

CalSAWS CCB Agenda

DATE	January 5, 2023
TIME	1:30 PM
LOCATION	Microsoft Teams
SUBJECT	Change Control Board Meeting
INVITEES	Regional Managers, Design Leads, Tech Leads, Release Management Leads, Quality Assurance, State Partners, Consortium Management

Meeting Purpose:

Approve pending System Change Requests (SCRs), scope modifications, and change orders as needed.

1. CalSAWS SCRs

Release	SCR #	X-REF SCR	DESIGN APPROVAL	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
RWR	CA-56678		Phase III - ACL 15-62 changes: NA 841, NA 845, WTW 29, and WTW 32 with the latest versions in all threshold languages	Client Correspondence	1460	CalSAWS M&E	Start Build	
RWR	CA-203445		Modify CW NOA M40-181A (11/14) and Update the Template Repository to newest State Version	Client Correspondence	310	Premise	Start Build	
RWR	CA-233619		Add Missing Threshold Fragments for CF 1239 NOA	Client Correspondence	239	Premise	Start Build	
RWR	CA-244833		Obsolete the DFA 377.5	Client Correspondence	31	Premise	Start Build	
RWR	CA-248901		Add CF 285 Threshold Languages to Template Repository	Client Correspondence	1187	Premise	Start Build	
RWR	CA-249712		Update and add Available Translations for M16-701(08/08) version to CalSAWS Template Repository	Client Correspondence	75	Premise	Start Build	
RWR	CA-249714		Add Available Translations for NA 823 to CalSAWS	Client Correspondence	75	Premise	Start Build	22.11.x5

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RWR	CA-249719		Add Available Translations for SAR 72 to CalSAWS.	Client Correspondence	186	Premise	Start Build	22.11.x5
RWR	CA-249920		Add Available Translations for CF 32 to CalSAWS.	Client Correspondence	223	Premise	Start Build	22.11.x5
22.09	CA-252384	CH-186107	Populate IVR phone number for Wave 1 counties	CalHEERS	18	Premise	Production Deployment	22.11.07
22.09	CA-252399	CH-186107	Replay Dispositions for Wave 1 counties	CalHEERS	45	Premise	Production Deployment	22.11.08
22.11	CA-242752		2023 Social Security Title II and Title XVI Cost of Living Adjustments (SSA COLA)	CalHEERS	492	CalSAWS M&E	Production Deployment	22.12.04
22.11	CA-242753		Batch EDBC to apply 2023 SSA Cost of Living Adjustments (COLA)	CalHEERS	554	CalSAWS M&E	Production Deployment	22.12.10
22.11	CA-251903		Update the Converted Case Review Dashboard to add new columns	Reports	224	CalSAWS M&E	Start Build	22.xx.xx
22.11	CA-253097		Issue November 2022 Disaster Supplement in accordance to HR 6201 Emergency Allotments	Fiscal	210	CalSAWS M&E	Production Deployment	22.12.17
23.01	CA-246194		Online Help: Update OLH for Special Circumstances CA-221945	Training	35	CalSAWS M&E	Start Build	
23.01	CA-252801		Online Help - Create/Update Special Units Online Help pages	Training	40	CalSAWS M&E	Start Build	
23.01	CA-253190		Support SCR to provide responses to Consortia queries	Online	1260	CalSAWS M&E	Start Build	
23.02	CA-252905		CalSAWS Virtual Assistant Expansion - Release 1	Special Project	4100	Premise	Start Build	23.02.17
23.03	CA-250218		MEDS: Add new MEDS alerts 8507, 9598, 9599, 9600	Batch/Interfaces	70	CalSAWS M&E	No	
23.03	CA-250230		Task Management - Sibling Task Assignment	Online	970	CalSAWS M&E	Start Build	
23.03	CA-250952		Update Task Pop-Up Pages to Indicate Append	Online	241	CalSAWS M&E	Start Build	
23.03	CA-251399		Integrated Payroll Foster Care Detail Claiming Report-Placement Type	Reports	90	CalSAWS M&E	No	
23.03	CA-251957		San Mateo CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	

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23.03	CA-252414		Santa Cruz County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.03	CA-253159		Automated Regression Test - Execution and Maintenance - 23.03 Release Cycle	Automated Test	960	CalSAWS M&E	No	23.05.17
23.03	CA-253192		Support SCR to provide responses to Consortia queries	Batch/Interfaces	1000	CalSAWS M&E	No	
23.05	CA-227714		Update IEVS Tracking Functionality	Client Correspondence	607	CalSAWS M&E	No	
23.05	CA-243684		CAPI Sponsor Deeming Income and Resources Requirements	Eligibility	992	CalSAWS M&E	No	
23.05	CA-251943		San Diego County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253210		Alameda County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253211		Fresno County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253212		Sonoma County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253423		Sacramento County UAT/PROD EDR Request Access	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253424		San Francisco County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.05	CA-253425		San Luis Obispo County CalSAWS UAT/PROD EDR Access Request	Tech Ops	120	CalSAWS M&E	Start Build	
23.11	CA-233168	CSPM-60853	ACL 21-137/ACL 21-137E Guaranteed Income Pilot Program	Eligibility	1408	CalSAWS M&E	No	

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RWR	CA-233816		Add threshold languages for CW/WTW Time Limit Forms	Client Correspondence	1977	Premise	Start Build	22.11.x4
RWR	CA-240282		Add State Versions of ESAP Packet Forms in Threshold Languages	Client Correspondence	283	CalSAWS M&E	No	
RWR	CA-249988		Add threshold languages for CW Time Limit Forms	Client Correspondence	416	CalSAWS M&E	Start Build	22.12.13

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
21.05	CA-243920	Medicare & Medicaid Services (CMS)	Configuring and tuning CIS Benchmark policy compliance	Tech Ops	160	CalSAWS M&O	No	
22.11	CA-204193		Update CAPI Denial NOAs per newest version of NA 691	Client Correspondence	1116	CalSAWS M&E	Start Build	22.12.13
22.11	CA-231228		1099 Interface and Reconciliation Reports	Reports	420	CalSAWS M&E	Start Build	23.01.12
22.11	CA-237034		Enhance Kafka Consumer architecture to run Consumers continuously	Tech Arch	400	CalSAWS M&O	Start Build	22.11.x3
22.11	CA-245192		Add CF 502 to Template Repository	Client Correspondence	170	Premise	Start Build	23.XX.XX
22.11	CA-248363		Update CalSAWS to display CFET and IHSS/CMIPS II program for CalWIN counties	Online	57	CalSAWS M&E	No	22.12.29
22.11	CA-248390		ODM Rule Changes for JAVA and Weblogic Upgrade	Tech Arch	4248	CalSAWS M&E	Production Deployment	23.01.xx
22.11	CA-249594		Add a new validation on the Application Registration Summary requiring Email address to be in the correct format	Online	82	CalSAWS M&E	Start Build	22.12.15
23.01	CA-210617		Updates to Categorically Eligible Logic for CF Program	Eligibility	459	CalSAWS M&E	No	
23.01	CA-228876		Add Common NOA Fragments for Threshold Generation CalFresh	Client Correspondence	2547	Premise	Production Deployment	
23.01	CA-245221		Create a DHCS CMS Unwinding Eligibility and Enrollment Data Monthly Report	Reports	944	Premise	Start Build	
23.01	CA-245485		Update ARPA Postpartum rules for Pregnancy at Intake and Minor Consent	CalHEERS	228	Premise	No	
23.01	CA-250459		Automated Regression Test - Execution and Maintenance - 23.01 Release Cycle	Automated Test	960	CalSAWS M&E	No	23.03.15
23.01	CA-251253		CF 502 Mass Mailer via Batch	Client Correspondence	179	Premise	Start Build	TBD
23.03	CA-49396		ACL 15-96 - Add and update ARC NOAs and Forms	Client Correspondence	1062	CalSAWS M&E	No	
23.03	CA-248040		Create a BPCR and network connection to setup E2Lite for Solano county	Batch Operations	30	CalSAWS M&E	No	23.05.05

Release	SCR #	X-REF SCR	CONTENT REVISION	Team Responsible	Hours	Funding Source	Emergency Approval	Priority Release
23.05	CA-210330		Update MC 355 Reminder Notice Sent Logic	Client Correspondence	158	CalSAWS M&E	No	
23.05	CA-218612		DDID 1039 Update Enclosure functionality to allow enclosures by language	Client Correspondence	517	CalSAWS DD&I	No	
23.05	CA-222353		Add BRM for the Forms	Client Correspondence	260	CalSAWS M&E	No	
23.05	CA-236542		Add the NA 213 in Spanish for the CW Denial NOA Over Income	Client Correspondence	118	CalSAWS M&E	No	
23.05	CA-240231		Update NOA Logic to Check for Postpartum Aid Code and Budget	Client Correspondence	432	CalSAWS M&E	No	
23.05	CA-245393		Updates to MC 355 Page	Online	133	CalSAWS M&E	No	
23.05	CA-248167		Add ICT Form Mappings	Client Correspondence	134	CalSAWS M&E	No	
23.06	CA-248041		Create a BPCR and network connection to setup E2Lite for Sonoma county	Batch Operations	30	CalSAWS M&E	No	23.07.07
23.07	CA-55378		Impose CW MAP Reduction within the allotted timeframe when Immunization Page is not updated for children in AU under age 6	Eligibility	1170	CalSAWS M&E	No	
23.07	CA-248042		Create a BPCR and network connection to setup E2Lite for Sacramento county	Batch Operations	30	CalSAWS M&E	No	23.09.08
23.07	CA-248043		Create a BPCR and network connection to setup E2Lite for San Francisco county	Batch Operations	30	CalSAWS M&E	No	23.09.08
23.07	CA-248044		Create a BPCR and network connection to setup E2Lite for San Luis Obispo county	Batch Operations	30	CalSAWS M&E	No	23.09.08

2. Informational Only: CalSAWS Conversion SCRs

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None								

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None								

The next CCB Meeting is scheduled for **01/19/2023**.

Meeting Minutes

We received the following questions from Orange County for SCR 227714

- If the CW 63 is tracked, will it also create an EDBC sweep logic that would close a program if the form is not updated to reflect a Received Date? As it currently does with the tracked PA 2494. **Response: There will be no EDBC sweep logic to close the program. Instead, an automated task will be generated to remind the worker that the CW 63 has not yet been returned and for them to take action on the case, whether that is to close the program or some other action if necessary.**
- How does CalSAWS update the Received Date? Is it based on CW 63 received or verifications received? **Response: The form itself is tracked with a barcode. When the form is returned, the barcode would contain the relevant information for the form to be displayed in Customer Reporting, including the Received Date.**
- The CW 63 does not instruct the customer to send in the CW 63 back only proof of income or resources, therefore will CalSAWS track the form or the verifications received back? **Response: For this effort, we are only concerned about the form itself; therefore, CalSAWS is only tracking the form in Customer Reporting.**
- Does CalSAWS functionality allow for the verifications received after CW 63 is sent to be appended to that CW 63 task? Or do verifications just get assigned as a new task? And the worker will have to determine if the verifications received are related to the CW 63? **Response: Task append functionality is configurable as needed at the Task Type level (Task Type Detail page). As an example for the scenario in question, the Task Type which is associated to the Document Routing Rule for these particular types of verifications may be configured to append to the Task Type that is associated to the new "Document Overdue: CW 63" Automated Action. With a configuration like this, when the verifications are received, if an Assigned Task exists for the case that originated from the "Document Overdue: CW 63" Automated Action, the verifications received information will be appended to this existing Task. The short answer is yes, CalSAWS Task configurability does allow for this append function**
- If the tracked functionality does not discontinue/close the case then CF is ok with tracking the form. CF program cannot discontinue a case without 1st ensuring that verifications were not received through other avenues.

Therefore if the tracking of the form and the automated action of “document overdue CW 63” do not auto close/discontinue the case, we are good with tracking functionality. **Response: This is a functionality we are including with this effort. There will be no auto-discontinuance for a program.**

We also received a question from San Bernadino for SCR 447714:

- Can the automated task be made inactive by each county? **Response: The new Automated Action (Task) will initially be Inactive for each county. Once the enhancement is available in CalSAWS, counties may go in and activate the Automated Action if needed. If a county prefers not to have this particular Automated Action activated, no action is needed.**

All questions were responded to and confirmed that responses were acceptable. Received approvals as follows:

R1- Approved
R2- Approved
R3- Approved
R4- Approved
R5- Approved
R6- Approved via email

Meeting adjourned.

