

CalSAWS | Weekly Status Meeting

Date: February 8, 2023	Location: Microsoft Teams Meeting
Time: 9:00 a.m. – 11:00 a.m.	Meeting Called by: CalSAWS Management

Attendees: John Boule, Joel Acevedo, Diane Alexander, Henry Arcangel, Dawn Wilder, Ayana Alvarez, Lynn Bridwell, Laura Chavez, Cristina Contreras, Sharon Caldwell, Emmeil Davis, JR Dessai, Luz Esparza, Jennifer Flanagan, Lulu Fou, Monica Gonzalez, Tom Hartman, Jennifer Hobbs, June Hutchison, Arnold Malvick, Umair Khan, Ricardo Miranda, Peggy Macias, Joe Mendoza, Lenecia Miles, Lorena Montes, Holly Murphy, Nichole Nava, Cathy He, Michele Peterson, Deanna Rotert, Greg Postulka, Karen Rapponotti, Keith Salas, Lisa Salas, Jennifer Smith, Rodain Soto, Sean Swift, Sharon Teramura, Matthew Vandereyck, Chris Van Vlack, Christine Hendren, Michael A. Johnson, Dan Dean, Wendy Battermann, Belinda Ramirez, Matt Coffin, Julie Conwell, Justin Stephenson, Daisy Villasenor, Veronica Lara, Yolanda Banuelos, Ashley Arnold, Mary Sabillo, Roger Perez, Jo Anne Osborne, Sreshta Wickramasinghe (CalWIN Implementation Support, Yong Vangbliayang, Chazny Nunes, Kevin Wilson (OCAT Project), Rachel Frey (BenefitsCal Project), Onur Senman (BenefitsCal Project), Cathryn VanNamen (CalWIN Implementation Support), Eric Capati (CalWIN Implementation Support), Duncan Gilliam (CalWIN Implementation Support)

State Partners: Brandon Hansard (OSI), Neha Dhawan (OSI), Manroop Mahal (OSI), Katie Ouyang (OSI), Melissa Brock (OSI), Stephen Zaretsky (OSI), Russell Carroll (OSI), Patty Goodwin (OSI), Lourdes Chang (OSI), Caralee Mann (OSI), Renee Mollow (DHCS), Rocky Givon (CDSS), Jessica Abernethy (CDSS), Erin Leight (CDSS), Brittney Blake (CDSS), Mong Vang (CDSS), Sherice Sterling (CDSS), Cecilia Rolon (CDSS), Yingjia Huang (DHCS), David Lucio (DHCS), Katie Mead (DHCS), Nellie Abeleda (DHCS), Theresa Hasbrouck (DHCS), Param Bansal (IV&V), Brian Nagy (IV&V), Apoorva Kandya (IV&V), Aftab Mohammed (IV&V), Rob Trojan (DOF)

Topic	Lead
Commence Meeting	Arnold Malvick
Announcements	Arnold Malvick
CalSAWS DD&I Weekly Status	Arnold Malvick

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Imaging	Appendix E	<ul style="list-style-type: none"> • Tulare County: <ul style="list-style-type: none"> ◦ Hyland imported the monthly Delta transfer for December 2022; on track to complete their January import by February 10, 2023 • Contra Costa County: <ul style="list-style-type: none"> ◦ Supplemental Delta 1 transfer completed on January 31, 2023 • Santa Clara County: <ul style="list-style-type: none"> ◦ Supplemental Delta 1 transfer completed on February 6, 2023 • San Diego County: <ul style="list-style-type: none"> • Export was resumed on February 1, 2023. San Diego County is working on finding the root cause of the missing files issue
Customer Service	N/A	<ul style="list-style-type: none"> • Wave 2 Model office began February 1, 2023

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Center (CSC)		
Application Development and Test	4.1.3 State and CalWIN Wave 1 County Interface Partner File Exchange Test (IPT)	<ul style="list-style-type: none"> Continued Wave 3 IPT execution. Currently, 8 of 30 Consortium, State, and County interfaces have successfully passed validation
Conversion	5.1.1 CalWIN Conversion	<ul style="list-style-type: none"> Supported Wave 1 Placer and Yolo Counties post Go-Live Supported Wave 2A – County Preparation Cutover post Go-Live Continued to triage, assess, and resolve CalWIN Wave 1 and Wave 2A Post Go-Live Issues Continued development for Wave 2B Epics Continued the Conversion run for 58-County dataset (for Performance Test) Complete executing Wave 2C/3A Mock Cutover Began for Wave 3B Mock Cutover
	5.1.3 Gainwell Technologies	<ul style="list-style-type: none"> County Refactoring Overview Contra Costa County Refactoring Status Santa Clara Refactoring Status
Technical Infrastructure	7.3 Deviations from Plan/Adjustments	<ul style="list-style-type: none"> Technical enablement tasks (build and test) related to San Diego County connectivity with CalSAWS to be re-done due to Data Center migration (Evoque to Databank) Fresno County technical enablement at risk due to carrier delays in circuit delivery

CalSAWS BenefitsCal Portal/Mobile DD&I Weekly Status

Onur Senman

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	January 2023 Release (Release 5.0)	<ul style="list-style-type: none"> Started Production Monitoring following the deployment on 01/26/2023
	Release of Information (ROI) Enhancement	<ul style="list-style-type: none"> Submitted follow-up responses to the remaining Advocate feedback comments on ROI functionality on 02/03/23 Development continued and on-schedule based on the current design Target Production implementation date is 05/26/23
	GetCalFresh (GCF) Parity List Items	<ul style="list-style-type: none"> Attended meeting with CDSS, CalSAWS, and CWDA for the GCF Parity List on 02/02/23 Provided responses to CDSS SCERFRA with estimates for GCF parity list items

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	CW Timeclocks Design	<ul style="list-style-type: none"> Prepared for the CW Timeclock Design Session with CalSAWS, State, CWDA and County Representatives on 02/06/23
	CalWIN ISS Support	<p>Wave 2</p> <ul style="list-style-type: none"> BenefitsCal cutover and roll back scripts complete and integrated with 2B Cutover and roll back plans. CDSS users list received on 02/06, integration into the final conversion list is in progress <p>Wave 3</p> <ul style="list-style-type: none"> The finalized list for mock run was handed off to ForgeRock to conduct the CBO load Currently awaiting exception report for CBO load which is due 02/09/23
	Disaster CalFresh (D-CalFresh) Meetings	<ul style="list-style-type: none"> Completed the production deployment on 02/03/23 to accommodate the BenefitsCal requests to enable D-CalFresh

CalWIN Implementation Support Weekly Status

Duncan Gilliam

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Business Process Reengineering (BPR)	Business Process Reengineering (BPR)	<ul style="list-style-type: none"> Conducted week 4 touchpoints for Orange County and Ventura County to review scenarios and execution plan. Santa Barbara County completed their second touchpoint. Scheduled the Process Sim Kickoff for Wave 4 San Diego County for March 2023. Continued to work with the Wave 4 County Regional Managers (RMs) and Primary Points of Contacts (PPOCs) to schedule process simulation kickoff and preparation plan. Facilitated Configuration Verification Session with Santa Barbara County. Provided support to Wave 3 Counties for County Prep Configurations. Facilitated meeting with Sacramento County regarding Collections unit and Benefit Recovery
Organizational Change Management (OCM)	Organizational Change Management (OCM)	<ul style="list-style-type: none"> Continued to monitor and report ongoing change discussions taking place in the Wave 3 Counties Conducted the Wave 4 Group 1 Office Hours for both Solano County and San Mateo County Conducted CDG Prep Session for Santa Cruz County on 02/02/23 Monitored the change discussions taking place in Wave 4 Group 1 Counties and

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
		<p>conducted PPOC Weekly Touchpoints with Solano and San Mateo</p> <ul style="list-style-type: none"> • Conducted the Wave 5 Working Session on 01/30/23 to 02/10/23 • Continued to develop the CDGs for the Wave 6 Counties • Monitored the Wave 3 T-3 surveys responses and closed the survey on 02/03/23 • Analyzed the Wave 4 T-6 surveys results and continued to develop the presentation decks • Distributed the Wave 6 T-9 Survey CIT to Wave 6 Counties • Distributed the post session materials to Wave 2 Counties on 01/31/23 • Prepared to conduct the CNC Session for Wave 2 on 02/07/22 • Distributed the January Infographics for Waves 2 • Distributed the Newsletter for Wave 2 Newsletter #4
Training	Training	<ul style="list-style-type: none"> • Continued the Wave 2 Counties' Web Based Training for all staff • Continued the Wave 2 Counties' Instructor Led Training for all staff • Continued the Wave 3 Counties' Web Based Training for all staff • Continued the Wave 3 Counties' Instructor Led Training for Train the Trainer and Early Training • Continued the Wave 4 Counties' Web Based Training for Early Training and Train the Trainer participants • Completed LMS load for Wave the 4 Counties' end users • Hosted the Instructor Led Training (ILT) Walkthroughs with Solano County • Hosted WBT-based Webinars for the Wave 3 Counties • Hosted Training Touchpoints with Fresno, Solano, Santa Clara, San Diego, Contra Costa, San Mateo, Alameda, and Orange Counties
Implementation	Implementation	<ul style="list-style-type: none"> • Conducted the Wave 5 Implementation Points of Contact (IPOC) meeting for Wave 2 on 02/01/23 • Distributed Wave 2 Readiness Dashboard and Packet on 02/01/23 • Draft of Wave 2 Go-Live Packet prepared, reviewed, and submitted for distribution • Conducted Wave 2 County Prep Phase Office Hours and Daily Debrief • Prepared orientation session material; reviewed content on 01/31/23 & 2/2/23

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
		<ul style="list-style-type: none"> Conducted Wave 2 Monthly IPOC/TOSS Meeting Kickoff for Wave 2 Post-Implementation on 02/01/23 Conducted a Fact Sheet Working Group Session to review/archive Fact Sheets Continued planning for Wave 3 Post-Implementation support including W3 resourcing gap analysis Provided Post-Implementation Support content to OCM CNC presentation Completed drafting Wave 4 County Profiles for Santa Cruz County, San Diego County, San Mateo County, and Solano County

CalSAWS Central Print Weekly Status

Dawn Wilder

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
1.1	N/A	<ul style="list-style-type: none"> Continued discussions with CalWIN Counties Conducted configuration meeting with Ventura County

OCAAT Project Weekly Status

Kevin Wilson

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	N/A	<ul style="list-style-type: none"> None to note for the reporting period

CalSAWS QA Weekly Status

Dan Dean

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	N/A	<ul style="list-style-type: none"> Participate in Dry Run for Wave 2 Pre-Green Light on February 9, 2023 Participated in OCAAT Ops and Release Management meeting Facilitated CIT/CRFI Strike Team touch point session Facilitated BenefitsCal customer outreach discussion Facilitated Collaboration Model Framework and Roadmap review Facilitate Collaboration Model State Partner follow up session
QA Technical	N/A	<ul style="list-style-type: none"> Participated in meeting with TPX (Telephony) provider

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
		<ul style="list-style-type: none"> Participated in CalWIN Wave 2 and 3 Cutover activities Continued monitoring Batch Operations, Contact Center, Imaging, and Forge Rock activities Continued review of partner Security Plans
QA Conversion	N/A	<ul style="list-style-type: none"> Participated in Wave 2 Cutover activities schedule review Participated in the Wave 3B Mock Cutover Monitored Wave 3 County Data Validation (CDV) findings Conducted Wave 3 CDV daily Open office hours and triage
QA Functional/Test	N/A	<ul style="list-style-type: none"> Reviewed Seventy-three (73) SCRs in preparation for SCRB/CCB CalSAWS Release 23.03 test execution is in progress with a 17% execution rate, 7% pass rate, and 6% fail/block rate BenefitsCal Release 23.02.16 test execution is in progress
QA Implementation	N/A	<ul style="list-style-type: none"> Provided feedback on Post Implementation Kickoff and Wave 2 Orientation Session content Participated in Wave 5 Change Discussion Guide working sessions for Alameda, Fresno, and Sonoma Provided feedback on Wave 5 T-9 Month Survey Results Identified updates needed for the Yellow Banner Guide for Child Welfare Service Programs Completed review of Deloitte's FDEL on the County Specific Training Plans for San Diego, San Mateo, Santa Cruz and Solano

CalSAWS DD&I IV&V Project Weekly Status

Apoorva Kandya
Brian Nagy

STATUS REPORT SECTION	STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	IV&V Project Oversight	<ul style="list-style-type: none"> Reviewed and provided feedback on the Go-Live Packet for Wave 2 Tracked the County Prep phase for Wave 2 as well as the County Data Validation for Wave 3 Attended the Get CalFresh Parity List meeting, TOSS and IPOC meetings for Waves 2-6

(Optional Items)

#	Action Item	Who	Due	Status
1	•			

#	Decision Made	Who Made the Decision	Date
---	---------------	-----------------------	------

