

☒ CalSAWS M&E ☐ CalWIN Migration

Distribution Date:	October 19, 2022
To:	Consortium.RegionalManagers.All, PPOC.40, Committee.MediCal_CMSP.All
CIT Name:	List of Medi-Cal Cases with the 'LTC RE Packet Recipient' field set to No
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|---|
| <input type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input checked="" type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input type="checkbox"/> Other Program(s) _____
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> MyBCW
<input checked="" type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
|---|---|

Description:	<p>Purpose</p> <p>The purpose of this CIT is to notify CalSAWS counties that the list of Medi-Cal cases with the 'LTC RE Packet Recipient' field set to No has been posted to the CalSAWS Web Portal.</p> <p>Background</p> <p>The Medi-Cal (MC) program allows beneficiaries to designate additional correspondents who are authorized to receive copies of correspondence sent to the primary applicant (currently the System only sends copies of the notice of actions). A person can be designated as an additional correspondent through the Administrative Role Detail page or the Authorized Representative Program Detail page.</p> <p>Note: An Authorized Representative (AR) can be a case person, non-case person or Resource. And all three of these AR types can be designated as an additional correspondent.</p> <p>Prior to the changes made to the Medi-Cal renewal (RE) packets by ACWDL 20-21, additional correspondents who had the 'LTC RE Packet Recipient' field set to Yes in the above listed detail pages, would receive a copy of the MC LTC packet. Upon implementation of CA-216432 which updated the renewal packets to only issue the three new packets (MAGI, Non-MAGI and Mixed Household RE packets)</p>
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the LTC RE Packet was no longer generated for Long Term Care (LTC) beneficiaries. This resulted in the 'LTC RE Packet Recipient' field to become obsolete.

Additional Information

With SCR CA-235894 the 'LTC RE Packet Recipient' field will be relabeled to 'RE Packet Recipient' in the 22.11 release. This will enable counties to designate which additional correspondents should receive a copy of the Medi-Cal renewal packet sent to the primary applicant, regardless of the packet type, not just for LTC beneficiaries. In the 23.01 release, SCR CA-204087 will update the System to begin generating the new Medi-Cal renewal packets for all additional correspondents with the 'RE Packet Recipient' field set to Yes.

Because the 'LTC RE Packet Recipient' field will be relabeled to 'RE Packet Recipient', updating this field to Yes, will result in the generation of an RE packet to the designated additional correspondent. The first packets will be generated in February 2023 for April 2023 renewals.

To provide counties an opportunity to update their cases in preparation for the upcoming changes, a list of cases has been generated and posted to the CalSAWS Web Portal at the following location:



The list contains all the standard columns plus the following additional columns:

- Renewal Month
- Admin Role Page (Y/N)
- Authorized Representative Page (Y/N)

A case with a "Y" in the Admin Role Page column means there is at least one person designated as an Additional Correspondent in the Administrative Role Detail page but the 'LTC RE Packet Recipient' field is set to No.

A case with a "Y" in the Authorized Representative Page column means there is at least one AR designated as an Additional Correspondent in the Authorized Representative Program Detail page but the 'LTC RE Packet Recipient' field is set to No.

A case with a "Y" in both the Admin Role Page and the Authorized Representative page columns means there is two or more persons (or in the case of ARs, it could be a Resource) designated as an Additional Correspondent but the 'LTC RE Packet Recipient' field is set to No in the detail pages.

County Action

Counties are encouraged to review the cases on the list and make appropriate updates in the System. To determine if an RE packet should be sent to an additional correspondent, counties may be able to use existing documentation or may need to gather the information from beneficiaries.

Priority should be given to cases that will have their renewal due soon after the PHE is lifted. Given that the exact date of the PHE lift is not yet known, the recommendation is to start working on cases with an April 2023 renewal.

	<p>If the same person is listed as an Additional Correspondent in the Administrative Role Detail page and the Authorized Representative Program Detail page for the Medi-Cal program, counties should end date the record in the Administrative Role Detail page and only maintain the AR record for the additional correspondent.</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.</p>
Primary Project Contact:	<p>Maggie Orozco-Vega Orozco-VegaM@CalSAWS.org</p>
Backup Project Contact:	<p>Nina Butler ButlerN@CalSAWS.org</p>
Attachments:	None
Web Portal Link:	<p>██████████</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2022" folder. 4. Click on the appropriate CIT # folder.