

☐ CalSAWS M&E ☒ CalWIN Migration

Distribution Date:	November 10, 2022
To:	PPOC.Orange; PPOC.SantaBarbara; PPOC.Ventura; Consortium.RegionalManagers.All; IPOC.CalWIN.Wave3; TPOC.CalWIN.Wave3
CIT Name:	CalWIN Wave 3 October Implementation Readiness Dashboard and Packet
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|--|
| ☒ General
☐ Policy
☐ CW
☐ CF
☐ MC
☐ CMSP
☐ FC/KG/AAP
☐ Child Care
☐ WtW
☐ Other Program(s) _____
☐ BenefitsCal ☐ MyBCW
☐ Customer Correspondence
☐ Other _____ | ☐ Reports
☐ Fiscal
☐ Caseload Movement
☐ Management
☐ Fiscal
☐ Security
☐ Batch and Interfaces
☐ Imaging
☒ Migration
☐ Conversion
☐ Technical
☐ Training
☐ Help Desk |
|---|--|

Description: (Including any step-by-step instructions)	Purpose The purpose of this CIT is to provide Wave 3 Counties (Orange, Santa Barbara and Ventura), with the CalSAWS Implementation Readiness Dashboard and Packet for October 2022.
	Background The Implementation Readiness Dashboard and Packet is intended to provide a high-level overview of key milestones that contribute to the overall readiness of the CalWIN Migration to CalSAWS.
	It will also help inform Counties on the progression and completion of Key Project and County Milestones. The Readiness packet and Dashboard will be distributed by wave, on a monthly basis beginning at T-5, per the following schedule. Please note that dates are subject to change.

T-date	Effective date	Sent
T-5	11/4/2022	11/9/2022
T-4	12/2/2022	12/7/2022
T-3	12/29/2022	1/5/2023
T-2	2/4/2023	2/8/2023

T-2	2/18/2023	2/23/2023
T-1	3/10/2023	3/15/2023
T-1	3/24/2023	3/29/2023
T-0	3/31/2023	4/5/2023
T-0	4/7/2023	4/22/2023
T-0	4/14/2023	4/19/2023

The Packet tracks readiness for the following areas:

- Application,
- Conversion,
- Technical,
- Integration,
- Training,
- Organizational and,
- Implementation Support.

The Implementation Dashboard and Readiness Packet includes a stop light indicator for the previous and current reporting period:

- green (on schedule),
- yellow (up to 14 days behind schedule),
- red (more than 14 days behind schedule) and,
- blue (complete).

If applicable, it will include specific remediation steps for any milestone that is behind schedule, as well as wave-specific risks

Each CalWIN County has an Implementation Point of Contact (IPOC), who regularly meets with the CalSAWS Implementation Team (the Targeted Onsite Support Team – TOSS) to track the progress of their county-specific Implementation Readiness Checklist.

County Action:

IPOCs should review the Implementation Dashboard and Readiness Packet for the status and due dates of key milestones, confirming that county progress is on schedule. IPOCs should communicate and collaborate directly with their TOSS Teams to develop corrective actions, as appropriate. The County IPOCs can leverage the Implementation Readiness Dashboard and Packet to communicate to County leadership and staff on the County's readiness migration to CalSAWS.

Web Portal Location:



If you have any questions, please contact the Project Contacts listed below, and cc your Regional Manager(s)

Primary Project
Contact:
(Name and
email address)

Jennifer Carpenter
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Backup Project Contact: (Name and email address)	Mara Jennings JenningsM@CalSAWS.org
Attachments:	Wave 3 Implementation Readiness Dashboard 11042022.pptx Wave 3 Implementation Readiness Packet 11042022.pptx
Web Portal Link:	OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2022" folder. 4. Click on the appropriate CIT # folder.