



# CalSAWS DD&I Weekly Status Report

**Reporting Period: January 9, 2023 to January 15,  
2023**

**CalSAWS – California Statewide Automated Welfare System**

CalSAWS DD&I Project Phase

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## 1.0 Project Management

### 1.1 Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
86	CalSAWS Migration Work Plan Update #45	PMO		<ul style="list-style-type: none"> <li>Submitted the Final Deliverable (FDEL) on January 13, 2022</li> <li>Approval of the FDEL is due on January 23, 2023</li> </ul>

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

### 1.2 Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	<ul style="list-style-type: none"> <li>None to note for the reporting period</li> </ul>

#### 1.2.1 Project Management

- ▶ Continued CalSAWS DD&I Facility Management activities, including:
  - Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

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**Table 1.2.1-1 – Key Facility Initiatives/Projects**

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> <li>• Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices</li> <li>• Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule</li> <li>• Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes</li> </ul>
2	Large Meeting Requests	Rancho Cordova and Norwalk Project Offices	Ongoing	<ul style="list-style-type: none"> <li>• Continued planning facility capacity and equipment needs for requested on-site meetings</li> </ul>

- ▶ Completed preparations and participated in the Section Directors Meeting on January 10, 2023
- ▶ Continued CalSAWS Risk Management activities, including:
  - Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
  - Conducted monthly Risks Management Group (RMG) meeting on January 11, 2023
- ▶ Continued supporting engagement of project staff working remotely, including:
  - Continued developing Project communications, as needed
  - Continued preparations and planning for next virtual CalSAWS Project All Staff Meeting on January 18, 2023
  - Completed development and distribution of the monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on January 12, 2023
- ▶ Participated in the monthly CalSAWS IT Project Status Report for December 2022 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) held on January 11, 2023
- ▶ Continued performing contract management activities:
  - Change Notice No. 24 (January JPA) is in development, and it will not include any items related to DD&I
  - Change Notice No. 25 (February JPA) is in development, and it will not include any items related to DD&I

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- Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
- ▶ Continued performing Deliverable Management activities for the CalSAWS DD&I Project

### Deliverable Management

**Table 1.2.1-2 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
86	CalSAWS Migration Work Plan Update #45	<ul style="list-style-type: none"> <li>• Finalized and submitted the FDEL to the Consortium for review and feedback on January 13, 2022</li> <li>• Scheduled a touchpoint meeting with Deliverable reviewers for January 17, 2023 to address questions and comments for the FDEL, as needed</li> </ul>

### 1.2.2 Communications Management

- ▶ CalSAWS Communications Management activities including
  - Continued to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy
  - Continued oversight and management of Power of 58 materials
- ▶ CalSAWS External Website (www.calsaws.org)
  - Continued the administration and support of the CalSAWS external website
    - See Table 1.2.2-1 for details on website support activities

**Table 1.2.2-1 – Website Support Activities**

TASK	DATE (S)	TASK TYPE
Remove Old BenefitsCal Maintenance	January 16, 2023	Maintenance

**Table 1.2.2-2 – CalSAWS.org Usage Statistics**

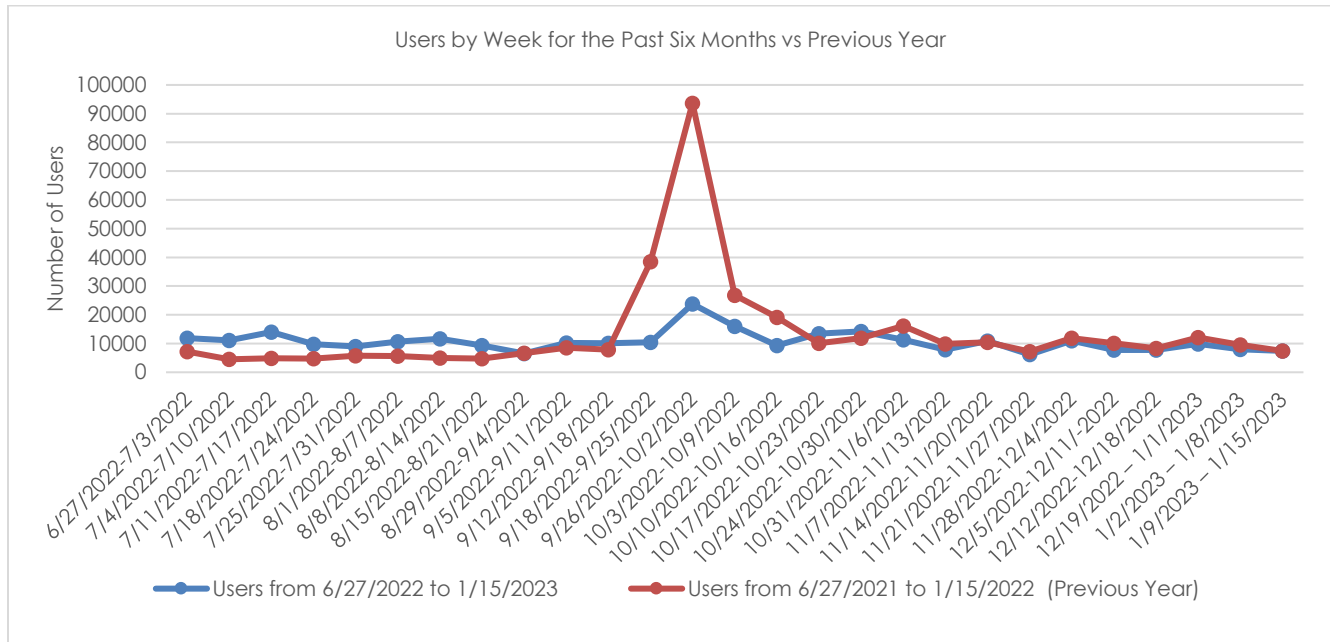
CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	33	3,587
Total Number of Unique Users	7,491	1,786,312
Total Number of New Users	5,845	1,783,364
Total Number of Sessions (Individual site visits)	9,515	2,573,268
Average Number of Sessions per User	1.27	1.44
Average Number of Page Views per Session	1.50	1.34
Average Session Duration	1:02	0:57
AskCalSAWS Inquiries – Received/Resolved	15/6	1,038/1,008

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**Figure 1.2.2-2 – Overall CalSAWS.org Usage Trend**



**Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics**

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	23%
Latest News – News	18%
Other Updates – System Updates	17%
Other Updates – Careers	15%
CalSAWS Committees – CalWORKs/CalFresh	16%

**1.2.3 Cultural Transformation**

- ▶ Culture Ambassadors Network (CAN)
  - Held a meeting on January 12, 2022 to discuss plan and events for 2023
  - Considering planning another CalSAWS Overview event
  - Future Conversation Series Topics in discussion
    - Empowering Innovation (March 2023)
    - Amazon Web Services (AWS) Overview (TBD)
    - Navigating Security to Drive Innovation at CalSAWS (TBD April 2023)
  - Wellness Wednesday
    - January topic for wellness “Ditch the New Year’s Resolutions and Tune in With Nature!”
    - February topic for Wellness Wednesday, Love and Kindness
    - March Wellness Wednesday will cover Travel Wellness Tips
    - April Wellness Wednesday will celebrate National Poetry Month
      - Culture Transformation will solicit for poetry to include each week
      - Poetry Contest

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### 1.2.4 Inclusion, Diversity, and Equality Advancement (IDEA)

- ▶ Co-Create Phase
  - CalSAWS “We Are One” SharePoint Site
    - Continued to update the “We Are One” website tab
  - Pulse Survey
    - Analyzed Pulse Survey 3
  - CalSAWS Table Talks
    - Continued planning for January 2023 Table Talk
  - Buddy Program
  - Small Team Building
    - Continued to promote Small Team Building initiative opportunities for all CalSAWS teams
  - Employee Resource Groups (ERGs)
    - Continued to manage and support Employee Resource Groups (ERGs) council
    - Rescheduled ERG Council Design Thinking Strategy Session for February 13, 2023 1:00 - 2:00 p.m. PST
- ▶ General
  - Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
  - Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
  - Continued preparation for JPA Presentation for January 2023

### 1.3 CRFI/CIT Communications Information

- ▶ The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending January 15, 2023

**Table 1.3-1 – CITs**

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0011-23	Wave 3 Counties T-3 Months Change Readiness Survey	Informational	January 10, 2023	Helen Cruz	Araceli Gallardo
0013-23	3rd and 4th Quarter CalSAWS DD&I County Support Staff Reports	Informational	January 13, 2023	Stacey Drohan	Tracy Berhel
0014-23	CalWIN Wave 2 January Readiness Dashboard and Packet 1st Biweekly	Informational	January 13, 2023	Jennifer Carpenter	Mara Jennings
0015-23	CalWIN Wave 4 January Readiness Dashboard and Packet	Informational	January 13, 2023	Jennifer Carpenter	Mara Jennings

- ▶ The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending January 15, 2023



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**Table 1.3-2 – CRFIs**

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
22-122	CalWIN Wave 2 Counties - Central Print Portal Users	December 12, 2022	Closed	January 13, 2023	Julie Holmes
22-125	Ancillary Conversion County Resource Request	December 15, 2022	Closed	January 5, 2023	Aileen Guerrero
22-126	CalSAWS Migration - Application Reference List Request	December 16, 2022	Open	January 20, 2023	Melanie Gines
22-127	Application Security; Training Roles; Recruitment for CDV and Process Simulation – Wave 5	December 20, 2022	Open	February 9, 2023	Mike Tombakian
22-129	CalWIN Migration Wave 2 – CalSAWS County Onsite Support	December 22, 2022	Open	January 19, 2023	Alec Christianson
23-001	CalWIN Tech Enablement and Security Compliance Wave 3	January 4, 2023	Open	February 17, 2023	Melanie Gines
23-002	CalWIN Wave 2 Counties – Verify Number of Imaging Office Queues	January 5, 2023	Open	January 26, 2023	Rhiannon Chin
23-003	CalWIN Readiness Prerequisites for IPT	January 6, 2023	Open	February 3, 2023	Melanie Gines, and Lloyd Rankine
23-004	Interface Partner Testing Contacts Confirmation for CalWIN Wave 6 Counties	January 6, 2023	Open	January 20, 2023	Prem Venugopalan
23-006	Wave 5 CalWIN Counties CalSAWS Delegated Administrators	January 9, 2023	Open	January 20, 2023	Pete Quijada
23-007	Wave 5 County Site Plans	January 10, 2023	Open	January 27, 2023	Pete Quijada
23-008	CalWIN Wave 3 Counties - Request to Identify/Review Portal CBO Data	January 11, 2023	Open	January 31, 2023	Carrie White
23-009	CalWIN Migration Wave 2 – CalWIN County Onsite Wave 3 Observers	January 12, 2023	Open	January 26, 2023	Alec Christianson

► The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending January 15, 2023

**Table 1.3-3 – Overdue CRFIs**

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
None							

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### 1.4 Activities for the Next Reporting Period

#### 1.4.1 Project Management

- ▶ Continue CalSAWS DD&I Facility Management activities, including:
  - Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
- ▶ Continue CalSAWS Risk Management activities, including:
  - Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
- ▶ Participate in the Section Directors meeting that is scheduled for January 17, 2023
- ▶ Complete materials in support of the Joint Powers Authority (JPA) Meeting that is scheduled on January 26, 2022
- ▶ Continue activities to support Project staff working remotely
  - Continue developing Project communications, as needed
  - Conduct the next virtual CalSAWS Project All Staff Meeting on January 18, 2023
- ▶ Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
- ▶ Continue performing Contract Management activities for the CalSAWS DD&I Project
- ▶ Continue performing Deliverable Management activities for the CalSAWS DD&I Project

#### Deliverable Management

**Table 1.4.1-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
86	CalSAWS Migration Work Plan Update #45	<ul style="list-style-type: none"><li>• Facilitate touchpoint meeting with Deliverable reviewers on January 17, 2023 to address questions and comments for the FDEL, as needed</li><li>• Approval of the FDEL is due on January 23, 2023</li></ul>

#### 1.4.2 Communications Management

- ▶ Continue to monitor usage and update materials as requested
  - See table 1.4.2-1 for planned website support activities
- ▶ CalSAWS Communications Management activities including:
  - Continue to gather key communication milestones from the Project teams
- ▶ CalSAWS Enhanced Communications Strategy:
  - Continue oversight and management of Power of 58 roll out

**Table 1.4.2-1 – Website Support Activities**

TASK	DATE(S)	TASK TYPE
Update Plugins	January 25, 2023	Maintenance

**1.4.3 Cultural Transformation**

- ▶ Develop Wellness Wednesday monthly them topics for 2023
- ▶ Develop calendar of events for the ambassador initiatives the year 2023
- ▶ Continue to provide Project management support to Cultural Ambassadors as they continue to develop the plans for the initiatives
- ▶ Continue to coordinate working sessions for each Ambassador group to further their initiatives planning and discuss their individual contributions
- ▶ Continue to develop wellness initiative content to keep the project staff engaged
- ▶ Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
- ▶ Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

**1.4.4 Inclusion, Diversity & Equality Advancement (IDEA)**

- ▶ Continue preparation for Joint Powers Authority (JPA) presentation for January 2023
- ▶ Begin planning for Employee Resource Group (ERG) Council Design Thinking Strategy Session in February 2023
- ▶ Continue connecting with Employee Resource Group (ERG) Leads to align and collaborate
- ▶ Continue partnering with Section Directors to create Inspiration Station and present during virtual CalSAWS Project All Staff Meeting in January 2023
- ▶ Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
- ▶ Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
- ▶ Continue to promote small team building activities

**1.5 Deviations from Plan/Adjustments**

- ▶ None for the reporting period

## 2.0 Imaging

### 2.1 Highlights of the Reporting Period

**Table 2.1-1 – CalSAWS Imaging Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Appendix E	<ul style="list-style-type: none"> <li>• Tulare County:                             <ul style="list-style-type: none"> <li>○ Hyland imported the monthly Delta transfer for December 2022; on track to complete their January import by February 10, 2023</li> <li>○ Tulare County are looking into images that they inadvertently failed to map and transfer at the beginning of their transfer process; this is a work in progress</li> </ul> </li> <li>• Contra Costa County:                             <ul style="list-style-type: none"> <li>○ Initiated Supplemental Delta 1 transfer on January 13, 2023; on track to complete by January 31, 2023</li> <li>○ Signed change order to make modifications to documents already imported to CalSAWS and Contra Costa County Repository</li> </ul> </li> <li>• Santa Clara County:                             <ul style="list-style-type: none"> <li>○ Target to begin Supplemental Delta 1 Transfer on January 16, 2023; on track to complete by February 6, 2023</li> <li>○ Santa Clara County has chosen to move forward with the manual upload approach and leveraging the CalWIN read only depository after cutover</li> </ul> </li> <li>• San Diego County is targeting to complete Bulk Export on March 31, 2023. Due to export vendor Peraton's internal database work, CSV files will be available mid-January 2023. Imaging validation efforts will be delayed until the CSVs are available</li> </ul>

















- ▶ Continued to monitor Imaging migration status by County
  - For future details of status' by County, they are now available in Appendix E - CalSAWS Imaging Document Migration

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**Table 2.1-2 – CalSAWS Imaging County Migration Risk Status**

WAVE	COUNTY	STATUS [1]
2	• Contra Costa County	
	• Tulare County	
	• Santa Clara County	
3	• Ventura County	
	• Orange County	
	• Santa Barbara County	
4	• San Diego County	
	• Santa Cruz County	
	• Solano County	
	• San Mateo County	
5	• Alameda County	
	• Fresno County	
	• Sonoma County	
6	• San Francisco County	
	• San Luis Obispo County	
	• Sacramento County	

[1] Status: **Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation

**Note:**

- Detailed metrics of each County by wave has been included in the Appendix E - CalSAWS Imaging Document Migration

**Table 2.1-3 – CalSAWS Imaging Project Milestones for Current Reporting Period**

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	January 09, 2023	Completed
	Conduct Contra Costa County Document Migration Discovery Session Check-in	January 12, 2023	Completed
WAVE 3	Conduct Orange County Document Migration Discovery Session Check-in	January 12, 2023	Completed
	Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 10, 2023	Completed
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	January 10, 2023	Completed
	Conduct San Diego County Document Migration Discovery Session Check-in	January 10, 2023	Completed

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**Table 2.1-4 – CalSAWS Imaging Project Milestones for Next Reporting Period**

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	January 17, 2023	Scheduled
	Conduct Contra Costa County Document Migration Discovery Session Check-in	January 19, 2023	Scheduled
WAVE 3	Conduct Orange County Document Migration Discovery Session Check-in	January 19, 2023	Scheduled
	Conduct Santa Barbara County Document Migration Discovery Session Check-in	January 17, 2023	Scheduled
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	January 17, 2023	Scheduled
	Conduct San Diego County Document Migration Discovery Session Check-in	January 17, 2023	Scheduled
	Conduct Santa Cruz County Document Migration Discovery Session Check-in	January 17, 2023	Scheduled
WAVE 5	Conduct Fresno County Document Migration Discovery Session Check-in	January 18, 2023	Scheduled
WAVE 6	Conduct Sacramento County Document Migration Discovery Session Check-in	January 18, 2023	Scheduled

### 2.2 Activities for the Next Reporting Period

- ▶ Continue to manage the milestones for the Image Migrations in the tables in Appendix E

### 2.3 Upcoming Performance Tests

- ▶ Prepare and organize the performance testing plan for the first week of April 2023

### 2.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

### 3.0 Customer Service Center (CSC)

#### 3.1 Highlights of the Reporting Period

**Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>None to note for the reporting period</li> </ul>

- ▶ Continued discussions with Los Angeles County, Wave 5, and Wave 6 CalWIN Counties about migration to CalSAWS Contact Center solution
- ▶ Continued build of Scheduled Callback (CA-229573)
- ▶ Continued system testing of voice biometrics for additional languages (CA-226843)
- ▶ Continue System Testing of Wave 2 Amazon Web Services (AWS) Contact Center Infrastructure and Call Flows (CA-240159, CA-240158, CA-240155)
- ▶ Continued build of Wave 3 Amazon Web Services (AWS) Contact Center Infrastructure and Call Flows

**Table 3.1-2 – Customer Service Center Enhancement Milestones**

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03   22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Production	22.03   22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05
DDID 2704 Post-Call Survey (CA-228023)	July 8, 2022	In Production	22.07   22.09.16
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	October 7, 2022	In Production	22.11   22.12.11
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-25604)	November 11, 2022	System Test	22.11   23.01.19
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	November 11, 2022	System Test	22.11   23.01.19
DDID 2701, 2706	October 7, 2022	System Test	23.01   23.01.26

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MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/MINOR RELEASE
Voice Authentication Languages (CA-226843)			
DDID 2284 Scheduled Callback (CA-229573)	July 8, 2022	In Development	23.01   23.02.09
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	January 12, 2023	In Development	23.01   23.02.09
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	TBD	Design in progress	

**Table 3.1-3 – Los Angeles County Milestones**

MILESTONES	DUE DATE	OWNER
1 Design completion	March 11, 2022	CalSAWS Project Team
2 Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3 Training development	May 16, 2022	CalSAWS Project Team
4 Build and unit test	May 20, 2022	CalSAWS Project Team
5 Training content review	May 20, 2022	Consortium
6 Training execution	June 29, 2022	CalSAWS Project Team
7 System Test	July 15, 2022	CalSAWS Project Team
8 Conduct model office	January 9, 2023	Los Angeles County
9 Go-live	November 27, 2023	CalSAWS Project Team
10 Post go-live support	November 28, 2023	CalSAWS Project Team

### 3.2 Activities for the Next Reporting Period

- ▶ Continued discussions with Los Angeles County, Wave 5, and Wave 6 CalWIN Counties about migration to CalSAWS Contact Center Solution
- ▶ Continue build of System Change Request (SCR) Scheduled Callback (CA-229573)
- ▶ Continue System Test of SCR CA-226843 Voice Biometrics for additional languages
- ▶ Continue System Test of CalWIN County Wave 2 Amazon Web Services (AWS) accounts and Contact Center Infrastructure (CA-240159, CA-240158, CA-240155)
- ▶ Continue build of Wave 3 Amazon Web Services (AWS) Contact Center Infrastructure and Call Flows (CA-240162, CA-240160, CA-240161)

### 3.3 Upcoming Performance Tests

- ▶ CalWIN Wave 5 and 6 loads (300 concurrent calls handled by test agents)
  - First test target: January 24, 2023
  - Second test target: January 27, 2023



### 3.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 4.0 Application Development and Test

### 4.1 Highlights of the Reporting Period

**Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.3 State and CalWIN Wave 3 County Interface Partner File Exchange Test (IPT)	<ul style="list-style-type: none"> <li>Continued Wave 3 IPT execution. Currently, 1 of 31 Consortium, State, and County interfaces have successfully passed validation</li> </ul>

#### 4.1.1 Application Development Summary

**Table 4.1.1-1 – CalSAWS Application Development Summary**

	Status	22.11	23.01	23.02	23.03	23.05
Design	New	1	0	0	2	6
	Design in progress	0	0	0	6	3
	Ready for Committee	0	0	0	0	0
	Committee review	0	0	0	0	0
	Pending approval	0	0	0	0	3
Build	Approved	1	3	0	6	5
	In Development	1	2	0	3	0
	Development completed	0	2	0	1	0
	In Assembly Test	0	0	1	1	0
Test	System Test	1	0	1	0	0
	Test completed	0	7	3	0	0
	In Production	4	0	0	0	0
	<b>Grand total</b>	<b>8</b>	<b>14</b>	<b>5</b>	<b>19</b>	<b>17</b>

System Change Requests (SCRs) in Production	949
---	-----

**Notes:**

- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production
- ▶ Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary) above

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**4.1.2 State and CalWIN Wave 3 County Interface Partner File Exchange Test (IPT)**

**Table 4.1.2-1 – Consortium Partners**

INTERFACE TESTING		
CONSORTIUM PARTNER	STATUS	TARGET COMPLETION DATE
Electronic Inter County Transfer (EICT) - CalWIN	0/3	March 9, 2023

**Note:**

- None to note for the reporting period

**Table 4.1.2-2 – State Partners**

INTERFACE TESTING		
STATE PARTNER	STATUS	TARGET COMPLETION DATE
Case Management Information and Payrolling System (CMIPS) - OSI	0/2	March 9, 2023
Electronic Benefits Transfer (EBT) - FIS	0/2	March 9, 2023
Medi-Cal Eligibility Data System (MEDS) - DHCS	0/2	March 9, 2023
Welfare Data Tracking Implementation Project (WDTIP) - OSI	1/2	March 9, 2023

**Notes:**

- Medi-Cal Eligibility Data System (MEDS)
  - o Defect CA-255103 logged to address updating production SFTP credentials for Wave 3 Counties
- Welfare Data Tracking Implementation Project (WDTIP)
  - o Defect CA-255147 logged to address updating production SFTP credentials for Wave 3 Counties
- Case Management Information and Payrolling System (CMIPS)
  - o Defect CA-255152 logged to address updating production SFTP credentials for Wave 3 Counties

**Table 4.1.2-3 – CalWIN Wave 3 Counties**

INTERFACE TESTING		
CalWIN Wave 3 COUNTY PARTNER	STATUS	TARGET COMPLETION DATE
Orange County	0/7	March 9, 2023
Santa Barbara County	0/8	March 9, 2023
Ventura County	0/5	March 9, 2023

**Notes:**

- Orange County
  - o January 13, 2023 - Blank File Exchange testing with partners has completed for all interfaces
- Santa Barbara County
  - o January 13, 2023 - Due to an FTP upgrade project the county has undertaken, Santa Barbara County is pending networking and FTP server configuration and set up until end of January / early February. In the interim, files will be posted on the CalSAWS SharePoint for validation. Interfaces will not be passed until an end-to-end test is conducted with the FTP servers
- Ventura County
  - o January 13, 2023 - Blank File Exchange testing with partners has completed for all interfaces

### 4.1.3 Deliverable Management

**Table 4.1.3-1 – Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

### 4.2 Activities for the Next Reporting Period

- ▶ Continue drafting designs for Migration Impact System Change Requests (SCRs)

### Deliverable Management

**Table 4.2-1 – Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

### 4.3 Upcoming Performance Tests

- ▶ Upcoming Performance tests planned for Batch, CalSAWS Core Batch, and Core Online
  - Batch/Core Batch
    - Wave 2 Batch Performance test has completed with all batch cycles meeting the target window
    - Begin smoke testing the newly created Batch Perf 2 environment in preparation for production hardware upgrade and 58-county performance validation
  - Core Online

**Table 4.3-1 – Core Online Upcoming Performance Cycle**

Performance Cycle	Start Date	End Date	Status
CalWIN Wave 2	November 30, 2022	February 10, 2023	In progress
CalHEERS Wave 2 and Wave 3	December 13, 2022	January 17, 2023	In progress
23.01 Release	December 23, 2022	January 17, 2023	In progress

### 4.4 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 5.0 Conversion

### 5.1 Highlights of the Reporting Period

**Table 5.1-1 – CalSAWS Conversion Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> <li>Supported Wave 1 Placer and Yolo Counties post Go-Live</li> <li>Completed Wave 2A – County Preparation Cutover</li> <li>Continued to triage, assess, and resolve CalWIN Wave 1 Post Go-Live Issues</li> <li>Continued development for Wave 2 Epics</li> <li>Continued the Conversion run for 58-County dataset (for Performance Test)</li> </ul>

#### 5.1.1 CalWIN Conversion

- o Supported Wave 1 Placer and Yolo Counties post Go-Live
- o Completed Wave 2A – County preparation cutover
- o Continued to triage, assess, and resolve CalWIN Wave 1 Post Go-Live issues
- o Continued development for Wave 2 Epics
- o Completed Golden Data Set (GDS) #10
- o Continued the Conversion run for 58-County dataset (for Performance Test)

**Table 5.1.1-1 – CalWIN Conversion Statistics Wave 2B go-live (Jan 2023 – Feb 2023)**

Wave 2B												
Sprint	Total - Deferred Items	Sprint Duration		Item Status								
				0%	25%	30%	50%	75%	5%	100%	100%	0%
				Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed (Tested)*	CNR	Deferred
Overall	109	1/2/2023	2/10/2023	38	17	0	32	1	0	21	0	0
Wave 2B Go-Live Sprint 1	55	1/2/2023	1/13/2023	0	6	0	30	1	0	18	0	0
Wave 2B Go-Live Sprint 2	34	1/14/2023	1/27/2023	21	9	0	1	0	0	3	0	0
Wave 2C/3A Sprint	20	1/28/2023	2/10/2023	17	2	0	1	0	0	0	0	0

#### 5.1.2 CalWIN Conversion Defects

- ▶ Note: "Conversion Defect" reporting is in transition as reporting metrics are changing to include defects being worked across multiple teams
- ▶ Table 5.1.2-1 – Open Wave 1 CalWIN Defects below represents Wave 1 Conversion Defects identified by the Counties Post Go-Live. Defects are triaged, assessed, and resolved as quickly as they via Data Change Requests (DCR)

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**Table 5.1.2-1 – Open Wave 1 CalWIN Production Defects**

<b>Resolution by Delivery Date</b>	<b>P1</b>	<b>P2</b>	<b>P3</b>	<b>P4</b>	<b>Total</b>
Before January 21, 2023	0	1	2	1	4
January 23 - Jan 31, 2023	0	17	25	0	42
February 1 - February 17, 2023	0	4	2	1	7
Wave 2B	0	0	1	0	1
<b>Total Open Defects</b>	<b>0</b>	<b>22</b>	<b>30</b>	<b>2</b>	<b>54</b>

- ▶ Table 5.1.2-2 – Open Converted Data Test (CDT), County Data Validation (CDV), and User Acceptance Test (UAT), Interface Partner Testing (IPT), System Test, Assembly Testing, and Wave 1 Post Go-Live Defects below represents Conversion Defects identified via testing effort prior to the respective Wave Go-Live. Additionally, includes those post Wave 1 Go-Live defects identified by the Counties

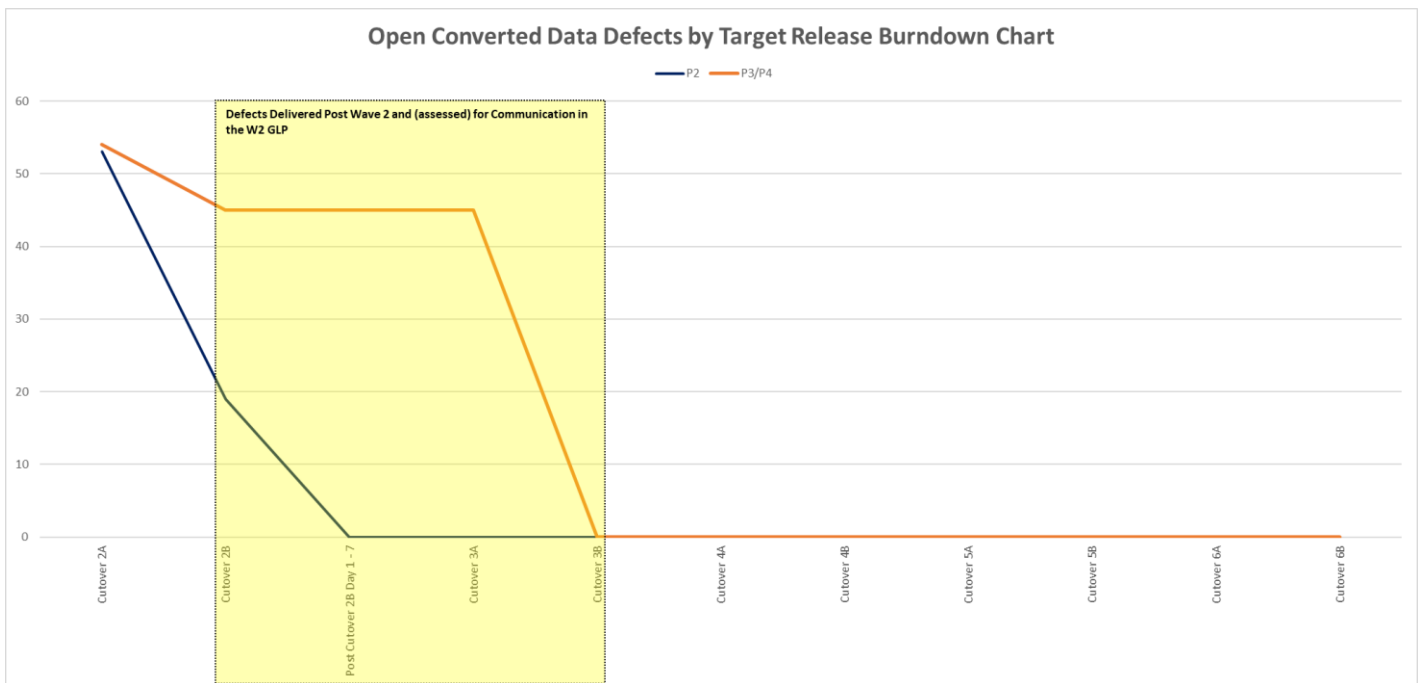
**Table 5.1.2-2 – Wave 2 Open Converted Data Test Defects by Status**

<b>Open Defects by Status</b>	<b>P1</b>	<b>P2</b>	<b>P3</b>	<b>P4</b>	<b>Total</b>
New	0	4	19	1	24
In Development	0	16	14	1	31
Development completed	0	1	0	0	1
In Assembly Test	0	1	1	0	2
System test	0	1	0	0	1
Reopened	0	0	0	0	0
Pending rejection	0	0	0	0	0
Assigned	0	30	14	4	48
<b>Total Open Defects</b>	<b>0</b>	<b>53</b>	<b>48</b>	<b>6</b>	<b>107</b>

**Table 5.1.2-3 – Wave 2 Open Converted Data Test Defects by Target Release**

Wave	P1	P2	P3	P4	Total
Cutover 2A	0	0	0	0	0
Cutover 2B	0	34	9	0	43
Post Cutover 2B Day 1 - 7	0	19	0	0	19
Cutover 3A	0	0	0	0	0
Cutover 3B	0	0	39	6	45
Cutover 4A	0	0	0	0	0
Cutover 4B	0	0	0	0	0
Cutover 5A	0	0	0	0	0
Cutover 5B	0	0	0	0	0
Cutover 6A	0	0	0	0	0
Cutover 6B	0	0	0	0	0
<b>Total Open Defects</b>	<b>0</b>	<b>53</b>	<b>48</b>	<b>6</b>	<b>107</b>

**Figure 5.1.2-1 – Wave 2 Open Converted Data Test Defects Burndown**



### 5.1.3 Gainwell Technologies

- ▶ CalWIN Document Migration
  - Continued delivery of Client Correspondence (CC) from CalWIN
- ▶ Yolo County Ad hoc report refactoring
  - Completed development and testing of Yolo County Ad hoc reports in collaboration with Yolo County, Consortium resources

**Table 5.1.3-1 – Yolo Ad hoc Report Refactoring Status by Priority**

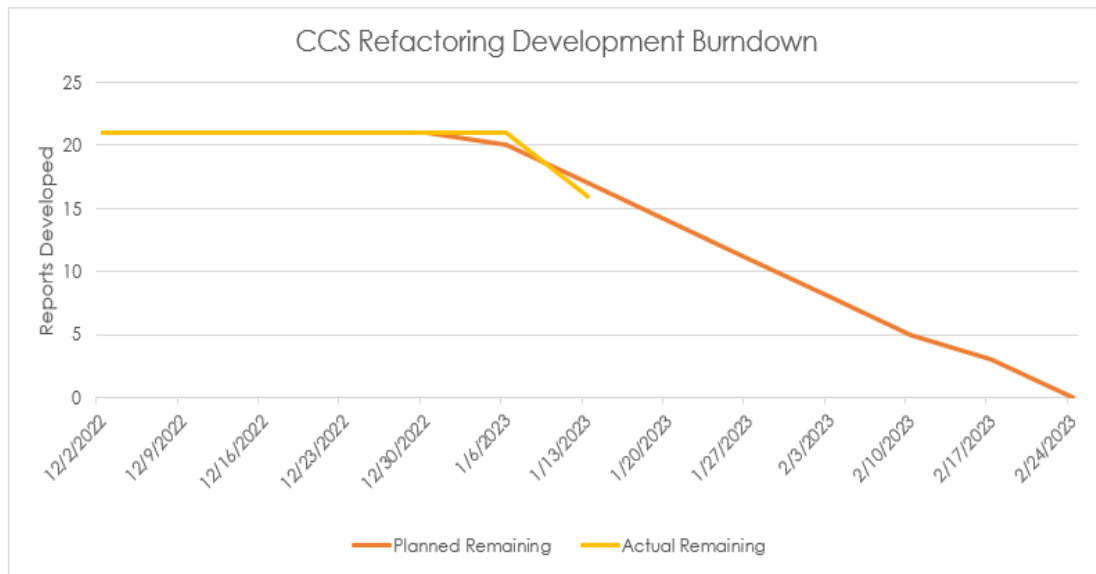
PRIORITY	TOTAL	NOT REQUIRED	NOT STARTED	GAINWELL DEVELOPMENT	CONSORTIUM DEVELOPMENT	PENDING YOLO IT VALIDATION	PENDING YOLO BUSINESS VALIDATION	APEX IN PROGRESS	YOLO VALIDATON PENDING CUTOVER	COMPLETED
P 01	5	0	0	1	0	0	0	1	0	3
P 02	6	1	0	1	0	1	0	0	0	3
P 03	3	3	0	0	0	0	0	0	0	0
P 04	5	0	0	0	0	0	0	3	0	2
P 05	3	0	0	2	0	0	0	0	0	2
P 06	3	1	0	1	0	0	0	0	0	0
P 07	7	6	0	0	0	0	0	1	0	0
P 08	7	7	0	0	0	0	0	0	0	0
P 09	4	3	0	0	0	0	0	1	0	0
N/A	1	1	0	0	0	0	0	0	0	0
Blank	2	2	0	0	0	0	0	0	0	0
<b>Total</b>	<b>46</b>	<b>24</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>10</b>

- ▶ Contra Costa County ad hoc report refactoring
  - Continued discussions with Contra Costa County and analysis on provided reports

**Table 5.1.3-2 – Contra Costa County Refactoring Status**

Contra Costa County Refactoring Status							
	#	Gainwell Development	Development Completed	County Validation	Not Required	Not Started	Completed
<b>Small</b>	0	0	0	0	0	0	0
<b>Medium</b>	11	0	5	0	0	6	0
<b>Large</b>	1	0	0	0	0	1	0
<b>X-Large</b>	2	0	0	0	0	2	0
<b>TBD</b>	7	0	0	0	0	7	0
<b>Total</b>	<b>21</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>16</b>	<b>0</b>

**Figure 5.1.3-2 – Contra Costa Refactoring Burndown**



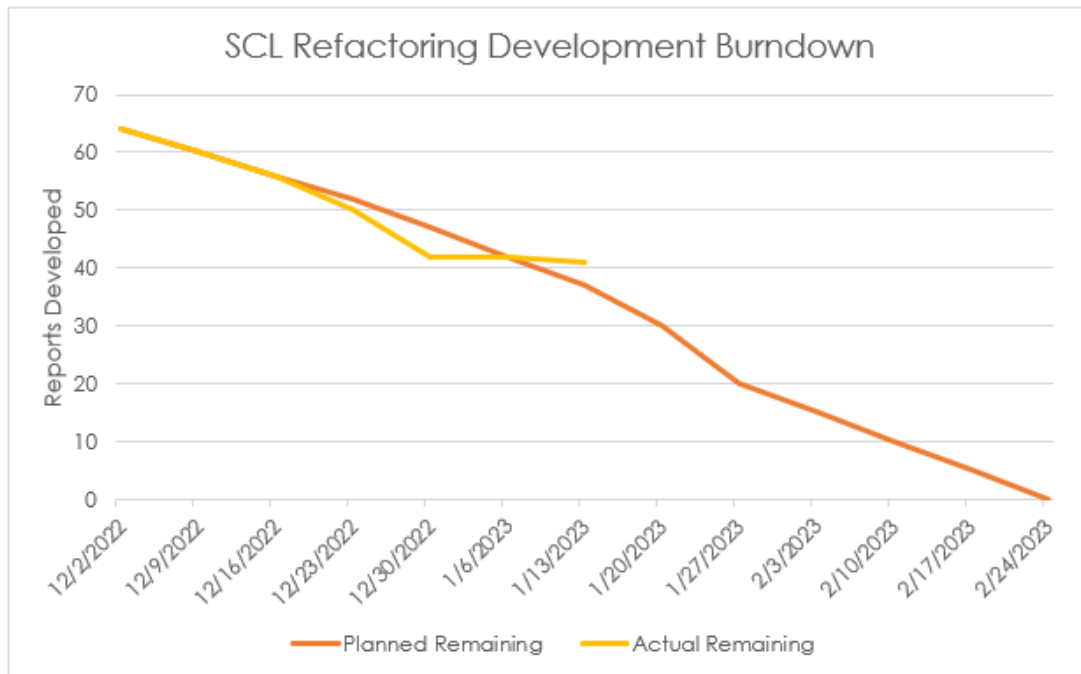
- ▶ Santa Clara County ad hoc report refactoring
  - Continued development and testing of Santa Clara County ad hoc reports

**Table 5.1.3-3 – Santa Clara County Refactoring Status**

Santa Clara County Refactoring Status							
	#	Gainwell Development	Development Completed	County Validation	Not Required	Not Started	Completed
<b>Small</b>	19	1	0	11	0	7	0
<b>Medium</b>	20	1	0	9	0	10	0
<b>Large</b>	13	3	0	1	0	9	0
<b>X-Large</b>	12	3	0	1	0	8	0
<b>TBD</b>	0	0	0	0	0	0	0
<b>Total</b>	<b>64</b>	<b>8</b>	<b>0</b>	<b>22</b>	<b>0</b>	<b>34</b>	<b>0</b>



Figure 5.1.3-3 – Santa Clara County Refactoring Burndown



#### 5.1.4 Ancillary Systems Conversion

- ▶ Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations
- ▶ Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns
- ▶ Reviewed Golden Data Set (GDS) 10 execution and generated exception reports

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**Table 5.1.4-1 – Ancillary Systems Conversion Milestones**

<b>FINISH</b>	<b>MILESTONE</b>	<b>MILESTONE DESCRIPTION</b>	<b>STATUS</b>
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Completed	Exception handling for Ancillary provided data is ready for the Counties	Completed
February 2021	Design/Mapping	All CalSAWS DB targets (defined in FSD) have source mappings from Ancillary	Completed
July 2021	Build	Development activities, dependent design mapping, are ready to begin (or are completed)	Completed
January 2022	System Test	System Test execution, dependent on test scripts and build completed, are ready to begin (or are completed)	Completed
June 2022	Integration Test	End-to-End Test execution, dependent on test scripts, System Test completed, and CDT completed, are ready to begin (or are completed)	Completed
August 2022	Wave 1 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
October 2022	Wave 2 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
February 2022	Wave 3 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
April 2023	Wave 4 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
June 2023	Wave 5 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
August 2023	Wave 6 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started

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**Table 5.1.4-2 – Conversion Milestones**

WAVE	MOCK PREPARATION	MOCK CUTOVER	COUNTY PREPARATION	CUTOVER
Wave 1	July 30, 2022	August 6, 2022	September 19, 2022	October 27, 2022
	Completed	Completed	Completed	Completed
Wave 2	November 26, 2022	December 3, 2022	January 14, 2023	February 23, 2022
	Completed	Completed	In Progress	Not started
Wave 3	January 28, 2023	February 4, 2023	March 25, 2023	April 20, 2023
	Not started	Not started	Not started	Not started
Wave 4	April 1, 2023	April 8, 2023	May 13, 2023	June 29, 2023
	Not started	Not started	Not started	Not started
Wave 5	June 3, 2023	June 10, 2023	July 15, 2023	August 31, 2023
	Not started	Not started	Not started	Not started
Wave 6	July 29, 2023	August 5, 2023	September 16, 2023	October 26, 2023
	Not started	Not started	Not started	Not started

**Note:** All dates are the start of the Conversion window

**5.1.5 CalWIN Migration Planning**

- ▶ Completed execution of the Internal Wave 2C Mock Plan activities
- ▶ Completed Production Cutover for 2A
- ▶ Continued comparisons of Internal Wave 2C MC for updates to the Master Plan
- ▶ Continued Wave overall 3A/2C Mock Plan updates with each team
- ▶ Completed breaking out parallel Smoke Test activities for Wave 2B Cutover Plan
- ▶ Continued Scaling to 58 Counties Discussions

**Table 5.1.5-1 – Migration Milestones**

WAVE	MOCK CUTOVER			CUTOVER		
	COUNTY PREPARATION	GO-LIVE B	GO-LIVE C	COUNTY PREPARATION	GO-LIVE B	GO-LIVE C
Wave 2	Completed	Completed	January 28, 2023	Completed	February 23, 2022	March 11, 2023
Wave 3	January 28, 2023	February 4, 2023	April 1, 2023	March 25, 2023	April 20, 2023	May 13, 2023
Wave 4	April 1, 2023	April 8, 2023	June 3, 2023	May 13, 2023	June 29, 2023	July 15, 2023
Wave 5	June 3, 2023	June 10, 2023	July 29, 2023	July 15, 2023	August 31, 2023	September 16, 2023
Wave 6	July 29, 2023	August 5, 2023	TBD	September 16, 2023	October 26, 2023	November 13, 2023

**5.1.6 Deliverable Management**

**Table 5.1.6-1 – Conversion Deliverable Status for Current Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

**5.2 Activities for the Next Reporting Period**

**5.2.1 CalWIN Conversion**

- ▶ Continue to provide Wave 1 Placer and Yolo Counties with Post Go-Live Support
- ▶ Continue the Development (and testing) of Wave 2 Epics
- ▶ Continue to support validation Wave 2 development and testing efforts
- ▶ Continue to support wave 3 testing and validation efforts
- ▶ Begin Preparation for Wave 3 Mock activities
- ▶ Continue the Conversion Run for 58-county dataset
- ▶ Continue review, Wave 2 Auto Case Review and assess the outcome

**5.2.2 CalWIN Migration Planning**

- ▶ Continue working through the Wave 3A/2C Plan for the upcoming Mock
- ▶ Prepare the Mock 3A/2C table read
- ▶ Continue Mock runtime comparison analysis activities for Wave B/C split

**5.2.3 Gainwell Technologies**

- ▶ CalWIN Data Migration
  - Continue planning for future CalWIN extractions
- ▶ CalWIN Data Retention Maintenance & Operations (M&O)
  - Continue planning for future data retention runs

**5.2.4 Ancillary Systems Conversion**

- ▶ Complete Exception Reports Golden Data Set (GDS) 10 execution
- ▶ Meet With Wave 3 Counties to prepare for Mock Cutover

**5.2.5 Deliverable Management**

**Table 5.2.5-1 – Conversion Deliverable Status for Next Reporting Period**

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

### 5.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 6.0 CalWIN Functional Support

### 6.1 Highlights of the Reporting Period

**Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>• None to note for reporting period</li> </ul>

- ▶ Continued CalWIN Functional Support coordination during January 9 – 13, 2023 by:
  - Supported Implementation Support Services (ISS) Team Leads Meeting on January 10, 2023 to collaborate effectively with ISS
  - Supported CalSAWS Weekly Status Meeting on January 11, 2023 to highlight key workstream reporting items
- ▶ Wave 2 County Preparation Support during January 9 – 13, 2023 by:
  - Supported Pre-Green Light: Wave 2 County Preparation Phase Weekly on January 11, 2023 to align on cross-team status for upcoming County Preparation Phase
  - Supported Wave 2 County Preparation Huddle Meeting on January 13, 2023 to coordinate metrics for Wave 2
- ▶ Wave 2 Post-Go Live Support during January 9 – 13, 2023 by:
  - Coordinated resourcing and incorporating improvements from Wave 1 lessons learned
  - Supported Open Defects Strike Team meetings on January 10, 2023 and January 12, 2023 to identify open defects with impacts to Wave 2 Counties
- ▶ Wave 3 County Configuration Support during January 9 – 13, 2023 by:
  - Supported County Configuration sessions for Orange County
- ▶ Wave 3 Process Simulation Support during January 9 – 13, 2023 by:
  - Prepare data staging

### 6.2 Activities for the Next Reporting Period

- ▶ Continue CalWIN Functional Support coordination during January 16 – 20, 2023 by:
  - Prepare for Implementation Support Services (ISS) Team Leads Meeting on January 17, 2023 to collaborate effectively with ISS
  - Prepare for Weekly CalSAWS Leadership Implementation Meeting on January 18, 2023 to align activities with CalSAWS Leadership
  - Prepare for CalSAWS Weekly Status Meeting on January 18, 2023 to highlight key workstream reporting items
- ▶ Wave 2 County Preparation Support during January 16 – 20, 2023 by:
  - Prepare to support Wave 2 County Preparation Office Hours on an as needed basis
  - Prepare to generate Wave 2 County Preparation metrics
- ▶ Wave 2 Post-Go Live Support during January 16 – 20, 2023 by:

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- Coordinate resourcing and incorporating improvements from Wave 1 lessons learned
- Prepare for Open Defects Strike Team meetings on January 17, 2023 and January 19, 2023 to identify open defects with impacts to Wave 2 Counties
- ▶ Wave 3 County Configuration Support during January 16 – 20, 2023 by:
  - Prepare to support County Configuration sessions for Ventura County
- ▶ Wave 3 Process Simulation Support during January 16 – 20, 2023 by:
  - Prepare data staging

### 6.3 Deviations from Plan/Adjustments

- ▶ None for the reporting period

## 7.0 Technical Infrastructure

### 7.1 Highlights of the Reporting Period

**Table 7.1-1 – CalSAWS Technical Infrastructure Status Agenda Topic**

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	<ul style="list-style-type: none"> <li>• None to note for reporting period</li> </ul>

**Table 7.1-2 – County Network Connectivity Readiness Status**

CaIWIN WAVE 1 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	Completed	100.0%	100.0%
Critical Path	Completed	100.0%	100.0%

CaIWIN WAVE 2 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	Completed	100.0%	100.0%
Critical Path	Completed	100.0%	100.0%

CaIWIN WAVE 3 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Overall Network Interconnectivity	On track	96.7%	92.1%
Critical Path	On track	94.8%	94.8%

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CalWIN WAVE 4 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	69.4%	36.0%
County Networking Connectivity	On track	56.0%	29.3%

CalWIN WAVE 5 COUNTIES			
NETWORKING READINESS	STATUS	ACTUAL	PLANNED
Project Networking Connectivity	On track	32.0%	21.8%
County Networking Connectivity	On track	15.8%	21.1%

- ▶ Wave 1
  - Completed circuit upgrades for Placer and Yolo Counties for (Enhanced Data Reporting (EDR) enablement
- ▶ Wave 2
  - Completed Integration and testing with CalSAWS for all Wave 2 Counties.
  - Completed Interface Partner File Exchange Test (IPT) pre-readiness for all Wave 2 Counties.
  - Ongoing effort to handover Wave 2 sites to CalSAWS Operations.
  - Received response from all Wave 2 Counties to CRFI 22-113 for County security and compliance adherence.
  - Received response from Contra Costa and Tulare to CRFI 22-116 for regression testing connectivity to CalSAWS. Santa Clara response requesting additional 1 week to complete (due January 16, 2023).
- ▶ Wave 3
  - Completed integration with CalSAWS for all Wave 3 Counties
  - Completed Interface Partner File Exchange Test (IPT) inbound and outbound connectivity for all Wave 3 Counties
  - Completed database connectivity tests (Enhanced Data Reporting (EDR), JDBC, Apex) for all Wave 3 Counties
  - Continued to track circuit upgrades; contract change activities in progress
- ▶ Wave 4
  - Response to CalSAWS Requests for Information (CRFI) 22-093 – Request for Source Internet IP Address for JIRA and Sandbox Access have been received. Technical change implemented on December 14, 2022, for connectivity enablement
    - Continued to draft CRFI for County to confirm access
  - Ongoing San Diego County Circuit delivery
    - Completed AT&T circuit delivery
    - Completed Level 3 circuit delivery on December 13, 2022
    - Completed integration with San Diego County, Awaiting test results.
    - Risk associated with San Diego requiring a different Point of Presence (POP) location communicated to CalSAWS Sectional Directors
  - Ongoing San-Mateo County Circuit delivery
    - Completed AT&T Circuit delivery
    - Level 3 Circuit install date scheduled for March 30, 2023

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- Scheduled integration with San-Mateo County on January 19, 2023
- Requested third circuit as a contingency to improve install date
- Ongoing Santa Cruz County Circuit delivery
  - Century link circuit delivered and activated
  - AT&T circuit undeliverable; alternate carrier Comcast identified
  - County requesting additional bandwidth; contract change activities in progress
  - County Integration on-hold due to severe weather conditions and un-related damage to other county facilities due to flooding
- Ongoing Solano County Circuit delivery
  - Comcast circuit delivered and activated
  - Scheduled integration with Solano County on January 19, 2023
  - AT&T circuit undeliverable; alternate AT&T circuit pending delivery date
  - County requesting additional bandwidth; contract change activities in progress
- ▶ Wave 5
  - Submitted circuit orders for CalWIN Wave 5 Counties
  - Completed procurement and delivery of hardware to the warehouse
  - Continued to track circuit delivery dates
- ▶ Wave 6
  - Wave 6 kick-off meeting scheduled for January 5, 2023
  - Circuit orders are in process; additional information for orders to be collected upon Wave 6 kick-off
- ▶ Other CalWIN Counties
  - Ongoing requirement gathering sessions around Enhanced Data Reporting (EDR) in progress
  - Enhanced Data Reporting (EDR) approved
    - New circuit orders to be submitted for Wave 2 – 6 Counties opting in for Enhanced Data Reporting (EDR) and where additional bandwidth was required based on the completed assessment

## 7.2 Activities for the Next Reporting Period

- ▶ Continue to provide support for CalWIN Wave 1 Counties
- ▶ Continue to submit Change requests for CalWIN Wave 4 Counties for approval
- ▶ Continue to work with Wave 4 Counties for CalSAWS integration, where new CalSAWS Requests for Information (CRFI) responses are received
- ▶ Schedule one-on-one low level design review sessions with the Wave 4 Counties for CalSAWS integration (Santa Cruz and San Mateo Counties)
- ▶ Continue to track circuit upgrades for Wave 2 for Enhanced Data Reporting (EDR) enablement.
- ▶ Continue to track circuit deliveries for Waves 3 and 4
- ▶ Conduct Wave 6 kick-off meeting on January 5, 2023



### **7.3 Deviations from Plan/Adjustments**

- ▶ San Diego County has notified CalSAWS of the San Diego County Point of Presence (POP) location address change, with new POP location to go-live in May 2023; project risk to be opened to track impact to CalSAWS Wave 4 go-live upon follow-up meeting with San Diego County
- ▶ CalSAWS to schedule meeting with San Mateo County to discuss reference of planned data center move and timings for 2023
- ▶ Counties notified by emergency CalSAWS Requests for Information (CRFI) 22-101 to permit access to a new CalSAWS Application Programming Interface (API) URL ([capi.calsaws.net](http://capi.calsaws.net))
- ▶ Sacramento County requesting for a disaster recovery point of presence (POP) site setup in addition to the primary Point of Presence (PoP) site as part of the CalSAWS enablement
  - Requested Sacramento County to submit a formal System Change Request (SCR) for evaluating scope, cost, and effort
- ▶ Santa Cruz County requesting additional bandwidth beyond bandwidth projections
  - County Technical Point of Contact (TPOC) believes, CalWIN provided projections will not be sufficient
  - Requested County to submit a formal System Change Request (SCR) for evaluating scope, cost, and effort
- ▶ Fresno County requesting additional bandwidth beyond bandwidth projections
  - Requested County to submit a formal System Change Request (SCR) for evaluating scope, cost, and effort
- ▶ 3x CalWIN Counties (Santa Cruz, Solano, Alameda Counties) have requested additional capacity or changes to carriers. This was discussed and agreed upon in the December 2, 2022, meeting

## **8.0 Appendices**

Appendix A – CalSAWS Deliverable Summary

Appendix B – CalSAWS Migration Work Plan Summary

Appendix C – CalSAWS DD&I Project Gantt Chart

Appendix D – CalSAWS Project Risks and Issues Report

Appendix E – CalSAWS Imaging Document Migration

