CalSAWS | Information Transmittal (CIT)   0289-22

☒ **CalSAWS M&E**   ☐ **CalWIN Migration**

Distribution Date:	October 6, 2022
To:	Committee.State.Fiscal.Reports.All; Reports.CRLs.All PPOC.40; Consortium.RegionalManagers.All
CIT Name:	**SCR CA-242023 Batch Schedule for Foster Care Reports**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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Description: (Including any step-by-step instructions)	**Purpose** The purpose of this CIT is to inform the 39 former C-IV counties that for the remainder of the 2022 reports calendar, some reports will run twice. **Background** SCR CA-242023 updated the State/Fiscal Reports schedule based on batch schedule updates. During testing, it was found that new templates would be necessary for some of the reports to run on two different dates in order to accommodate different data schedule. For the remainder of 2022, the following reports will run twice for **Foster Care program aid codes only:** • Integrated Payroll Foster Care Issuance Detail Claiming Report by Case • Integrated Payroll Foster Care Issuance Detail Claiming Report • Integrated Payroll Summary Report • Main Payroll Benefit Issuance Warrant Register • Main Payroll Foster Care Issuance Summary • Main Payroll Foster Care Warrant Production Reconciliation Report **Additional Information**

This does not impact LA county reports. The first run (2nd business day) of the reports will be populated with Foster Care Main Payroll for Riverside County only (no Main Payroll data for the other 38 counties). The second run (3rd business day) will be complete with Main Payroll information for the 38 counties. The reports for Riverside will be regenerated with the second run but data should be unchanged. This is effective with the reports generated in September for August 2022 report month.

Note: If the Foster Care Main Payroll warrant print files are not returned and processed timely, the reports will be incomplete.

The 2022 Calendar Schedule is available in Online Help under Reports Calendar.

County Action
Counties should ensure their Foster Care and Fiscal teams are aware of the new report schedule.

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact: (Name, phone number, email address)	Claudia Pinto PintoC@CalSAWS.org
Backup Project Contact: (Name, phone number, email address)	N/A
Attachments:	None
Web Portal Link:	[redacted] OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2022" folder. 4. Click on the appropriate CIT # folder.