

**CalSAWS Consortium**  
**Project Steering Committee**  
**Meeting Minutes**  
**February 16, 2023**

**Location:** CalSAWS Rancho Cordova  
11290 Pyrites Way, Suite 150  
Rancho Cordova CA 95670

**Committee Members Present via Conference Call/Webcast:**

Region 1 – Clarisa Simon  
Region 1 – Anna Pineda  
Region 2 – Eduardo Ameneiro  
Region 3 – Rachel Ebel-Elliot  
Region 4 – Cindy Uetz  
Region 4 – Vienna Barnes  
Region 5 – Elaine Martinez  
Region 5 – Alberto Banuelos  
Region 5 – Sandra Bowlan  
Region 6 – Winna Crichlow  
Region 6 – La Shonda Diggs  
Region 6 – Corey Hanemoto

**Facilitator:**

John Boule, CalSAWS Executive Director

- 1. Co-Chair, Winna Crichlow, convened the meeting at 8:31 a.m.**
- 2. Agenda Review**  
John Boule reviewed the agenda.
- 3. Public opportunity to speak on items not on the agenda.**
  - Public comment made by Alicia Ferrer.

**PSC Action Items**

- 4. Approval of the Minutes from the December 15, 2022, PSC Meeting and review of Action Items.**

**Summary:** The Consortium is seeking PSC approval of the Minutes from the December 15, 2022, PSC Meeting and review of Action Items.

Action Items from previous meetings:

**Action item 1 – Demo App for CBOs:** Open – On Today's agenda.

**Action item 2 – Implementation Information:** Open – On Today's agenda.

Motion to approve was made by Co-Chair, Albert Banuelos.  
Motion was seconded by Co-Chair, Cindy Uetz.  
Member, Clarisa Simon, voted to approve.  
Member, Anna Pineda, voted to approve.  
Member, Eduardo Ameneiro, voted to approve.

Member, Rachel Ebel-Elliott, voted to approve.  
Member, Vienna Barnes, voted to approve.  
Member, Elaine Martinez, voted to approve.  
Member, Sandra Bowlan, voted to approve.  
Co-Chair, Winna Crichlow, voted to approve.  
Member, La Shonda Diggs, voted to approve.  
Member, Corey Hanemoto, voted to approve.  
Vote was taken by roll call and the Motion passed.

## **Informational Items**

### **5. Fiscal Update**

- **Overview of CalSAWS IAPDU**
- **AWS Procurement/Cost Savings Strategy Discussion**

Holly Murphy, Laura Chavez, and John Boule provided an update on Fiscal activities.

### **6. Enhanced Task Management**

Jason Osterwald provided an overview of Enhanced Task Management.

\*Public Comments from Jodie Berger, Grace Galligher, and Jennifer Tracy.

### **7. Wave 2 Readiness – Conversion Status**

- **Issue 258 Wave 2B Conversion Timing and System Availability**
- **Cutover 2C and 3A timing**
- **Risk Review**
- **Wave 2 Requirements Confirmation**

Duncan Gilliam, John Boule, Arnold Malvick, Sean Swift, Rachel Frey, and Dan Dean provided an update of Wave 2 Readiness – Conversion Status.

### **8. CalWIN Migration Waves 3 & 4 Status Update**

Cathryn VanNamen, Arnold Malvick, and John Boule provided an update on CalWIN Migration Waves 3 & 4 Status of activities and the associated Risks/Issues.

### **9. BenefitsCal Update**

- **Status Update on Release of Information Functionality**
- **BenefitsCal Demo App/Environment Update**
- **BenefitsCal Technical Service Desk Go-Live Update**
- **Publishing of Public Metrics**

Onur Senman, Rachel Frey, Dawn Wilder, and John Boule provided an update on BenefitsCal.

\*Public Comment by Maria Peacock, Jennifer Tracy, David Kane, and Harm Wilkinson.

### **10. Contact Center Implementation Update**

- **eCCP Defect Update**
- **Wave 2, 3, & 4 status updates**
- **Former C-IV County eCCP implementation schedule**

John Dray provided an update on Contact Center Implementation.

## 11. County Sharing Update

Matt Vandereyck and Daisy Villasenor provided an update on County Sharing.

## 12. Technical Operations SLA Review

- **CalSAWS**
- **Help Desk**
- **BenefitsCal**
- **Hyland Imaging**

Arnold Malvick, Rachel Frey, and Molly Warren (Hyland) provided a review of Technical Operations SLA.

## 13. Release and Policy Update

- **Continuous Coverage Unwinding**
  - **Timing for Medi-Cal Packet Mailings**
- **CalSAWS Release Update**
- **Disaster CalFresh and Mass Replacements Update**
- **BenefitsCal**

Lisa Salas, Theresa Hasbrouck, and Rachel Frey provided an update on Release and Policy.

\*Public Comments by Marcela Marquez, Jennifer Tracy, and David Kane.

\*Action item – Include the need to create a How-To video or instruction guide on Medi-Cal Renewal Processing on the list of things requested by counties for BenefitsCal.

\*Action item – Double check the messaging that goes back to clients from the Worker when an address change is completed.

\*Action item - Confirm the flow of the address change and how the worker is notified of the address change request? Present at the March PSC Meeting.

\*Action item – Provide update at the March meeting and level-set expectations regarding whether or not there is a workaround for release of information in April, and if the ROI activities dove-tail with the May activities.

## 14. Update on Key State IV&V Activities

Apoorva Kandyia provided an update on Key State IV&V Activities.

## 15. State Partners Updates

- **OSI**
- **CDSS**
- **DHCS**
  - OSI – Steve Zaretsky provided an update for OSI.
  - CDSS – No update for CDSS.
  - DHCS – Theresa Hasbrouck provided an update for DHCS.

\*Public Comment made from Jennifer Tracy.

## 16. Regional Updates

- **Region 1** – Clarisa Simon and Anna Pineda provided regional updates for San Mateo, Alameda, Monterey, Solano, and San Francisco Counties.

- Region 2 – Eduardo Ameneiro provided regional updates for Amador, El Dorado, Mono, Nevada, Placer, Sacramento, Sutter, Yolo, and Yuba Counties.
- Region 3 – Rachel Ebel-Elliott provided regional updates for Butte, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Tehama, and Trinity Counties.
- Region 4 – Cindy Uetz provided regional updates for Fresno, Kern, Merced, and San Luis Obispo Counties.
- Region 5 – Sandra Bowland provided regional updates for Riverside, San Bernardino, Santa Barbara, Ventura, and San Diego County.
- Region 6 – Corey Hanemoto and Winna Crichlow provided updates for Los Angeles County.

## 17. Adjourn Meeting

- Co-Chair, Winna Crichlow, adjourned the meeting at 11:37 a.m.

Action Items	Assigned to	Due Date	Status
1. Provide information on opportunity in the future to have another demo app available so that CBOs can practice.	Rachel Frey	February 2023	Closed
2. Provide more information on implementation of the release of information to customers. Expedite data sharing.	Onur Senman	February 2023	Closed
3. Include the need to create a How-To video or instruction guide on Medi-Cal Renewal Processing on the list of things requested by counties for BenefitsCal.	Rachel Frey	March 2023	Open
4. Double check the messaging that goes back to clients from the Worker when an address change is completed. <ul style="list-style-type: none"> <li>• Confirm the flow of the address change and how the worker is notified of the address change request.</li> </ul>	Lisa Salas	March 2023	Open
5. Provide update at the March meeting and level-set expectations regarding whether or not there is a workaround for release of information in April, and if the ROI activities dove-tail with the May activities.	Rachel Frey Lisa Salas	March 2023	Open

### **Next Meeting:**

Conference Call/Zoom

Thursday, March 16, 2023 | 8:30 a.m. – 12:00 p.m.

CalSAWS Rancho Cordova 11290 Pyrites Way, Suite 150, Rancho Cordova, CA 95670