hoc Reporting Functionality

CalWIN County Education Sessions (i.e., Planned Curriculum)	<ul style="list-style-type: none">• Wave 1: CalSAWS has facilitated 100% planned Ad Hoc Support Curriculum to the Wave 1 Counties.	Both
CalWIN County Ad Hoc Reports Refactoring	<ul style="list-style-type: none">• Wave 1: Yolo County has refactored 0 of the 38 reports required for Go-Live.<ul style="list-style-type: none">• Yolo: has 31 reports to refactor. 6 are complete. The reports are non-critical that Yolo County indicated were not pertinent to go-live.	County

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete

THE
POWER
OF 58

WHEN SAN FRANCISCO COLLABORATES WITH NAPA.
WHEN LOS ANGELES TEAMS UP WITH SAN BERNARDINO.
WHEN WE ALL WORK TOGETHER,

THE RESULTS
ARE POWERFUL.

CalSAWS

CalWIN Migration and BenefitsCal
Implementation Contact:
Implementation@CalSAWS.org

RANCHO CORDOVA OFFICE
11290 Pyrites Way, Suite 150
Gold River, CA 95670
(916) 851-3201

ROSEVILLE OFFICE
620 Roseville Parkway
Roseville, CA 95747
(916) 846-7331

NORWALK OFFICE
12440 Imperial Highway, Suite 300
Norwalk, CA 90650
(562) 484-7914