CalSAWS DD&I Weekly Status Report

Reporting Period: February 27, 2023 to March 5, 2023

1.0   Project Management

1.1   Project Deliverables Summary

Table 1.1-1 – Overall Summary of Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	TEAM	STATUS [1]	STATUS
92	CalSAWS Migration Project Control Document Update #4	PMO	🟢	• Draft Deliverable (DDEL) is in progress • Submission of the DDEL is due on April 4, 2023

[1] Status: Green: On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation.

1.2   Highlights of the Reporting Period

Table 1.2-1 – CalSAWS Project Management Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Project Management	• None to note for the reporting period

1.2.1   Project Management

► Continued CalSAWS DD&I Facility Management activities, including:
  o Key initiatives related to facilities at the Rancho Cordova Project Office are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) below

Table 1.2.1-1 – Key Facility Initiatives/Projects

ITEM #	INITIATIVES/ PROJECTS	LOCATION	TARGET DATE	NOTES/STATUS
1	Return to Office (RTO)	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued reviewing and processing Return to Office (RTO) Approval Request forms submitted by CalSAWS Project staff, which are required to access the CalSAWS Rancho Cordova or Norwalk Project offices • Continued to monitor and review requests from CalSAWS Project staff who are interested in returning to the CalSAWS Rancho Cordova and Norwalk Project offices on a hybrid schedule • Continued to assess updates to Federal, State, and local policies and ordinances for the CalSAWS Project's return to office processes
2	Large Meeting Requests	Rancho Cordova and Norwalk Project Offices	Ongoing	• Continued planning facility capacity and equipment needs for requested on-site meetings

► Completed preparations and participated in the Section Directors Meeting on February 28, 2023
► Continued CalSAWS Risks and Issues Management activities, including:
   o Continued to work with risk and issue owners to develop and update mitigation plans for the accepted CalSAWS DD&I Project risks and issues
   o Began preparations for RMG scheduled for March 8, 2023
► Continued activities to support Project staff working remotely
   o Continue developing Project communications, as needed
   o Began development of the monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on March 9, 2023
   o Began preparations for the next virtual CalSAWS All Staff meeting scheduled for March 15, 202
► Continued to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
► Completed updates for the monthly CalSAWS IT Project Status Report for February 2023 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that will be held on March 8, 2023
► Completed updates for the Joint Powers Authority (JPA) Meeting that is scheduled for March 10, 2023

► Began updates for the Project Steering Committee (PSC) Meeting that is scheduled for March16, 2023
► Continued performing contract management activities:
   o Change Notice No. 25 (March JPA) is in development, and may include:
      ▪ Data Growth/Cost Avoidance - Data Growth X2 Performance Testing
      ▪ Data Growth/Cost Avoidance - CalSAWS Archive (Phase 1)
      ▪ Data Growth/Cost Avoidance - Archiving Microservices POC (Phase 2)
      ▪ CalWIN Functional Support
   o Continued planning the implementation of requirements from the DHCS and CDSS Privacy and Security Agreements (PSAs) that were approved by the JPA Board of Directors on April 16, 2021
► Continued performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.2.1-2 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
92	CalSAWS Migration Project Control Document Update #4	• Began developing the DDEL • Submission of the DDEL is due on April 4, 2023

1.2.2 Communications Management

► CalSAWS Communications Management activities including
   o Continued to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy
   o Continued oversight and management of Power of 58 materials
► CalSAWS External Website (www.calsaws.org)
   o Continued the administration and support of the CalSAWS external website
      ▪ See Table 1.2.2-1 for details on website support activities

Table 1.2.2-1 – Website Support Activities

TASK	DATE (S)	TASK TYPE
None to note for the reporting period	N/A	N/A

Table 1.2.2-2 – CalSAWS.org Usage Statistics

CATEGORY	DURING REPORTING PERIOD	SINCE LAUNCH
Total Number of Subscribers	83	3,945
Total Number of Unique Users	24,222	1,848,149
Total Number of New Users	21,966	1,847,592
Total Number of Sessions (Individual site visits)	31,517	2,670,638
Average Number of Sessions per User	1.30	1.45
Average Number of Page Views per Session	1.43	1.34
Average Session Duration	1:00	0:57
AskCalSAWS Inquiries – Received/Resolved	13/9	1,097/1,088

Figure 1.2.2-2 – Overall CalSAWS.org Usage Trend

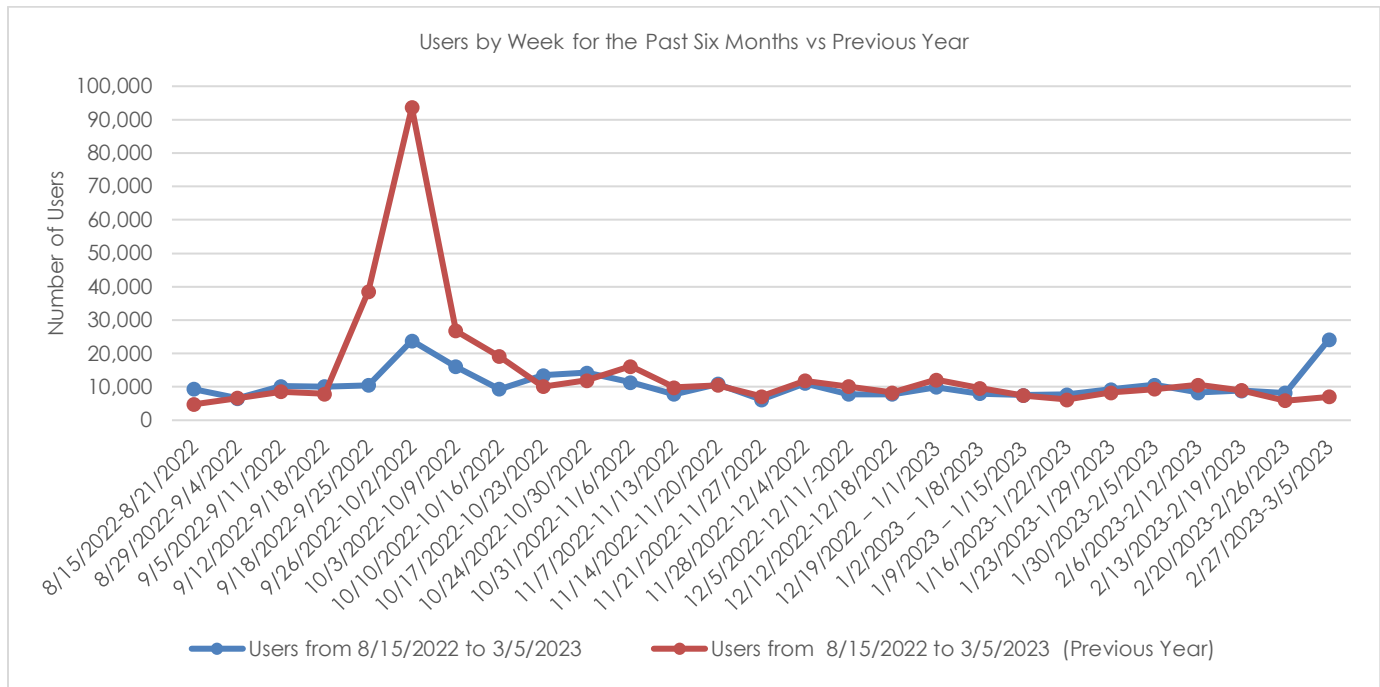Users by Week for the Past Six Months vs Previous Year

Table 1.2.2-3 – CalSAWS.org Subscription Service Statistics

WEBPAGE	PERCENT OF SUBSCRIBERS
Latest News – CalSAWS Buzz Newsletter	23%
Latest News – News	18%
Other Updates – System Updates	17%
Other Updates – Careers	15%
CalSAWS Committees – CalWORKs/CalFresh	16%

1.2.3   Cultural Transformation

► Culture Ambassadors Network (CAN)
  o Facilitated Black Employee Resource Group (BERG) Book Selection discussion around Black History Month and Women's History Month
  o Scheduled team meetup for March
    ▪ CalSAWS Quality Assurance (QA) and CalWIN Implementation Support (IS)
  o Coordinating April 2023 meetups
  o Continued Future Conversation Series Topics discussions
    ▪ Empowering Innovation (March 2023)
    ▪ Amazon Web Services (AWS) Overview (TBD)
    ▪ Navigating Security to Drive Innovation at CalSAWS (TBD April 2023)
  o Wellness Wednesday
    ▪ March Wellness Wednesday will cover Travel Wellness Tips
    ▪ April Wellness Wednesday will celebrate National Poetry Month
      o Culture Transformation will solicit for poetry to include each week
      o Poetry Contest

1.2.4   Inclusion, Diversity, and Equality Advancement (IDEA)

► Co-Create Phase
  o CalSAWS "We Are One" SharePoint Site
    ▪ Continued to update the "We Are One" website tab
  o Pulse Survey
    ▪ Continued incorporating Pulse Survey results into strategic plan
  o CalSAWS Table Talks
    ▪ Hosted Table Talk presentation on Black Health Inequities on February 28, 2023, 12:00 p.m. – 1:00 p.m. PST
  o Buddy Program
    ▪ Finalized buddy program matching pairs
    ▪ Hosted Round 4 Kickoff Meeting on March 3, 2023 at 11:00am PST
  o Small Team Building
    ▪ Continued to promote Small Team Building initiative opportunities for all CalSAWS teams
  o Employee Resource Groups (ERGs)
    ▪ Continued to manage and support Employee Resource Groups (ERGs) council
    ▪ Continued planning for All-ERG Collaboration Event, Women's History Month Event, scheduled for March 21, 2023, at 11:30 a.m. to 12:30 p.m. PST
    ▪ Continued planning for Black Employee Resource Group (BERG) x LatinX Collaboration event. Scheduled tentative dates of April 17, 20, or 21, 2023
► General
  o Distributed two reminders for ERGs x John Boule Q&A Session event on March 7, 2023
  o Met with volunteer organization to discuss providing volunteer opportunities for CalSAWS members
  o Continued strategizing to increase participation and impact for DEI trainings
  o Continued to partner with the CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
  o Continued to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project

1.3   CRFI/CIT Communications Information

► The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period ending March 5, 2023

Table 1.3-1 – CITs

CIT ID	SUBJECT	CATEGORY	DISTRIBUTION DATE	PRIMARY CalSAWS CONTACT	BACKUP CalSAWS CONTACT
0069-23	Wave 4 – The CalSAWS Scoop Newsletter #3	Informational	February 27, 2023	Helen Cruz	Araceli Gallardo
0070-23	CalWIN Wave 2 Readiness Dashboard and Packet 4th Weekly February 2023	Informational	February 27, 2023	Jennifer Carpenter	Mara Jennings
0071-23	Recruitment of CalSAWS Project Staff	Informational	February 28, 2023 revised March 3, 2023	Jennifer Smith	Holly Murphy
0072-23	CalWIN Wave 3 Readiness Dashboard and Packet – 2nd Biweekly February 2023	Informational	February 28, 2023	Jennifer Carpenter	Mara Jennings
0074-23	Wave 3: Yellow Banner Case Review Process	Informational	March 1, 2023 revised March 2, 2023	Raul Gonzalez	Michael Gates
0075-23	BenefitsCal Community Based Organization Awareness Training – Wave 3	Informational	March 2, 2023	Marsale Eramya	Carrie White
0076-23	Wave 2 Instructor-Led Training FAQs Infographic	Informational	March 2, 2023	Helen Cruz	Araceli Gallardo
0077-23	CalSAWS Reports, Enhanced Data Reporting (EDR) and Dashboards Availability Post Wave 2C Cutover Go-Live	Informational	March 2, 2023	Claudia Pinto	Cathryn VanNamen
0078-23	CalWIN Cutover and OCAT Interviews	Informational	March 3, 2023	Jennifer Carpenter	N/A
0079-23	Wave 2C-3A Cutover Weekend Calendar Infographic	Informational	March 3, 2023	Anand Kulkarni	Cathryn VanNamen

► The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period ending March 5, 2023

Table 1.3-2 – CRFIs

CRFI ID	SUBJECT	DISTRIBUTION DATE	STATUS	RESPONSE DUE DATE	CalSAWS CONTACT
23-001	CalWIN Tech Enablement and Security Compliance Wave 3	January 4, 2023	Closed	February 28, 2023	Melanie Gines
23-003	CalWIN Readiness Prerequisites for IPT	January 6, 2023	Open	March 24, 2023	Melanie Gines, and Lloyd Rankine
23-014	CalSAWS Migration - Application Reference List Request	January 26, 2023	Open	March 10, 2023	Melanie Gines
23-022	CalWIN Wave 3 Counties – Verify Number of Imaging Office Queues	February 7, 2023	Open	March 10, 2023	Inez Finnigan
23-025	Opt-In or Opt-Out of batch production of M16-705 (EBT Adjustment Denial)	February 9, 2023	Open	March 10, 2023	Sheryl Eppler
23-027	Request for CalSAWS Training Staging Environment Access (Wave 3)	February 10, 2023	Closed	February 24, 2023	Ashley Arnold
23-028	Wave 3 Counties – BenefitsCal Features Training – Request to Identify Participant Information	February 16, 2023	Closed	March 2, 2023	Marsale Eramya
23-029	Ancillary Conversion County Resource Request – Wave 4	February 16, 2023	Open	March 10, 2023	Aileen Guerrero
23-030	CalWIN Migration Wave 3 – CalSAWS County Onsite & Virtual Support	February 17, 2023	Open	March 6, 2023	Jeffrey Fuller
23-031	Technical Questionnaire for CalSAWS Enablement	February 21, 2023	Open	March 17, 2023	Melanie Gines
23-032	Application Security; Training Roles; Recruitment for CDV and Process Simulation – Wave 6	February 21, 2023	Open	April 7, 2023	Mike Tombakian
23-033	Wave 5 CalWIN Counties CalSAWS ServiceNow Tier 1 Fulfillers	February 22, 2023	Open	March 3, 2023	Yogesh Patel
23-034	CalWIN Wave 3 Counties - Central Print Portal Users	February 22, 2023	Open	March 6, 2023	Julie Holmes
23-035	CalWIN County Voucher Options	February 23, 2023	Open	March 13, 2023	Sheryl Eppler

► The following table outlines overdue CalSAWS Requests for Information (CRFIs) for the reporting period ending March 5, 2023

Table 1.3-3 – Overdue CRFIs

CRFI ID	Subject	Region 1	Region 2	Region 3	Region 4	Region 5	Region 6
23-033	Wave 5 CalWIN Counties CalSAWS ServiceNow Tier 1 Fulfillers	Alameda County					

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

► Continue CalSAWS DD&I Facility Management activities, including:
  o Continue key initiatives related to facilities at the Rancho Cordova and Norwalk Project Offices, which are provided in Table 1.2.1-1 (Key Facility Initiatives/Projects) above
► Continue CalSAWS Risks and Issues Management activities, including:
  o Continue to work with risk and issue owners to monitor risks and update risk mitigation plans for CalSAWS DD&I Project risks and issues
  o Complete preparations for and conduct RMG scheduled for March 8, 2023
► Participate in the Section Directors meeting that is scheduled for March 7, 2023
► Continue activities to support Project staff working remotely
  o Continue developing Project communications, as needed
  o Complete development of the monthly issue of the CalSAWS Connect newsletter that will be distributed to the CalSAWS Project Team on March 9, 2023
  o Continue preparations for the next virtual CalSAWS All Staff meeting scheduled for March 15, 202
► Continue to support Return to Office (RTO) requests for CalSAWS Project staff to visit the CalSAWS Rancho Cordova and Norwalk Project offices, and support CalSAWS Project staff who have returned to work at the project offices (either full time or as part of the 50/50 model)
► Support and participate in the monthly CalSAWS IT Project Status Report for February 2023 and preparations for the monthly CalSAWS IT Report Meeting with OSI (Office of Systems Integration), CMS (Centers for Medicare and Medicaid Services), and FNS (Food and Nutrition Service) that will be held on March 8, 2023
► Support and Participate in the Joint Powers Authority (JPA) Meeting that is scheduled for March 10, 2023
► Complete updates for the Project Steering Committee (PSC) Meeting that is scheduled for March16, 2023
► Continue performing Contract Management activities for the CalSAWS DD&I Project
► Continue performing Deliverable Management activities for the CalSAWS DD&I Project

Deliverable Management

Table 1.4.1-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
89	CalSAWS Migration Work Plan Update #47	• Begin developing the Final Deliverable (FDEL) • Submission of the FDEL is due on March 14, 2023
92	CalSAWS Migration Project Control Document Update #4	• Continue developing the DDEL • Submission of the DDEL is due on April 4, 2023

1.4.2 Communications Management

► Continue to monitor usage and update materials as requested
   o See table 1.4.2-1 for planned website support activities
► CalSAWS Communications Management activities including:
   o Continue to gather key communication milestones from the Project teams
► CalSAWS Enhanced Communications Strategy:
   o Continue oversight and management of Power of 58 roll out

Table 1.4.2-1 – Website Support Activities

TASK	DATE(S)	TASK TYPE
None to note for the reporting period	N/A	N/A

1.4.3 Cultural Transformation

► Develop Wellness Wednesday monthly them topics for 2023
► Develop calendar of events for the ambassador initiatives the year 2023
► Continue to provide Project management support to Cultural Ambassadors as they continue to develop the plans for the initiatives
► Continue to coordinate working sessions for each Ambassador group to further their initiatives planning and discuss their individual contributions
► Continue to develop wellness initiative content to keep the project staff engaged
► Continue to update resources and a collaboration workspace (Teams Channel) with new relevant materials to support the implementation of the prioritized initiatives
► Continue to monitor Microsoft Teams channels for any help needed from Ambassadors

1.4.4 Inclusion, Diversity & Equality Advancement (IDEA)

► Begin planning for April 2023 Table Talk
► Host Employee Resource Groups (ERGs) x John Boule Q&A Session event on March 7, 2023
► Continue planning Employee Resource Group (ERG) Collaboration Events
► Continue planning for ERG Council – Quarterly Meeting on March 9, 2023
► Distribute buddy match communications announcing pairs
► Continue connecting with Employee Resource Group (ERG) Leads to align and collaborate
► Continue partnering with Section Directors to create Inspiration Station and present during virtual CalSAWS Project All Staff Meeting
► Continue to partner with CalSAWS Connect team to provide content for the CalSAWS monthly newsletter
► Continue to engage the Employee Resource Groups (ERGs) to assist with events or ideas to represent their members across the project
► Continue to promote small team building activities

1.5 Deviations from Plan/Adjustments

► None for the reporting period

2.0   Imaging

2.1   Highlights of the Reporting Period

Table 2.1-1 – CalSAWS Imaging Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC

Appendix E	• San Diego County:
	  ○ Export and import continue, and the project continues to validate
	• Sacramento County:
	  ○ Testing phase is targeted to be complete on March 10, 2023

► Continued to monitor Imaging migration status by County
   ○ For future details of status' by County, they are now available in Appendix E - CalSAWS Imaging Document Migration

Table 2.1-2 – CalSAWS Imaging County Migration Risk Status

WAVE	COUNTY	STATUS [1]
3	• Ventura County	🟢
	• Orange County	🟢
	• Santa Barbara County	🟢
4	• San Diego County	🟢
	• Santa Cruz County	🟢
	• Solano County	🟢
	• San Mateo County	🟢
5	• Alameda County	🟢
	• Fresno County	🟢
	• Sonoma County	🟢
6	• San Francisco County	🟢
	• San Luis Obispo County	🟢
	• Sacramento County	🟢

[1] **Status: Green:** On schedule, performing as planned; **Amber:** Potential delay/monitor with no material schedule impact; **Red:** Behind schedule and requires escalation
Note:
   • Detailed metrics of each County by wave has been included in the Appendix E - CalSAWS Imaging Document Migration

Table 2.1-3 – CalSAWS Imaging Project Milestones for Current Reporting Period

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	February 27, 2023	Completed
WAVE 2	Conduct Contra Costa County Document Migration Discovery Session Check-in	March 2, 2023	Completed
WAVE 3	Conduct Orange County Document Migration Discovery Session Check-in	March 2, 2023	Completed
WAVE 3	Conduct Santa Barbara County Document Migration Discovery Session Check-in	February 28, 2023	Completed
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	February 28, 2023	Completed
WAVE 4	Conduct San Diego County Document Migration Discovery Session Check-in	February 28, 2023	Completed
WAVE 4	Conduct Solano County Document Migration Discovery Session Check-in	February 28, 2023	Canceled
WAVE 4	Conduct Santa Cruz County Document Migration Discovery Session Check-in	February 28, 2023	Completed
WAVE 5	Conduct Alameda County Document Migration Discovery Session Check-in	February 27, 2023	Completed
WAVE 6	Conduct San Luis Obispo County Document Migration Discovery Session Check-in	February 28, 2023	Canceled
WAVE 6	Conduct Sacramento County Document Migration Discovery Session Check-in	March 1, 2023	Completed

Table 2.1-4 – CalSAWS Imaging Project Milestones for Next Reporting Period

WAVE	MILESTONES Migration Activities	DUE DATE	STATUS
WAVE 2	Conduct Santa Clara County Document Migration Discovery Session Check-in	March 6, 2023	Scheduled
WAVE 2	Conduct Contra Costa County Document Migration Discovery Session Check-in	March 9, 2023	Scheduled
WAVE 3	Conduct Orange County Document Migration Discovery Session Check-in	March 9, 2023	Scheduled
WAVE 3	Conduct Santa Barbara County Document Migration Discovery Session Check-in	March 7, 2023	Scheduled
WAVE 4	Conduct San Mateo County Document Migration Discovery Session Check-in	March 7, 2023	Scheduled
WAVE 4	Conduct San Diego County Document Migration Discovery Session Check-in	March 7, 2023	Scheduled
WAVE 5	Conduct Alameda County Document Migration Discovery Session Check-in	March 6, 2023	Completed

2.2   Activities for the Next Reporting Period

► Continue to manage the milestones for the Image Migrations in the tables in Appendix E

2.3   Upcoming Performance Tests

► Prepare and organize the performance testing plan for the first week of April 2023

2.4   Deviations from Plan/Adjustments

► None for the reporting period

3.0   Customer Service Center (CSC)

3.1   Highlights of the Reporting Period

Table 3.1-1 – CalSAWS Customer Service Center Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
N/A	• None to note for this reporting period

► Continued discussions with Los Angeles County, Wave 5, and Wave 6 CalWIN Counties about migration to CalSAWS Contact Center solution
► Continued build of Scheduled Callback (CA-229573)
► Begin System Testing of Wave 3 Contact Center Call Flows (CA-240162, CA-240160, CA-240161)

Table 3.1-2 – Customer Service Center Enhancement Milestones

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2292, 2697, 2698, 2723, 2724 WFM/QA/QM Reporting (CA-226209)	December 3, 2021	In Production	22.01
DDID 2700 Enhanced CCP (CA-226844)	March 18, 2022	In Production	22.03 | 22.05.06
DDID 2727 Work-from-home Modifications (CA-227064)	March 18, 2022	In Production	22.03 | 22.05.06
DDID 2216, 2725 External Party Access IVR (CA-226839)	March 25, 2022	In Production	22.05
DDID 2211, 2217, 2218, 2220, 2729, 2730, 2731, 2046, 2732 Telephonic Signature (CA-226838)	April 1, 2022	In Production	22.05
DDID 2704 Post-Call Survey (CA-228023)	July 8, 2022	In Production	22.07 | 22.09.16

MILESTONES	SYSTEM TEST DELIVERY DATE	STATUS	RELEASE/ MINOR RELEASE
DDID 2687, 2688, 2689, 2690, 2691, 2692, 2693, 2694, 2695, 2696, 2222, 2702, 2721, 2169, 2284, 2722 Admin Page (CA-226672)	October 7, 2022	In Production	22.11 | 22.12.11
DDID 2718 Task for Cancelling an Appointment in Outbound IVR (CA-231234)	November 11, 2022	In Production	23.01 | 23.02.17
DDID 2219, 2716, 2717, 2728 Outbound IVR - (CA-226207)	November 11, 2022	In Production	23.01 | 23.02.17
DDID 2701, 2706 Voice Authentication Languages (CA-226843)	October 7, 2022	In Production	23.01 | 23.02.16
DDID 2284 Scheduled Callback (CA-229573)	July 8, 2022	In Development	23.03 | 23.04.20
DDID 2699, 2210, 2705, 2707, 2708, 2709, 2710, 2711, 2712, 2713, 2714, 2715, 2719, 2720, 2258 Inbound IVR (CA-226837)	January 12, 2023	In Development	23.03 | 23.04.27
DDID 2268 Display the CalSAWS Contact Center IVR Caller ID for outbound calls	TBD	Design in progress	TBD

Table 3.1-3 – Los Angeles County Milestones

	MILESTONES	DUE DATE	OWNER
1	Design completion	March 11, 2022	CalSAWS Project Team
2	Initial performance/load testing	March 18, 2022	CalSAWS Project Team
3	Training development	May 16, 2022	CalSAWS Project Team
4	Build and unit test	May 20, 2022	CalSAWS Project Team
5	Training content review	May 20, 2022	Consortium
6	Training execution	June 29, 2022	CalSAWS Project Team
7	System Test	July 15, 2022	CalSAWS Project Team
8	Conduct model office	January 9, 2023	Los Angeles County
9	Go-live	November 27, 2023	CalSAWS Project Team
10	Post go-live support	November 28, 2023	CalSAWS Project Team

3.2   Activities for the Next Reporting Period

► Continue discussions with Los Angeles County, Wave 5, and Wave 6 CalWIN Counties about migration to CalSAWS Contact Center Solution
► Continue build of System Change Request (SCR) Scheduled Callback (CA-229573)
► Continue System Testing of Wave 3 Contact Center Call Flows (CA-240162, CA-240160, CA-240161)

3.3 Upcoming Performance Tests

► Next performance tests are tentatively scheduled for July 11, 2023

3.4 Deviations from Plan/Adjustments

► None for the reporting period

4.0 Application Development and Test

4.1 Highlights of the Reporting Period

Table 4.1-1 – CalSAWS Application Development and Test Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
4.1.3 State and CalWIN Wave 3 County Interface Partner File Exchange Test (IPT)	• Week 5 of 7, 23.03 system testing completed. 2 SCRs in scope. 86% pass rate on a 71% target • Continued Wave 3 IPT execution. Wave 3 State and Consortium IPT completed. 15 of 19 County interfaces have successfully passed validation

4.1.1 Application Development Summary

Table 4.1.1-1 – CalSAWS Application Development Summary

	Status	23.03	23.05	23.06	23.07	23.09
Design	New	0	1	1	2	6
	Design in Progress	2	2	0	3	1
	Ready for Committee	0	0	0	0	0
	Committee review	0	0	0	0	0
	Pending approval	2	5	0	4	3
Build	Approved	7	3	4	5	3
	In Development	3	9	0	1	1
	Development completed	1	0	0	0	0
	In Assembly Test	0	0	0	0	0
Test	System Test	4	0	0	0	0
	Test completed	7	0	0	0	0
	In Production	0	0	0	0	0
	Grand total	**26**	**20**	**5**	**15**	**14**

System Change Requests (SCRs) in Production	973

Notes:
- This table includes Application Development System Change Requests (SCRs) with migration impact. SCRs in production represents a count of any SCR that have a project phase of migration and have been deployed to production

► Continued drafting designs and development activities. Status is provided in Table 4.1.1-1 (CalSAWS Application Development Summary) above

Figure 4.1.1-1 – CalSAWS Test Summary
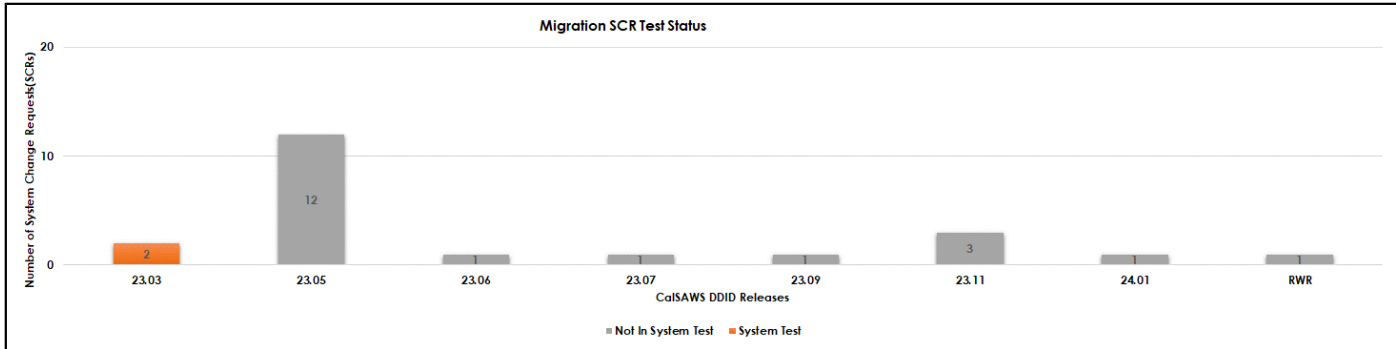
Note:

- Includes all System Change Requests (SCRs) that have a funding source of 'CalSAWS DD&I' with a Funding Source ID of 'Application Development and Test' that are not in "Rejected" or "Pending Rejection" status and are targeted for a baseline release. In Production includes In Production statuses; Test Complete includes Test Completed status; System Test includes System Test status; Not in System Test includes all SCR statuses prior to System Test delivery

Table 4.1.1-2 – CalSAWS System Change Request (SCR) Test Status -23.03

Pass Rate Target as of March 03, 2022	**71%**
Pass Rate Actual as of March 03, 2022	**86%**
System Test Complete Date: March 15, 2023	

Figure 4.1.1-2 – DDID System Test Execution Status – 23.03
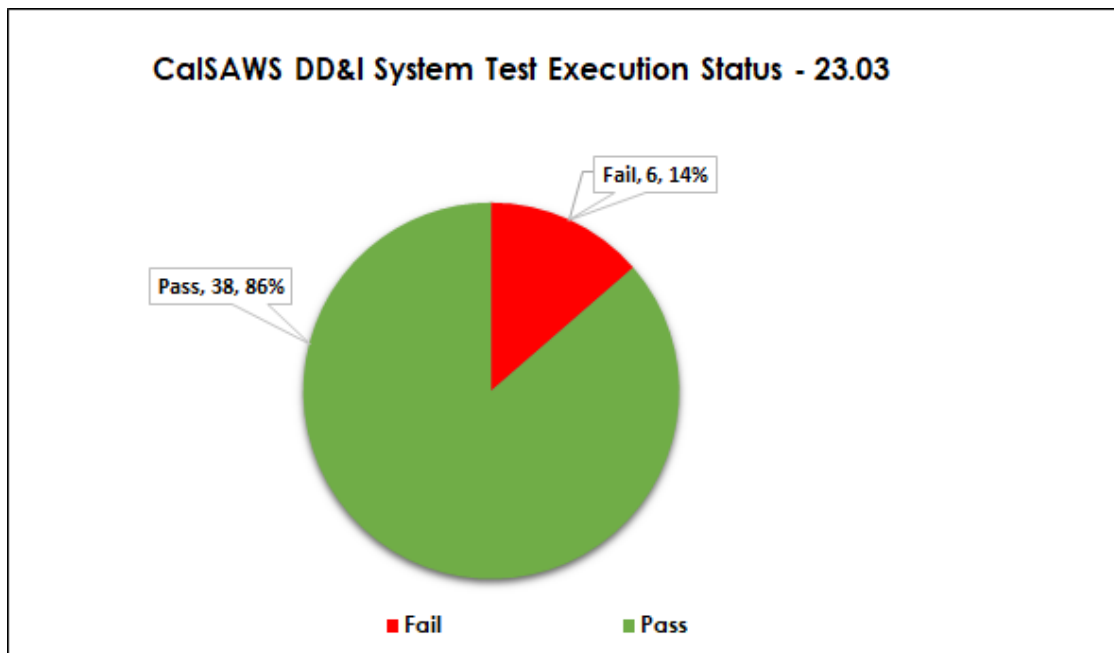
Note:

- Test Script counts are subject to change as test scripts are added or removed throughout the execution phase. Includes testing execution for all CalSAWS DD&I Test Scripts in the release

► Continued test execution for 23.03

4.1.2 State and CalWIN Wave 3 County Interface Partner File Exchange Test (IPT)

Table 4.1.2-1 – Consortium Partners

INTERFACE TESTING		
CONSORTIUM PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Electronic Inter County Transfer (EICT) - CalWIN	3/3	February 9, 2023

Note:
- Completed testing

Table 4.1.2-2 – State Partners

INTERFACE TESTING		
STATE PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Case Management Information and Payrolling System (CMIPS) – OSI	2/2	February 13, 2023
Electronic Benefits Transfer (EBT) - FIS	2/2	March 2, 2023
Medi-Cal Eligibility Data System (MEDS) - DHCS	2/2	February 15, 2023
Welfare Data Tracking Implementation Project (WDTIP) – OSI	2/2	January 19, 2023

Notes:
- Completed testing

Table 4.1.2-3 – CalWIN Wave 3 Counties

INTERFACE TESTING		
CalWIN Wave 3 COUNTY PARTNER	**STATUS**	**TARGET COMPLETION DATE**
Orange County	5/7	March 9, 2023
Santa Barbara County	7/8	March 9, 2023
Ventura County	3/4	March 9, 2023

Notes:
- Orange County
  - Warrant Print Writer, Auditor Controller Writer- Files have been sent to Orange County, awaiting confirmation of successful processing which is currently targeted for March 9, 2023. Orange County has requested additional time to validate through March 15, 2023 with access to project support for clarifications with the understanding that the environment will be unavailable due to the Wave 4 IPT data refresh from EOD March 9, 2023 to March 14, 2023
- Santa Barbara County
  - County is pending confirmation for Direct Deposit Writer from Bank of America
- Ventura County
  - Auditor Controller Writer – Files have been sent to Ventura County, awaiting confirmation of successful processing

4.1.3 Deliverable Management

Table 4.1.3-1 – Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

4.2   Activities for the Next Reporting Period

► Continue drafting designs for Migration Impact System Change Requests (SCRs)

Deliverable Management

Table 4.2-1 – Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for next reporting period	

4.3   Upcoming Performance Tests

► Planned upcoming Performance tests for Batch, CalSAWS Core Batch, and Core Online
  o Batch/Core Batch
    ▪ Completed load of 58-county data set into BatPerf2 environment – February 17, 2023
    ▪ Execute automated data creation scripts to simulate 58 county worker daily transaction volume – completed March 2, 2023
    ▪ Run 10-day batch cycle on 58 county data in the batperf2 performance environment – scheduled for March 3, 2023
    ▪ Execute batch performance test of CA-217158 to validate Java/Weblogic upgrade on BatPerf1
      o first execution identified missing table indexes
      o second execution completed March 1, 2023, and results are being gathered
  o Analytics
    ▪ CA-251599 - [Performance] AN_INGEST_DLY_PR_LRS_DW_DELETE_TRK job running 2 plus hours in production – implementation shows great performance improvement, reducing run time to under ten minutes
    ▪ Additional ingestion jobs are being analyzed for similar changes
  o Core Online

Table 4.3-1 – Core Online Upcoming Performance Cycle

Performance Cycle	Start Date	End Date	Status
58 County Load Test – FSx Architecture	January 30, 2023	April 24, 2023	In progress
CalWIN Wave 3 Testing	March 10, 2023	April 14, 2023	Not started
CalSAWS/BenefitsCal/Hyland 58 County Integration Performance Test -	March 30, 2023	April 15, 2023	Not started

4.4   Deviations from Plan/Adjustments

► None for the reporting period

5.0 Conversion

5.1 Highlights of the Reporting Period

Table 5.1-1 – CalSAWS Conversion Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
5.1.1 CalWIN Conversion	• Supported Wave 1 and Wave 2 Counties post Go-Live • Continued to triage, assess, and resolve CalWIN Wave 1 and Wave 2 Post Go-Live Issues • Began cutover 2C/3A pre-cutover activities
5.1.3 Gainwell Technologies	• County Refactoring Overview • Contra Costa County Refactoring Status • Santa Clara County Refactoring Status • Orange County Refactoring Status

5.1.1 CalWIN Conversion

o Supported Wave 1, and Wave 2 Placer and Yolo Counties post Go-Live
o Continued to triage, assess, and resolve CalWIN Wave 1 and Wave 2 Post Go-Live Issues
o Completed Wave 2B Cutover
o Began Wave 2C/3A pre-cutover activities

Table 5.1.1-1 – CalWIN Conversion Statistics Wave 3B go-live (Feb 2023 – Apr 2023)

								Item Status					
				0%	25%	30%	50%	75%	5%	100%	100%	0%
Sprint	Total - Deferred Items	Sprint Duration		Not Started	Analysis & Mapping in Progress	Ready for Consortium Review	Build In Progress	Ready for AT	On Hold	Completed *(Tested)*	CNR	Deferred
Overall	120	1/28/2023	4/14/2023	39	18	0	24	7	0	23	0	0
Wave 2C/3A Sprint	25	1/28/2023	2/10/2023	0	1	0	2	4	0	18	0	0
Wave 3B Sprint 1	47	2/20/2023	3/10/2023	13	10	0	18	2	0	4	0	0
Wave 3B Go-Live Sprint 2	40	3/13/2023	3/24/2023	24	5	0	2	0	0	0	0	0
Wave 2B Post Go-Live Sprint	8	2/13/2023	4/14/2023	2	2	0	2	1	0	1	0	0

5.1.2 CalWIN Conversion Defects

► Table 5.1.2-1 – Open Wave 1 CalWIN Production Defects below represents Wave 1 Conversion Defects identified by the Counties Post Go-Live. Defects are triaged, assessed, and resolved as quickly as they via Data Change Requests (DCR)

Table 5.1.2-1 – Open Wave 1 CalWIN Production Defects to be Resolved by Conversion

Resolution by Delivery Date	P1	P2	P3	P4	Total
Between March 1 – 31, 2023	0	7	3	0	10
Total Open Defects	**0**	**7**	**3**	**0**	**10**

► Table 5.1.2-2 – Open Converted Data Test (CDT), County Data Validation (CDV), and User Acceptance Test (UAT), Interface Partner Testing (IPT), System Test, Assembly Testing, and Wave 1 Post Go-Live Defects below represents Conversion Defects identified via testing effort prior to the respective Wave Go-Live. Defects prioritized for a Target Release after Cutover 2B will be assessed for inclusion into the Wave 2 Go Live Packet (GLP)

Table 5.1.2-2 – Open Defects to be Resolved by Conversion (by Status)

Open Defects by Status	P1	P2 - Normal/Medium	3 - Normal/Low	4 - Cosmetic	Grand Total
Pending Rejection	0	0	1	3	**4**
Reopened	0	0	0	0	**0**
New	0	17	7	1	**25**
Assigned	0	11	6	1	**18**
In Assembly Test	0	0	3	0	**3**
In Development	0	6	7	0	**13**
Development completed	0	1	1	0	**2**
System Test	0	11	2	0	**13**
Test completed	0	2	2	4	**8**
In Production	0	0	0	0	**0**
Grand Total	**0**	**48**	**29**	**9**	**86**

Table 5.1.2-3 – Open Defects to be Resolved by Conversion (by Target Release)

Open Defects by Status	P1	P2 - Normal/Medium	3 - Normal/Low	4 - Cosmetic	Grand Total
Cutover 2B	0	0	0	0	**0**
Post Cutover 2B Day 1 – 10	0	8	0	0	**8**
Cutover 3A	0	0	0	0	**0**
Cutover 3B	0	40	0	0	**40**
Cutover 4A	0	0	0	0	**0**
Cutover 4B	0	0	29	9	**38**
Cutover 5A	0	0	0	0	**0**
Cutover 5B	0	0	0	0	**0**
Cutover 6A	0	0	0	0	**0**
Cutover 6B	0	0	0	0	**0**
Grand Total	**0**	**48**	**29**	**9**	**86**

Figure 5.1.2-1 – Open Defects to be Resolved by Conversion - Burndown

Open Converted Data Defects by Target Release Burndown Chart
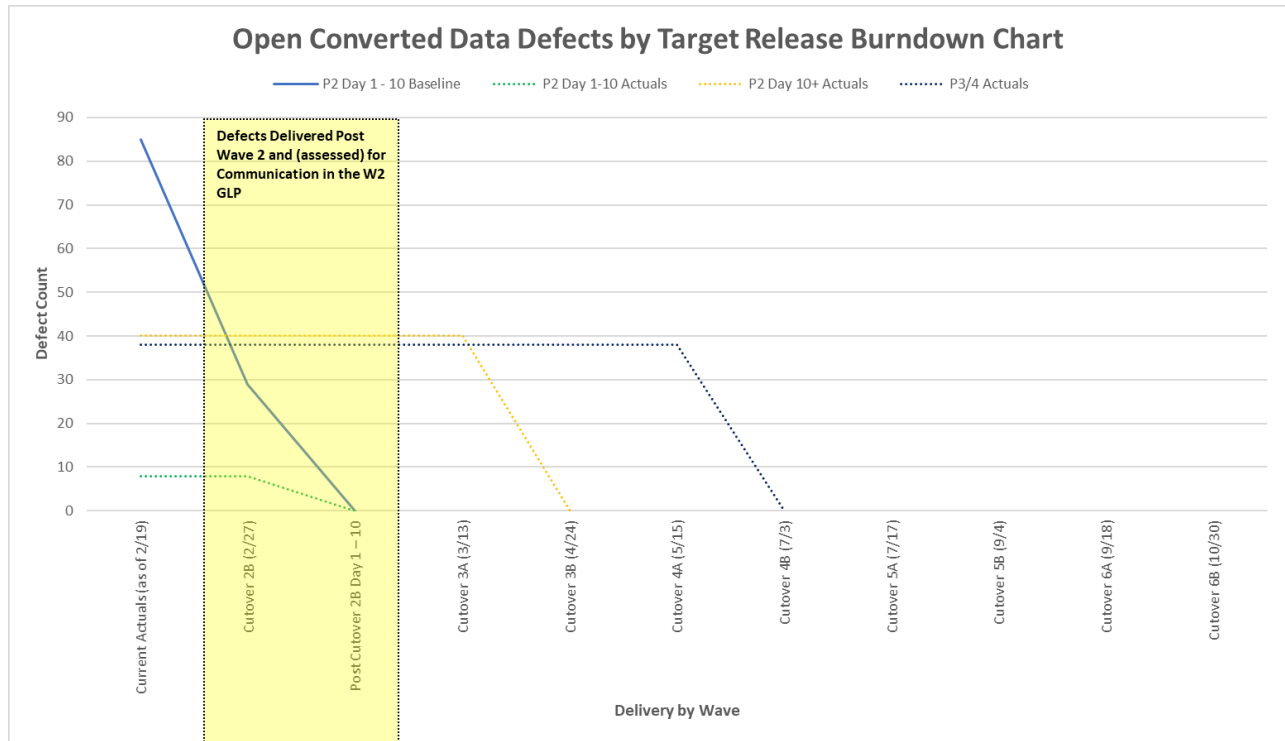
5.1.3 Gainwell Technologies

► CalWIN Document Migration
  o Continued delivery of Client Correspondence (CC) from CalWIN

Table 5.1.3-1 – County Refactoring Overview

County	Migration Wave	Check-In Email Sent to County Y/N	CalSAWS Report Mapping Complete Y/N	PPM Proposal #	# of Reports to be Refactored	PPM Project #
Placer (PLA)	1	Y	Y	N/A	0	
Yolo (YOL)	1	Y	Y	N/A	46	63049
Contra Costa (CCS)	2	Y	N	63098	Day 1 – 21 Total -26	63580
Santa Clara (SCL)	2	Y	Y	63487	64	63497
Tulare (TUL)	2	Y	Y	N/A	0	
Orange (ORG)	3	Y	N	63688	Day 1 - 68	64076
Santa Barbara (SBR)	3	Y	Y	63730	Day 1 - 0 Total - 33	TBD
Ventura (VEN)	3	Y	N	TBD	TBD	TBD
San Diego (SDG)	4	Y		63914		
San Mateo (SMT)	4	Y	N	63099	TBD	TBD
Santa Cruz (SCZ)	4	Y	N	64077	TBD	TBD
Solano (SOL)	4	Y	N	63871	TBD	TBD
Alameda (ALA)	5	Y	N	63568	TBD	TBD
Fresno (FRS)	5	N	N			
Sonoma (SON)	5	N	N			
Sacramento (SAC)	6	N	N			
San Francisco (SFO)	6	N	N			
San Luis Obsipo (SLO)	6	N	N			

► Contra Costa County ad hoc report refactoring
   o Continued discussions with Contra Costa County on approvals

Table 5.1.3-2 – Contra Costa County Refactoring Status

Contra Costa County Refactoring Status							
	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Small	0	0	0	0	0	0	0
Medium	16	2	0	0	0	4	10
Large	3	0	0	0	0	3	0
X-Large	2	0	0	0	0	2	0
TBD	0	0	0	0	0	0	0
Total	21	2	0	0	0	9	10

Figure 5.1.3-1 – Contra Costa County Refactoring Development Burndown
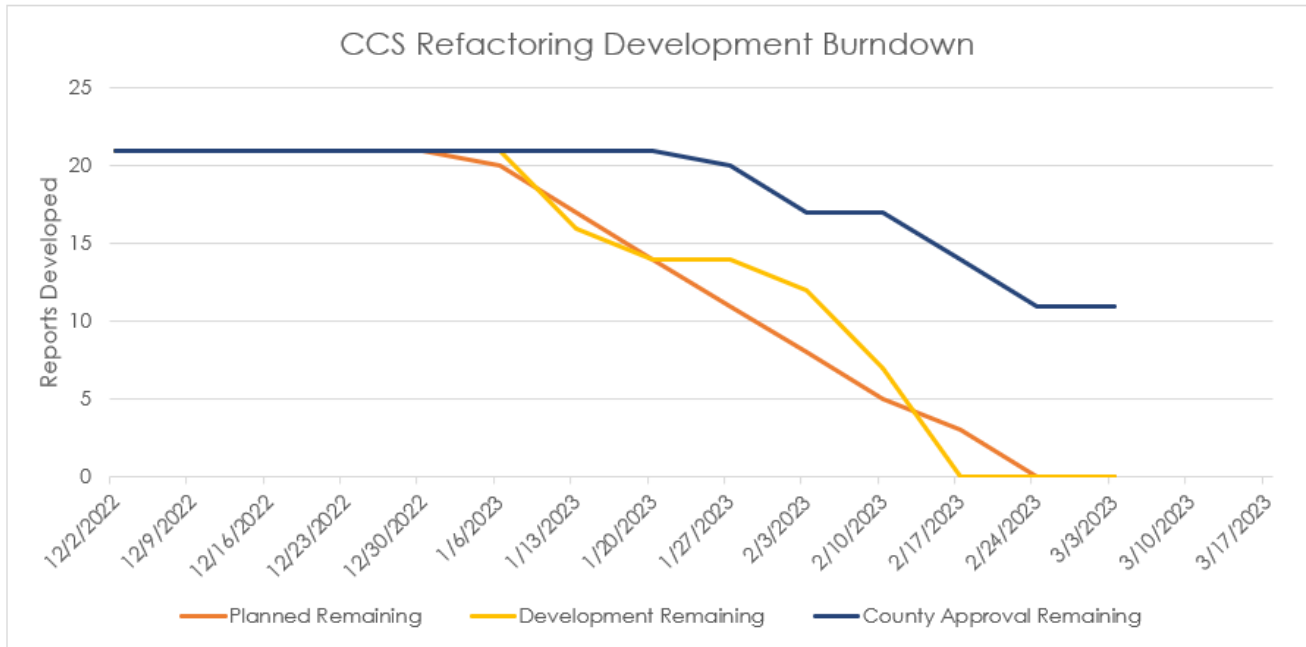
► Santa Clara County ad hoc report refactoring
  o Continued working with the County for approval of reports

Table 5.1.3-3 – Santa Clara County Refactoring Status

Santa Clara County Refactoring Status							
	Number	**Not Required**	**Not Started**	**Gainwell Development**	**Development Completed**	**County Validation**	**Completed**
Small	18	0	0	0	0	16	2
Medium	20	0	0	0	0	17	3
Large	14	0	0	0	0	14	0
X-Large	12	0	0	0	0	12	0
TBD	0	0	0	0	0	0	0
Total	**64**	**0**	**0**	**0**	**0**	**59**	**5**

Figure 5.1.3-2 – Santa Clara County Refactoring Development Burndown
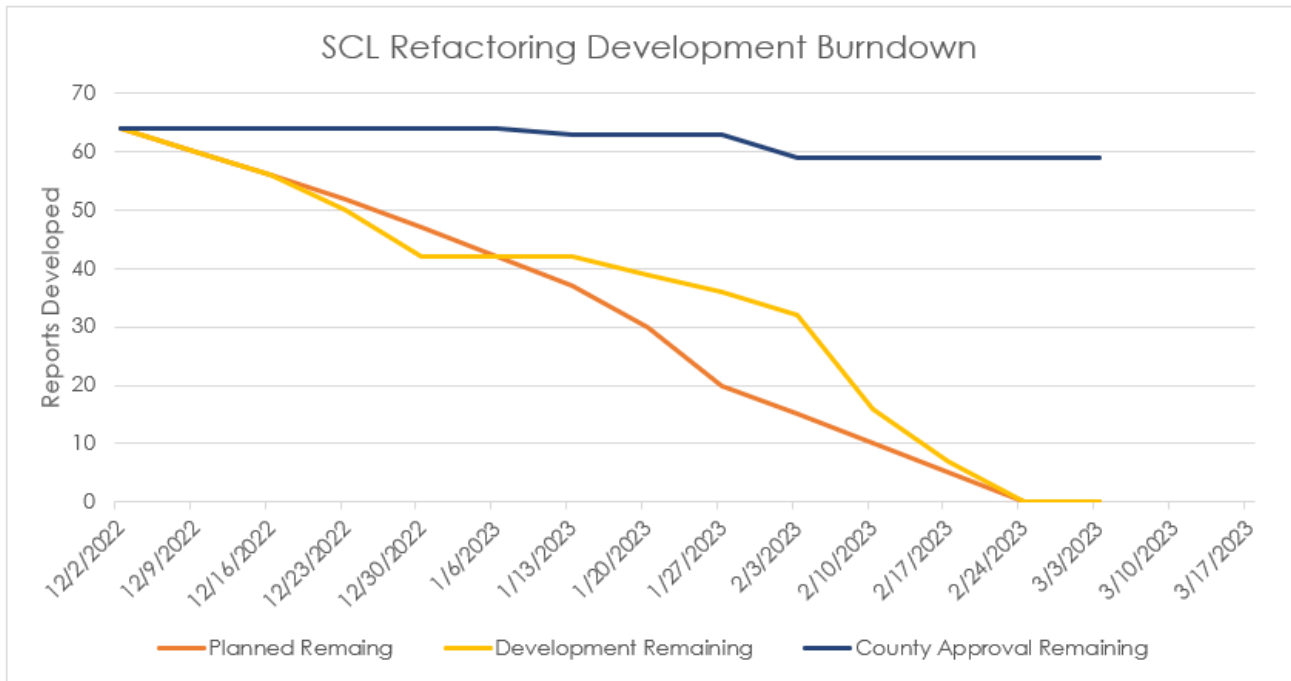
► Orange County ad hoc report refactoring
   o Continued working with the County on development and approval of reports

Table 5.1.3-4 – Orange County Refactoring Status

	Number	Not Required	Not Started	Gainwell Development	Development Completed	County Validation	Completed
Orange County Refactoring Status							
Small	6	0	3	3	0	0	0
Medium	28	0	21	7	0	0	0
Large	10	0	9	1	0	0	0
X-Large	17	0	16	1	0	0	0
XX-Large	6	0	6	0	0	0	0
XXX-Large	1	0	0	1	0	0	0
TBD	0	0	0	0	0	0	0
Total	**68**	**0**	**55**	**13**	**0**	**0**	**0**

Figure 5.1.3-3 – Orange County Refactoring Development Burndown
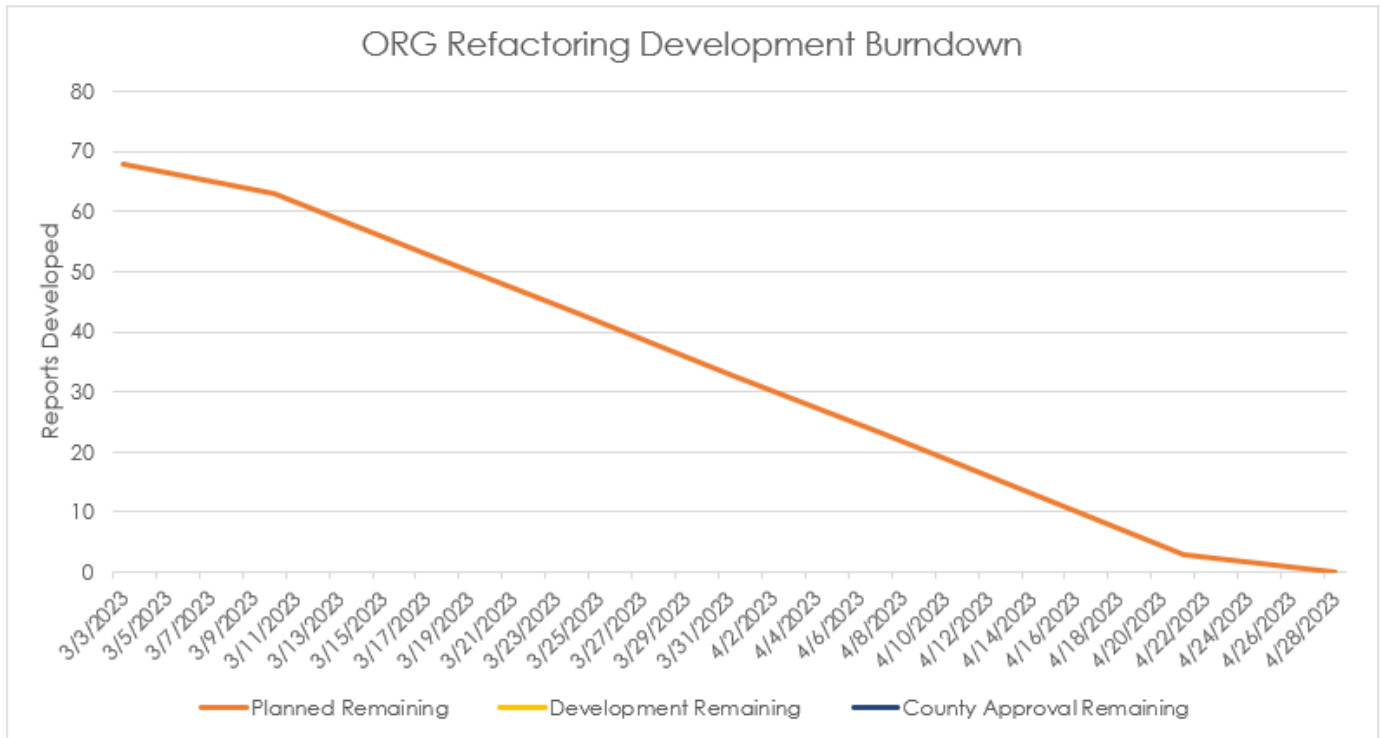
5.1.4 Ancillary Systems Conversion

► Continued to address issues found in production dataset size files. These files are necessary for CalWIN Core Conversion orchestration and integrations

► Facilitated exception reports review sessions with the Ancillary Counties to address questions and concerns

► Compete Wave 2B Ancillary Conversion Activities. Exception Reports for sent out by 5:00 p.m. on February 23, 2023

Table 5.1.4-1 – Ancillary Systems Conversion Milestones

FINISH	MILESTONE	MILESTONE DESCRIPTION	STATUS
July 2020	Project Kick-Off/Discovery Sessions	Team introductions and Project overview	Completed
August 2020	File Specification Document (FSD)	CalSAWS DB (structures) as Conversion target	Completed
August 2020	Project Planning	Detailed walkthrough of the Project schedule and File Specification Document (FSD)	Completed
December 2020	Automation Framework Completed	Exception handing for Ancillary provided data is ready for the Counties	Completed
February 2021	Design/Mapping	All CalSAWS DB targets (defined in FSD) have source mappings from Ancillary	Completed
July 2021	Build	Development activities, dependent design mapping, are ready to begin (or are completed)	Completed
January 2022	System Test	System Test execution, dependent on test scripts and build completed, are ready to begin (or are completed)	Completed
June 2022	Integration Test	End-to-End Test execution, dependent on test scripts, System Test completed, and CDT completed, are ready to begin (or are completed)	Completed
August 2022	Wave 1 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
October 2022	Wave 2 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
February 2023	Wave 3 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Completed
April 2023	Wave 4 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Build in progress
June 2023	Wave 5 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started
August 2023	Wave 6 Mock Conversion Data Validation	Validation of Data, (from Mock Conversion), are ready to begin (or are completed)	Not started

Table 5.1.4-2 – Ancillary Conversion Milestones

WAVE	MOCK B	MOCK C	CUTOVER B	CUTOVER C
Wave 1	August 6, 2022	N/A	October 27, 2022	N/A
	Completed	N/A	Completed	N/A
Wave 2	December 3, 2022	January 28, 2023	February 23, 2023	March 10, 2023
	Completed	Completed	Completed	In Progress
Wave 3	February 4, 2023	April 1, 2023	April 20, 2023	May 13, 2023
	Completed	Not started	Not started	Not started
Wave 4	April 8, 2023	June 3, 2023	June 29, 2023	July 15, 2023
	Not started	Not started	Not started	Not started
Wave 5	June 10, 2023	July 29, 2023	August 31, 2023	September 16, 2023
	Not started	Not started	Not started	Not started
Wave 6	August 5, 2023	TBD	October 26, 2023	November 13, 2023
	Not started	Not started	Not started	Not started

Note: Ancillary only participates in B and C activities

5.1.5   CalWIN Migration Planning

► Completed execution of the Wave 2B Go-Live Cutover activities
► Completed the Wave 3A/2C Cutover Table Read
► Completed comparison analysis for the Wave 3B Mock and Master Plan
► Continued breaking out parallel task execution activities for Wave 3B Cutover Plan
► Began planning for the Internal Wave 3B activities
► Continued scaling to 58 Counties discussions

Table 5.1.5-1 – Migration Milestones

	MOCK CUTOVER			CUTOVER		
WAVE	COUNTY PREPARATION	GO-LIVE B	GO-LIVE C	COUNTY PREPARATION	GO-LIVE B	GO-LIVE C
Wave 2	Completed	Completed	Completed	Completed	Completed	March 11, 2023
Wave 3	Completed	Completed	April 1, 2023	March 10, 2023	April 20, 2023	May 13, 2023
Wave 4	April 1, 2023	April 8, 2023	June 3, 2023	May 13, 2023	June 29, 2023	July 15, 2023
Wave 5	June 3, 2023	June 10, 2023	July 29, 2023	July 15, 2023	August 31, 2023	September 16, 2023
Wave 6	July 29, 2023	August 5, 2023	TBD	September 16, 2023	October 26, 2023	November 13, 2023

5.1.6 Deliverable Management

Table 5.1.6-1 – Conversion Deliverable Status for Current Reporting Period

DEL #	DELIVERABLE NAME	STATUS
	None for the reporting period	

5.2 Activities for the Next Reporting Period

5.2.1 CalWIN Conversion

► Continue to support Wave 1 - Counties post Go-Live
► Continue to support Wave 2 – Counties post Go-Live
► Continue to triage, assess, and resolve CalWIN Wave 1 and Wave 2 Post Go-Live Issues
► Continue preparation and execute Wave 2C/3A Cutover
► Continue Wave 3B cutover preparation

5.2.2 CalWIN Migration Planning

► Begin the Wave 3A/2C County preparation pre-cutover activities
► Begin the Wave 3A/2C County preparation cutover activities
► Continue modeling Wave 3B activity plans for the different cutover window options

5.2.3 Gainwell Technologies

► CalWIN Data Migration
  o Continue planning for future CalWIN extractions
► CalWIN Data Retention Maintenance & Operations (M&O)
  o Continue planning for future data retention runs

5.2.4 Ancillary Systems Conversion

► Review and address tickets for Cutover 2B
► Continue preparation for Wave 2C/3A Cutover
► Begin Wave 3B cutover preparation

5.2.5 Deliverable Management

Table 5.2.5-1 – Conversion Deliverable Status for Next Reporting Period

DEL #	DELIVERABLE NAME	STATUS
77	CalSAWS Deployment Complete Milestone/Report - CalWIN Wave 2	• Begin developing the Draft Deliverable (DDEL) • Submission of the DDEL is due on April 5, 2023

5.3   Deviations from Plan/Adjustments

► None for the reporting period

6.0   CalWIN Functional Support

6.1   Highlights of the Reporting Period

Table 6.1-1 – CalSAWS CalWIN Functional Support Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	• None to note for the reporting period

► Continued CalWIN Functional Support coordination during February 27 – March 3, 2023 by:
  o Supported Weekly Implementation Support Services (ISS) Team Leads Meeting on February 28, 2023, to highlight key workstream reporting items
  o Supported CalSAWS Weekly Status Meeting on March 1, 2023, to highlight key workstream reporting items
► Wave 3 Process Simulation Support during February 27 – March 3, 2023 by:
  o Supported Process Simulation execution for Santa Barbara County and Ventura County
  o Ran batch jobs to complete data staging
► Wave 2 Post-Go Live Support during February 27 – March 3, 2023 by:
  o Provided virtual and extended support to Wave 2 Counties
  o Supported Daily Wave 2 Project Production Calls and Daily Wave 2 County Operations Calls

6.2   Activities for the Next Reporting Period

► Continue CalWIN Functional Support coordination during March 6 – 10, 2023 by:
  o Prepare for Implementation Support Services (ISS) Team Leads Meeting on March 7, 2023, to collaborate effectively with ISS
  o Prepare for Weekly CalSAWS Leadership Implementation Meeting on March 8, 2023, to align activities with CalSAWS Leadership
  o Prepare for CalSAWS Weekly Status Meeting on March 8, 2023, to highlight key workstream reporting items
► Wave 2 Post-Go Live Support during March 6 – 10, 2023 by:
  o Provide virtual and extended Support to Wave 2 Counties
  o Support Daily Wave 2 Project Production Calls and Daily Wave 2 County Operations Calls
► Wave 3 Process Simulation Support during March 6 – 10, 2023 by:
  o Support Process Simulation for Santa Barbara and Ventura Counties
► Wave 3 Post-Go Live Support during March 6 – 10, 2023 by:
  o Support the Open Defects Strike Team meetings to assess open defects for inclusion in the Wave 3 Go Live Packet
► Wave 4 CalSAWS Configuration Support during March 6 – 10, 2023 by:

o Support CalSAWS Configuration Kickoff Meetings for San Diego County and Solano County

6.3 Deviations from Plan/Adjustments

► None for the reporting period

7.0 Technical Infrastructure

7.1 Highlights of the Reporting Period

Table 7.1-1 – CalSAWS Technical Infrastructure Status Agenda Topic

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
7.3	• Santa Cruz County technical enablement for IPT readiness at risk due to delays in detailed design and technical integration

Table 7.1-2 – County Network Connectivity Readiness Status

CalWIN WAVE 1 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Overall Network Interconnectivity	Completed	100.0%	100.0%
Critical Path	Completed	100.0%	100.0%

CalWIN WAVE 2 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Overall Network Interconnectivity	Completed	100.0%	100.0%
Critical Path	Completed	100.0%	100.0%

CalWIN WAVE 3 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Overall Network Interconnectivity	Completed	100.0%	96.4%
Critical Path	Completed	100.0%	100.0%

CalWIN WAVE 4 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Project Networking Connectivity	On track	89.8%	66.7%
County Networking Connectivity	At risk	90.3%	79.2%

CalWIN WAVE 5 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Project Networking Connectivity	On track	64.0%	27.3%
County Networking Connectivity	On track	49.1%	21.1%

CalWIN WAVE 6 COUNTIES			
NETWORKING READINESS	**STATUS**	**ACTUAL**	**PLANNED**
Project Networking Connectivity	On track	32.0%	19.4%
County Networking Connectivity	On track	7.0%	7.0%

- ► Wave 1
  - o Completed County migration
  - o Completed Operational handover of sites to CalSAWS Technical teams
- ► Wave 2
  - o Completed County migration
  - o Completed Operational handover of sites to CalSAWS Technical teams
- ► Wave 3
  - o Completed all technical readiness activities
  - o CalSAWS Request for Information (CRFI) for Security Compliance and transition pending County response. (Due by March 3, 2023)
  - o CalSAWS Request for Information (CRFI) for Regression Testing pending County response. (Due by March 10, 2023)
  - o Operational handover of sites to CalSAWS Technical teams for ongoing runtime maintenance and support
- ► Wave 4
  - o Received responses to CalSAWS Request for Information (CRFI) 22-093 – Request for Source Internet IP Address for JIRA and Sandbox Access. Implemented Technical change on December 14, 2022, for connectivity enablement
  - o Continued to draft CalSAWS Request for Information (CRFI) for Security Compliance and transition (To be transmitted to Counties by March 15, 2023)
  - o Continued to draft CalSAWS Request for Information (CRFI) for Regression Testing (To be transmitted to Counties by April 4, 2023)
  - o Ongoing San Diego County Circuit delivery
    - ▪ Completed integration with San Diego County
    - ▪ Completed all technical readiness activities for San Diego build (Evoque DC)
    - ▪ Ongoing IPT readiness testing
  - o Ongoing San Mateo County Circuit delivery
    - ▪ Completed AT&T Circuit delivery
    - ▪ Scheduled Level 3 Circuit install for March 30, 2023
    - ▪ Completed integration with San Mateo County
  - o Ongoing Santa Cruz County Circuit delivery
    - ▪ Delivered and activated Century link circuit
    - ▪ AT&T circuit undeliverable; alternate carrier Comcast identified
    - ▪ County Integration continues to face delays due to technical issues with the County Firewall and availability of the County sub-contractor to make firewall

- changes
  - ▪ Updated Risk 286 for Santa Cruz County
  - o Ongoing Solano County Circuit delivery
    - ▪ Delivered and activated Comcast circuit
    - ▪ Completed integration with Solano County
    - ▪ AT&T circuit undeliverable; alternate AT&T circuit pending delivery date
- ► Wave 5
  - o Received response to CRFI 22-126 CalSAWS Migration – Application Reference List Request from all 3 Counties
  - o Awaiting response from all 3 Counties to CRFI 23-003 Received response to CRFI 22-126 CalSAWS Migration – Application Reference List Request by February 15, 2023
  - o Ongoing Alameda County Circuit delivery
    - ▪ Delivered and activated Comcast circuit
    - ▪ Continue to track delivery of Lumen circuit
    - ▪ Ongoing effort to schedule integration with Alameda County
  - o Ongoing Fresno County Circuit delivery
    - ▪ Continue to track delivery of both circuits Lumen and AT&T
    - ▪ Created new risk 283 created for Fresno County related to Circuit delivery delays (Circuit delivery on March 7, 2023 failed; risk continues to remain in effect)
  - o Ongoing Sonoma County Circuit delivery
    - ▪ Delivered and activated Century Link circuit
    - ▪ Continue to track delivery of Lumen circuit
    - ▪ Ongoing effort to schedule integration with Sonoma County
- ► Wave 6
  - o Submitted circuit orders for CalWIN Wave 6 Counties
  - o Completed procurement and delivery of hardware to the warehouse
  - o Ongoing Sacramento County Circuit delivery
    - ▪ Comcast Circuit delivery rescheduled to February 28, 2023
    - ▪ Continue to track delivery of both circuits Comcast and AT&T
  - o Ongoing San Francisco County Circuit delivery
    - ▪ Continue to track delivery of Level 3 circuit
    - ▪ AT&T circuit delivered and pending activation (March 23, 2023)
  - o Ongoing San Luis Obispo County Circuit delivery
    - ▪ Continue to track delivery of both circuits Level 3 and AT&T

7.2   Activities for the Next Reporting Period

- ► Provide support for CalWIN Wave 2 Counties during migration and post go-live
- ► Complete technical integration for Santa Cruz County
- ► Complete technical integration for Alameda County
- ► Continue to track circuit deliveries for Waves 3 to 6

7.3   Deviations from Plan/Adjustments

► Created Risk 281.4 for San Diego County for Point of Presence (POP) location change
  o New CalSAWS Requests for Information (CRFI) to be submitted outlining changes made to Evoque Data Center
  o Reconfiguration require use of temporary alternate IP Addressing space to accommodate counties Data Center move
    ▪ Completed all changes
    ▪ Risk probability has been lowered and will remain a watchlist item.
► Created Risk 283 for Fresno County technical enablement due to carrier delays impacting Circuit delivery
  o Ordered 2 circuits for Fresno County to provide WAN connectivity to CalSAWS
  o Lumen had provided a delivery date of early March which has now changed to late April 2023 citing carrier delay
  o AT&T has not provided any FOC / delivery date
  o Unless 1 of 2 circuits gets delivered by March 10, 2023, technical enablement and integration with county will be delayed resulting in delays to downstream activities.
    ▪ AT&T circuit delivered, pending activation on March 7, 2023
► Created Risk 286 for Santa Cruz County technical enablement to support IPT readiness due to delays accessing the site and County subcontractor resource availability for detailed design and integration discussions
  o Rescheduled design meeting for February 16, 2023; in process of confirming County resource availability
  o Rescheduled change CHG0038866 for implementation activities for February 23, 2023. Implementation is dependent on completion of detailed design discussion on February 16, 2023
    ▪ Technical changes completed as scheduled.
    ▪ Connectivity troubleshooting ongoing as County firewall is unable to propagate traffic through it
    ▪ County to escalate and raise ticket priority to ensure close monitoring and faster resolution
  o Unless connectivity is established for all services for IPT readiness by March 3, 2023, IPT begin of March 15, 2023, may be impacted
  o Due to lack of a firm resolution date; we have identified workarounds that will reduce impact to IPT testing.
    ▪ IPT team will begin with validating Outbound Jobs (not impacted)
    ▪ For Inbound Jobs, IPT team will use SharePoint to transfer files to/from county

8.0 Appendices

Appendix A – CalSAWS Deliverable Summary
Appendix B – CalSAWS Migration Work Plan Summary
Appendix C – CalSAWS DD&I Project Gantt Chart
Appendix D – CalSAWS Project Risks and Issues Report
Appendix E – CalSAWS Imaging Document Migration