

CalSAWS | Batch Memorandum for February 2023 CF SSI COLA

Date: 12/22/2022	Regulation: ACIN I-74-22
Time: N/A	Meeting Called by: N/A
Attendees: PPOCs, RMs, CW/CF Committee Members, CalSAWS	

Memorandum Purpose

This memorandum is intended to convey the Batch EDBC scope, county actions and schedule for the 2023 SSA COLA changes for SSI records for CalFresh (CF), effective February 2023.

Scope

- **CA-253649**

CalSAWS will update the SSI/SSP, SSI Only and SSP Only benefit amounts effective 02/01/2023 on the Other Program Assistance page for CF households from new inbound file sent by MEDS no later than Tuesday, December 27th, 2022. A CIT will be issued once the list of cases where the OPA records were not updated by the re-imported DHCS file is posted.

- **CA-253596**

On Saturday, January 7th, 2023, CalSAWS will process Batch EDBC to apply the new SSI/SSP income amounts and calculate benefits for CF programs for February 2023 benefit month. A CIT will be issued once the exception lists are posted.

Batch

In CalSAWS, run Batch EDBC for CF programs (this includes TCF program) and any NB or CW programs linked to those CF programs that contain at least one active person whose SSI or SSI/SSP income amount was updated by the MEDS inbound file processed with SCR CA-253649. The Batch run will be for the benefit month of 02/2023. The Batch EDBC will exclude cases from the targeted populations based on the following exceptions:

- The benefit month is past the latest RE due date for the CF (or CW if applicable) program.
- The CF (or CW if applicable) program has a SAR7 Due Month of 02/2023 and the report status is Sent, Received, or Incomplete.
- CF EDBC has already been processed for the benefit month since changes from CA-253649 went to production.
- OPA record has been modified or replaced by user since changes from CA-253649 went to production. User will be responsible for running EDBC.

Journal Entry

A standard Journal Entry will be created automatically based on the Sub Type code = 'CT942-SA' – 'Annual SSA COLAs and Related Changes' when the EDBC batch is run with the following descriptions:

Short Description: Batch EDBC ran for <month, year>

Long Description: Batch EDBC Ran for <Effective Month, Year>. Batch EDBC processed for the <Program Name> program for following reasons: 'Annual SSA COLAs and Related Changes'

NOAs

All notices will be sent to the Central Printing facility and sent out within 1-2 days of EDBC batch completion.

List Details

Lists will be posted for CalSAWS to aid the counties to review the cases to verify accurate action was taken after Batch EDBC completes. The lists will be available to the counties at the following location:

CalSAWS Web Portal>System Changes> SCR and SIR Lists > 2023 > SCR CA-253596

The lists will display the standard columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

1. **List Name:** Cases discontinued by the Batch EDBC process.

Additional Column(s): Program Type, Program Closure Reason

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose of this Batch EDBC process was not to close households, review these cases to verify the closure was accurate.

2. **List Name:** Cases where the Batch EDBC process closed a person.

Additional Column(s): CIN#, Person Name, DOB, Program Type, Person Closure Reason

County Action: These are likely the result of household changes or ongoing data collection which was not yet processed through EDBC by the user. Since the purpose

of this Batch EDBC process was not to close persons, review these cases to verify the closure was accurate.

3. **List Name:** Cases which resulted in a read-only EDBC
Additional Column(s): Program Type, Read-Only Reason
County Action: Since Batch EDBC could not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.
4. **List Name:** Unprocessed cases where the Batch EDBC process skipped a program
Additional Column(s): Program Type, Skip Reason
County Action: Since Batch EDBC did not automatically apply the intended change to these cases, users may process EDBC to apply intended changes, if applicable.

Please Note:

- A list of cases where the OPA records were not updated by the re-imported DHCS file will be provided with CA-253649.
- Review cases included in the lists and take necessary action.
- Review the Batch Eligibility Report and action cases which could not be processed. This report is an on-request report available under Global: Reports > Local: On Request > Task: Administrative. If you do not see this report, please contact your Security Administrator for rights. To see cases not processed select a status of 'Not Processed' on the Reports Parameters pages.

Things to remember about EDBC batch processes

- All impacts from Defects and SCRs which have not been implemented will continue to occur during the batch processing.
- There are multiple reasons why a program may not be successfully run through Batch EDBC processing. Some examples include: No Worker Assigned, Overridden Program Case, and Pending Program/Person/Application. Please review tasks and the Batch Eligibility Report daily.
- The EDBCs will have an EDBC Source of 'Batch EDBC Rules'.
- When a user runs EDBC on a case where a prior pending month exists, the EDBC will have a type of Read-Only. When running Batch EDBC that restriction does not apply and these EDBCs will not be Read-Only.
- Any updates or lack of updates made/not made to cases will impact the Batch EDBC results. This means programs may be discontinued (due to non-compliances, etc.) unexpectedly.
- All notices will be generated normally.

SSI COLA Development Schedule *

Date	Task
December 20, 2022	CalSAWS/CalWIN will generate and send an updated output file from each system to DHCS. CalSAWS SCR CA-253647.
December 22, 2022	DHCS will re-run the match and send the updated file back to CalSAWS and CalWIN.
December 22, 2022 - December 23, 2022	CalSAWS and CalWIN will review the return file for any questions or concerns.
December 27, 2022	Execute process to update OPA records in CalSAWS/CalWIN production. CalSAWS SCR CA-253649.
January 07, 2023	CalSAWS/CalWIN will run the CF SSI COLA batch for the February 2023 benefit month. CalSAWS SCR CA-253596.

* Dates subject to change

Schedule Considerations

- The CalSAWS System will not be down during batch processing on Saturday, January, 07 2023.
- Batch jobs scheduled for each evening will run after the Batch EDBC process completes.
- Approximately 404,000 active CF programs will be processed in CalSAWS for the benefit month of 02/2023 for SCR CA-253596.
- Approximately 50,000 programs processed per hour via Batch EDBC.

Timeline

- Expected Date of CalSAWS EDBC processing: 01/07/2023.

CalSAWS Calendar January 2023 *

SUN	MON	TUES	WED	THUR	FRI	SAT
1	2	3 SAR 7 Discontinuance	4	5 CW/CF RE appt Day 1(county 19)	6 CW/CF RE appt Day 2(county 19)	7 CA-253596 2023 CalFresh SSI COLA Batch Run
8	9	10 TNB-4	11	12 NA 960X Non Magi Redeter(MC 210), Magi Redeter(MC 216), Mixed Redeter(MC 217)	13	14
15	16 CW/CF RE Packets	17	18	19 10-Day Cutoff	20 Main Payroll (county 19 Day1)	21
22	23	24	25 Main Payroll (C-IV Counties Day1)	26 Send SAR7 Main Payroll(Riversi de County Day1)	27	28
29	30	31 CW/CF Redetermination				

* Dates subject to change