

CalSAWS Consortium
Project Steering Committee
Meeting Minutes
December 15, 2022

Location: CalSAWS Rancho Cordova
11290 Pyrites Way, Suite 150
Rancho Cordova CA 95670

Committee Members Present via Conference Call/Webcast:

- Region 1 – Clarisa Simon
- Region 1 – Anna Pineda
- Region 2 – Eduardo Ameneiro
- Region 3 – Rachel Ebel-Elliot
- Region 4 – Cindy Uetz
- Region 4 – Vienna Barnes
- Region 5 – Elaine Martinez
- Region 5 – Alberto Banuelos
- Region 5 – Sandra Bowlan
- Region 6 – Winna Crichlow
- Region 6 – La Shonda Diggs
- Region 6 – Corey Hanemoto

Facilitator:

John Boule, CalSAWS Executive Director

1. Co-Chair, Cindy Uetz, convened the meeting at 8:32 a.m.

2. Agenda Review

John Boule reviewed the agenda.

3. Public opportunity to speak on items not on the agenda.

- Public comments made by Gabriela Davidson, Shelly Dieu, Lily Dorn, and Marcia Garcia.

*John Boule noted that Committee Member, Corey Hanemoto, joined the meeting.

PSC Action Items

4. Approval of the Minutes from the November 10, 2022, PSC Meeting and review of Action Items.

Summary: The Consortium is seeking PSC approval of the Minutes from the November 10, 2022, PSC Meeting and review of Action Items.

Action Items from previous meetings:

Action item 1 – Demo App for CBOs: Open – On Today's agenda.

Action item 2 – Implementation Information: Open – On Today's agenda.

Motion to approve was made by , Co-Chair, Winna Crichlow.

Motion was seconded by member Vienna Barnes.
Member, Clarisa Simon, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Member, Rachel Ebel-Elliott, voted to approve.
Co-Chair, Cindy Uetz, voted to approve.
Member, Elaine Martinez, voted to approve.
Co-Chair, Alberto Banuelos, voted to approve.
Member, Sandra Bowlan, voted to approve.
Member, La Shonda Diggs, voted to approve.
Member, Corey Hanemoto, voted to approve.
Member, Anna Pineda, was absent from vote
Vote was taken by roll call and the Motion passed.

*Member, Anna Pineda, joined the meeting.

Informational Items

5. CalWIN Migration Wave 1 Status Update

- **Migration Statistics & Update**

Keith Salas and Duncan Gilliam provided an update on CalWIN Migration Wave 1 Status including Migration Statistics.

6. CalWIN Migration Waves 2 & 3 Status Update

Cathryn VanNamen and Yong Vangbliayang provided an update on CalWIN Migration Waves 2 & 3 Status.

7. Update on Waves 2 – 6 Key Risks

Arnold Malvick, Rachel Frey, and Dan Dean provide an update on Waves 2 – 6 Key Risks.

8. Technical Operations Update

- **Major Production Incidents Calendar (November)**
- **Hyland Outage**

Arnold Malvick provided an update on Technical Operations including Major Production Incidents Calendar (November) and the Hyland Outage.

*Public comment made by Marcela Marquez.

9. BenefitsCal Technical Help Desk Implementation Update

Dawn Wilder and Joel Acevedo provided an update on BenefitsCal Technical Help Desk Implementation.

*Public comments made by Marcela Marquez and Jennifer Tracy.

10. Release and Policy Update

- **CalSAWS**
- **COLA Updates**
- **BenefitsCal**
 - **ODI Benefit Recommender Widget**

Lisa Salas, Onur Senman, and Rachel Frey provided an update on Release and Policy including CalSAWS, COLA, and BenefitsCal.

*Public comment made by Theresa Hasbrouk.

11. Status Update on Release of Information Functionality

Onur Senman provided a status update on Release of Information Functionality.

*Public comment made by Jennifer Tracy.

12. BenefitsCal Demo App/Environment

Rachel Frey provided an overview of BenefitsCal Demo App/Environment.

*Public comment made by Jennifer Tracy.

13. CalSAWS Member Representatives Meeting – January 26, 2023

John Boule led the discussion on CalSAWS Member Representatives Meeting – January 26, 2023.

14. Update on Key State IV&V Activities

Kelly Town provided an update on Key State IV&V Activities.

15. State Partners Updates

- **OSI**
- **CDSS**
- **DHCS**
 - OSI – Steve Zaretsky provided an update for OSI.
 - CDSS – Brittney Blake provided an update for CDSS.
 - DHCS – Katie Mead provided an update for DHCS.

16. Regional Updates

- Region 1 – Anna Pineda and Clarisa Simon provided regional updates for San Mateo, San Francisco, and Santa Cruz County.
- Region 2 – Eduardo Amenyro provided regional updates for Placer, Yolo, and Sacramento County.
- Region 3 – Rachel Ebel-Elliot provided regional updates for Butte, Del Norte, Humboldt, Lake, Siskiyou, and Trinity County.
- Region 4 – Vienna Barnes provided regional updates for Fresno, Kern, San Joaquin, San Luis Obispo, and Stanislaus County.
- Region 5 – Alberto Banuelos provided regional updates for Riverside, San Bernardino, Ventura, and San Diego County.
- Region 6 – Winna Crichlow and La Shonda Diggs provided regional updates for Los Angeles County.

17. Adjourn Meeting

- Co-Chair, Cindy Uetz, adjourned the meeting at 11:02 a.m.

Action Items	Assigned to	Due Date	Status
1. Provide information on opportunity in the future to have another	Rachel Frey	February 2023	Open

demo app available so that CBOs can practice.			
2. Provide more information on implementation of the release of information to customers. Expedite data sharing.	Onur Senman	February 2023	Open

Next Meeting:

Conference Call/Zoom
Thursday, February 16, 2023
8:30 a.m. – 12:00 p.m.
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