

☐ CalSAWS M&E☒ CalWIN Migration

<b>Distribution Date:</b>	April 03, 2023
<b>To:</b>	PPOC.18; Committee.Security.All
<b>CIT Name:</b>	<b>CA-250529 Add Ability to search ForgeRock User Directory</b>
<b>From:</b>	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

- |  |  |
|--|--|
| <input type="checkbox"/> General<br><input type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input type="checkbox"/> Other Program(s) _____<br><input type="checkbox"/> BenefitsCal <input type="checkbox"/> MyBCW<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input checked="" type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input checked="" type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
|--|--|

Description:	<p><b>Purpose</b> The purpose of this CIT is to inform former CalWIN Counties of the updates made to the Security Assignment detail page when generating a Username for a staff record.</p> <p><b>Background</b> CalSAWS displayed an error message when a User was added into CalSAWS for a CalWIN County and the User already existed in ForgeRock. To prevent the necessary manual correction of the erroneous Username generated outside of ForgeRock the Security Assignment page has been updated to remove the "Create Username" function.</p> <p><b>Security Assignment</b></p> <p>*- Indicates required fields</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <div style="text-align: right; margin-bottom: 10px;"> <span style="border: 2px solid orange; padding: 2px 10px;">Add User Name</span> <span style="margin-left: 10px;">Close</span> </div> <div style="background-color: #005596; color: white; padding: 5px;">Security Profile</div> <div style="background-color: #f0f0f0; padding: 5px; margin-bottom: 10px;"> <b>Staff Name:</b> New Staff         </div> <div style="background-color: #005596; color: white; padding: 5px;">Assigned Security Roles</div> </div> <p><b>Additional Information</b></p>
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The "Add User Name" button on the Security Assignment page now navigates the User to the CalSAWS Identity Search page to search for the Staff person by name or Login and select the appropriate Username. This allows county staff to log into the CalSAWS System with the Username and Password already set up for them in ForgeRock.

### Active Directory Search

\*- Indicates required fields

[Search](#)

**Search By: \***  

Name

**Last Name: \***  

Staff

**First Name: \***  

New

**Middle Name:**

Results per Page: 25 [Search](#)

### Active Directory Search

\*- Indicates required fields

[Search](#)

**Search By: \***  

Login

**Login:**  

PersonN@arealemail.com

Results per Page: 25 [Search](#)

**Note:** New staff that needs access to CalSAWS will need to be added to ForgeRock by ForgeRock Delegated Admin prior to adding them into CalSAWS.

For existing staff that need to change their User Name in ForgeRock, a county delegated Admin will need to submit an 'Employee Name Change' ServiceNow Request to update the Username in ForgeRock prior to updating the CalSAWS page.

### County Action

Please forward this CIT to any CalSAWS Users that create and add County Staff to the CalSAWS System.

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact:	Dymas Pena CalSAWS   Business Analyst Policy & Design Team <a href="mailto:PenaD@CalSAWS.org">PenaD@CalSAWS.org</a>
Backup Project Contact:	Yogesh Patel CalSAWS   Technical Analyst Consortium Help Desk Team <a href="mailto:PatelY@CalSAWS.org">PatelY@CalSAWS.org</a>

Attachments:	
Web Portal Link:	<div></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2023" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>