

☐ CalSAWS M&E      ☒ CalWIN Migration

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| <b>Distribution Date:</b> | October 5, 2022                                                                                  |
| <b>To:</b>                | PPOC.Placer; PPOC.Yolo; Consortium.RegionalManagers.All;<br>IPOC.CalWIN.Wave1; TPOC.CalWIN.Wave1 |
| <b>CIT Name:</b>          | <b>CalWIN Wave 1 October Readiness Dashboard and Packet 1<sup>st</sup> Weekly</b>                |
| <b>From:</b>              | CalSAWS Project                                                                                  |

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input checked="" type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal <input type="checkbox"/> Your Benefits Now!<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input checked="" type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input type="checkbox"/> Help Desk |
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| <b>Description:</b><br>(Including any step-by-step instructions) | <p><b>Purpose</b></p> <p>The purpose of this CIT is to provide Wave 1 Counties – Placer and Yolo – with the CalSAWS Implementation Readiness Dashboard and Packet for the first week in October 2022.</p> <p><b>Background</b></p> <p>The Implementation Readiness Dashboard and Packet is intended to provide a high-level overview of key milestones that contribute to the overall readiness of the CalWIN Migration to CalSAWS.</p> <p>It serves to inform the Counties on the progression and completion of Key Project and County Milestones and will be distributed to the CalWIN Counties monthly beginning at T-6 by wave.</p> <p>The Packet tracks readiness for the following areas:</p> <ul style="list-style-type: none"> <li>• Application,</li> <li>• Conversion,</li> <li>• Technical,</li> <li>• Integration,</li> <li>• Training,</li> </ul> |
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|                                                      | <ul style="list-style-type: none"> <li>• Organizational and,</li> <li>• Implementation Support.</li> </ul> <p>The Implementation Readiness Packet includes a stop light indicator for the previous and current reporting period:</p> <ul style="list-style-type: none"> <li>• green (on schedule),</li> <li>• yellow (up to 14 days behind schedule),</li> <li>• red (more than 14 days behind schedule) and,</li> <li>• blue (complete).</li> </ul> <p>If applicable, it will include specific remediation steps for any milestone that is behind schedule.</p> <p>Each CalWIN County has an Implementation Point of Contact (IPOC), who regularly meets with the CalSAWS Implementation Team (the Targeted Onsite Support Team – TOSS) to track the progress of their county-specific Implementation Readiness Checklist.</p> <p><b>County Action:</b></p> <p>IPOCs should review the Implementation Readiness Packet for the status and due dates of key milestones, confirming that county progress is on schedule. IPOCs should communicate and collaborate directly with the Implementation Targeted Onsite Support (TOSS) Teams to develop corrective actions, as appropriate. The County IPOCs can leverage the Implementation Readiness Dashboard and Packet to communicate to County leadership and staff on the County's readiness migration to CalSAWS.</p> <p>Web Portal Location: [REDACTED]</p> <p>If you have any questions, please contact the Project Contacts listed below, and cc your Regional Manager(s)</p> |
| Primary Project Contact:<br>(Name and email address) | Jennifer Carpenter<br><a href="mailto:CarpenterJ@CalSAWS.org">CarpenterJ@CalSAWS.org</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Backup Project Contact:<br>(Name and email address)  | Mara Jennings<br><a href="mailto:JenningsM@CalSAWS.org">JenningsM@CalSAWS.org</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Attachments:                                         | Wave 1 Implementation Readiness Dashboard 09302022.pptx<br>Wave 1 Implementation Readiness Packet 09302022.pptx                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| Web Portal Link:                                     | <p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2022" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

