

CalSAWS Central Print Weekly Status Report

Reporting Period: October 31, 2022, to November
6, 2022

CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

Table of Contents

1.0	CalSAWS Central Print Project	2
1.1	Highlights of the Reporting Period	2
1.2	Project Deliverable Summary	4
1.3	Project Risks and Issues	6
1.4	CRFI/CIT Communications Information	6
1.5	Activities for the Next Reporting Period.....	7
1.6	Deviations from Plan/Adjustments	8

CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

1.0 CalSAWS Central Print Project

1.1 Highlights of the Reporting Period

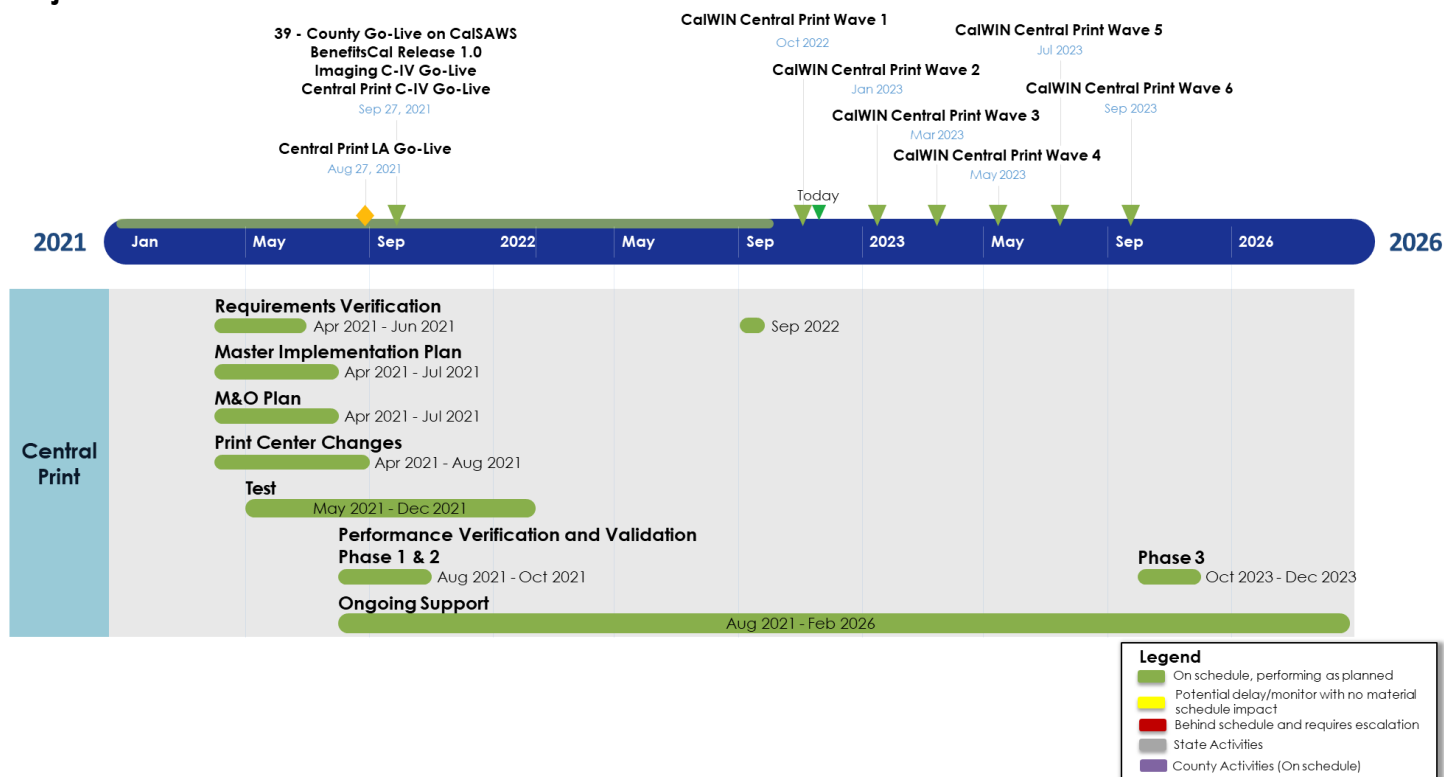
Table 1.1-1 – CalSAWS Central Print Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	<ul style="list-style-type: none"> Continued discussions with CalWIN Counties. Began ongoing operations for Wave 1 counties. Wave 6 kickoff meeting conducted on 11/2/22.

Project Management

- Continued updates to project work plan.

Project Gantt



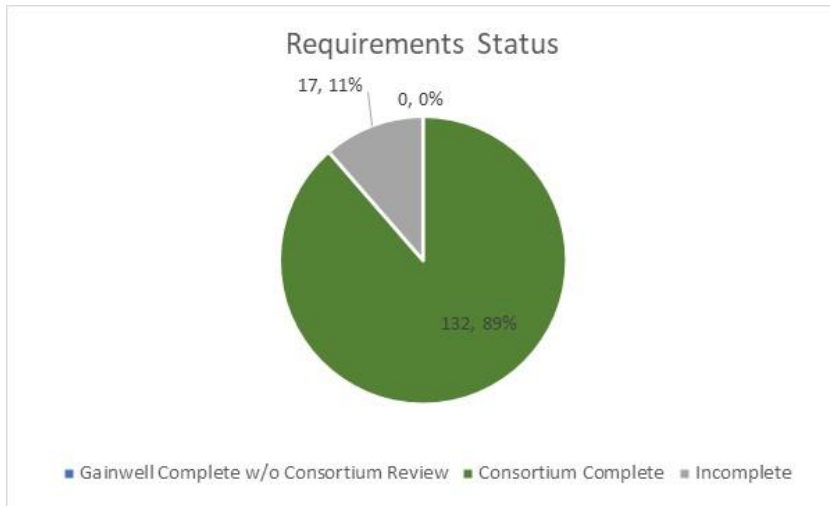
CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

Requirements Verification

- No Update



Master Implementation Plan

- Continued work on materials inventory management.
- Continued discussions regarding the metadata SCR.
- Continued discussions regarding the iText upgrade for CalSAWS.
- Continued discussions with Contra Costa County regarding Central Print configuration.
- Continued discussions with Tulare County regarding Central Print configuration.
- Continued discussions with Orange County regarding Central Print configuration.
- Continued discussions with San Diego County regarding Central Print configuration.
- Continued discussions with San Mateo County regarding Central Print configuration.
- Continued discussions with Santa Cruz County regarding Central Print configuration.
- Continued discussions with Santa Barbara regarding Central Print configuration.
- Continued discussions with Solano regarding Central Print configuration.
- Continued discussions with Ventura regarding Central Print configuration.
- Continued discussions with San Mateo regarding Central Print configuration.
- Continued discussions with Santa Cruz regarding Central Print configuration.
- Began ongoing operations for Wave 1 counties.
- Conducted kickoff meeting for CalWIN Wave 6 counties on 11/2/22.
- Scheduled configuration meeting with San Luis Obispo County for 11/29/22.

Changes to Existing Print Centers

- No Update

Establishment of the SoCal Print Center

- No Update

Interface and File Considerations with CalSAWS

- No Update

Fulfillment Platform Configuration

- No Update

Period: October 31, 2022, to November 6, 2022

- ▶ Continued ongoing operations for Phase 2 (40 County) Central Print.
- ▶ Began ongoing operations for Wave 1 counties.
- ▶ Complete processing of SAR7/QR7 correspondence.
- ▶ Began Processing of CW/CFR RE packets for Los Angeles County.



CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

DEL ID	Deliverable Name	DDED	FDED	DDEL	FDEL	Final
03	Maintenance and Operations Plan	4/29/21	5/24/21	6/10/21	6/23/21	7/6/21
04	Final Acceptance Report	5/12/21	5/21/21	11/21/23	12/6/23	12/12/23

Table 1.2-1 – Deliverable Status for Current Reporting Period**Overall Deliverable Status**

DEL #	DELIVERABLE NAME	STATUS	Next Deadline
01	Monthly Status Report – March 2021	Completed	Each remaining Monthly Status Report will be submitted as an FDEL only per the date in the approved FDED and are not listed here. Any exceptions will be noted.
02	Master Implementation Plan	Completed	Received WAC approvals on 7/9/21.
03	Maintenance and Operations Plan	Completed	Received WAC approvals on 7/9/2021.
04	Final Acceptance	On-track	DDEL submission due 11/21/23

Table 1.2-2 – Upcoming Deliverable Deadlines

CalSAWS – Central Print Project

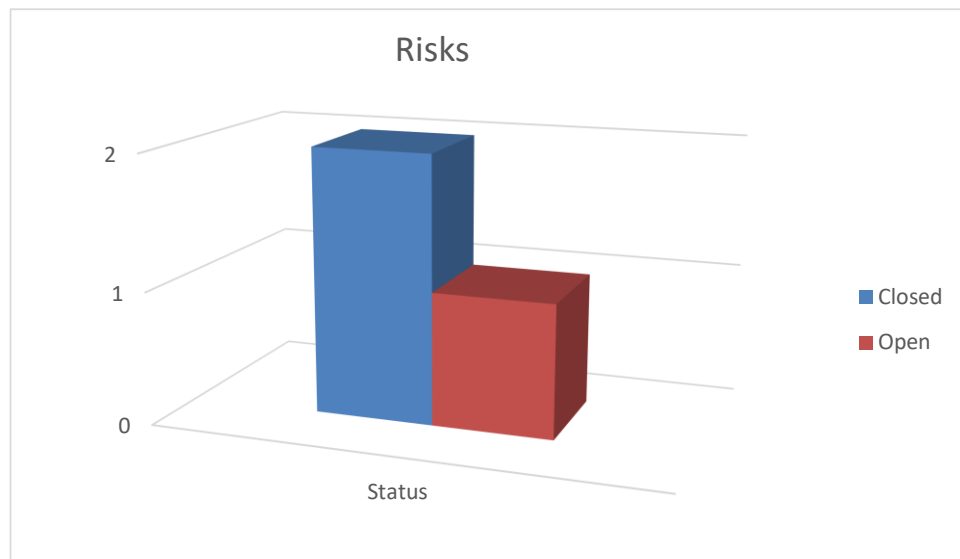
Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

Project Risks and Issues

ID	Title	Details	Status	Impact	Severity	Date Logged
255	Global paper shortage may impact CalSAWS ability to print/mail correspondence	Due to the current global paper shortage, paper for envelopes and printing is in limited supply. This could result in delays in receiving shipments of envelopes and paper for printing affecting CalSAWS ability to produce timely correspondence.	Open	4	Medium	11/2/2021

The following chart shows the number of risks currently open and previously closed, if applicable.



The following chart shows the number of issues currently open and previously closed, if applicable.

► Not applicable – No open or closed issues as of this status reporting period.

1.3 CRFI/CIT Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

There was no CalSAWS Information Transmittals (CITs).

CIT ID	To	Subject	Category	Distribution Date

Table 1.4-1 – CITs

There was no CalSAWS Requests for Information (CRFIs).

CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date

Table 1.4-2 – CRFIs

1.4 Activities for the Next Reporting Period

Project Management

- ▶ Continue updates to project work plan.

Requirements Verification

- ▶ No Update

Master Implementation Plan

- ▶ Continue work on materials inventory management.
- ▶ Continue discussions regarding the metadata SCR.
- ▶ Continue discussions with Contra Costa County regarding Central Print configuration.
- ▶ Continue discussions with Santa Clara County regarding Central Print configuration.
- ▶ Continue discussions with Tulare County regarding Central Print configuration.
- ▶ Continue discussions with Orange County regarding Central Print configuration.
- ▶ Continue discussions with Santa Barbara County regarding Central Print configuration.
- ▶ Continue discussions with Ventura County regarding Central Print configuration.
- ▶ Continue discussions with San Diego County regarding Central Print configuration.
- ▶ Continue discussions with Santa Cruz County regarding Central Print configuration.
- ▶ Continue discussions with Solano County regarding Central Print configuration.
- ▶ Continue discussions with San Mateo regarding Central Print configuration.
- ▶ Continue discussions with Santa Cruz regarding Central Print configuration.
- ▶ Schedule configuration meeting with Sacramento County.
- ▶ Schedule configuration meeting with San Francisco County.

Changes to Existing Print Centers

- ▶ No Update

Establishment of the SoCal Print Center

- ▶ No Update

Interface and File Considerations with CalSAWS

- ▶ No Update

Fulfillment Platform Configuration

- ▶ No Update

Maintenance and Operations Plan

- ▶ Continue ongoing operations for Phase 2 Central Print.
- ▶ Continue ongoing operations for Phase 3 Wave 1 Central Print.
- ▶ Continue processing of CW/CFR RE packets for Los Angeles County.
- ▶ Begin processing of MC RE packets.

Comprehensive Testing

- ▶ No Update

CalSAWS – Central Print Project

Weekly Status Report, November 7, 2022

Period: October 31, 2022, to November 6, 2022

1.5 Deviations from Plan/Adjustments

- Work plan was adjusted to allow for all CalWIN counties to provide details on county-specific requirements that may impact Central Print Requirements. Finish Date for UIDs 506, 507, and 508 have been adjusted to reflect this.