☒ **CalSAWS M&E**   ☒ **CalWIN Migration**

Distribution Date:	March 3, 2023
To:	PPOC.45; Notify.HelpDesk.All ; Consortium.RegionalManagers.All; PPOC.Orange; PPOC.Santa Barbara; PPOC.Ventura
CIT Name:	**Wave 2C-3A Cutover Weekend Calendar Infographic**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

☒ General
☐ Policy
     ☐ CW
     ☐ CF
     ☐ MC
     ☐ CMSP
     ☐ FC/KG/AAP
     ☐ Child Care
     ☐ WtW
     ☐ Other Program(s):_
☒ BenefitsCal   ☒ MyBCW
☐ Customer Correspondence
☒ Other: CalSAWS Production

☐ Reports
     ☐ Fiscal
     ☐ Caseload Movement
     ☐ Management
☐ Fiscal
☐ Security
☐ Batch and Interfaces
☐ Imaging
☒ Migration
☐ Conversion
☐ Technical
☐ Training
☐ Help Desk

Description:	**Purpose**
	The purpose of this CIT is to provide Orange, Santa Barbara, Ventura, and CalSAWS Counties an infographic about the Wave 2C/3A Cutover Go-Live Event and the calendar for System down time. This infographic can be printed or displayed virtually.
	Background
	The CalSAWS Implementation team developed the Go-Live Event Cutover: System Down Time Calendar infographic to provide an overview and specifics for systems downtime and availability during the Wave 2C/3A cutover period. This impacts Orange, Santa Barbara, Ventura and the 45 CalSAWS production counties.
	Additional Information
	The *Go-Live Event Cutover: System Down Time Calendar* infographic is designed to be shared in multiple ways such as:
	• Printed and posted in the office,
	• Emailed,
	• Posted on internal sites (SharePoint), or
	• Displayed during meetings/presentations.
	CalSAWS Impact:
	From 8:00 PM on Friday, 3/10/2023 until 6:00 AM on Monday 3/13/2023:
	• CalSAWS application and IVR will be unavailable.
	• Users will be redirected to a read-only version of the CalSAWS application.
	BenefitsCal Impact:
	From 8:00 PM on Friday, 3/10/2023 until 6:00 AM on Monday 3/13/2023:
	• BenefitsCal will be available for participants but the transactions from BenefitsCal will be queued and released for processing upon completion of maintenance activities.
	• EBT balance and case information will not be available to view from BenefitsCal.
	• E-applications submitted from BenefitsCal will be routed to the office selected by the participant instead of the default County office.
	Please refer to the attached infographic for additional impacts on BenefitsCal, CalSAWS and other applications during the cutover activities for Orange, Santa Barbara, and Ventura counties.
	County Action
	Counties are encouraged to distribute the Orange, Santa Barbara, and Ventura Counties *Go-Live Event Cutover: System Down Time Calendar* infographic to all CalSAWS users and users from Orange, Santa Barbara, and Ventura counties.
	If you have any questions on this CIT, please reach out to the contacts below and cc your regional managers.
Primary Project Contact:	Anand Kulkarni CalSAWS Production Operations DattatriKulkarniA@CalSAWS.org

Backup Project Contact:	Cathryn van Namen CalSAWS Implementation Manager – CalWIN Implementation vanNamenC@CalSAWS.org
Attachments:	CIT 0079-23 Wave 2C-3A Go-Live Event - Cutover Weekend Calendar.pptx
Web Portal Link:	██████████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.