

☐ CalSAWS M&E☒ CalWIN Migration

<b>Distribution Date:</b>	April 19, 2023
<b>To:</b>	Consortium.RegionalManagers.All, PPOC.Orange, PPOC.Santa Barbara, PPOC.Ventura, IPOC.CalWIN.Wave 3 Counties, PPOC.Santa Clara, PPOC.Contra Costa, PPOC.Tulare, IPOC.CalWIN.Wave 2 Counties, PPOC.Yolo, PPOC.Placer, IPOC.CalWIN.Wave 1 Counties
<b>CIT Name:</b>	<b>Fact Sheets Available at Wave 3 Go-Live</b>
<b>From:</b>	CalSAWS Implementation Support

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input checked="" type="checkbox"/> General<br><input type="checkbox"/> Policy <ul style="list-style-type: none"> <li><input type="checkbox"/> CW</li> <li><input type="checkbox"/> CF</li> <li><input type="checkbox"/> MC</li> <li><input type="checkbox"/> CMSP</li> <li><input type="checkbox"/> FC/KG/AAP</li> <li><input type="checkbox"/> Child Care</li> <li><input type="checkbox"/> WtW</li> <li><input type="checkbox"/> Other Program(s) _____</li> </ul> <input type="checkbox"/> BenefitsCal<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports <ul style="list-style-type: none"> <li><input type="checkbox"/> Fiscal</li> <li><input type="checkbox"/> Caseload Movement</li> <li><input type="checkbox"/> Management</li> </ul> <input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input checked="" type="checkbox"/> Migration<br><input checked="" type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
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Description:	<p><b>Purpose</b> The purpose of this CIT is to inform Wave 3 CalWIN Counties (Orange, Santa Barbara, and Ventura) of Fact Sheets applicable at Go-Live.</p> <p><b>Background</b> Fact Sheets are created as a self-support resource to assist County staff during post-implementation. Fact Sheets assist staff when no other existing documentation or communication addresses a particular topic. Fact Sheets describe CalSAWS system functionality and provide step-by-step instructions for completing tasks.</p> <p>In addition to existing Fact Sheets, new Fact Sheets will be created throughout the Wave 3 post-implementation support phase, on an as needed basis.</p> <p><b>County Action</b> The Wave 3 CalWIN Counties should review the Fact Sheets listed below <b>prior to</b> go-live and during post-implementation and distribute to staff.</p>
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	#	Fact Sheet Title	Distribution Date
	1	Printing CW31 in Non-English Language	11/23/22
	2	Two-Party Warrant for Supportive Services	11/23/22
	3	e-Applications Received for Existing Pending Program	12/01/22
	4	Entering Income in CalSAWS	12/12/22
	5	Reports Overview	12/16/22
	6	Understanding When an Individual is Included in an EDR	12/22/22
	7	Editing RE Due Month	02/22/23
	8	Running EDBC Pre and Post Conversion Periods_v3	02/22/23
	9	Service Now and Jira_v2	02/22/23
	10	Audit Application	03/01/23
	11	CCSAS Interface Overview	03/01/23
	12	BenefitsCal Case Linking	03/03/23
	13	CalHEERS-CalSAWS Case Linkage_v2	03/03/23
	14	Imaging Workflow Queues	03/03/23
	15	Imaging Capture	03/10/23
	16	Printing Correspondence in Non-English Language_v2	03/13/23
	17	Legacy CalWIN Barcode Procedure_v3	03/15/23
	18	BenefitsCal Functionality Highlights	03/17/23
	19	On Request Reports	03/17/23
	20	Special Circumstances	03/24/23
	21	Manual EDBC	04/07/23
	22	Application Registration for Apps Received Prior to the Conversion_v3	04/19/23
	23	Diaper Benefits_v2	04/19/23
	24	GA/GR RE_v3	04/19/23
	25	Medi-Cal Renewals-Key Dates	04/19/23
	26	Periodic Reporting Skipped Issuances Related to Converted Data_v3	04/19/23
	27	Shelter Expense_v2	04/19/23
<p>Fact Sheets are uploaded on the Web Portal. The specific file path is:</p> <div style="background-color: black; height: 30px; width: 100%;"></div>			
<p>The following Wave 2 Fact Sheets will be archived on 04/28/2023:</p> <ul style="list-style-type: none"> <li>• Application Registration for Apps Received Prior to the Conversion_v2</li> <li>• Converted ESAP with SARA Reporting Type</li> <li>• Converted Non-Comp Missing Status Reason Requested to Sanction</li> <li>• GA/GR RE_v2</li> <li>• Periodic Reporting Skipped Issuances Related to Converted Data_v2</li> </ul> <p>If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Manager(s).</p>			
Primary Project Contact:	Jonathan Leathers Email: <a href="mailto:LeathersJ@CalSAWS.org">LeathersJ@CalSAWS.org</a>		
Backup Project Contact:	Marcharda White Email: <a href="mailto:WhiteM@CalSAWS.org">WhiteM@CalSAWS.org</a>		

Web Portal  
Link:



OR

You may also retrieve the CIT document by following these steps:

1. Click on the CRFIs & CITs link at the top of the page.
2. Click on the "CalSAWS Information Transmittal (CIT)" folder.
3. Click on the "2023" folder.
4. Click on the appropriate CIT # folder.