

# CalSAWS | Agenda for the CalSAWS Consortium Joint Meeting of the Member Representatives and Board of Directors

Date: Thurs., January 26, 2023	Location: CalSAWS 11290 Pyrites Way, Suite 150 Rancho Cordova, CA 95670
Time: 1:00 p.m. – 4:30 p.m.	Conference Call: 1-888-788-0099 Meeting ID: 914 2950 5834 Passcode: 821430 Zoom Link: <a href="#">JPA Zoom Link</a>

**CONVENE THE JOINT MEETING OF THE MEMBER REPRESENTATIVES AND BOARD OF DIRECTORS** – All scheduled items will be heard in the Big Sur conference room of the CalSAWS Project located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. The Public Session of this meeting shall be accessible via teleconference/webcast. The call-in number is: 1-888-788-0099, enter Meeting ID 914 2950 5834 followed by Passcode 821430 or join the webcast by clicking [JPA Zoom Link](#).

As allowed by Government Code Section 54953(e)(1)(A), the following Brown Act provisions related to teleconference meetings are not in effect during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction.

## PUBLIC SESSION

**1:00 P.M. – Convene the Joint Meeting of the Member Representatives and Board of Directors (“Board”), of the CalSAWS Consortium (“CalSAWS”).**

Topic	Lead
1. Call the Joint Meeting of the Member Representatives and Board of Directors (“Board”) of the CalSAWS Consortium (“CalSAWS”) to Order.	Michael Sylvester 5 min
2. Confirmation of Quorum, Protocols, and Agenda Review. <ul style="list-style-type: none"> <li>• Quorum of Member Representatives</li> <li>• Quorum of Board of Directors</li> <li>• Protocols</li> <li>• Agenda Review</li> </ul>	John Boule 3 min
3. Public Comment: Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.	Michael Sylvester

**Topic****Lead**

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Chair to speak.

**JPA Board Action Items**

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| <p>4. Authorization to conduct CalSAWS JPA Board, Project Steering Committee (PSC), and WCDS Subcommittee Meetings in accordance with subdivision (e) of Government Code 54953 through February 26, 2023, based on the following findings:</p> <ul style="list-style-type: none"> <li>a. The Governor's State of Emergency related to COVID-19 remains in effect; and</li> <li>b. Sacramento County continues to recommend measures to promote social distancing.</li> </ul> | <p>Michael Sylvester<br/>2 min</p> |
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| <p>5. Consent Items:</p> <ul style="list-style-type: none"> <li>a. Approval of the Minutes and review of the Action Items from the December 16, 2022, CalSAWS JPA Board of Directors meeting.</li> <li>b. Approval of Accenture Change Notice No. 24, which includes requests to add costs for additional M&amp;E hours, and effort related to Premise item American Rescue Plan Act (ARPA)</li> <li>c. Approval of Deloitte Change Order 5, Work Order No. 9 and No. 10, which include requests to add costs related to Premise Item American Rescue Plan Act (ARPA)</li> </ul> | <p>Michael Sylvester<br/>10 min</p> |
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**Member Representatives Action Items**

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| <p>6. Approval of the Administrative Budget for Unfunded Costs for FY 23/24.</p> <ul style="list-style-type: none"> <li>• Review Administrative Budget Line Items</li> </ul> | <p>Michael Sylvester<br/>John Boule<br/>Holly Murphy<br/>10 min</p> |
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**Member Representatives Informational Items**

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| <p>7. Update on Governor's Budget</p>   | <p>Holly Murphy<br/>5 min</p>  |
| <p>8. CalWIN Wave 1 Retrospectives</p>  | <p>Duncan Gilliam<br/>Abby Darrah<br/>25 min</p>                             |
| <p>9. The Impact of Growing Caseloads</p>   | <p>Arnold Malvick<br/>Gaurav Diwan<br/>10 min</p>                            |
| <p>10. CalWIN Waves 2, 3, &amp; 4 Readiness Updates</p> <ul style="list-style-type: none"> <li>• Wave 2B Cutover Window Discussion</li> </ul> | <p>Cathryn Van Namen<br/>Yong Vangbliayang<br/>Arnold Malvick<br/>30 min</p> |

Topic	Lead
11. Policy Update <ul style="list-style-type: none"> <li>• CalSAWS Release Update</li> <li>• Continuous Coverage Unwinding</li> <li>• Ending of CalFresh Emergency Allotments</li> <li>• Disaster CalFresh</li> <li>• BenefitsCal</li> </ul>	Karen Rapponotti Lynn Bridwell Lisa Salas Rachel Frey Theresa Hasbrouk Kat Yang 45 min
12. BenefitsCal Update <ul style="list-style-type: none"> <li>• BenefitsCal Video</li> <li>• Metrics/Adoption</li> <li>• Ongoing CBO Engagement</li> <li>• Upcoming Training Sessions</li> <li>• Observations from Production</li> <li>• Training Environment Update</li> </ul>	Rachel Frey Onur Senman Dawn Wilder 25 minutes
13. CalSAWS/BenefitsCal Technical Team Update <ul style="list-style-type: none"> <li>• CalSAWS Batch Performance</li> <li>• BOTS Implementation Timeline</li> <li>• Contact Center Update – eCCP Rollout Timeline</li> <li>• ForgeRock/BenefitsCal Account Recovery</li> </ul>	Laura Chavez Arnold Malvick John Dray/Danielle Benoit Luz Esparza Rachel Frey 20 minutes
14. IDEA	Chazny Nunes 15 min
15. CalSAWS Procurement Update	Tom Hartman 5 min
16. Adjourn the Joint Meeting of the CalSAWS Member Representatives and JPA Board of Directors.	Michael Sylvester

The agenda and supporting documents are available for review during regular business hours at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670. All items on the consent agenda will be considered in a single motion unless separate action is requested by a Board Member or member of the public.

In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting date in the lobby of the locations noted above.

The meeting facility is accessible to persons with disabilities. If an assisted listening device or other service will be needed in order to participate in the public meeting, a request should be made through the Secretary of the Board at least three (3) business days prior to the Board meeting. The Secretary's telephone number is (916) 851-3201. The Secretary's office is located at 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670.

