



CalWIN ISS

Implementation Support Services

Case Review Report and Guide (CRG)

Go-Live Packet (GLP) – Appendix G08 –
Guide #08: Update TANF Time Clock

February 3, 2023

CalSAWS Implementation Support Services

Go-Live Packet (GLP) – Appendix G08 – Guide #08: Update TANF Time Clock

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
10/31/22	.01	Original	Deloitte
11/01/22	1.0	Wave 1 Go-Live	Deloitte
02/03/23	2.0	Republish – No change	ISS

TABLE OF CONTENTS

1	BACKGROUND	4
2	IMPACT ANALYSIS.....	5
3	CLEAN-UP INSTRUCTIONS	6
4.	ADDITIONAL INFORMATION	7

1 BACKGROUND

Converted TANF cases do not show accurate TANF Time on Aid in CalSAWS.

Customer Information

Case Number: **Go**

Person Search

- Non Financial
- Contact
- Root Questions
- Relationship
- Citizenship
- Pregnancy
- Deemed Eligibility
- Residency
- Other Prog. Assist.
- Non-Compliance
- Customer Options
- Time Limits**

Time Limit Summary [Continue](#)

ABAWD

Name	Begin Month	End Month	
46M	01/2017	12/2022	View History
25M	01/2017	12/2022	View History

Cash-Aid

<input type="checkbox"/>	Name	TANF Used Months	TANF Remaining Months	CalWORKs Used Months	CalWORKs Remaining Months
<input type="checkbox"/>	46M	49	11	48	12

[Remove](#) Name: * [Add](#)

Time Limit Extension Request

Display by Name: From: To:

Figure 1-1 – Time Limit Summary, TANF – Time on Aid

2 IMPACT ANALYSIS

This may affect CalWORKs eligibility determination.

3 CLEAN-UP INSTRUCTIONS

Add timeclock months manually. If not, run online EDBC and override the results or run a manual EDBC to get expected results.

To Add Time Clock Record

1. Place your cursor over *Case Info* on the **Global** navigation bar and select *Case Summary* from the **Local** navigator.
2. Select *Time Limit Aid Summary* from the **Task** navigation bar.
3. Scroll to bottom of the **Time Limit Aid Summary** page and then click the *Add* button.

To Run Manual EDBC

1. Place your cursor over the *Eligibility* tab on the **Global** navigation bar and select *Customer Information* from the **Local** navigator.
2. Select a manual EDBC reason from the drop list as defined by your County's business processes.
3. Run EDBC for missing the Time Clock month.

4. ADDITIONAL INFORMATION

Not applicable.