CalSAWS Quality Assurance Weekly Status Report

Reporting Period: February 20, 2023, to February 26, 2023

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1.0 Quality Assurance

1.1 CalSAWS Weekly Status Agenda Topics

Table 1-1 – CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
QA PMO	• Participated in CalSAWS Wave 2B Post Go-Live Defect Delivery review • Participated in CalSAWS Go-Live Green Light: Wave 2B • Participated in CalSAWS Go-Live Green Light: Wave 3A Dry Run • Completed review of OCAT System Security Plan annual update • Continued review of OCAT Technical Design annual update • Continued supporting Strike Teams, Retrospectives, and Collaboration Model
QA Technical	• Participated in Wave 2B Cutover Migration weekend activities • Continued monitoring Virtual Assistance post go live • Continued monitoring of Production Operations, Batch Operations, Contact Center, Imaging, and Forge Rock activities • Continued review of partner Security Plans
QA Conversion	• Participated in Wave 2B Cutover activities • Concluded Wave 3 County Data Validation (CDV) • Monitored and triaged Wave 3 CDV findings • Monitored Wave 1-2 defects and priorities
QA Functional/Test	• CalSAWS Release 23.03 test execution is in progress with a 100% execution rate, 84% pass rate, and 16% fail/block rate • Monitoring CalSAWS Priority Releases test activities • Completed BenefitsCal Release 23.02.26 test activities
QA Implementation	• Reviewed Draft Wave 5 County Change Discussion Guides • Participated in OCM Retrospective Action Plan discussions • Completed Web Based Training (WBT) Reviews for Release 23.03 • Completed initial OCM Action Plan Tracker

1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
3.44	QA Monthly Status Report – February 2023	🟢	• Submit FDEL by March 3, 2023
4.44	QA Work Plan – February 2023	🟢	• Submit FDEL by March 3, 2023
7.44	QA Test Monthly Report – February 2023	🟢	• Submit FDEL by March 3, 2023
12.44	Assessment of CalSAWS Migration Work Plan Update – February 2023	🟢	• Submitted FDEL on February 22, 2023

Table 1-3 – Overall Summary of OCAT Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-1.2	**OCAT** - System Security Plan - 2023 Annual Update	🟢	• Submit FDEL comments by March 3, 2023
WP-6.2	**OCAT** - Technical Design - 2023 Annual Update	🟢	• Submit DDEL comments by March 6, 2023

 [1] Status: Red: Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-26.16	**BenefitsCal** – CX Monthly Report - January 2023	🟢	• Submitted FDEL comments on February 24, 2023
WP-27.12	**BenefitsCal** – Monthly M&O Report - January 2023	🟢	• Submitted FDEL comments on February 24, 2023

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL #	DELIVERABLE NAME		STATUS
WP-2.09	**CalWIN Implementation** – County Change Guide – San Diego County W4	🟢	• Submitted FDEL comments on February 23, 2023
WP-2.11	**CalWIN Implementation** – County Change Guide – Santa Cruz County W4	🟢	• Submitted FDEL comments on February 23, 2023
WP-58.08	**CalWIN Implementation** - CalWIN Requirements Traceability Matrix - Q8	🟢	• Submit FDEL comments by March 10, 2023
59.26	**CalWIN Implementation** – Assessment of CalWIN Implementation Migration Work Plan Update – February 2023	🟢	• Submit FDEL by March 10, 2023
WP-62.08	**CalWIN Implementation** – CalWIN Implementation Master Training Plan Monthly Update - 08	🟢	• Submit FDEL comments by March 10, 2023
63.05	**CalWIN Implementation** – Assessment of CalWIN Implementation Training Plan for Wave 5 counties	🟢	• Submit DDEL comments by March 20, 2023

1.3   Highlights for the Reporting Period

1.3.1   Project Management
- ► Attended Daily Debrief meetings for Wave 2 County Prep
- ► Completed review of OCAT System Security Plan annual update
- ► Continued review of OCAT Technical Design annual update
- ► Participated in CalSAWS PMO Status meeting on February 21, 2023
- ► Participated in Wave 2 Post Go-Live Defect Delivery review on February 21, 2023
- ► Participated in CalSAWS Section Directors' meeting on February 21, 2023
- ► Participated in CalSAWS Go-Live Green Light: Wave 2 meeting on February 22, 2023
- ► Participated in CalSAWS Go-Live Green Light: Wave 3 Dry Run on February 22, 2023
- ► Participated in Batch Performance Checkpoint review on February 22, 2023
- ► Strike Teams, Retrospectives & Collaboration Model
  - o Continued supporting Strike Teams, Retrospectives, and Collaboration Model
  - o Provided Wellness Wednesday updates

1.3.2   Technical
- ► Participated in DBCR/CTCR Review meetings on February 21 and 23, 2023
- ► Participated in Section Directors Meeting on February 21, 2023
- ► Participated in SCRB meeting on February 21, 2023
- ► Participated in Consortium FinOps meeting on February 21, 2023
- ► Participated in ForgeRock Auditing Meeting on February 21, 2023
- ► Participated in Tech Change Advisory Board (CAB) meeting on February 22, 2023
- ► Participated in Weekly CalSAWS Leadership meeting on February 22, 2023
- ► Participated in CalSAWS ForgeRock CSOM sync Meeting on February 22, 2023
- ► Participated in Contact Center CCP Access Issue meeting on February 22, 2023
- ► Participated in Environment Integration/Management Review on February 23, 2023
- ► Participated in ROI CBO and Security discussion on February 23, 2023
- ► Participated in Review Monthly over 15 seconds report meeting on February 23, 2023
- ► Participated in Design Document Demo meeting on February 23, 2023
- ► Participated in CalWIN OPAC meeting February 23, 2023
- ► Participated in Design Session III – Archiving Solution meeting on February 23,2023
- ► Participated in CalSAWS ForgeRock MFA with popup discussion on February 23, 2023
- ► Participated in Weekly meeting for Architectural discussion on February 23, 2023
- ► Participated in Meridian/CalSAWS Technical Review meeting on February 24, 2023
- ► BenefitsCal
  - o Participated in BenefitsCal DD&I and M&O meetings on February 21 and 23, 2023
  - o Participated in the BenefitsCal Operations meeting on February 21, 2023
  - o Participated in Screenshare Focus Group meeting on February 22, 2023
  - o Participated in Application Transfer meetings
  - o Continued reviewing BenefitsCal deliverables and release activities
- ► Batch
  - o Participated in Batch Performance meeting on February 22, 2023
  - o Reviewed Batch Ops checklist for Wave 2 cutover on February 23, 2023
  - o Participated in CalSAWS Batch Weekly Round Up meeting on February 23, 2023

- o Participated in the Wave 2 Interface Partners File Transfers Cutover Activities Bridge on February 23, 2023
- ► CalWIN
  - o Participated in Wave 2 County Prep Office Hours
  - o Participated in Wave 2 CalWIN Go Live Cutover
  - o Participated in Daily Debrief Wave 2 County Prep Phase meetings
  - o Participated in CalWIN Wave 4 TPOC meeting on February 21, 2023
  - o Participated in CalWIN Wave 6 TPOC meeting on February 22, 2023
  - o Participated in Santa Barbara County CalWIN Wave 3 Functional File Processing review on February 22, 2023
  - o Participated in Orange County CalWIN Wave 3 Functional File Processing Working Session on February 22, 2023
  - o Participated in CalWIN Document Migration meeting on February 22, 2023
  - o Participated in Dry Run for Pre-Green Light: Wave 3A on February 22, 2023
  - o Participated in Wave 2 CalSAWS Go-Live Green Light Meeting on February 22, 2023
  - o Participated in Wave 2 CalWIN Ancillary Cutover meeting on February 23, 2023
  - o Participated in Wave 2 Post Go-live Defect delivery #3- Action Item Follow up on February 23, 2023
  - o Participated in Wave 2 County Clickthrough, CalHEERS and GA/GR Smoke Testing for Go-Live- Kick-off Meeting on February 23, 2023
  - o Participated in Cutover (2B) Go-Live Stage Gate Review on February 24, 2023
- ► Central Print
  - o Continued to review the Gainwell System Security Plan
  - o Participated in CalSAWS Print SSP Comments meeting on February 22, 2023
- ► Contact Center
  - o Participated in Tulare CalSAWS Contact Center Discussions on February 21, 2023
  - o Reviewed Santa Clara Contact Center Readiness on February 21, 2023
  - o Participated in Alameda County CalSAWS IVR Contact Center Design Sessions on February 21, 2023
  - o Participated in Sonoma County CalSAWS IVR-Contact Center Monthly Design Sessions on February 21, 2023
  - o Participated in CalSAWS/Los Angeles ongoing Contact Center Discussion on February 21, 2023
  - o Participated in San Bernardino CSC Support Meeting on February 21, 2023
  - o Participated in Worker Facing VA Design Sessions on February 21 and 23, 2023
  - o Reviewed Contra Costa Contact Center Go Live Readiness on February 22, 2023
  - o Participated in Santa Barbara County CalSAWS IVR Contact Center Design Sessions on February 22, 2023
  - o Reviewed Contact Center - Model Office - Script on February 22, 2023
  - o Participated in AWS / CalSAWS - Contact Center review on February 23, 2023
  - o Participated in Contact Center Team meeting on February 24, 2023
  - o Participated in Santa Clara Wrap Up Session for Go Live on February 24, 2023
  - o Participated in Amazon Connect Testing meeting on February 23, 2023
  - o Verified Maintenance Message was enabled on February 24, 2023
  - o Verified Counties have forwarded their Toll-Free numbers on February 25, 2023
- ► General Assistance/General Relief (GA/GR)

- o Participated in meetings as scheduled
► Security
- o Participated in meetings as scheduled
► Service Management
- o Participated in Helpdesk SLA reporting for monthly performance meeting on February 21, 2023
- o Participated in February Helpdesk Operations Meeting on February 22, 2023
- o Participated in Revisiting SLA Definitions for Pause conditions and Retroactive start time configuration meeting on February 22, 2023
- o Participated in Monthly Helpdesk Trends Meeting on February 23, 2023
► Lobby Management
- o Participated Integrated Lobby Management meeting on February 21, 2023

1.3.3 Imaging
► Participated in Santa Clara County's Imaging Migration Cutover Bridge
► Participated in Tulare County's Imaging Migration Cutover Bridge
► Participated in Contra Costa County's Imaging Migration Cutover Bridge

1.3.4 Conversion
► Conducted Wave 3 County Data Validation (CDV) for Ancillary
► Monitored, Triage, and disposition Wave 3 CDV findings
► Participated in Production Wave 2 - County Daily Debriefs
► Facilitated Wave 2 Post Go-live Defect Delivery review on February 21, 2023
► Participated in Conversion SCRs-Requirements meeting on February 21, 2023
► Facilitated W3 CDV Findings Triage Status February 21 and 23, 2023
► Participated in the CDV/Conversion Retro Prep session February 21, 2023
► Participated in Wave 2 County Clickthrough, CalHEERS, and GAGR Smoke Test for Go-live meeting February 21,2023
► Co-Facilitated Wave 3 Ancillary open office hours February 21, 2023
► Participated in Sacramento Child Care Migration Meeting on February 21, 2023
► Participated in Strike Team for W2 GLP meeting on February 21 and 23, 2023
► Facilitated W3 CDV Findings triage on February 21 and 23, 2023
► Participated in the CalWIN Document Migration meeting on February 22, 2023
► Participated in the Dry Run Pre-Green Light: Wave 3 County Prep Phase meeting on February 22, 2023
► Participated in the CalSAWS Go-Live Event Green Light meeting on February 22, 2023
► Participated in the CRFI 23-032 Application Security Office hours on February 22, 2023
► Participated in for Wave 2B Go-live starting February 23, 2023, at 5 p.m.
► Facilitated a Wave 2 Post Go live defect delivery meeting on February 23, 2023
► Participated in the Stage Gate Review preparation meeting on February 24, 2023
► Participated in Wave 4 - 6 UAT2 CDV and Process Simulation dates and activities meeting on February 24, 2023
► Monitored Mock conversion 2C process, case status result dispositions and defects
► Monitored Wave 1 post-cutover county defects and priorities
► Monitored Wave 2 pre-cutover county defects and priorities

► Plan for Wave 4 CDV Execution
► Participated in the Wave 2 Cutover activities starting February 23, 2023
► Supported UAT2 security profile maintenance activities

1.3.4 Functional
► M&O
   o Participate in the MC SCR Touchpoint Meeting on February 22, 2023
   o Participate in the SAWS Test Daily Connect meeting on February 23, 2023
   o Participated in the following design meetings:
      ✦ CR 200352 - 2024 Renewals - Pre-JAD 6
      ✦ CR 223157 - Negative Actions - Updates to Exchange eligibility - Pre-JAD 3
      ✦ CR 223819 - Consider prior months for annual subsidy determination
      ✦ CR 224879 - MEC MEDS Check for Exchange Eligibility Programs - Pre-JAD 2
      ✦ CR 230777 - Consumers with No SSN Accelerated Enrollment Review
   o Reviewed Twenty-One (21) design documents, targeting Critical and High priority designs for review and other SCRs at the Consortium's direction

Table 1-6 – Weekly M&O System Change Request (SCR) Updates

Release	SCRs in QA Review
23.01	6
23.02	2
23.03	5
23.05	1
23.07	2
23.09	3
RWR	2
Grand Total	**21**

► General Assistance/General Relief (GA/GR)
   o Monitored GA/GR SCRs
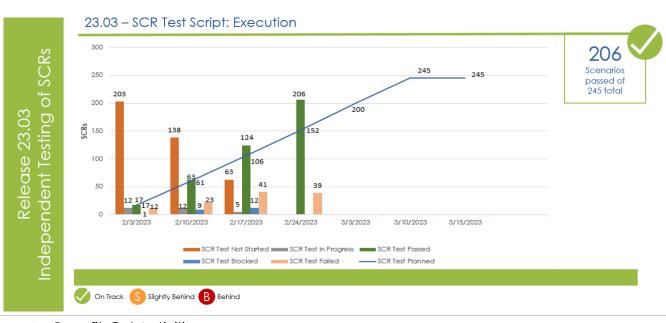   o Participated in the GA/GR Correspondence Web Services discussion
► BenefitsCal
   o Participated in the BenefitsCal Operation Review meeting on February 21, 2023
   o Participated in the DD&I and M&O reviews on February 21 and 23, 2023
   o Participated in the BenefitsCal Weekly PM Standup meeting on February 22, 2023
   o Participated in the ROI - CBO and Security Discussion on February 23, 2023
   o Participated in the Daily Transaction Failure meeting
   o Verified BenefitsCal Priority Release 23.02.26
   o Reviewed BenefitsCal Priority Release 23.02.26 Release Notes
   o Reviewed and confirmed agreement with comment resolutions for FWP BenefitsCal Monthly Status Report – January 2023
   o Reviewed comment resolutions for FWP BenefitsCal Work Plan Monthly Updates – January 2023

1.3.6 Test

► CalSAWS Release 23.03
  o Completed QA Review of System Test execution
  o Completed test execution
  o Continued defect retesting

Table 1-7 – 23.03 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
23.03 - ClearBest QA Independent Test Results	245	0% (0)	0% (0)	84% (206)	16% (39)	0% (0)

► BenefitsCal Activities
  o Completed open defects and priority release activities
  o Participated in the Daily Transaction Failure meeting
  o Verified BenefitsCal Priority Release 23.02.26
  o Participated in DD&I and M&O calls on February 21and 23, 2023
► Priority Release / RWR Activities
  o Completed QA Script Review for the following SCR

Table 1-8 – Completed Priority Release/RWR Issues for QA Review/Test

Defect/SCR #	Scheduled Release	Type of Testing
CA-245151 Add Expungements to LIHEAP/SUAS and WINS Production Reconciliation Reports	23.04.xx	QA Review

  o Monitored defects selected for future QA Review or Independent Test

Table 1-9 –Priority Release/RWR Issues for QA Review/Test

Defect/SCR #	Scheduled Release	Type of Testing
CA-248390 ODM Rule Changes for JAVA and WebLogic Upgrade	23.03.06	QA Review
CA-217158 Upgrade JAVA and WebLogic for CalSAWS Application	23.03.06	QA Review

- ► Other Consortium Support Test Activities
  - o Monitored test support for priority releases
  - o Participated in Integrated Test Team meeting on February 21, 2023
  - o Participated in County Validation RACI meeting on February 21, 2023
  - o Participated in Wave 2 – State/Fiscal Reports meeting on February 23, 2023

1.3.7 Implementation
- ► CalSAWS Maintenance and Operations (M&O)
  - o Participated in weekly Training Touchpoint meeting on February 20, 2023
- ► CalWIN Implementation Support Services (ISS)
  - o Participated in daily Wave 2 County Prep Office Hours
  - o Participated in Daily Debriefs for Wave 2 County Prep Phase
  - o Reviewed Draft Work Product Wave 5 County Change Discussion Guides for Alameda, Fresno, and Sonoma on February 21 - 24, 2023
  - o Participated in ISS Implementation Manager Touchpoint on February 21, 2023
  - o Updated presentation for Wave 2 Green Light Go-Live on February 21 - 22, 2023
  - o Participated in Wave 4 Change Discussion Guide Lessons Learned session on February 21, 2023
  - o Participated in Santa Cruz Change Discussion office hours on February 21 and 23, 2023
  - o Participated in TOSS & IPOC Meeting: Alameda County on February 21, 2023
  - o Prepared for Wave 5 IPOC Meeting on February 21, 2023
  - o Participated in OCM Retrospective Action Plan on February 21 – 24, 2023
  - o Participated in Alameda Change Readiness Survey IT Information meeting on February 22, 2023
  - o Participated in CalSAWS Leadership Implementation meeting on February 22, 2023
  - o Participated in Implementation Team meeting on February 22, 2023
  - o Participated in TOSS & IPOC Meeting: Contra Costa County on February 22, 2023
  - o Participated in Dry Run for Pre-Green Light: Wave 3A on February 22, 2023
  - o Participated in OCM Leads Meeting on February 22, 2023
  - o Participated in Wave 5 IPOC Meeting on February 22, 2023
  - o Participated in Fresno County Change Discussion Prep Kickoff on February 22, 2023
  - o Participated in TOSS & IPOC Meeting: San Francisco County on February 22, 2023
  - o Participated in Training Advisory Council meeting on February 22, 2023
  - o Participated in CalSAWS Go-Live Green Light - Wave 2 on February 22, 2023
  - o Participated in CalWIN OPAC meeting on February 23, 2023
  - o Participated in OCM Executive Team Leads meeting on February 23, 2023
  - o Participated in Risk 262 Feedback and Next Steps with Alameda County on February 23, 2023
  - o Reviewed Wave 2 Post Go-Live Defect Delivery plan on February 23, 2023

- o Participated in Wave 4 Weekly PPOC Touchpoint on Change Discussion progress on February 23, 2023
- o Participated in Weekly Risk Review meeting on February 24, 2023
- o Conducted Weekly QA Implementation team meeting on February 24, 2023
- ► Release Management
- o Completed Web Based Training (WBT) System Change Request (SCR) Reviews for the 23.03 Release

1.3.8 OCAT
- ► Completed review of OCAT System Security Plan annual update
- ► Continued review of OCAT Technical Design annual update

1.4 Activities for the Next Reporting Period

1.4.1 Project Management
- ► Attend Daily Morning Wave 2 Post-Implementation Project Production Calls
- ► Attend Daily Afternoon Wave 2 Post-Implementation County Production Calls
- ► Attend Daily Wave 2 Executive Status Calls
- ► Participate in CalSAWS PMO Status meeting on February 28, 2023
- ► Participate in the Imaging Migration Status meeting on February 28, 2023
- ► Participate in CalSAWS Section Directors' meeting on February 28, 2023
- ► Participate in CalSAWS Leadership Implementation meeting on March 1, 2023
- ► Participate in CalSAWS Go-Live Green Light: Wave 3A County Prep on March 1, 2023
- ► Participate in Batch Performance Checkpoint review on March 1, 2023
- ► Participate on OCAT Ops and Release Management meeting on March 1, 2023
- ► Participate in CalSAWS Batch review on March 2, 2023
- ► Strike Teams, Retrospectives & Collaboration Model
- o Continue supporting Strike Teams, Retrospectives, and Collaboration Model

1.4.2 Technical
- ► Participate in CalSAWS Weekly Technical Meeting on February 27, 2023
- ► Participate in Scope Review of upcoming Releases Meeting on February 27, 2023
- ► Participate in CALSAWS - MKS Monthly Status Call on February 28, 2023
- ► Participate in App/Dev meeting on February 28, 2023
- ► Participate in Section Directors Meeting on February 28, 2023
- ► Participate in Consortium FinOps meeting on February 28, 2023
- ► Participate in DBCR/CTCR Review meetings on February 28 and March 2, 2023
- ► Participate in Worker Facing Virtual Assistant Design Sessions on February 28 and March 2, 2023
- ► Participate in Bi-Weekly CalSAWS Meeting on March 1, 2023
- ► Participate in Weekly CalSAWS Leadership meeting on March 1, 2023
- ► Participate in Tech Change Advisory Board (CAB) meeting on March 1, 2023
- ► Participate in Environment Integration/Management Review on March 2, 2023
- ► Participate in CalSAWS - State and Fiscal Reports on March 2, 2023

► Participate in Weekly meeting for Architecture discussion on March 2, 2023
► Participate in Stage Gate Review Preparation meeting on March 3, 2023
► BenefitsCal
  o Participate in the BenefitsCal Operations meeting on February 28, 2023
  o Participate in BenefitsCal meetings on February 28 and March 2, 2023
  o Participate in Application Transfer meetings
  o Continue reviewing BenefitsCal deliverables and release activities
► Batch
  o Participate in Wave 2 Interface Partners File Transfers Cutover Activities meeting on February 27, 2023
  o Participate in Wave 2 Counties and Interface Partners File Transfers Cutover Activities Bridge - EBT/FIS meeting on February 27, 2023
  o Participate in Batch Performance meeting on March 1, 2023
  o Participate in Batch Weekly Roundup on March 2, 2023
► CalWIN
  o Participate in Wave 2 Post-Implementation Project and County Operations Call
  o Participate in Wave 2 CalWIN Go Live Cutover meetings
  o Participate in CalWIN Conversion Week Look Ahead meeting on February 27, 2023
  o Participate in Sacramento Initial Test Planning meeting on February 27, 2023
  o Participate in San Diego County Initial Test Planning meeting on February 27, 2023
  o Participate in San Francisco Initial Test Planning meeting on February 27, 2023
  o Participate in Alameda County Initial Test Planning meeting on February 27, 2023
  o Participate in 3A/2C Cutover - Table Read meeting on February 28, 2023
  o Participate in CalWIN Wave 3 - TPOC meetings on March 1, 2023
  o Participate in Wave 3A Green Light meeting on March 1, 2023
  o Participate in San Luis Obispo County Initial Test Planning meeting on March 1, 2023
  o Participate in Orange and Santa Barbara County Function File Processing on March 1, 2023
  o Participate in CalWIN Wave 5 – TPOC meeting on March 2, 2023
  o Participate in San Mateo County Initial Test Planning meeting on March 2, 2023
► Central Print
  o Participate in CalSAWS Central Print Status Meeting on February 27, 2023
► Contact Center
  o Participate in On-Site Support for Contra Costa County February 27 – March 3, 2023
  o Participate in Alameda County CalSAWS IVR-Contact Center Weekly Design Sessions on February 28, 2023
  o Participate in CalSAWS Contact Center Discussion on March 1, 2023
  o Participate in AWS/CalSAWS Contact Center meeting on March 2, 2023
  o Participate in CalSAWS Virtual Assistant Team Weekly Check-In meeting on March 2, 2023
  o Participate in Contact Center Team meeting on March 3, 2023
► General Assistance/General Relief (GA/GR)
  o Participate in Wave 2 County Clickthrough, CalHEERS and GA/GR Smoke Testing for Go-Live- Kick-off Meeting on February 27, 2023
► Security
  o Participate in Application Security Findings meeting on March 1, 2023.

- o Participate in AWS Infrastructure Security - CloudCheckr – Cambria meeting on February 27, 2023
- o Participate in Security Risk Management Group Discussion on February 28, 2023
- o Participate in Security Status Meeting on March 3, 2023
- ► Service Management
  - o Participate in ServiceNow Ticket Template review on February 27, 2023
  - o Participate in ServiceNow Process Improvement Meeting on March 2, 2023
- ► Lobby Management
  - o Participate in Integrated Lobby Management Touchpoint on February 28, 2023

1.4.3 Imaging
- ► Participate in the Imaging Migration Status meeting on February 28, 2023

1.4.4 Conversion
- ► Monitor, Triage, and disposition Wave 3 CDV findings
- ► Participate in daily Production Wave 2 Post Implementation County calls
- ► Participate in the daily Wave 2 Post Implementation Project production calls
- ► Participate in the Wave 2 Executive status call
- ► Participate in the CalWIN Conversion Week Look Ahead February 27, 2023
- ► Participate in the 3A/2C Cutover – Table read on February 28, 2023
- ► Participate in the CA-247238 SSN Converted from Alias meeting on February 28, 2023
- ► Participate in Strike Team for W2 GLP meeting on February 28 and March 2, 2023
- ► Participate in the Weekly CalSAWS Leadership Implementation Meeting on March 1, 2023
- ► Participate in the Pre-Green Light Wave 3 County Prep Phase meeting on March 1, 2023
- ► Participate in CalWIN Conversion and Change Mgt. meeting on March 2, 2023
- ► Participate in for Wave 2B Go-live starting February 23, 2023, at 5 p.m.
- ► Participate in the Stage Gate Review preparation meeting on February 24, 2023
- ► Monitor Mock conversion 2C process, case status result dispositions and defects
- ► Monitor Wave 1-2 post-cutover county defects and priorities
- ► Plan for Wave 4 CDV Execution
- ► Monitor and support UAT2 security profile maintenance activities

1.4.4 Functional
- ► M&O
  - o Participate in the following design meetings:
    - ✦ CR 195947- Design Change Request (DCR) for R23.9 JAD 2
    - ✦ CR 200352 - 2024 Renewals - Pre-JAD 7
    - ✦ CR 223157 - Negative Actions - Updates to Exchange eligibility - Pre-JAD 4
    - ✦ CR 230777: Consumers with No SSN Accelerated Enrollment Review
    - ✦ CR 223928 - Sensitive Population Information Updates - Long-term Solution
- ► General Assistance/General Relief (GA/GR)
  - o Monitor GA/GR SCRs
  - o Participate in weekly GA/GR Correspondence Web Services discussion

- ► BenefitsCal
  - ○ Participate in the BenefitsCal Weekly PM Standup meeting on March 1, 2023
  - ○ Monitor development progress for the CalWORKs Time Clocks function, due to partner (CalSAWS and ForgeRock) dependencies
  - ○ Monitor GROW / WTW Collaborator requirement status
  - ○ Participate in the Daily Transaction Failures meeting
  - ○ Participate in the combined twice-weekly DD&I and M&O Check-in meetings
  - ○ Participate in the BenefitsCal Operation Review weekly meeting
  - ○ Participate in the weekly scope review and coordination meeting for upcoming BenefitsCal releases
  - ○ Identify QA Verification scope and monitor QA verification progress for BenefitsCal Monthly Release 23.03.30

1.4.6 Test
- ► CalSAWS Release 23.05
  - ○ Submit scorecard to Consortium for approval
- ► CalSAWS Release 23.03
  - ○ Continue defect retesting
- ► BenefitsCal Activities
  - ○ Monitor open defects and priority release activities
- ► Priority Release / RWR Activities
  - ○ Monitor priority releases/RWR defects and SCR test activities
- ► Other Consortium Support Test Activities
  - ○ Participate in Integrated Test Team meeting on February 28, 2023
  - ○ Participate in County Validation RACI Working Session on February 28, 2023
  - ○ Participate in Test Touchpoint meeting on March 1, 2023
  - ○ Participate in Wave 2 – State/Fiscal Reports meeting on March 2, 2023
  - ○ Participate in CalSAWS – State and Fiscal Reports meeting on March 2, 2023

1.4.7 Implementation
- ► CalSAWS Maintenance and Operations (M&O)
  - ○ Participate in weekly Training Touchpoint meeting on February 27, 2023
- ► CalWIN Implementation Support Services (ISS)
  - ○ Participate in daily 2 Wave 2 Post-Implementation Project Production Calls
  - ○ Participate in daily Wave 2 Post Implementation Internal Status Calls
  - ○ Participate in Wave 2 Post-Implementation County Operations Calls
  - ○ Participate in daily Wave 2 Executive Status Calls
  - ○ Participate in Weekly Implementation Team meeting on February 27, 2023
  - ○ Participate in ISS Implementation Manager Touchpoint on February 27, 2023
  - ○ Participate in ISS Team Leads Tuesday Standup meeting on February 28, 2023
  - ○ Participate in TOSS & IPOC Meeting: Santa Cruz County on February 28, 2023
  - ○ Participate in Wave 5 Change Discussion Guide Review on February 28, 2023
  - ○ Participate Santa Barbara T-3 Change Readiness Review on February 28, 2023
  - ○ Participate in TOSS & IPOC Meeting: Santa Barbara County on February 28, 2023
  - ○ Participate in CalSAWS Leadership Implementation meeting on March 1, 2023
  - ○ Participate in Pre-Green Light: Wave 3 County Prep Phase on March 1, 2023

- o Participate in Ventura T-3 Change Readiness Review on March 1, 2023
- o Participate in TOSS & IPOC Meeting: Ventura County on March 1, 2023
- o Participate in OCM Executive Team Leads meeting on March 2, 2023
- o Participate in Orange County T-3 Change Readiness Review on March 2, 2023
- o Participate in TOSS & IPOC Meeting: Sacramento County on March 2, 2023
- o Participate in Wave 4 Weekly PPOC Touchpoint on Change Discussion progress on March 2, 2023
- o Participate in OCM Check-In meeting on March 3, 2023
- o Participate in Weekly Risk Review meeting on March 3, 2023
- ► Release Management
- o Continue Web Based Training (WBT) System Change Request (SCR) retesting as needed for the 23.03 Release

1.4.8 OCAT
- ► Continue review of OCAT Technical Design annual update
- ► Participate on OCAT Ops and Release Management meeting on March 1, 2023

1.5 Deviations from Plan/Adjustments
- ► None