

☐ CalSAWS M&E☒ CalWIN Migration

Distribution Date:	January 13, 2023
To:	PPOC.ContraCosta; PPOC.SantaClara; PPOC.Tulare; Consortium.RegionalManagers.All; IPOC.CalWIN.Wave2; TPOC.CalWIN.Wave2
CIT Name:	CalWIN Wave 2 January Readiness Dashboard and Packet 1st Biweekly
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- | | |
|---|--|
| ☒ General
☐ Policy
☐ CW
☐ CF
☐ MC
☐ CMSP
☐ FC/KG/AAP
☐ Child Care
☐ WtW
☐ Other Program(s) _____
☐ BenefitsCal ☐ MyBCW
☐ Customer Correspondence
☐ Other _____ | ☐ Reports
☐ Fiscal
☐ Caseload Movement
☐ Management
☐ Fiscal
☐ Security
☐ Batch and Interfaces
☐ Imaging
☒ Migration
☐ Conversion
☐ Technical
☐ Training
☐ Help Desk |
|---|--|

Description: (Including any step-by-step instructions)	Purpose The purpose of this CIT is to provide Wave 2 Counties – Contra Costa, Santa Clara, and Tulare – with the first of 2 CalSAWS Implementation Readiness Dashboard and Packet for January 2023. Background The Implementation Readiness Dashboard and Packet is intended to provide a high-level overview of key milestones that contribute to the overall readiness of the CalWIN Migration to CalSAWS. It serves to inform the Counties on the progression and completion of Key Project and County Milestones and will be distributed to the CalWIN Counties monthly beginning at T-6 by wave. The Packet tracks readiness for the following areas: • Application, • Conversion, • Technical, • Integration, • Training, • Organizational and,
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	• Implementation Support. The Implementation Readiness Packet includes a stop light indicator for the previous and current reporting period: • green (on schedule), • yellow (up to 14 days behind schedule), • red (more than 14 days behind schedule) and, • blue (complete). If applicable, it will include specific remediation steps for any milestone that is behind schedule. Each CalWIN County has an Implementation Point of Contact (IPOC), who regularly meets with the CalSAWS Implementation Team (the Targeted Onsite Support Team – TOSS) to track the progress of their county-specific Implementation Readiness Checklist. County Action: IPOCs should review the Implementation Readiness Packet for the status and due dates of key milestones, confirming that county progress is on schedule. IPOCs should communicate and collaborate directly with the Implementation Targeted Onsite Support (TOSS) Teams to develop corrective actions, as appropriate. The County IPOCs can leverage the Implementation Readiness Dashboard and Packet to communicate to County leadership and staff on the County's readiness migration to CalSAWS. Web Portal Location: [REDACTED] If you have any questions, please contact the Project Contacts listed below, and cc your Regional Manager(s)
Primary Project Contact: (Name and email address)	Jennifer Carpenter CarpenterJ@CalSAWS.org
Backup Project Contact: (Name and email address)	Mara Jennings JenningsM@CalSAWS.org
Attachments:	Wave 2 Implementation Readiness Dashboard 01062023.pptx Wave 2 Implementation Readiness Packet 01062023.pptx
Web Portal Link:	[REDACTED] OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.

