



Change Order No. 6 – Work Order 22: Transitional Nutrition Benefits Recertification Hold (Auto)

Purpose

The purpose of Change Order No. 6 – Work Order 22 is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to the Transitional Nutrition Benefits Recertification Hold (Auto).

Scope

Requirements for the Transitional Nutritional Benefits program were suspended for two years, effective November 2021. This Work Order covers ClearBest Quality Assurance activities associated with CalSAWS system updates to perform recertification of Transitional Nutrition Benefits every 12 months, effective November 2023. ClearBest will conduct quality reviews of the delivered work products, services, test outcomes related to the Transitional Nutrition Benefits Recertification Hold (Auto), and report findings monthly via Monthly Status reports. The scope of this effort includes:

1. Participation in meetings, discussions, and walkthroughs pertaining to Transitional Nutrition Benefits Recertification Hold (Auto), work products, and milestones.
2. Development of **DEL #1 - QA Monthly Status and Test Report (Transitional Nutrition Benefits Recertification Hold (Auto))** on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's:
 - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCRs via Change Control Board process
 - Developed enhancements
 - Testing of enhancements
 - Updates to job aids, online help, and web-based training
 - Management of the enhancement process from concept/design through implementation

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. To support the nature of the milestone-based SOWs, the reports will be included as appendices in the QA Monthly Status Report (Transitional Nutrition Benefits Recertification Hold (Auto)).

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

Staffing and Cost

To perform the QA Assessments of the Transitional Nutrition Benefits Recertification Hold (Auto), work products/ deliverables as outlined above, ClearBest is assigning a part-time QA Business Analyst/Tester, and a part-time QA Technical Lead. The estimated



effort for the Transitional Nutrition Benefits Recertification Hold (Auto) Statement of Work is as follows:

QA STAFF ROLE	MONTHS	HOURS	RATE	COST
QA Business Analyst/Tester	7	130	\$114	\$14,820
QA Technical Lead	7	130	\$139	\$18,070
Total Cost		260		\$32,890

Costs by SFY

The cost schedules to support the Transitional Nutrition Benefits Recertification Hold (Auto) QA Services have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The following provides the costs only by SFY:

DELIVERABLE	SFY 22/23
DEL #1 – QA Monthly Status and Test Report (Transitional Nutrition Benefits Recertification Hold (Auto))	\$32,890
Total	\$32,890

Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

CalSAWS Consortium

By: _____
Printed Name: Michael Sylvester
Title: Board Chair
Date: _____

ClearBest, Incorporation

By: _____
Printed Name: Wendy Battermann
Title: President
Date: _____

CalSAWS Consortium

By: _____
Printed Name: John Boule
Title: Executive Director
Date: _____

APPROVED AS TO FORM:

Jeff Mitchell
Consortium Legal Counsel