

☒ CalSAWS M&E☒ CalWIN Migration

<b>Distribution Date:</b>	April 5, 2023
<b>To:</b>	PPOC.45; Notify.HelpDesk.All ; Consortium.RegionalManagers.All; PPOC.Orange; PPOC.Santa Barbara; PPOC.Ventura;Prodops.ProductionOperations@CalSAWS.org
<b>CIT Name:</b>	<b>Wave 3B Cutover Weekend Calendar Infographic</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

☒ General☐ Policy☐ CW☐ CF☐ MC☐ CMSP☐ FC/KG/AAP☐ Child Care☐ WtW☐ Other Program(s):\_☒ BenefitsCal☒ MyBCW☐ Customer Correspondence☒ Other: CalSAWS Production☒ Reports☐ Fiscal☐ Caseload Movement☐ Management☒ Fiscal☐ Security☒ Batch and Interfaces☒ Imaging☒ Migration☒ Conversion☒ Technical☐ Training☒ Help Desk

Description:	<p><b>Purpose</b></p> <p>The purpose of this CIT is to provide Orange, Santa Barbara, Ventura, and CalSAWS Counties an infographic about the Wave 3B Cutover Go-Live Event and the calendar for System down time. This infographic can be printed or displayed virtually.</p> <p><b>Background</b></p> <p>The CalSAWS Implementation team developed the Go-Live Event Cutover: System Down Time Calendar infographic to provide an overview and specifics for systems downtime and availability during the Wave 3B cutover period. This impacts Orange, Santa Barbara, Ventura and the 45 CalSAWS production counties.</p> <p><b>Additional Information</b></p> <p>The <i>Go-Live Event Cutover: System Down Time Calendar</i> infographic is designed to be shared in multiple ways such as:</p> <ul style="list-style-type: none"> <li>• Printed and posted in the office,</li> <li>• Emailed,</li> <li>• Posted on internal sites (SharePoint), or</li> <li>• Displayed during meetings/presentations</li> </ul> <p><b>CalSAWS Impact:</b></p> <p><b>From 3:30 PM on Friday, 4/21/2023 until 7:30 AM on Monday 4/24/2023:</b></p> <ul style="list-style-type: none"> <li>• CalSAWS application and IVR will be unavailable</li> <li>• Users will be redirected to a read-only version of the CalSAWS application</li> </ul> <p><b>BenefitsCal Impact:</b></p> <p><b>From 3:30 PM on Friday, 4/21/2023 until 5:00 AM on Monday 4/24/2023:</b></p> <ul style="list-style-type: none"> <li>• BenefitsCal will be available for anonymous users, known users, and Community Based Organizations (CBO) users for submitting applications but the transactions from BenefitsCal will be queued and released for processing upon completion of CalSAWS maintenance activities</li> <li>• Benefits Management, case-linked activities such as EBT balance Inquiry, reporting a change, submission of Periodic Reports, and Renewals will not be available via BenefitsCal</li> <li>• E-applications submitted from BenefitsCal will be routed to the office selected by the participant instead of the default County office</li> </ul> <p><b>On Monday, 4/24/2023 from 5:00 AM until 7:30 AM:</b></p> <ul style="list-style-type: none"> <li>• BenefitsCal will be unavailable for customers and CBOs</li> </ul> <p><b>Batch Impact:</b></p> <ul style="list-style-type: none"> <li>• The CalSAWS nightly batch processing for Friday, April 21, 2023, will start early at 3:30 PM instead of the regularly scheduled time of 08:00 PM</li> <li>• CalSAWS will not perform batch operations on Saturday, April 22, 2023, due to the CalWIN Wave 3B cutover activities over the weekend</li> <li>• CalSAWS will not process any inbound files from partners and will not send any outbound files to partners on Saturday, April 22, 2023, and Sunday, April 23, 2023</li> <li>• Regular batch processing will resume on Monday, April 24, 2023</li> </ul>
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**Services Impacted:**

CalSAWS Application	X
BenefitsCal	X
OCAT Application	
Learning Management System (LMS)	
CalSAWS Training	
ServiceNow	
Jira	
CalSAWS Adhoc Reporting Database	
Batch	X
Reports/Dashboards	X
Imaging	X
Tasks	X
IVR	X
Contact Center	X
Lobby Management	
EBT	X
NOAs / Forms	X
Central Print	

Please refer to the attached infographic for additional impacts on BenefitsCal, CalSAWS and other applications during the cutover activities for Orange, Santa Barbara, and Ventura counties.

**County Action**

Counties should communicate the *Wave 3B Go-Live Event Cutover: System Down Time Calendar* infographic to all CalSAWS users and users from Orange, Santa Barbara, and Ventura counties.

If you have any questions on this CIT, please reach out to the contacts below and cc your regional managers.

Primary Project  
Contact:

Anand Kulkarni  
CalSAWS Production Operations  
[DattatriKulkarniA@CalSAWS.org](mailto:DattatriKulkarniA@CalSAWS.org)

Backup Project  
Contact:

Cathryn van Namen  
CalSAWS Implementation Manager – CalWIN Implementation  
[vanNamenC@CalSAWS.org](mailto:vanNamenC@CalSAWS.org)

Attachments:

Wave 3B Go-Live Event - Cutover Weekend Calendar.pptx

Web Portal  
Link:



OR

You may also retrieve the CIT document and attachments by following these steps:

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|  | <ol style="list-style-type: none"><li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li><li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li><li>3. Click on the "2023" folder.</li><li>4. Click on the appropriate CIT # folder.</li></ol> |
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