

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-233168

ACL 21-137/ACL 21-137E Guaranteed Income
Pilot Program

CalSAWS	DOCUMENT APPROVAL HISTORY	
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1 OVERVIEW

Counties with Guaranteed Income (GI) projects can request that participants have their GI payments exempted from consideration as income for the purposes of CalWORKs (CW) and/or CalFresh (CF) eligibility and benefit determination.

Per ACL 21-137 and ACL 21-137E, effective December 1, 2021, payments from GI projects with income exempt approval will be excluded from CW and, if the GI Pilot is paid with non-government funding, must also be excluded from CF.

Per ACIN I-35-22, payments from GI projects without income exempt approval will be treated as unearned income for the purposes of CW and CF eligibility and benefit calculations.

Per MEDIL I 22-23, payments from GI projects that are taxable are countable for MAGI Medi-Cal. Payments from GI projects are typically countable for Non-MAGI Medi-Cal unless an exemption applies; Disaster and emergency assistance payments from GI Projects are exempt.

This SCR will add new income types for 'Guaranteed Income' as well as define the treatment of each of these income types by program.

1.1 Current Design

Currently in CalSAWS, there are no income types available for 'Guaranteed Income'.

1.2 Requests

Per ACL 21-137, ACL 21-137E and MEDIL I22-23, 'Guaranteed Income' will require new income types to be added into CalSAWS. The treatment of each income type will vary as some will be exempt from CalSAWS programs while others will count as unearned income.

1.3 Overview of Recommendations

1. Verify new 'Guaranteed Income' income type options on the Income Detail page.
2. Update 'Other' in the OCAT Referral Detail page to map the new Income Types.
3. Add new 'Guaranteed Income' income types and configure treatment of the income types across different programs.
4. Add new 'Guaranteed Income' income type options to the GA/GR County Admin page for GA/GR Automated Solution (GR) and configure treatment across GA/GR Automated Solution Counties.

5. Add threshold language translations for new 'Guaranteed Income' income types.
6. Regression testing specific forms and NOAs containing new 'Guaranteed Income' income types.
7. Update Form Status batch job to send new income types as part of the MC RE pre-population data.

1.4 Assumptions

1. Fields not mentioned to be modified within the description of changes will retain their current functionality and logic.
2. The Adoptions Assistance Program (AAP) does not consider income and no treatment value is needed for the income types added with this SCR.
3. Per ACL 22-16, income is not evaluated for the Foster Care program and will be treated as 'exempt' for the income types added with this SCR.
4. CalWIN Counties will not be sending Guaranteed Income types to CalSAWS through eICT and CalWIN Counties will receive Guaranteed Income types as 'Other' through eICT.
5. There is no impact to IEVS interface with this SCR.
6. OCAT and ICT interfaces will be tested with this SCR.

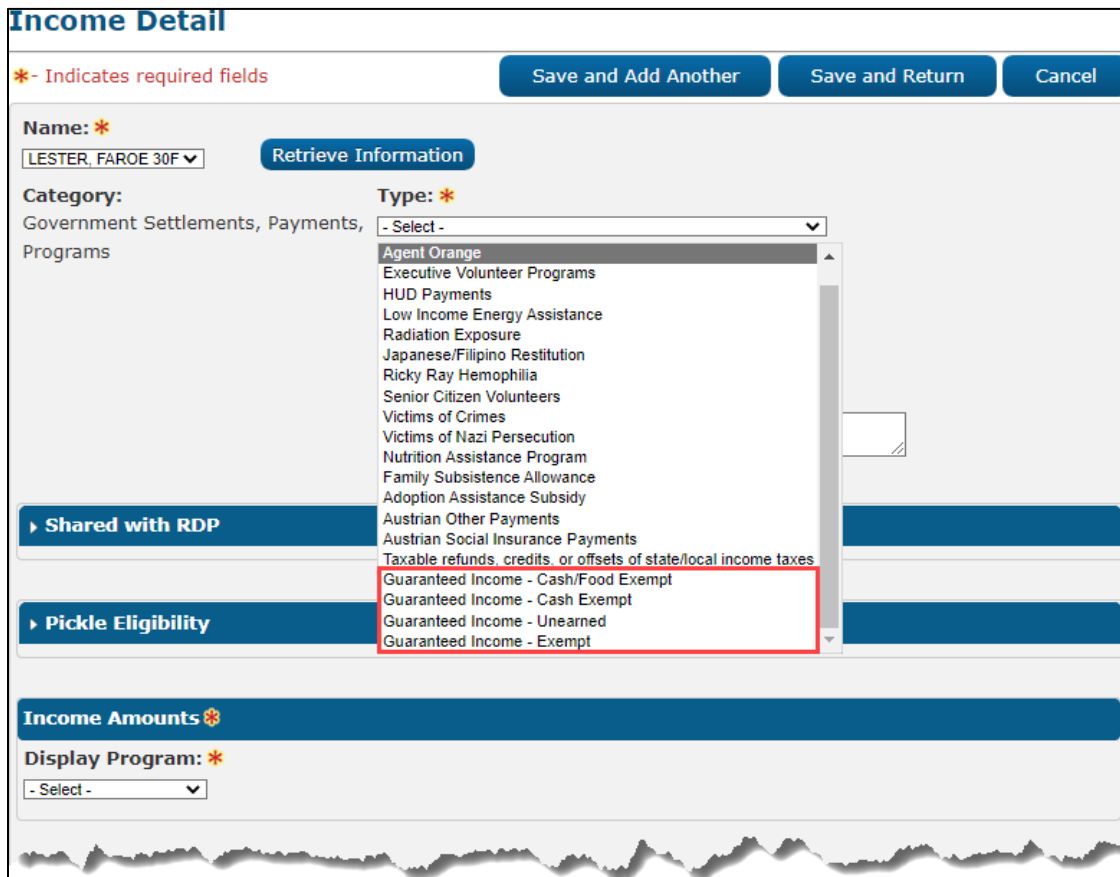
2 RECOMMENDATIONS

2.1 Income Detail Page

2.1.1 Overview

Verify the new Income Types under 'Government Settlements, Payments, Programs' Category on the Income Detail page.

2.1.2 Income Detail Page Mockup



The mockup shows a web form titled "Income Detail". At the top, there is a legend: "*- Indicates required fields". To the right are three buttons: "Save and Add Another", "Save and Return", and "Cancel".

The form contains the following fields and sections:

- Name:** A required field with a red asterisk. The value is "LESTER, FAROE 30F" in a dropdown menu. Next to it is a "Retrieve Information" button.
- Category:** A dropdown menu with the value "Government Settlements, Payments, Programs".
- Type:** A required field with a red asterisk. It is a dropdown menu with a scrollable list of options. The options are: "Agent Orange", "Executive Volunteer Programs", "HUD Payments", "Low Income Energy Assistance", "Radiation Exposure", "Japanese/Filipino Restitution", "Ricky Ray Hemophilia", "Senior Citizen Volunteers", "Victims of Crimes", "Victims of Nazi Persecution", "Nutrition Assistance Program", "Family Subsistence Allowance", "Adoption Assistance Subsidy", "Austrian Other Payments", "Austrian Social Insurance Payments", "Taxable refunds, credits, or offsets of state/local income taxes", "Guaranteed Income - Cash/Food Exempt", "Guaranteed Income - Cash Exempt", "Guaranteed Income - Unearned", and "Guaranteed Income - Exempt". The last four options are highlighted with a red border.
- Shared with RDP:** A blue button with a right-pointing arrow.
- Pickle Eligibility:** A blue button with a right-pointing arrow.
- Income Amounts:** A section header with a red asterisk.
- Display Program:** A required field with a red asterisk. It is a dropdown menu with the value "- Select -".

Figure 2.1.2 – Income Detail Page Mockup

2.1.3 Description of Changes

1. Verify the following income type options to the Type field of 'Government Settlements, Payments, Programs' income category on Income Detail page:
 - a. Guaranteed Income - Cash/Food Exempt
 - b. Guaranteed Income - Cash Exempt
 - c. Guaranteed Income - Unearned
 - d. Guaranteed Income – Exempt

2.1.4 Page Location

- **Global:** Eligibility
- **Local:** Customer Information
- **Task:** Financial

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 OCAT Referral Detail Page

2.2.1 Overview

Update 'Other' in the OCAT Referral Detail page to map the new Income Types.

2.2.2 OCAT Referral Detail Page Mockup

▼ Other Program Benefits		
OCAT Benefit Type	Amount or Value of Service	
CalFresh	372.00	
CalWORKs	696.00	
CAPI	0.00	
Child Care	0.00	
Child Support	0.00	
Housing	0.00	
State Disability Insurance (SDI)	0.00	
Student Scholarships and Grants	0.00	
Supplemental Social Security	0.00	
Transportation	0.00	
Unemployment	0.00	
Veterans	0.00	
Other	0.00	

Type	Amount
Guaranteed Income - Cash/Food Exempt	0.00
Guaranteed Income - Cash Exempt	0.00
Guaranteed Income - Unearned	0.00
Guaranteed Income - Exempt	0.00

Receiving Medi-Cal or Covered CA:	Rec
Yes	No
Receive CalWORKs In this County or Other County Before:	If Y
Yes	Los

Figure 2.2.2 – OCAT Referral Detail Page Mockup

2.2.3 Description of Changes

1. Other – mapped to the following income types in the Systems. The income amount value as of the OCAT referral date will be used in determining the Amount or Value of Services.
 - a. Guaranteed Income - Cash/Food Exempt
 - b. Guaranteed Income - Cash Exempt
 - c. Guaranteed Income - Unearned
 - d. Guaranteed Income – Exempt

2.2.4 Page Location

- **Global: Empl. Services**
- **Local: Appraisal, Case Summary**
- **Task: OCAT (appears after Employment option)**

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 EDBC Updates – New Guaranteed Income Types

2.3.1 Overview

Add the new 'Guaranteed Income' types and configure the treatment of these types across different programs. For GA/GR Automated Solution (GR) please see Section 2.4.

2.3.2 Description of Changes

1. Add new income type of 'Guaranteed Income - Unearned' under 'Government Settlements, Payments, Programs' income category and configure treatment of income across the different programs based on the following:

Program	Treatment
CW	Unearned Income

Program	Treatment
CF	Unearned Income
RCA	Unearned Income
Foster Care	Exempt
Kin-GAP	Unearned Income
CAPI	Unearned Income
Medi-Cal	Unearned Income
GA/GR (LA Only)	Unearned Income
Immediate Need	Unearned Income
Diversion	Unearned Income
CalHEERS Inbound/Outbound Codes	
CalHEERS Inbound	<i>null</i>
CalHEERS Outbound	MS
eICT Inbound/Outbound Codes	
eICT Inbound	<i>null</i>
eICT Outbound	41H

2. Add new income type of 'Guaranteed Income - Exempt' under 'Government Settlements, Payments, Programs' income category and configure treatment of income across the different programs based on the following:

Program	Treatment
CW	Exempt
CF	Exempt
RCA	Exempt
Foster Care	Exempt
Kin-GAP	Exempt
CAPI	Exempt
Medi-Cal	Exempt
GA/GR (LA Only)	Exempt
Immediate Need	Exempt
Diversion	Exempt
CalHEERS Inbound/Outbound Codes	
CalHEERS Inbound	<i>null</i>
CalHEERS Outbound	<i>null</i>
eICT Inbound/Outbound Codes	
eICT Inbound	<i>null</i>

eICT Outbound	41H
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3. Add new income type of 'Guaranteed Income - Cash/Food Exempt' under 'Government Settlements, Payments, Programs' income category and configure treatment of income across the different programs based on the following:

Program	Treatment
CW	Exempt
CF	Exempt
RCA	Exempt
Foster Care	Exempt
Kin-GAP	Exempt
CAPI	Exempt
Medi-Cal	Unearned Income
GA/GR (LA Only)	Exempt
Immediate Need	Exempt
Diversion	Exempt
CalHEERS Inbound/Outbound Codes	
CalHEERS Inbound	<i>null</i>
CalHEERS Outbound	MS
eICT Inbound/Outbound Codes	
eICT Inbound	<i>null</i>
eICT Outbound	41H

4. Add new income type of 'Guaranteed Income - Cash Exempt' under 'Government Settlements, Payments, Programs' income category and configure treatment of income across the different programs based on the following:

Program	Treatment
CW	Exempt
CF	Unearned Income
RCA	Exempt
Foster Care	Exempt
Kin-GAP	Exempt
CAPI	Exempt
Medi-Cal	Unearned Income

Program	Treatment
GA/GR (LA Only)	Exempt
Immediate Need	Exempt
Diversion	Exempt
CalHEERS Inbound/Outbound Codes	
CalHEERS Inbound	<i>null</i>
CalHEERS Outbound	MS
eICT Inbound/Outbound Codes	
eICT Inbound	<i>null</i>
eICT Outbound	41H

2.3.3 Programs Impacted

CW, CF, RCA, FC, KG, CAPI, MC, GA/GR (LA Only), IN, DV

2.4 New Guaranteed Income Types -GA/GR Automated Solution (GR)

2.4.1 Overview

Add 'Guaranteed Income' types to the County Parameter Detail page so that GA/GR Automated Solution Counties can view and edit the parameters associated with the 'Guaranteed Income' types for the GR program.

2.4.2 Description of Changes

1. Add the following Items (Income Types **in bold**) to the County Parameter Detail page so that users with access rights can view and edit the 'Value', 'Begin Month' and 'End Month' fields:

County Parameter Category	County Parameter Type	Item
Income	Government Settlements, Payments, Programs	Guaranteed Income - Cash/Food Exempt
		Guaranteed Income - Cash Exempt
		Guaranteed Income - Unearned
		Guaranteed Income – Exempt

Technical Note: GAGR Opt In Guide Excel for Counties will need to be updated with the new income types (Grants & Income Matrix).

The screenshot shows the CalSAWS interface. The top navigation bar includes links for Journal, Tasks, Help, Resources, Page Mapping, Imaging, and Log Out. The main header shows 'San Bernardino GAGR1' and various tabs like Case Info, Eligibility, Empl. Services, Child Care, Resource Databank, Fiscal, Special Units, Reports, Client Corresp., and Admin Tools. The left sidebar lists administrative functions such as Flag, County Announcement, County Authorizations, County Benefit Issuance, Thresholds, County Security Roles, Automated Actions, Audit, Non-County Staff, Correspondence, Campaign, Emergency Text, Tasks, Referral Assignments, GA/GR County Admin, Rules, Fiscal, and Grants/Income. The main content area is titled 'County Parameter Detail' and includes a 'Save' and 'Cancel' button. Below this is a section for 'Government Settlements, Payments, Programs' with a table of parameters. The table has columns for Item, Value, Begin Month, and End Month. The 'Guaranteed Income - Exempt' row is highlighted, and its dropdown menu is open, showing 'Earned', 'Exempt', and 'Unearned' options. The 'Exempt' option is selected.

Figure 2.4.2.1 – County Parameter Detail (Guaranteed Income Types) Mockup

- The following values will be set for the 'Guaranteed Income' items for each GA/GR Automated Solution County:

NOTE: GA/GR Automated Solution counties can update these values as needed.

County	Guaranteed Income - Cash/Food Exempt	Guaranteed Income - Cash Exempt	Guaranteed Income - Unearned	Guaranteed Income – Exempt
Alameda	Exempt	Exempt	Unearned	Exempt
Contra Costa	Exempt	Exempt	Unearned	Exempt
Fresno	Exempt	Exempt	Unearned	Exempt
Orange	Exempt	Exempt	Unearned	Exempt
Placer	Exempt	Exempt	Unearned	Exempt
Sacramento	Exempt	Exempt	Unearned	Exempt

County	Guaranteed Income - Cash/Food Exempt	Guaranteed Income - Cash Exempt	Guaranteed Income - Unearned	Guaranteed Income – Exempt
Santa Barbara	Exempt	Exempt	Unearned	Exempt
Santa Clara	Exempt	Exempt	Unearned	Exempt
Santa Cruz	Exempt	Exempt	Unearned	Exempt
San Diego	Exempt	Exempt	Unearned	Exempt
San Francisco	Exempt	Exempt	Unearned	Exempt
San Luis Obispo	Exempt	Exempt	Unearned	Exempt
San Mateo	Exempt	Exempt	Unearned	Exempt
Solano	Exempt	Exempt	Unearned	Exempt
Sonoma	Exempt	Exempt	Unearned	Exempt
Tulare	Exempt	Exempt	Unearned	Exempt
Ventura	Exempt	Exempt	Unearned	Exempt
Yolo	Exempt	Exempt	Unearned	Exempt

2.4.3 Programs Impacted

GA/GR Automated Solution (GR)

2.5 Correspondence - Add threshold language translations for new 'Guaranteed Income' income types

2.5.1 Overview

This effort will add threshold language translations for the new 'Guaranteed Income' income types.

2.5.2 Description of Change

The following new income type options will be translated into the CalSAWS supported threshold languages

- a. Guaranteed Income - Cash/Food Exempt
- b. Guaranteed Income - Cash Exempt
- c. Guaranteed Income - Unearned
- d. Guaranteed Income – Exempt

Language Name:
Spanish
Armenian
Arabic
Cambodian
Chinese
Farsi
Tagalog
Hmong
Korean
Lao

Russian
Vietnamese

See supporting document #1 for the threshold language translations.

2.6 Correspondence – Regression Test Forms and NOAs

2.6.1 Overview

The new 'Guaranteed Income' income types to be added with this effort will need to have regression tests added for specific forms and NOAs containing them.

2.6.2 Description of Change

The following forms and NOAs will need to have regression tests:

1. Forms:
 - CW 2200
2. NOAs for Denial and Discontinuance that contain the following fragments, including their threshold language versions:
 - CF_DN_UNVERF_BUDMTH_UNERN_INC_F037,
CF_TN_UNVERF_BUDMTH_UNERN_INC_F037
 - H_DN_FAIL_REDETER_VERIF_H410, H_TN_FAIL_DETER_VERIF_H410

2.7 Update Form Status batch job to send new income types as part of the MC RE pre-population data

2.7.1 Overview

The Form Status batch job sends information to BenefitsCal related to a redetermination packet when the packet is generated in CalSAWS. The batch job will be modified to be able to send the new income types documented in this SCR when sending the pre-population data for MC RE forms (MC 210 RV, MC 216, and MC 217).

2.7.2 Description of Change

1. Modify the batch job when sending MC RE forms pre-population data to BenefitsCal to include the following income types when it exists for the case:
 - o Guaranteed Income - Cash/Food Exempt

- Guaranteed Income - Cash Exempt
- Guaranteed Income - Unearned
- Guaranteed Income - Exempt

2.7.3 Execution Frequency

No Change. Daily (Mon-Sat).

2.7.4 Key Scheduling Dependencies

No Change.

2.7.5 Counties Impacted

CalSAWS Counties.

2.7.6 Data Volume/Performance

N/A

2.7.7 Interface Partner

BenefitsCal Portal

2.7.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Correspondence	Threshold translations for new 'Guaranteed Income' income types	CT186_Guaranteed_Income_translations.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.1	The LRS shall fully automate and perform all aspects of the eligibility determination process and benefit level calculations for all categories of public assistance in a single pass without manual intervention.	This SCR updates automated EDBC to comply with GI pilot income requirements detailed under ACL 21-137 and ACL 21-137E.