

CalSAWS | Weekly Status Meeting

Date: November 2, 2022	Location: Microsoft Teams Meeting
Time: 9:00 a.m. – 11:00 a.m.	Meeting Called by: CalSAWS Management

Attendees: John Boule, Joel Acevedo, Diane Alexander, Henry Arcangel, Dawn Wilder, Ayana Alvarez, Lynn Bridwell, Laura Chavez, Cristina Contreras, Sharon Caldwell, Emmeil Davis, JR Dessai, Luz Esparza, Jennifer Flanagan, Lulu Fou, Monica Gonzalez, Tom Hartman, Jennifer Hobbs, June Hutchison, Arnold Malvick, Niranjana Srinivasan, Umair Khan, Ricardo Miranda, Peggy Macias, Joe Mendoza, Lenecia Miles, Lorena Montes, Holly Murphy, Nichole Nava, Cathy He, Michele Peterson, Deanna Rotert, Greg Postulka, Karen Rapponotti, Keith Salas, Lisa Salas, Jennifer Smith, Rodain Soto, Sean Swift, Sharon Teramura, Matthew Vandereyck, Chris Van Vlack, Christine Hendren, Michael A. Johnson, Dan Dean, Wendy Battermann, Belinda Ramirez, Matt Coffin, Julie Conwell, Justin Stephenson, Daisy Villasenor, Veronica Lara, Yolanda Banuelos, Ashley Arnold, Mary Sabillo, Roger Perez, Sreshta Wickramasinghe (CalWIN Implementation Support, Yong Vangbliayang, Chazny Nunes, Kevin Wilson (OCAT Project), Rachel Frey (BenefitsCal Project), Onur Senman (BenefitsCal Project), Surranjan Kumar (BenefitsCal Project), Cathryn Van Maren (CalWIN Implementation Support), Eric Capati (CalWIN Implementation Support)

State Partners: Brandon Hansard (OSI), Neha Dhawan (OSI), Manroop Mahal (OSI), Katie Ouyang (OSI), Melissa Brock (OSI), Stephen Zaretsky (OSI), Russell Carroll (OSI), Patty Goodwin (OSI), Lourdes Chang (OSI), Caralee Mann (OSI), Renee Mollow (DHCS), Rocky Givon (CDSS), Jessica Abernethy (CDSS), Erin Leight (CDSS), Brittney Blake (CDSS), Mong Vang (CDSS), Sherice Sterling (CDSS), Cecilia Rolon (CDSS), Yingjia Huang (DHCS), David Lucio (DHCS), Katie Mead (DHCS), Nellie Abeleda (DHCS), Theresa Hasbrouck (DHCS), Param Bansal (IV&V), Brian Nagy (IV&V), Apoorva Kandya (IV&V), Aftab Mohammed (IV&V), Rob Trojan (DOF)

Topic	Lead
Commence Meeting	Arnold Malvick
Announcements	Arnold Malvick
CalSAWS DD&I Weekly Status	Arnold Malvick

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Imaging	Appendix E	<ul style="list-style-type: none"> San Diego County is still finalizing their new export completion date. Their decryption solution is the current bottleneck and Peraton has proposed procuring both 2 and 12 servers over the past two weeks. Since confirmation from San Diego County or Peraton has not been received on going forward approach, as well as a target date, for starting, San Diego is currently under assessment regarding moving the risk from yellow to red Partnered with Santa Clara County to complete sample testing, including sign-off by November 7, 2022
Customer Service Center (CSC)	N/A	<ul style="list-style-type: none"> Yolo and Placer Counties are live on the new Contact Center

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		<ul style="list-style-type: none"> Partnered with Los Angeles County to confirm their new go-live date
Application Development and Test	4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	<ul style="list-style-type: none"> 7 of the 35 Consortium, State, and County interfaces have successfully passed validation
Conversion	5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> Completed development and testing of Golden Data Set (GDS) 10 Wave 1 Go-Live Epic Completed to address Wave 1 Go-Live dependent defects Completed to support Wave 1 County preparation Completed to prepare for Wave 1 Go-Live Cutover plans Began and completed the Wave 1 Go-Live Cutover

CalSAWS BenefitsCal Portal/Mobile DD&I Weekly Status

Onur Senman

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	January 2023 Release (Release 5.0)	<ul style="list-style-type: none"> Resolved all comments for FDEL 05.08 GSD Release 5.0 Part II (Support Requests) and 04.10 RTM Update 10 - Release 5.0 Part II (Support Requests) on 10/26/22 Conducted Support Request Design Review Session with Advocates and Community Based Organizations (CBOs) on 10/27/22 CalWORKs 2.0 activities are paused based on the direction/decision given during the Section Directors meeting on 10/11/22
	Voter Registration Enhancement	<ul style="list-style-type: none"> Design changes for the Voter Registration Enhancement CSPM-16979 complete and development is starting during the week of 10/31/22
	Release of Information (ROI) Enhancement	<ul style="list-style-type: none"> Facilitated a Release of Information (ROI) Requirement Clarification session with the State Partners on 10/24/22. Another session with the State Partners is scheduled on 10/31/22
	CalWIN ISS Support	<ul style="list-style-type: none"> Wave 1 – Green Light received for Wave 1 cutover on 10/26/22 Wave 1 – Cutover to BenefitsCal completed successfully for Yolo and Placer Counties on 10/30/22 Wave 1 – Email (4) communication for welcoming Yolo and Placer County customers into BenefitsCal was launched on 10/30/22 after BenefitsCal Go-Live. A

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		<p>total of 7,366 emails were delivered to Yolo and Placer County customers. This concludes the Wave 1 communication plan</p> <ul style="list-style-type: none"> Wave 2 – Email initiated with Gainwell to extract CBO user information from MyBCW for the Wave 2 Counties

CalWIN Implementation Support Weekly Status

Duncan Gilliam

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Business Process Reengineering (BPR)	Business Process Reengineering (BPR)	<ul style="list-style-type: none"> Concluded all BPR Closeout activities for all 18 CalWIN Counties Conducted BPR Closeout sessions for San Francisco County (Wave 6) from 10/24/22 – 10/27/22 Facilitated discussion on max workload limit with Sacramento County (Wave 6) on 10/25/22 Executed Process Simulation scenarios with Santa Clara County participants (Wave 2) from 10/24/22 – 10/28/22 Reviewed Process Simulation Scenarios for Contra Costa County (Wave 2) to add required Configurations Facilitated Configuration kickoff meeting for Tulare County (Wave 2) on 10/26/22
Organizational Change Management (OCM)	Organizational Change Management (OCM)	<ul style="list-style-type: none"> Conducted Tulare and Contra Costa Counties CDG Office hours to answer any questions regarding the CDGs Conducted the Wave 2 Counties PPOC Meeting on 10/27/22 Scheduled Wave 2 Prep Session lessons learned review with Consortium and QA. Addressed any comments received for the Wave 3 CCG/CDG DWP and submitted the Final Work Product (FWP). Scheduled Wave 3 Prep Sessions with the Counties Conducted the Wave 4 CDG Working Sessions for the Group 1 Counties Presented the Wave 5 T-12 Readiness Survey results to the Counties on 10/24/22 and 10/25/22 Conducted the CNC Sessions for Wave 1 and Wave 2 on 10/25/22 Prepared and distributed the CNC Session materials and resources to the counties CNCs and posted on the Web Portal for Wave 3 and Wave 4 on 10/24/22 Scheduled the CNC Kickoff Session invites for Wave 5 and Wave 6 on 11/08/22.

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		<ul style="list-style-type: none"> • Distributed the Wave 2 Newsletter 3 on 10/28/22
Training	Training	<ul style="list-style-type: none"> • Completed all (week 8) of Instructor Led Training (ILT) delivery for Placer and Yolo Counties. Training is complete • Continued Wave 2 Counties' WBT for Early Training and Train the Trainer participants, and for all staff • Completed first week of Wave 3 County ILT Walkthroughs • Facilitated Training Advisory Council
Implementation	Implementation	<ul style="list-style-type: none"> ▶ Go-Live Packet (GLP) – Submitted GLP v2 for Consortium Review on 10/25/22. Submission moved to 11/01/22 to incorporate reports planned to be distributed as part of Go-Live ▶ Presented County Readiness Checklists and discussed outstanding items with the San Mateo, Santa Barbara, Yolo, Santa Clara, Sonoma, Contra Costa, and Placer County Counties' Targeted On-Site Support/Implementation Points of Contacts (TOSS/IPOC) ▶ Successfully completed County Prep Phase for Wave 1 Counties ▶ Presented Post-Implementation plan at CNC October Wave 1/Wave 2 meeting. ▶ Distributed Command Center and Virtual Support Infographic to County end users in Placer and Yolo for escalation assistance ▶ Setup, testing and configuration of command center technology for go-live prep ▶ Configured extended support channels and added resources to MS Teams. ▶ Built Trip Packets for all onsite support resources and finalized teams. ▶ Conducted Green Light for Wave 1 on 10/26/22

CalSAWS Central Print Weekly Status

Dawn Wilder

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	N/A	<ul style="list-style-type: none"> • Continued discussions with CalWIN Counties. • Completed updated requirements for Placer County. • Wave 6 kickoff meeting scheduled for 11/2/22

OCAT Project Weekly Status

Kevin Wilson

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	N/A	<ul style="list-style-type: none"> OCAT tasks for Wave 1 CalWIN migration complete

CalSAWS QA Weekly Status

Dan Dean

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	N/A	<ul style="list-style-type: none"> Completed Wave 1 Open Defect Strike Team reviews Participated in Region 4 Management Site Visit Planning meeting Participated in OCAT Operations and Release meeting Participated in CalSAWS Green Light for Wave 1 Go-Live Facilitating retrospective sessions for Collaboration Model, Conversion, Converted Data Validation (CDV) Test, and Implementation Developing Web Portal Strike Team – Quick Reference Guides Exploring automation options to streamline the CRFI process flow
QA Technical	N/A	<ul style="list-style-type: none"> Completed CalWIN Wave 1 meetings for Go Live Participated in CalSAWS Cutover Weekend activities and reviews including Contact Center and Imaging Continued review of M&O Plan and Security deliverables comments with Accenture and Consortium PMO/Security
QA Functional	N/A	<ul style="list-style-type: none"> Participated in the Wave 1 CalWIN Conversion technical bridge, stage gate reviews, County Click Through and Go/No Go reviews Continued discussions with the Conversion team to discuss Converted Data Validation (CDV) reports and findings resolutions
QA Test	N/A	<ul style="list-style-type: none"> CalSAWS Release 22.11 Independent Test is in progress with 96% execution rate, 83% pass rate, and a 13% fail/block rate CalSAWS Priority Release and Release When Ready (RWR) QA review activities are in progress BenefitsCal Release 4.3.1 Independent

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		Test execution completed
QA Implementation	N/A	<ul style="list-style-type: none"> • Prepared and refined communications for Wave 5 T-12 M Survey Results • Provided feedback and helped refine contents for Change Network Champion Wave 1 and 2 Meeting • Confirmed completed activities and added QA seals in Green Light presentation for Wave 1 Go-Live Event • Reviewed updated Go-Live Packet and provided comments • Conducted enhanced Foster Care training sessions for Placer County

CalSAWS DD&I IV&V Project Weekly Status

Brian Nagy
Apoorva Kandya

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	IV&V Project Oversight	<ul style="list-style-type: none"> • Participated in the CalWIN to CalSAWS Wave 1 Go-Live meeting • Attended the OPAC Meeting, TOSS & IPOC meeting for Yolo, Placer, Santa Barbara, and Santa Clara County • Met with OSI, CDSS and DHCS to provide a walkthrough of the Final Go-Live Readiness Assessment for Wave 1 • Monitored the Wave 1 Conversion Cutover activities over the weekend (10/27/2022 – 10/31/2022)

Risk Management Group

Mandy Batt



(Optional Items)

#	Action Item	Who	Due	Status
2	<p>SAR7s that are received via BenefitsCal are not being flipped to 'Received' in customer reporting or a task is being set via their set document routing rules</p> <ul style="list-style-type: none">• CSPM 55057 (previously 58249) - There is a BenefitsCal logic change required for the scenario where a document is received in the context of a Los Angeles SAR 7 but sent to a non- Los Angeles County, so no task is created {No Change: Targeted for November BenefitsCal Release}• CA-238684: Task System Change {No Change: This change might not be necessary after CSPM-55057 above is implemented. SCR will be assessed after implementation of CSPM-55057}	Christopher Vasquez, Justin Dobbs	10/30/2022	In progress

#	Decision Made	Who Made the Decision	Date
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