

☐ CalSAWS M&E☒ CalWIN Migration

<b>Distribution Date:</b>	February 22, 2023
<b>To:</b>	Consortium.RegionalManagers.All, PPOC.Tulare, PPOC.Santa Clara, PPOC.Contra Costa, IPOC.CalWIN.Wave 2 Counties
<b>CIT Name:</b>	<b>Fact Sheets Available at Wave 2 Go-Live</b>
<b>From:</b>	CalSAWS Implementation Support

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input checked="" type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input checked="" type="checkbox"/> Migration<br><input checked="" type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
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Description:	<p><b>Purpose</b> The purpose of this CIT is to inform Wave 2 CalWIN Counties (Contra Costa, Santa Clara and Tulare) of Fact Sheets applicable at Go-Live.</p> <p><b>Background</b> These Fact Sheets were created as an additional self-support resource to assist users during post-implementation. Fact Sheets can assist staff when no other existing documentation or communication addresses a particular topic. Fact Sheet can describe CalSAWS system functionality as well as provide step-by-step instructions for completing tasks.</p> <p>In addition to existing Fact Sheets, new Fact Sheets will be created throughout the Wave 2 post-implementation support phase as the need arises.</p> <p><b>County Action</b> The Wave 2 CalWIN Counties should review the Fact Sheets listed below, which are attached to the CIT, <b>prior to</b> go-live and during post-implementation as needed.</p> <ul style="list-style-type: none"> <li>• CalHEERS-CalSAWS Case Linkage</li> <li>• Converted Non-Comp missing status reason required to Sanction</li> <li>• e-Applications Received for Existing Pending Program</li> </ul>
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	<ul style="list-style-type: none"> <li>• Editing RE Due Month</li> <li>• Entering Income in CalSAWS</li> <li>• GA/GR RE_v2</li> <li>• Imaging CalWIN Legacy Scanning Process</li> <li>• Printing CW31 Docs in Other Languages</li> <li>• Reports Overview</li> <li>• Running EDBC Pre and Post Conversion_v3</li> <li>• Service Now and Jira</li> <li>• Two-Party Warrant for Supportive Services</li> <li>• Understanding When an Individual is Included in an EDR</li> </ul> <p>Location of Fact Sheets: [REDACTED]</p> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Manager(s).</p>
Primary Project Contact:	Jonathan Leathers Email: <a href="mailto:LeathersJ@CalSAWS.org">LeathersJ@CalSAWS.org</a>
Backup Project Contact:	Marcharda White Email: <a href="mailto:WhiteM@CalSAWS.org">WhiteM@CalSAWS.org</a>
Attachments:	<ul style="list-style-type: none"> <li>• CalHEERS-CalSAWS Case Linkage</li> <li>• Converted Non-Comp missing status reason required to Sanction</li> <li>• e-Applications Received for Existing Pending Program</li> <li>• Editing RE Due Month</li> <li>• Entering Income in CalSAWS</li> <li>• GA/GR RE_v2</li> <li>• Imaging CalWIN Legacy Scanning Process</li> <li>• Printing CW31 Docs in Other Languages</li> <li>• Reports Overview</li> <li>• Running EDBC Pre and Post Conversion_v3</li> <li>• Service Now and Jira</li> <li>• Two-Party Warrant for Supportive Services</li> <li>• Understanding When an Individual is Included in an EDR</li> </ul>
Web Portal Link:	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2023" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>