

CalSAWS | Executive Summary for the JPA Board of Directors

Date: Friday, May 12, 2023

Location: Conference Call/Zoom

Agenda Item and Summary

Type of Item

1. Call meeting to order.

Procedural

Summary: Board Chair, Michael Sylvester, will call the CalSAWS JPA Board of Directors meeting to order.

2. Confirmation of Quorum and Agenda Review.

Procedural

Summary: Board Chair, Michael Sylvester, will confirm quorum of the Board and John Boule will provide a high-level overview of the agenda.

3. Public opportunity to speak on items not on the agenda. Public comments are limited to no more than three minutes per speaker, except that a speaker using a translator shall be allowed up to six minutes.

Procedural

NOTE: The public may also speak on any Item ON the Agenda by waiting until that Item is read then requesting recognition from the Chair to speak.

Summary: Board Chair, Michael Sylvester, will provide the public with an opportunity to speak on items not on the agenda.

Action Item

4. Approval of the CDSS and CalSAWS Data Use Agreement.

Summary: The Consortium is seeking approval of the CDSS and CalSAWS Data Use Agreement. CDSS and CalSAWS worked closely with the Data Management Board (DMB) to draft a Global Use Agreement with a similar framework as the statewide interagency data exchange agreement or IDEA for external data requests. The Global DUA is an umbrella agreement between CDSS and CalSAWS outlining the terms of redisclosure of SAWS data to external research project proposals (ERPP).

The goal of the Global DUA is to streamline the process instead of having to enter into a new data sharing agreement with CalSAWS for each external research request for SAWS data.

(Handout)

5. Approval of CSAC Contract for the period July 1, 2023 to June 30, 2028.

Action

Summary: The Consortium is seeking Board approval of the California State Association of Counties (CSAC) Contract for the period July 1, 2023 to June 30, 2028 to extend Consortium personnel. The total contract value equates to \$27,077,013 for salary and benefits, travel, meeting support and registrations, and administrative fees. The costs are

accounted for in the CalWIN and CalSAWS APDs and will be accounted for in the SFY 2023-24 CalSAWS JPA Project Budget.

(Handout)

6. Approval of Consent Items

Action

a. Approval of the Minutes and review of the Action Items from the April 14, 2023, JPA Board of Directors Meeting.

Summary: The Consortium is seeking Board approval of the Minutes and review of the Action Items from the April 14, 2023, JPA Board of Directors Meeting.

b. Approval of Delegated Authority to the CalSAWS Executive Director for AWS through CDT Contract.

Summary: The Consortium is seeking Board approval for the delegation of authority to the CalSAWS Executive Director to approve AWS service orders for the remaining term of the CDT contract during SFY 2023/24 not to exceed \$10 million. Additional authority for SFY 2023/24 will be requested at a future date as part of a new contract. The costs for AWS are funded through the CalSAWS APDs and will be accounted for in the SFY 2023-24 CalSAWS JPA Project Budget.

c. Approval of Gainwell Change Request No. 8, which includes a request to add County Directs.

Summary: This Change Order will utilize \$9,160 of the original \$1,185,334 unallocated funds for County purchases. The County purchases include the following: San Diego – 64149 IFD Non-Discrepant Disposition SQL – 25 - \$9,160 Board approval of this Allocation Request will leave a balance of \$1,176,174 for future County purchases. This Change Order does not increase the total contract value. The costs for this change order are funded through county funding. The current year costs are accounted for in the SFY 2022-23 CalSAWS JPA Project Budget.

(Handouts)

Informational Items

7. Release and Policy Update/Communications

Informational

- Continuous Coverage Unwinding
- Texting Reports
- BenefitsCal - ROI

Summary: Lisa Salas and Onur Senman will provide an update on Release and Policy/Communications.

8. Quarterly Fiscal Update

Informational

Summary: Holly Murphy will review the Quarterly CalSAWS Fiscal Update.

(Handout)

Agenda Item and Summary	Type of Item
9. Quarterly Quality Metrics and SLAs Update	Informational
<p>Summary: Arnold Malvick and Sara Rossmiller will report on the Quarterly Quality Metrics and SLAs.</p>	
10. Wave 3 Go-Live Debrief	Informational
<p>Summary: Arnold Malvick, Rachel Frey, Maria Gardner, Elaine Martinez, and Veronica Rodriguez will provide a debrief of the Wave 3 Migration Go-Live.</p>	
11. Wave 2 Retrospectives	Informational
<p>Summary: Gretchen Williams, Cathryn van Namen, Danielle Benoit, Mike Tombakian, and Rachel Frey will provide an overview of the Wave 2 Retrospectives.</p>	
12. Future Wave Readiness	Informational
<ul style="list-style-type: none"> • Waves 4 – 6 Readiness • Waves 5 and 6 Risk Summary 	
<p>Summary: Cathryn VanNamen, Arnold Malvick, Lesley Pevny, and Rachel Frey will provide an overview of Future Wave Readiness.</p>	
13. BenefitsCal Update	Informational
<ul style="list-style-type: none"> • Results of previous Communication/Marketing Campaigns (Action Item) • Access to Training Environment for CBOs and Counties 	
<p>Summary: Onur Senman and Rachel Frey will provide an update on BenefitsCal.</p>	
14. Technical Operations Update	Informational
<ul style="list-style-type: none"> • Production Outage Calendar 	
<p>Summary: Arnold Malvick will provide an update on Technical Operations.</p>	
15. Update on Key QA Activities	Informational
<p>Summary: Dan Dean will provide an update on Key QA Activities.</p>	
16. Procurement Updates	Informational
<ul style="list-style-type: none"> • AWS Services Update • BenefitsCal RFP 	
<p>Summary: Thomas Hartman will provide updates on Procurement.</p>	

Agenda Item and Summary

Type of Item

17. Overview of the June 2023 JPA Membership Meeting

Informational

Summary: John Boule will provide an overview of the June 2023 JPA Membership Meeting, which is scheduled for 8:30 a.m. – 12:00 p.m. June 29, 2023.

18. Update on Key State IV&V Activities

Informational

Summary: Apoorva Kandya will provide an update on Key State IV&V Activities.

19. Adjourn Meeting

Procedural

Summary: Board Chair, Michael Sylvester, will adjourn the meeting of the CalSAWS JPA Board of Directors.