CalSAWS Quality Assurance Weekly Status Report

Reporting Period: November 28, 2022, to December 4, 2022

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1.0 Quality Assurance

1.1 CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	• Participated in Daily Wave 1 Post-Implementation Calls • Participated in Region 4 Management Site Visit • Participated in CalSAWS Brainware SLA review • Facilitating Implementation, OCM & Training retro sessions • Assessing CalSAWS Request for Information (CRFI) automation options • Refining Web Portal Quick Reference Guide (Quick Win)
QA Technical	• Participated in BenefitsCal CX Reporting and Request for Information (ROI) discussions • Reviewed existing Contact Center experience in Santa Cruz County • Continue participation in Wave 2 Mock Cutover activities • Assisted Consortium with Service Level Agreement language for Hyland • Continued review of CalSAWS Contact Center eCCP ServiceNow
QA Functional	• Created Security Profile spreadsheet validation macro to identify data discrepancies prior to ingestion in ForgeRock • Participated in Mock Conversion 2B starting December 3, 2022 • Reviewed the Conversion "C" and "B" approach and discussed scenarios for Independent Testing • Participated in Accenture's demonstration of the testing tool for comparing Threshold Languages on forms • Participated in the BenefitsCal Strike Team meetings

QA Test	• CalSAWS Release 23.01 test preparation activities are completed and test execution has begun
	• BenefitsCal Testing
	    o Release 4.4 test execution was completed
	    o Release 4.5 scope was determined
	    o Release 5.0 test preparation activities continued

QA Implementation	• Facilitated discussion on the approach to conducting the required Annual OCM Assessment • Prepared for Wave 2 County Profile meetings • Submitted comments on Deloitte Wave 3 County Training Plans • Participated in Wave 2 Post Implementation Support discussions • Provided feedback on Wave 2 T-3 Month Change Readiness Survey

1.2   Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
3.41	QA Monthly Status Report – November 2022	🟢	• Submitted FDEL on December 5, 2022
4.41	QA Work Plan – November 2022	🟢	• Submitted FDEL on December 5, 2022
7.41	QA Test Monthly Report – November 2022	🟢	• Submitted FDEL on December 5, 2022
12.42	Assessment of CalSAWS Migration Work Plan Update – December 2022	🟢	• Submit FDEL by December 20, 2022
47	Assessment of Deployment Complete Milestone/Report - CalWIN Wave 1	🟢	• Submit DDEL by December 27, 2022
71.12	ClearBest Performance Report - November 2022	🟢	• Submit FDEL by December 15, 2022

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-5.2	**OCAT** - General Design - 2022 Annual Update	🟢	• Submit DDEL comments by December 15, 2022
14.25	**OCAT** – QA Monthly Status Report (OCAT) – December 2022	🟢	• Submitted FDEL on December 5, 2022

 [1] Status: Red: Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-26.14	**BenefitsCal** – CX Monthly Report – November 2022	🟢	• Submit DDEL comments by December 14, 2022
WP-27.10	**BenefitsCal** – Monthly M&O Report – November 2022	🟢	• Submit DDEL comments by December 14, 2022
WP-28.08	**BenefitsCal** – Work Plan Monthly Updates – November 2022	🟢	• Submit FDEL comments by December 12, 2022
WP-29.08	**BenefitsCal** – Monthly Status Report – November 2022	🟢	• Submit FDEL comments by December 12, 2022
WP-32.03	**BenefitsCal** – BOM Review and License Renewal	🟢	• Submit FDEL comments by January 13, 2023
WP-33.03	**BenefitsCal** – Certificate Review	🟢	• Submit FDEL comments by January 13, 2023

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-2.06	**CalWIN Implementation** – CalWIN Implementation County Change Guides for Orange County	🟢	• Submit FDEL comments by December 14, 2022
WP-2.07	**CalWIN Implementation** – CalWIN Implementation County Change Guides for Santa Barbara County	🟢	• Submit FDEL comments by December 14, 2022
WP-2.08	**CalWIN Implementation** – CalWIN Implementation County Change Guides for Ventura County	🟢	• Submit FDEL comments by December 14, 2022
WP-58.07	**CalWIN Implementation** – CalWIN Requirements Traceability Matrix - Q7	🟢	• Submit FDEL comments by December 12, 2022

DEL #	DELIVERABLE NAME		STATUS
59.23	**CalWIN Implementation** – Assessment of CalWIN Implementation Migration Work Plan Update – November 2022	🟢	• Submit FDEL by December 12, 2022
WP-62.05	**CalWIN Implementation** – CalWIN Implementation Master Training Plan Monthly Update - 05	🟢	• Submit FDEL comments by December 12, 2022
63.03	**CalWIN Implementation** – Assessment of CalWIN Implementation County Training Plans for Wave 3 counties	🟢	• Submitted DDEL comments on November 30, 2022 • Submit DDEL by December 14, 2022

1.3   Highlights for the Reporting Period

1.3.1   Project Management
► Participated in Week 5 of Daily Wave 1 Post-Implementation Calls for Project, County Operations, and Executive Status updates
► Participated in Region 4 Management Site Visit – Virtual on November 28, 2022
► Participated in CalSAWS PMO Status meeting on November 29, 2022
► Participated in Imaging Migration Standup Call on November 29, 2022
► Participated in CalSAWS Section Directors meeting on November 29, 2022
► Participated in CalSAWS Leadership Implementation meeting on November 30, 2022
► Participated in CalSAWS Brainware SLA review on November 30, 2022
► Participated in Batch Performance Checkpoint meeting on November 30, 2022
► Strike Teams, Retrospectives & Collaboration Model
  o Facilitated Collaboration Model session (Advocates & COBs) November 30, 2022
  o Facilitated Wave 2 County Data Validation retro session December 1, 2022
  o Facilitated internal Conversion retro session December 2, 2022

1.3.2   Technical
► Participated in CalSAWS Weekly Technical meeting on November 28, 2022
► Participated in Wave 1 Post-Implementation Call on November 28 - December 2, 2022
► Participated in Consortium FinOps meeting on November 29, 2022
► Participated in App/Dev meeting on November 29, 2022
► Participated in Initial Broadcast Template Reviews on November 29 and 30, 2022
► Participated in DBCR/CTCR Review meetings on November 29 and December 1, 2022
► Participated in Tech Change Advisory Board (CAB) meeting on November 30, 2022
► Participated in Review Monthly Over 15 seconds Report on November 30, 2022
► Participated in CX Measurement Monthly Meeting on November 30, 2022
► Participated in CalSAWS: Monthly API User Group Meeting on November 30, 2022
► Participated in Bandwidth Assessment & Budget for Counties opting in for EDR on December 2, 2022
► Participated in IV&V / PMO & QA Bi-Weekly Meeting on December 2, 2022

► BenefitsCal
  o Participated in Application Transfer meetings
  o Continued reviewing BenefitsCal deliverables and defects
  o Participated in BenefitsCal Release 5.0 Performance Test planning for CalSAWS environment availability on November 28, 2022
  o Participated in BenefitsCal API Query - CalSAWS Performance Impact meeting on November 29, 2022
  o Participated in BenefitsCal Operations Review meeting on November 29, 2022
  o Participated in BenefitsCal Open Requirements meeting on November 30, 2022
  o Participated in DD&I and M&O calls on November 29 and December 1, 2022
► Batch
  o Participated in Batch Performance Checkpoint meeting on November 30, 2022
  o Participated in CalSAWS Batch - Weekly Round Up on December 1, 2022
► CalWIN
  o Participated in CalWIN Conversion and Change Management on November 29, 2022
  o Participated in Wave 1 Ops Call on November 29 – December 2, 2022
  o Participated in CalWIN Wave 4 TPOC Meeting on November 29, 2022
  o Participated in CalWIN Wave 2 TPOC Meeting on November 30, 2022
  o Participated in Wave 2 Mock Cutover B Schedule Overview on November 30, 2022
  o Participated in Ventura CalWIN Wave 3 Test Planning on November 30, 2022
  o Participated in Santa Cruz CalWIN Wave 4 Test Planning on December 1, 2022
  o Participated in Contra Costa File processing working session on December 1, 2022
  o Participated in Santa Clara File processing working session on December 1, 2022
  o Participated in Tulare County File processing working session on December 1, 2022
► Central Print
  o Participated in the CalSAWS Central Print Status meeting on November 28, 2022
  o Continued review of the Gainwell System Security Plan
► Contact Center
  o Continued to monitor the CalSAWS Contact Center eCCP tickets and defects
  o Participated in Orange County CalSAWS IVR-Contact Center Design Sessions on November 28, 2022
  o Participated in Sacramento County CalSAWS IVR-Contact Center Design Sessions on November 28, 2022
  o Participated in Alameda County CalSAWS IVR-Contact Center Design Sessions on November 28, 2022
  o Participated in San Bernardino CSC Support Meeting on November 29, 2022
  o Participated in CalSAWS Contact Center Discussion on November 30, 2022
  o Participated in CalSAWS Santa Cruz Contact Center visit on December 1, 2022
► General Assistance/General Relief (GA/GR)
  o Participated in GA/GR Client Correspondence discussions on November 30, 2022
► Security
  o Participated in deliverable and POAM comment-related conversations with members of the Accenture Security Team
  o Participated in Security Risk Management Group Discussion on December 1, 2022
  o Participated in Security Status Meeting on December 2, 2022
► Service Management
  o Participated in Service Management meetings as scheduled

► Lobby Management
   o Participated in Lobby Management meetings as scheduled

1.3.3 Imaging
► Participated in the Imaging Migration Status meeting on November 29, 2022
► Participated in CalSAWS New Brainware SLA Recommendation - Joint Meeting November 30, 2022
► Continued to review Imaging activities for Los Angeles, including change requests, defects, and configuration updates

1.3.4 Functional
► M&O
   o Participated in the weekly CalHEERS SAWS Integration Meeting
   o Participated in the Threshold Languages - Forms comparison testing tool demo on November 30, 2022
   o Participated in the design reviews:
      • CR 225431 - Login Messaging for consumers with sensitive contact information
      • CR 199836 - Periodic Verifications No Response from Consumers - JAD Sessions
      • CR 225431 - Login Messaging for consumers with sensitive contact information
      • CR 191453 - Verification Caching Phase III (Milestone 1) - JAD 7
   o CA 56518 - Request for Design Document review
   o Reviewed fifty-five (55) design documents, targeting Critical and High priority designs for review and other SCRs at the Consortium's direction

Table 1-6 – Weekly M&O SCR Updates

Release	SCRs in QA Review
RWR	9
22.06	1
22.07	3
22.09	7
22.11	17
23.01	7
23.03	8
23.05	1
23.06	1
TBD	1
Grand Total	**55**

► Conversion
   o Created a validation macro for the Security Profile spreadsheet data provided by the counties to identify any discrepancies prior to ingestion in ForgeRock
   o Conducted Wave 2 CDV Lessons Learned with counties on December 1, 2022
   o Conducted an internal Conversion Lessons Learned session on December 2, 2022
   o Participated in Mock Cutover 2B
   o Initiated planning for testing of converted "B" data during the week of 12/12/22

- ○ Planned for Wave 3 CDV
- ► General Assistance/General Relief (GA/GR)
  - ○ Monitored GA/GR Correspondence service databases

1.3.5 BenefitsCal

- ► Attended the CX Reporting Preview meeting on November 29, 2022
- ► Attended the CX Measurement Monthly Meeting on November 30, 2022
- ► Attended the Strike Team - BenefitsCal CalSAWS Processes (Recurring) meeting on December 1, 2022
- ► Monitored Release 5.0 Support Request design for changes
- ► Attended the Daily Transaction Failures Meetings
- ► Participated in the combined twice-weekly DD&I and M&O Check-in meetings
- ► Participated in the BenefitsCal Operation Review weekly meeting
- ► Created the Release 5.0 Independent Test dashboard
- ► Reviewed and submitted comments for BenefitsCal Monthly Release 4.4 release notes
- ► Identified QA verification scope for BenefitsCal Monthly Release 4.5

1.3.6 Test

- ► CalSAWS Release 23.01 testing activities
  - ○ Completed test preparation activities
  - ○ Continued QA Review of System Test scripts for selected high impact SCRs
  - ○ Began test execution

Table 1-7 – 23.01 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
23.01 - ClearBest QA Independent Test Results	583	94% (549)	1% (7)	3% (19)	2% (8)	0% (0)
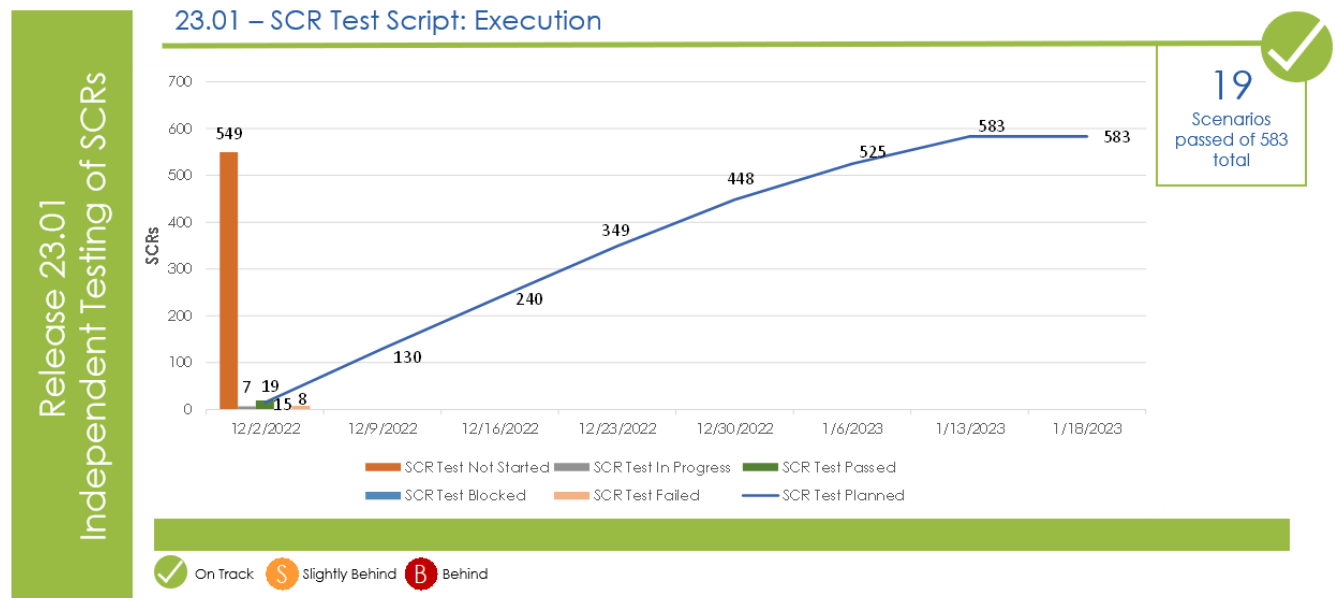
- ► BenefitsCal Activities

- o Continued to monitor open defects and priority release activities
- o Participated in DD&I and M&O calls on November 29 and December 1
- o Completed testing activities for Monthly Release 4.4
- o Scoped coverage for Monthly Release 4.5
- o Started testing activities for Monthly Release 4.5
- o Continued test script writing for Release 5.0
- ► Priority Release / RWR Activities
  - o Monitored Production and Priority Release defects selected for future QA Review or Independent Test
  - o Completed testing activities for the following:

Table 1-8 – Priority Release/RWR Issues QA Reviewed/Tested

Defect/SCR #	Scheduled Release	Type of Testing
CA-242903 ACIN I-71-22 - 2023 CAPI COLA	22.12.03	QA Review
CA-242752 2023 Social Security Title II and Title XVI Cost of Living Adjustments (SSA COLA)	22.12.04	QA Review

- ► Other Consortium Support Test Activities
  - o Monitored test support for priority releases
  - o Participated in Integrated Test Team meeting on November 29, 2022
  - o Participated in Wave 1 State/Fiscal Reports meeting on December 1, 2022

1.3.7 Implementation

- ► CalSAWS Maintenance and Operations (M&O)
  - o Participated in weekly Training Touchpoint meeting on November 29, 2022
- ► CalWIN Implementation Support Services (ISS)
  - o Participated in remote support to Placer TOSS from November 28 – December 2, 2022
  - o Participated in remote support to Yolo TOSS from November 28 – December 2, 2022
  - o Provided Foster Care extended support to Wave 1 counties from November 28 – December 2, 2022
  - o Participated in daily Post Implementation Internal Status Call from November 28 – December 2, 2022
  - o Participated in daily Wave 1 Post-Implementation Project Stakeholder Call from November 28 – December 2, 2022
  - o Participated in County Stakeholder Call from November 28 – December 2, 2022
  - o Participated in daily Wave 1 Post-Implementation County Stakeholder Call from November 28 – December 2, 2022
  - o Participated in Region 4 - Virtual CalSAWS Management Site visit meeting on November 28, 2022
  - o Participated in Orange County Change Discussion Prep Sessions on November 28 and December 1, 2022
  - o Participated in ISS Implementation Manager Touchpoint on November 28, 2022
  - o Participated in Weekly Implementation Team meeting on November 28, 2022
  - o Conducted Requirement OCM-04 Approach Discussion on November 28, 2022
  - o Prepared for Wave 2 County Profile meetings on November 28 and 29, 2022

- o Participated in ISS Leads Tuesday stand up meeting on November 29, 2022
- o Continued review of potential Fact Sheets on November 29 and December 1, 2022
- o Participated in Ventura County Change Discussion Prep Sessions on November 29 and December 1, 2022
- o Participated in Santa Barbara County TOSS/IPOC meeting on November 29, 2022
- o Participated in CalSAWS Leadership Implementation meeting on November 30, 2022
- o Participated in Ventura T-6 Month Survey Action Plan on November 30, 2022
- o Submitted comments on Deloitte DEL 09.06 - 09.08 Wave 3 County Training Plans on November 30, 2022
- o Participated in Ventura County Change Discussion Prep Sessions on November 30 to December 1, 2022
- o Participated in Santa Clara IPOC/TOSS Meeting on November 30, 2022
- o Participated in Sonoma IPOC/TOSS Monthly Meeting on November 30, 2022
- o Participated in Contra Costa IPOC/TOSS Monthly Meeting on November 30, 2022
- o Participated in OCM Leads Meeting on November 30, 2022
- o Participated in OCM Meeting on Communications, Surveys, and Change Network on November 30, 2022
- o Participated in ISS Team Leads Thursday Standup Meeting on December 1, 2022
- o Participated in Solano IPOC/TOSS Monthly Meeting on December 1, 2022
- o Participated in Wave 2 Support discussions on December 1, 2022
- o Provided feedback on Wave 2 T-3 Month Change Readiness Survey Results on December 1, 2022
- o Participated in ICT touchpoint for Wave 2 on December 1, 2022
- o Debriefed on Santa Clara Feedback from CNC meeting on December 1, 2022
- o Participated in Weekly Risk Review on December 2, 2022
- o Conduct weekly QA Implementation Team meeting on December 2, 2022
- ► Release Management
  - o Planned for WBT SCR reviews from November 28 – December 2, 2022

1.3.8 OCAT
- ► Participated in reviews and discussions
- ► Provided draft comments for OCAT General Design Annual Update

1.4 Activities for the Next Reporting Period

1.4.1 Project Management
- ► Participate in Week 6 of Daily Wave 1 Post-Implementation Calls for Project, County Operations, and Executive Status updates
- ► Participate in W2 Implementation Support Resources meeting on December 5, 2022
- ► Participate in CalSAWS PMO Status meeting on December 6, 2022
- ► Participate in Imaging Migration Standup Call on December 6, 2022
- ► Participate in CalSAWS Section Directors meeting on December 6, 2022
- ► Participate in CalSAWS Leadership Implementation meeting on December 7, 2022
- ► Participate in Batch Performance Checkpoint meeting on December 7, 2022
- ► Participate in OCAT Operations and Rel/ease meeting on December 7, 2022
- ► Participate in OCAT SSP Review and Discussion on December 8, 2022

► Strike Teams, Retrospectives & Collaboration Model
  o Facilitate Implementation Management retro session December 6, 2022
  o Facilitate OCM retro session December 6, 2022
  o Facilitate Training retro session December 6, 2022
  o Participate in BenefitsCal Strike team meeting December 8, 2022
  o Participate in ServiceNow CRFI automation demo December 9, 2022

1.4.2 Technical
► Continue participating in Wave 1 Post-Implementation Calls
► Participate in CalSAWS Weekly Technical meeting on December 5, 2022
► Participate in DBCR/CTCR Review meetings on December 6 and 8, 2022
► Participate in Consortium FinOps meeting on December 6, 2022
► Participate in App/Dev meeting on December 6, 2022
► Participate in Tech Change Advisory Board (CAB) meeting on December 7, 2022
► Participate in CALWIN OPAC MEETING on December 8, 2022
► Participate in Environment Integration/Management Review on December 8, 2022
► BenefitsCal
  o Participate in Application Transfer meetings
  o Continue reviewing BenefitsCal deliverables and release activities
  o Participate in BenefitsCal Operations Review meeting on December 6, 2022
  o Participate in DD&I and M&O calls on December 6 and 8, 2022
► Batch
  o Participate in Batch Performance Checkpoint meeting on December 7, 2022
  o Participate in Batch – Weekly Round Up meeting on December 8, 2022
► CalWIN
  o Participate in Wave 1 Post-Implementation Ops Call on December 5 - 9, 2022
  o Participate in San Diego CalWIN Wave 4 County Test Planning on December 5, 2022
  o Participate in CalWIN Wave 3 TPOC meeting on December 7, 2022
  o Participate in Fresno CalWIN Wave 5 County Test Planning on December 7, 2022
  o Participate in Solano CalWIN Wave 4 County Test Planning on December 8, 2022
  o Participate in CalWIN Wave 5 TPOC meeting on December 8, 2022
  o Participate in Yolo Support Call on December 6, 2022
  o Participate in Alameda CalWIN Wave 5 Test Planning on December 6, 2022
► Central Print
  o Participate in CalSAWS Central Print Status meeting on December 5, 2022
  o Continue to review the Gainwell System Security Plan
► Contact Center
  o Continue to monitor the CalSAWS Contact Center eCCP tickets and defects
  o Participate in LA Performance Testing activities December 5 – 16, 2022
  o Participate in CalSAWS: Contact Center Conf. Call on December 5, 2022
  o Participate in Yolo Contact Center Support Call on December 6, 2022
  o Participate in CalSAWS/Los Angeles – Ongoing Contact Center Discussions on December 6, 2022
  o Participate in Santa Cruz County CalSAWS IVR-Contact Center Design Sessions on December 7, 2022

  - o Participate in CalSAWS Contact Center Internal Discussion on December 7, 2022
  - o Participate in Stanislaus County Questions Regarding AWS and IVR Functionality on December 8, 2022
  - o Participate in AWS / CalSAWS - Contact Center collaboration on December 8, 2022
  - ► General Assistance/General Relief (GA/GR)
    - o Participate in GA/GR Client Correspondence discussions on December 7, 2022
  - ► Security
    - o Participate in deliverable and POAM comment-related conversations with members of the Accenture Security Team
  - ► Service Management
    - o Participate in ServiceNow Process Improvement Stakeholders Meeting on December 8, 2022
    - o Participate in Closing Incidents when an SCR is created vs implemented on December 6, 2022
  - ► Lobby Management
    - o Participate in Lobby Management meetings as scheduled

1.4.3 Imaging
  - ► Participate in the Imaging Migration Status meeting on December 6, 2022
  - ► Participate in CalSAWS Monthly Data Review - CalSAWS Performance Standards Meeting on December 6, 2022
  - ► Continue reviewing Imaging activity for Los Angeles, including change requests, defects, and configuration updates

1.4.4 Functional
  - ► M&O
    - o Participate in the weekly CalHEERS SAWS Integration Meeting
    - o Participate in the CalSAWS Self Service Portal Meeting December 6, 2022
    - o Participate in the CalSAWS Medi-Cal CMSP Meeting December 6, 2022
    - o Participate in the CW/CF Eligibility Committee Meeting on December 7, 2022
    - o Participate in the Task Management Check in on December 8, 2022
    - o Participate in the design reviews:
      - • CR 195947 Design Change Request (DCR) Pre JAD # 1
      - • CR 218151 - Hiding Sensitive Contact Information - Design Session 9, 10 & 11
      - • CR 224268 - AB2530 subsidies for Strike/Lockout workers Pre-JAD 2
      - • CR 182284 - SSA Composite upgrade from SOAP to JSON - JAD 1 & 2
      - • CR 40149 - Automation of the Application Missing Information Notice (NOD16)
      - • CR 199836 - Periodic Verifications No Response from Consumers
      - • CR 217094 - SAWS Renewals Verification Caching Enhancements \
      - • CR 195947 Design Change Request (DCR) Pre JAD # 2
  - ► Conversion
    - o Participate in the 2B Mock Conversion
    - o Prepare for converted data testing post Mock B mock cutover
    - o Monitor Wave 1 post cutover county defects and priorities
    - o Plan for Wave 3 CDV
    - o Continue to address Wave 2 CDV Findings
  - ► General Assistance/General Relief (GA/GR)

- o Monitor GA/GR SCRs
- o Participate in the twice weekly GA/GR Correspondence Web Services discussion

1.4.5 BenefitsCal

► Attend the BenefitsCal Open Original Requirements meeting on December 05, 2022
► Attend the Self-Service Portal Committee Meeting on December 06, 2022
► Attend the BenefitsCal Release of Information (ROI) Design Review - Advocate and CBO Community Engagement meeting on December 07, 2022
► Attend the Strike Team - BenefitsCal CalSAWS Processes (Recurring) meeting on December 8, 2022
► Review Release 5.0 Support Request Advocate requested changes
► Monitor development progress for the CalWORKs Time Clocks function, due to partner (CalSAWS and ForgeRock) dependencies
► Monitor the GROW / WTW Collaborator de-scoping status
► Attend the Daily Transaction Failures Meetings
► Participate in the combined twice-weekly DD&I and M&O Check-in meetings
► Participate in the BenefitsCal Operation Review weekly meeting
► Participate in the weekly scope review and coordination meeting for upcoming BenefitsCal releases
► Monitor QA verification progress for BenefitsCal Monthly Release 4.5

1.4.6 Test

► CalSAWS Release 23.01
- o Continue test execution
- o Continue QA Review of System Test scripts for selected high impact SCRs
► BenefitsCal Activities
- o Monitor open defects and priority release activities
- o Participate in BenefitsCal DD&I and M&O calls on December 6 and December 8, 2022
- o Continue test activities for Monthly Release 4.5
- o Continue test script writing for Release 5.0
- o Review updated Release 5.0 GSDs
► Priority Release / RWR Activities
- o Participate in CalSAWS – State and Fiscal Reports meeting on December 8, 2022
- o Perform Priority Release/RWR QA test activities:

Table 1-9 – Priority Release/RWR Issues Planned for QA Review/Test

Defect/SCR #	Scheduled Release	Type of Testing
CA-251300 CA-812 and FNS 209 Jul-Sep 2022 Report's Discrepancies Recovery account analysis	22.12.06	QA Review
CA-248373 [Fiscal] Unposted Receipts Monthly Activity Report (and Daily) issues with Summary pages	22.12.08	QA Review
CA-242753 Batch EDBC to apply 2023 SSA Cost of Living Adjustments (COLA)	22.12.10	QA Review

Defect/SCR #	Scheduled Release	Type of Testing
CA-237907 CALWIN CDT: Send ICT details missing on the ICT Summary Page when the ICT is in "In Process" status in the sending county	Wave 2B	QA Review
CA-243208 CalWIN - CON 02 - Identity Verification Type not populated	Wave 2B	QA Review

► Other Consortium Support Test Activities
  ○ Participate in Integrated Test Team meeting on December 6, 2022
  ○ Participate in Wave 1 – State/Fiscal Reports meeting on December 8, 2022

1.4.7 Implementation
  ► CalSAWS Maintenance and Operations (M&O)
    ○ Participate in weekly Training Touchpoint meeting on December 6, 2022
  ► CalWIN Implementation Support Services (ISS)
    ○ Provide remote support to Placer TOSS from December 5 - 9, 2022
    ○ Provide remote support to Yolo TOSS from December 5 - 9, 2022
    ○ Provide Foster Care extended support to Wave 1 from December 5 - 9, 2022
    ○ Participate in Post Implementation Internal Status Call from December 5 - 9, 2022
    ○ Participate in daily Wave 1 Post-Implementation Project Stakeholder Call from December 5 - 9, 2022
    ○ Participate in daily County Stakeholder Call from December 5 - 9, 2022
    ○ Participate in San Diego County Change Discussion Guide Working Sessions from December 5 - 8, 2022
    ○ Participate in Santa Cruz County Change Discussion Guide Working Sessions from December 5 - 8, 2022
    ○ Participate in Orange County Change Discussion Prep Office Hours on December 5, 7, and 9, 2022
    ○ Participate in Wave 2 Post Implementation Support: Project Resources discussion on December 5, 2022
    ○ Participate in Orange County - CalSAWS Configuration Support - Kickoff Meeting on December 5, 2022
    ○ Participate in Tulare T-3 Change Readiness Survey Review on December 5, 2022
    ○ Participate in ISS Implementation Manager Touchpoint on December 5, 2022
    ○ Participate in Weekly Implementation Team meeting on December 5, 2022
    ○ Participate in ISS Leads Tuesday stand up meeting on December 6, 2022
    ○ Participate in Ventura County Change Discussion Prep Makeup Session on December 6, 2022
    ○ Conduct Retrospective for ISS Implementation Management on December 6, 2022
    ○ Conduct Retrospective for ISS OCM Leads on December 6, 2022
    ○ Conduct Retrospective for ISS Training Leads on December 6, 2022
    ○ Participate in Contra Costa T-3 Month Change Readiness Survey Results Review on December 6, 2022
    ○ Participate in Wave 6 IPOC/TOSS Work Plan and Checklist Kickoff Meeting on December 6, 2022
    ○ Participate in Santa Barbara County Change Discussion Office Hours on December 6 - 8, 2022

- o Continue review of potential Fact Sheets list on December 6 and 8, 2022
- o Participate in CalSAWS Leadership Implementation meeting on December 7, 2022
- o Participate in Santa Barbara - CalSAWS Configuration Support - Kickoff Meeting on December 7, 2022
- o Participate in Placer Retrospective on ISS Workstreams on December 7, 2022
- o Participate in Global IPOC meeting on December 7, 2022
- o Participate in TOSS & IPOC Meeting: Ventura County on December 7, 2022
- o Participate in OCM Meeting on Communications, Surveys, and Change Network on December 7, 2022
- o Participate in ISS Team Leads Thursday Standup Meeting on December 8, 2022
- o Participate in CalWIN OPAC Meeting on December 8, 2022
- o Participate in Weekly Wrap-Up - San Diego County Change Discussion Guide Working Session on December 8, 2022
- o Participate in Weekly Wrap-Up – Santa Cruz County Change Discussion Guide Working Session on December 8, 2022
- o Participate in Weekly Risk Review on December 9, 2022
- o Conduct weekly QA Implementation Team meeting on December 9, 2022
- o Conduct AAPI ERG Meeting on December 9, 2022
- ► Release Management
  - o Plan for WBT SCR reviews from December 5 - 9, 2022

1.4.8 OCAT

- ► Participate in OCAT Operations and Release meeting on December 7, 2022
- ► Participate in OCAT SSP Review and Discussion on December 8, 202

1.5 Deviations from Plan/Adjustments

- ► None