

## CalSAWS | Meeting Minutes for the California Statewide Automated Welfare System WCDS Subcommittee

Date:	Friday, January 20, 2023	Virtual/Teams Link: <a href="#">Click here to join the meeting</a>
Time:	12:00 P.M. to 2:00 P.M.	Conference Call: 1 323-886-6772 Conference ID: 982 571 844 #

**CONVENE MEETING OF THE WCDS SUBCOMMITTEE – Due to the COVID-19 pandemic, all scheduled items will be heard via webcast only to adhere to social distancing guidelines.**  
**Or call in (audio only)**

WCDS Subcommittee Members include the following:

County	Member	Region	Attendance
Alameda	Andrea Ford	1	
Alameda	Anissa Basoco-Villarreal	1	X
Contra Costa	Marla Stuart	1	X
Fresno	Sanja Bugay	4	
Fresno	Angie Flores	4	X
Orange	An Tran	5	
Sacramento	Ethan Dye	2	X
San Diego	Rick Wanne	5	
San Francisco	Trent Rhorer	1	
San Francisco	Anna Pineda (Chair)	1	X
San Luis Obispo	Jill Powers for Devin Drake	4	
San Mateo	Ken Cole	1	
San Mateo	Navjeet Singh	1	X
Santa Barbara	Daniel Nielson	5	
Santa Clara	Debra Porchia-Usher	1	X
Santa Clara	Angela Shing	1	X
Santa Cruz	Randy Morris	1	
Solano	Jerry Huber	1	
Solano	Kelley Curtis	1	X
Sonoma	Angela Struckmann	1	X
Tulare	Anita Ortiz	4	
Tulare	Vienna Barnes	4	
Ventura	Melissa Livingston	5	
Alumni Members			
Placer	Greg Geisler	2	X
Yolo	Tanya Provencher	2	X

## PUBLIC SESSION

### 12:00 P.M. – Convene Meeting of the WCDS Subcommittee

#### Topic

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1. Call Meeting to Order, Anna Pineda

The meeting was called to order at 12:02 PM.

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2. Roll Call and Confirmation of Quorum, Anna Pineda

See Attendance Record on Page 1; Quorum was met.

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3. Public Comment - Anna Pineda

Public opportunity to speak on any Item NOT on the Agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Note: The public may also speak on any Item ON the Agenda by waiting until that item is read, then requesting recognition from the Co-Chair to speak.

No comment.

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#### Action Items

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4. Action Items - Anna Pineda

- 4.1 Approval of the November 4, 2022, WCDS Subcommittee Meeting Minutes

#### **Motion to Approve Minutes for Record**

**First:** Kelley Curtis, Solano

**Seconded:** Ethan Dye, Sacramento

#### **Vote:**

- Yes – Alameda, Contra Costa, Fresno, Placer, Sacramento, San Francisco, San Luis Obispo, San Mateo, Santa Clara, Santa Cruz, Solano, Sonoma (12)
- Abstain – N/A
- Not Present/No vote – Orange, San Diego, Santa Barbara, Tulare, Ventura, Yolo (6)

*Motion carried.*

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#### Informational Items

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5. Wave 1 Status Update – Keith Salas, Arnold Malvick
  - Migration Statistics

Slide 8 - Wave 1 Post Go-Live Updates: No major issues to report. System performance remains normal across CalSAWS. During December 2022, there were some issues with Contact Center, but it is now stable.

Benefits Issuance is occurring normally. The afternoon meetings for post-implementation support concluded on 12/30/22. Any issues are still being worked on, but the daily meetings have discontinued.

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No major issues to report for county support. Again, post-implementation support concluded on 12/30/22, but weekly meetings continue to track and resolve any issues reported.

### Questions/Comments:

Placer shared that at three months there are small things that have stacked up for staff to handle, but there has been good response working with the Project team; they have listened to staff.

Yellow Banner Cases are ongoing for Placer. The process was daunting at first. Processing cases has been an important part of what they have done and hasn't kept them from progressing. Yolo has come across a handful of cases with issues, but not enough to require a dedicated effort to address.

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### 6. CalWIN Waves 2 & 3 Status Update – Cathryn VanNamen, Yong Vangbliayang, Keith Salas

Slide 11 – Wave 2 Readiness: Executive Summary, Contra Costa, Santa Clara, Tulare: The presentation information is as of 1/6; updates will be provided verbally at this meeting. Application Readiness: Release 23.01 will be deployed to production on 1/23. Imaging continues as planned; no major updates or hiccups for Wave 2 counties. Hyland continues to receive and upload images into the production environment. Contact Center continues to move forward. SCRs approved are Tulare CA-240158, Santa Clara CA-240159, and Contra Costa CA-240155. The Team is developing the individual Contact Centers. The model office for Wave 2 will begin on 2/1. Model office scripts will be documented. The Team will prepare staff to participate in those activities. BenefitsCal training for County Help Desk was conducted this week for all three counties. The Community Based Organization (CBO) webinar will be conducted on 1/26. For Integration, both county and state interface testing are complete and continue to move forward. For Conversion, the major milestone Wave 2 cutover occurred over the weekend. Currently, the counties are within the county preparation period. The CDV Defects Resolution has turned to amber (meaning less than 14 days late); the reason is related to Risk 280 for the open Priority 2, 3 and 4 defects. The Team continues to run testing for EDBC match rates. As issues are identified from Wave 1, as well as any open defects prior to that, they are prioritized for downstream waves. The last couple of weeks the Team has put together a burn down chart of all open conversion-related defects. Priority 1 and 2 defects are the highest importance to resolve prior to Go-Live. The burn down report will show that there are no Priority 1 defects. Priority 2 defects will be resolved by Wave 2 Go-Live. There will be some defects that are open during the first week of Go-Live but will be worked on to minimize the amount of business impact. The defects will be prioritized before they have an impact to the users. The Team continues to resolve any concerns with the match rate. When Wave 2 Mock Cutover ran over the holidays, the rate was at 69%; the preferred rate is 70-75%. A new data set was received a week and a half ago and Wave 2B conversion is currently running. There will be updated metrics after that is complete and will continue to progress as we lead up to the conversion. For Technical, all county network connectivity activities have been closed out and complete. Performance testing is ongoing and will continue through 2/10. There are three primary tests that are taking place; two tests remain, specifically performance testing for the API's as well as for the integration testing with CalHEERS.

Slide 12 - Wave-2 Readiness: Executive Summary, Contra Costa, Santa Clara, Tulare: For Training, ILT has started for all three counties; training has been ongoing for about 2 ½ weeks. WBT for end

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users is also ongoing. The training teams provide the counties with weekly training reports, which includes the staff completion rates of the WBTs, the Contact Center WBTs, and the ILTs. All is going well and the trainings are on schedule. For Organization, all CDG's continue to move forward. There is a Change Network Champion meeting next week and it will be ongoing. The Configuration Kick-Off and working sessions with the counties are complete. The output of configuration efforts is now being completed in county preparation. Representatives from each county have been involved in activities across the project and are actively working in a CalSAWS production environment to configure the county-specific operating models. A daily debrief is produced and includes information around the challenges, questions, and results. A weekly report provides the completion status of the activities. More information will be available beginning next week as the Team is getting the reports up and running this week. For Implementation planning, much work has been done on the post-implementation model and support structure for Wave 2 counties. The Team is analyzing the responses received from counties to provide support for post Go-Live. The Team will meet to go over the overall post-implementation support model on 2/1. For Help Desk, the Delegated Admin Q&A Sessions were conducted on 1/10. For County Ad Hoc Reporting, Contra Costa and Santa Clara continue to work with Gainwell on reports that need refactoring; Tulare does not have any reports to refactor.

Slide 13 - Wave 2 – County Readiness Summary: Implementation continues to be amber due to the outstanding reports requiring refactoring. Integration has been completed across all three counties. The bulk of the activities to complete between now and 2/24 will be implementation activities. They continue to be monitored and maintained.

### Questions/Comments:

*In terms of readiness, what issues are seen and are there delays?* Contra Costa is amber on Implementation due to reports that need to be refactored. The county is satisfied on how the Project is working with them. The county is making progress and is confident that the refactoring of reports will be finished in time for Go-Live. Santa Clara is making good progress, working closely with Gainwell. Some reports are critical for Go-Live and some can be worked on post Go-Live. Since this report is as of 1/6, the current progress is better than what is shown in these slides. There is nothing that is considered a showstopper for Go-Live. Gainwell will go through the same prioritization process with Alameda. Gainwell reached out to Alameda to setup initial meetings to decide if Alameda will need Gainwell's assistance.

*Has Contra Costa or Santa Clara made efforts to communicate externally to community-based agencies that are directly partnered with the counties and what affect does it have?* Santa Clara has ongoing communications with CBO's and advocates starting about a year ago. The county recently met with the public benefits taskforce which are legal advocates. There have been road shows with external partners. The county plans to strategize on how to communicate to clients without causing communication overload. Contra Costa is outreaching as well; involved in the training for their partners and CBO's.

BenefitsCal is outreaching to CBOs and marketing and training materials are available to all counties. There will be updated BenefitsCal communications in upcoming releases and at the General Membership meeting on 1/26. The General Membership meeting will include a robust agenda item on BenefitsCal, speaking on the success of the adoption rate. Dawn Wilder, Gainwell will be speaking as they are the Technical Help Desk. With the implementation of LA County, she will speak on trends.. There will be training every other month starting this month for

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the CBO's and the counties. There will be refresher training for any county that is currently in production. The training will continue beyond Wave 6.

Slide 15 - Wave-3 Readiness: Executive Summary, Orange, Santa Barbara, Ventura: We are at the T- 3 month mark. Most activities in the Readiness area have begun. For Application, the extraction of the CBO User Information from MyBCW for Mock Run 1 took place on 1/10. All other categories remain on schedule. UAT was a global activity for the CalWIN Migration and concluded 8/19. For Integration, both county and state interface partner testing started on 1/4 and will go through 3/9. For Conversion, there are 133 unresolved defects: 54 P2, 79 P3 and P4 open Converted Data Defects, but they do not impact eligibility, EDBC and issuances. P2 defects are planned for resolution before Wave 2 goes live; and more resolutions the week of Go-Live. The Wave 2 Mock Cutover was completed and the EDBC rate was 69%. The Wave 3 match rate will be determined with the completion of the Mock Cutover for Wave 3B, anticipated to begin mid-February 2023. We should have an update next meeting on the number of Auto Case Reviews and Yellow Banner Cases. GDS, the data set that the Wave 3 counties will use for their county data validation activities, will be sent to counties on 1/30. No major changes for Technical Readiness. Network ITT and Ad hoc Readiness testing are currently in progress. Performance testing starts February 2023.

Slide 16 - Wave-3 Readiness: Executive Summary, Orange, Santa Barbara, Ventura: For Training, classrooms have been identified and confirmed, connectivity testing is in progress for ET/TTT. For Organization, configuration working sessions are now complete for Orange. Ventura sessions started 1/18. Santa Barbara will start 2/1. Process Simulation will start in mid-February for the three counties. For Implementation Readiness, initial project planning for post-implementation support has begun. County profiles have been drafted. These are a series of documents that track the logistics for each wave's counties: Office locations, onsite influence vs. virtual presence. Individual discussions with each county will begin in February 2023. No changes for Help Desk. County Ad hoc Reports is showing an amber status as the Wave 3 counties have identified 325 reports that need refactoring. Many of these reports are not needed at Go-Live and are not show-stoppers, but the Project is tracking to the individual county needs. Orange has identified 117 high priority reports that are needed by Go-Live; 143 medium and low priority reports that are not needed by Go-Live. Santa Barbara has 14 priority reports that are needed within 30 days post Go-Live, 24 medium and low priority reports which are needed after Go-Live and are currently reviewing 4 reports to determine the priority. Ventura has identified 21 reports to be refactored, and none are needed by Go-Live. Gainwell is helping with the refactoring. These numbers may fluctuate as the counties make their assessments.

Slide 17 - Wave 3 – County Readiness Summary: No changes to Application, Conversion, Training, or Organizational statuses; all are on schedule. Integration Readiness now shows green as the Interface Partner Testing (IPT) activities began earlier this month. For Technical and Network Readiness, Orange is 93.2% complete, Santa Barbara is 92.7% complete, and Ventura is 92.2% complete. Implementation is on watch as the counties continue to assess which ad hoc reports need refactoring. Gainwell continues to support the counties in refactoring. The Wave 3 counties have completed 59% of all checklist activities. Great job Orange, Santa Barbara, and Ventura! There are 39 tasks that are due in the next 30 days.

No questions/comments.

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7. Waves 2 – 6 Key Risks – Arnold Malvick, Rachel Frey

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Slide 19 – Project Readiness for CalWIN Cutover to CalSAWS: Issue 258.2: The CalWIN Conversion Cutover Window is at-risk of completing past the 84-hour cutover window. The Team has shaved time off conversion to 89 hours; we want to get closer to 84 hours without risking the quality of conversion.

Slide 20 – Wave 2 Cutover Window Status: Analysis is underway to identify activities that can run in parallel instead of serially. Additional hardware has been added to allow processes to run faster. As a result of those changes, it is down to 88.5 hours. There is a high probability that production counties will be down for an additional 4-6 hours, which will be detrimental and impactful to the counties.

Slide 21 – Wave 2B Cutover Timings: The Regional Managers are working with counties on multiple options:

Option #1:

- CalWIN (3 counties) goes down at 2PM Thursday, February 23<sup>rd</sup>
- CalSAWS (42 counties) goes down at 2PM Friday, February 24<sup>th</sup>
- CalSAWS (45 counties) up at 6:30AM Monday, February 27<sup>th</sup>

Option #2:

- CalWIN (3 counties) goes down at 4PM Thursday, February 23<sup>rd</sup>
- CalSAWS (42 counties) goes down at 4PM Friday, February 24<sup>th</sup>
- CalSAWS (45 counties) up at 8:30AM Monday, February 27<sup>th</sup>

Option #3:

- CalWIN (3 counties) goes down at 6PM Thursday, February 23<sup>rd</sup>
- CalSAWS (42 counties) goes down at 6PM Friday, February 24<sup>th</sup>
- CalSAWS (45 counties) up at 10:30AM Monday, February 27<sup>th</sup>

Having 42 counties go down early on Friday may be most advantageous due to call volumes usually slowing down on Friday and coming up early as possible on Monday. There will be some support maintained: The 42 counties will have a read-only version of CalSAWS, documents can still be imaged but not indexed, BenefitsCal will be available to submit applications although it won't be linked, and emergency benefits can be obtained through the FIS terminal. This will be discussed at the General Membership meeting on 1/26.

Slide 22 – Wave 2 Cutover Weekend Calendar, Go-Live Event Cutover, System Down Time Calendar: The Team is in the process of developing what the outage calendar will look like. This slide is the overview. Based on the chosen option, the calendar will show the availability of the ancillary systems and read-only capabilities.

Slide 23 – Wave 2 Cutover Weekend Calendar, CalWIN Systems Schedule: This slide shows the CalWIN systems schedule; it will show the expected uptimes, downtimes for MyBCW, Contact CalWIN, Access CalWIN, and other CalWIN related systems.

Slide 24 – Wave 2 Cutover Weekend Calendar, CalSAWS + BenefitsCal: Systems Schedule: This slide shows the CalSAWS and BenefitsCal systems schedule and what will be available for these systems.

The Team continues to look at strategies, adding hardware and testing to continue to work to reach the goal of 84 hours so this will not be the precedent for Waves 3-6.

Slides 25 and 26 – Update on Key Risks and Issues: The remaining risks are listed. Risk #237, the scaling of batch for 58 counties may have an impact on system performance, is trending towards green for Wave 2. The Wave 2 Batch Performance Testing completed with all scenarios within the targeted timeframe. Waves 3-6 will remain amber. Our current procedure is we create the GDS that contains data from the specific wave, run it through batch performance and the online performance. After batch testing for each wave is completed and confirmed, each can then be turned to green. We are in the process of creating a 58-county data set, running Waves 1-6 and creating a master data set that includes the full load of the 58 counties. We are currently going through Wave 5 conversion. We will take the output of that 58-county set and run batch and online performance testing in February 2023, which will give us an early view of the scale and performance of the system prior to seeing the individual waves. We will continue to provide updates.

The growing caseload has had a profound impact on our database and storage. We have enough to get through, but we are working on additional storage resources for the future. The batch and online processes have to continue to be tested, optimized, and sometimes redesigned to ensure we satisfy the service level needs of the counties. The growth has been accelerated because of the pandemic; much more than what was originally projected prior to the pandemic. This will be discussed more at the General Membership meeting on 1/26.

Risk #240 is related to effectively managing the production operations and will be left as amber to have a higher diligence on the process.

Risk #268 Implementation Readiness for CalWIN Cutover to CalSAWS, is the overarching risk that culminates the project and county related activities for the readiness for the project. It continues to be amber.

Risk #276 Delivery of Wave 6 GDS #13 in Sept. 2023 (T-1) is trending towards green. It would put pressure on the execution of IPT, Process Simulation, and County Data Validation. We've worked with the consortium and have finalized a plan that leverages a new environment which is the 58-County data set; we will reuse this environment to produce the GDS #13 by T-3. It will be ready in the July 2023 timeframe for IPT, Process Simulation, and County Data Validation.

Risk #278 CalWIN OCM Implementation Support Plan addresses the Go-Live packet readiness; making sure that the content provides the counties with what they need to understand potential impacts. We're using each wave to inform and update the Go-Live packet. We are keeping this in a monitoring state. It also addresses the Post-Implementation Support Model for virtual and onsite support for counties. We have been using Wave 1 as a means to strategize for Wave 2. We continue to monitor this as we move through the future waves.

Risk #279 CalWIN Counties may not be prepared to reconcile and submit Fiscal and State Reports timely, as they migrate to CalSAWS. We are keeping as amber as we are focusing on making sure the counties are aware of the reports that are available as produced out of CalSAWS, the EDR reports, and other ways to obtaining the data and walking through that process. We are working closely with the counties as we approach the actual conversion dates to make sure they

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understand what the reports are, especially the first month as there is a mix of CalWIN and CalSAWS related data; the second month will be completely CalSAWS related data. Currently, there are weekly meetings with the counties and there will be meetings post-conversion as well.

Risk #280 Unresolved High Priority Conversion defects not resolved prior to Wave 1 Go-Live could impact County Case Worker business Post Go-Live: For this risk we are tracking all defects, whether it occurred in production, in IPT, or in County Data Validation. P2's to be resolved either prior to Go-Live or first five days, as well as working on the P3's and P4's. Anything that won't be resolved at time of conversion will be included in the Go-Live packet with alternate procedures for county workers to follow.

Risk #262 The CalWIN Counties may not be fully prepared for Go-Live if they do not have sufficient or timely information: Wave 3 has turned green after soliciting feedback from the Wave 3 counties that they were comfortable with moving to green. Wave 4 is amber and Wave 4 counties want to keep it that way. Waves 5 and 6 moved from green to amber. Feedback was collected from the Wave 4-6 counties. The Team will identify any action items, or new risks and independently track those new items that have been raised and will report back to the counties on how these will be addressed.

Risk #264 CalWIN County waves may not complete their Imaging migration readiness activities by their designated wave Go-Live dates: This is associated with the imaging and migration of the images from the county legacy systems into CalSAWS imaging solution. Wave 2 and 3 counties are green and on track, Wave 2 counties are in the differential, meaning they are transferring the most recent images now. Wave 4 is amber and is in a monitoring status for San Diego. They ran into issues with their export process. Wave 5 and 6 counties are on track.

Risk #269 CalWIN Counties may not have enough development and testing timeline to Refactor their Ad-hoc Reports and Ancillary System before Go-Live: It is being tracked and monitored. The counties are obtaining additional services with Gainwell to help with the refactoring process.

Risk #281 Changes to San Diego County PoP site location resulting in additional effort and costs to complete a parallel enablement: San Diego will be moving their data center; we need to be clear on what the timing of that looks like compared to the cutover window. The data center move is scheduled to occur after the conversion occurs. Once the move is done, we will re-test to make sure San Diego has access to all CalSAWS services.

### Questions/Comments:

*Any opinions on the extra time needed for the cutover and which options are preferred?* Santa Clara is still assessing the pros and cons of each option as they just received the information yesterday. Their Go-Live is at the beginning of the month and they want to protect that first go-live day. They are already preparing to be down on that Friday, so they may consider being down for a while on the Thursday as well. But they still need to discuss in the county.

No other questions/comments.

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## 8. CalSAWS Financial Update – Holly Murphy

With the release of the Governor's Budget last week, the PMO Team confirmed that all funding received was as expected, with one exception. California Food Assistance Program (CFAP)



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Expansion was removed due to shifts in the implementation date. We will be working with the state to determine the next steps for CFAP. The funding aligned to the last approved APD's. We also received new premise fund categories. Although we did align to our last approved funding request, we do have updates needed for the May Revise; we are working on the CalSAWS IAPDU As Needed to accommodate additional needs for next year. Future updates will be provided as we finalize the IAPDU.

Slide 28 – Overview: This slide illustrates how the financial details are organized.

Slide 29 – SFY 22/23 Financial Dashboard: This is the overall summary of the allocated funds for SFY 22/23. We've made no significant updates to the allocations since last November's meeting. The premise fund category shows the American Recovery Plan Act (ARPA) FFY 2022 savings. For CalWIN, we are at 50% utilization, however CalHEERS is trending low and as the fiscal year progresses there will be savings in that category in future reports. Overall, we are at 47.2% utilization across the portfolio. That represents actual costs through the November 2022 claim.

Slide 30 – SFY 22/23 County Support Staff: This dashboard has been recently added for County Support Details; this represents the CalSAWS DD&I allocations that include Manual Conversion, Ancillary Support, and Planning and Preparation categories. These costs are through the November 2022 claim. There are a range of utilization rates across the counties due to Go-Live dates, pre Go-Live and post Go-Live work. The overall rate is 30%. We assume counties will spend their entire allocation unless we are notified otherwise. If you are a county that is trending low, please check with your staff as we have a few counties that are trending high and might need additional funding. We are able to request that funds be shifted from one county to another.

Slide 31 – SFY 22/23 Consortium Personnel Budget and FTEs: The FTE counts have increased as we recently added Business Analysts hires.

Slide 32 – SFY 22/23 Change Bucket: The actuals are through the February 2023 claim. CalWIN is trending low, but this is expected as counties migrate to CalSAWS. We expected fewer changes to the CalWIN application, but we also expect a greater level of support for migration, so we expect to fully expend the Application Maintenance funds. The ARPA savings of \$1.6 million is noted here.

Slide 33 – SFY 22/23 Contract Obligations: We will have additions to report in the next meeting. There is a lag time between the performance month, analysis of Service Level Agreements (SLA's), and determination of credits. The bottom half of the slide tracks contract hours and credits. We continue to monitor although no significant changes since the last update in November 2022.

Slide 34 – Change Notice Tracking: This is the ongoing tracking of approved Change Notices and Work Orders through the last JPA meeting. There is one noted that is planned for an upcoming JPA meeting.

• No questions/comments.

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9. Policy Updates – Dena DeLapp
    - PHE and EA Updates
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## Topic

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- Continuous Coverage

Slide 36 – Emergency Allotment (EA) Ending: EA's are ending. February 2023 is the last allotment which will be issued in March 2023. April 2023 and May 2023 months will be cleanup months. Notifications will be sent to counties.

Slide 37 – Public Health Emergency (PHE) is now Continuous Coverage Unwinding: PHE is being rebranded as Continuous Coverage Unwinding. On 1/13, DHCS updated the Medi-Cal COVID-19 PHE and Continuous Coverage Unwinding Operational Plan. Yesterday, they met with counties in a workgroup to review. It will begin in April 2023. Once it begins, SAWS will use yellow envelopes to notify clients that it is their renewal packet. DHCS and CMS have provided significant documentation about what the process will look like. The resources and documents will be sent in a CIT to the counties.

Slides 38 and 39 – SAWS COLA Alignment Dates: SAWS has identified that, based on a few of the Wave dates, counties may be missed during COLAs being applied. This is due to COLA changes in SAWS being applied differently between the systems. Therefore, CalWIN has to apply COLA changes in the 'Y' period to CalWIN cases prior to their migration and opened PPM 63436 Modify CalWIN COLA to align with CalSAWS. Two COLAs were highlighted: PPM 63812 – 2023 FPL COLA update for Medi-Cal, this is the yearly FPL COLA run for CalWIN; and PPM 63436 – Modify CalWIN COLA to align with CalSAWS, this aligns CalWIN and CalSAWS COLA run dates based on WAVE migrations.

Slide 40 – Release 72M: No Discussion

*Questions/Comments: For EA, if cleanup is April and May, what happens after May? There will be no additional EA after May.*

No other questions/comments.

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## 10. CalWIN Operations Update – Jo Anne Osborn

Slide 42 – Operational Excellence: We have successfully upgraded to Oracle 19C. All Core CalWIN Enterprise databases have been updated in production as of the end of December 2022. 19c upgrades are scheduled to complete by end of March 2023. Contact CalWIN will move to AWS in two weeks on 1/28. A CIT has been issued to the counties. Testing is planned and validation of successful cutover timeframes are set and will be included in the CIT. The migration from CA Service Desk to Service Now is complete. We are meeting with county staff and working to move the active tickets over to Service Now. The shutdown of CA Service Desk has been extended to the end of April 2023. We are taking on closing out county tickets. The QA Vendor, Infosys, is reviewing the hardware/software inventory to assess Risk Level for CalWIN and identify tools needing updates to maintain operational excellence.

No questions/comments.

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## 11. Stakeholder Updates

- CDSS – Brittney Blake

We are notifying counties of EA ending. We are working on Disaster CalFresh efforts with SAWS and counties for those counties that suffered from the recent storms and flooding.

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- DHCS – Katie Mead

DHCS held a webinar on 1/19 on the Continuous Coverage Unwinding for county partners. The webinar reviewed recent guidance issued by DHCS and provided an overview of Continuous Coverage communications and outreach effort, including information about becoming a DHCS Coverage Ambassador, as well as the purpose and goals of the communication vendor and provide other helpful information to support counties in their preparation of the Continuous Coverage Unwinding. The presentation piece of the webinar was recorded and distributed to counties for further reference. DHCS will continue to hold weekly calls with counties to support them throughout the Continuous Coverage Unwinding period and provide a forum for counties that have questions as well as receive updated guidance on topics related to the Continuous Coverage Unwinding. DHCS will also resume weekly support calls for counties during the Continuous Coverage Unwinding to occur every Tuesday from 10AM to 11AM, beginning 1/31. In addition, DHCS has issued MEDIL #23-02 Updated Guidance for Counties on Resuming Medi-Cal Redeterminations, and MEDIL #23-03 Updates to the County Readiness Toolkit for the Preparation of COVID-19 PHE End of Continuous Coverage Requirement. Also reference ACWDL 22-33 Medi-Cal Redetermination Process, released on 12/21/22. Both MEDILs have been posted.

- OSI – Katie Ouyang

On 1/17, OSI received CalSAWS ClearBest Change Order No. 7 and it is currently under state and legal review. OSI, along with the IV&V Team, continues to monitor activities for the CalWIN Wave 2 Go-Live in late February 2023. OSI continues to collaborate with CalSAWS PMO on the upcoming CalSAWS IAPDU on the list of considerations.

No questions/comments.

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## 12. Adjourn Meeting – Anna Pineda

Meeting adjourned at 1:52 PM.

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Next Meeting – March 17, 2023

### Public Notice

As allowed by Governor Gavin Newsom's Executive Order N-29-20 the following Brown Act provisions are **suspended** during the COVID-19/Coronavirus emergency:

- That the location from which each member participating via teleconference be noticed on the agenda for the meeting that member is participating via teleconference.
- That each teleconference location be open and accessible to any member of the public.
- That each teleconference location be equipped to allow comments from any member of the public wishing to make a public comment.
- That an agenda be posted at each teleconference location.
- That a quorum of members of the legislative body participate from teleconference locations within the local agency's jurisdiction

The agenda and supporting documents are available for review via <http://www.calwin.org/bod.asp> and <https://www.calsaws.org/meetings/wcds-subcommittee/>.