

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, December 16,
2022

Location: Conference Call/Zoom

Agenda Item and Summary	Type of Item
<p>1. Call meeting to order.</p> <p>Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.</p>	Procedural
<p>2. Confirmation of Quorum and Agenda Review.</p> <p>Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the agenda.</p>	Procedural
<p>3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.</p> <p>NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.</p> <p>Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.</p>	Procedural
Action Item	
<p>4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through January 16, 2023, based on the following findings:</p> <ul style="list-style-type: none">a. The Governor's State of Emergency related to COVID-19 remains in effect; andb. The State of Emergency continues to directly impact the ability of the members to meet safely in person. <p>Summary: The Consortium is seeking Board authorization to conduct the CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code Section 54953 through January 16, 2023, based on the findings listed above.</p>	Action
<p>5. Approval of RGS Amendment 37 which includes annual update to cost of benefits, reconciliation of FTE counts, applicable rate adjustments, and administrative changes such as updated position descriptions.</p> <p>Summary: This Amendment 37 includes the annual update to the cost of benefits, a 5.1% rate change for the Business Analyst and Office Assistant positions which aligns to San Bernardino County, reconciliation of FTE counts, and administrative changes such as updated position descriptions.</p>	Action
<p>6. Approval of Consent Items</p>	Action

a. Approval of the Minutes and review of the Action Items from the November 18, 2022, JPA Board of Directors Meeting.

Summary: The Consortium is seeking Board approval of the November 18, 2022, JPA Board of Directors Meetings.

b. Approval of Accenture Change Notice No. 23, which includes requests to add hours for costs related to Premise items Mass Notice – End of CalFresh Emergency Allotments, Cal-OAR Modifications and Cal-OAR Client Satisfaction Survey, Healthy Futures for Foster Youth, CalFresh Discontinuance of Gambling Wins, and CalFresh Simplifications. Also included is a request for additional hours related to CDSS Report Support.

Summary: This Change Notice will utilize \$1,995,667 for the premise items of the \$92,000,000 allocation for change orders (incorporated in LRS Amendment 30). Board approval of this change notice will update the balance to \$40,516,592 for future change orders. The costs of this change notice are funded through premise funding and the current year costs are accounted for in the SFY 2022-23 CalSAWS JPA Project Budget.

c. Approval of Gainwell Change Request No. 6, which includes a request to add County Directs.

Summary: This Change Order will utilize \$280,178 of the original \$6,968,662 unallocated funds for County purchases. The County purchases include the following:

- Ventura – 60717 CIS Server Reconfiguration – \$18,961
- Contra Costa County – 60975 500,000 Text Message Credits – \$18,400
- Fresno – 61145 Upgrade Cisco Unified Contact Center Express – \$53,492
- San Diego – 61472 IFD Non-Discrepant Disposition SQL -21 - \$9,160
- San Diego – 62259 IFD Non-Discrepant Disposition SQL -22 - \$9,160
- San Diego – 62910 Include General Relief MAP increase - \$12,579
- San Francisco – 62496 CAAP COLA Increase effective 10/01/2022 - \$61,500
- San Diego – 62693 Turn Off "Have a County Rep Call" in MyBCW - \$31,822
- San Diego – 62955 IFD Non-Discrepant Disposition SQL -23 - \$9,160
- Santa Barbara – 62287 County Option to Transfer and Store all Client Correspondence - \$55,944

Board approval of this Allocation Request will leave a balance of \$4,227,368 for future County purchases. This Change Order does not increase the total contract value. The costs for this change order are funded through county funding. The current year costs are accounted for in the SFY 2021-22 CalSAWS JPA Project Budget.

Informational Items

7. Wave 1 Status Update

Informational

- **Migration Statistics & Update**

Summary: Keith Salas and Duncan Gilliam will provide an update on the Wave 1 Status.



Agenda Item and Summary	Type of Item
<p>8. Overview of Waves 2 & 3 Status Update</p> <p>Summary: Cathryn VanNamen and Yong Vangbliayang will provide an overview of Waves 2 & 3 Status.</p>	Informational
<p>9. Update on Waves 2 – 6 Key Risks</p> <p>Summary: Arnold Malvick, Rachel Frey, and Dan Dean will provide an update on Waves 2 – 6 Key Risks.</p>	Informational
<p>10. Release and Policy Update</p> <ul style="list-style-type: none"> • CalSAWS • COLA Update • BenefitsCal <ul style="list-style-type: none"> ○ ODI Benefit Recommender Widget <p>Summary: Lisa Salas, Karen Rapponotti, Onur Senman, and Rachel Frey will provide an update on Release and Policy.</p>	
<p>11. Technical Operations Update</p> <ul style="list-style-type: none"> • Major Production Incidents Calendar (November) • Hyland Outage <p>Summary: Arnold Malvick will provide an update on Technical Operations.</p>	Informational
<p>12. Quarterly SLAs Update</p> <ul style="list-style-type: none"> • CalSAWS System and Help Desk Metrics • BenefitsCal • Hyland Imaging <p>Summary: Arnold Malvick, Rachel Frey, and Sara Rossmiller will provide update on Quarterly SLAs.</p>	Informational
<p>13. Quarterly Onshore vs. Offshore Defect Statistics</p> <ul style="list-style-type: none"> • CalSAWS Application Release Quality Metrics • Production Defects Backlog <p>Summary: Gaurav Diwan and Arnold Malvick will discuss Quarterly Onshore vs. Offshore Defect Statistics.</p>	Informational
<p>14. BenefitsCal Technical Help Desk Implementation Update</p> <p>Summary: Dawn Wilder and Joel Acevedo will provide an update on BenefitsCal Technical Help Desk Implementation.</p>	Informational



Agenda Item and Summary

Type of Item

15. PHE Lift Update

Informational

Summary: Karen Rapponotti will provide an update on the PHE Lift.

16. BenefitsCal Demo App/Environment

Informational

Summary: Rachel Frey will discuss the BenefitsCal Demo App/Environment.

17. CalSAWS Member Representatives Meeting – January 26, 2023

Informational

Summary: John Boule will discuss the CalSAWS Member Representatives Meeting – January 26, 2023.

18. Update on Key State IV&V Activities

Informational

Summary: Kelly Town will provide an update on Key State IV&V Activities.

19. Adjourn meeting

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.

