

☒ CalSAWS M&E      ☐ CalWIN Migration

<b>Distribution Date:</b>	April 27, 2023
<b>To:</b>	PPOC.ContraCosta; PPOC.SantaClara; PPOC.Tulare; Consortium.RegionalManagers.R1; Consortium.RegionalManagers.R4
<b>CIT Name:</b>	<b>CA-258385 List of Wave 2 Converted Payment Requests That Do Not Have an Issuance Type</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

- |  |  |
|--|--|
| <input type="checkbox"/> General<br><input checked="" type="checkbox"/> Policy<br><input type="checkbox"/> CW<br><input type="checkbox"/> CF<br><input type="checkbox"/> MC<br><input type="checkbox"/> CMSP<br><input checked="" type="checkbox"/> FC/KG/AAP<br><input type="checkbox"/> Child Care<br><input type="checkbox"/> WtW<br><input checked="" type="checkbox"/> Other Program(s): <u>GAGR Automated Sol.</u><br><input type="checkbox"/> BenefitsCal<br><input type="checkbox"/> Customer Correspondence<br><input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Caseload Movement<br><input type="checkbox"/> Management<br><input type="checkbox"/> Fiscal<br><input type="checkbox"/> Security<br><input type="checkbox"/> Batch and Interfaces<br><input type="checkbox"/> Imaging<br><input type="checkbox"/> Migration<br><input checked="" type="checkbox"/> Conversion<br><input type="checkbox"/> Technical<br><input checked="" type="checkbox"/> Training<br><input checked="" type="checkbox"/> Help Desk |
|--|--|

Description:	<p><b>Purpose</b> The purpose of this CIT is to inform the Wave 2 CalWIN migration counties about the list of cases associated with CA-258385 List of Wave 2 Converted Payment Requests That Do Not Have an Issuance Type.</p> <p><b>Background</b> General Assistance/General Relief (GA/GR) Housing Support payments and Foster Care (FC) Incidental payments were made through EDBC in CalWIN, and the open-end dated EDBC records were converted into CalSAWS as a special need, which is included as part of EDBC. However, CalSAWS does not support issuing this special need as part of EDBC and it is not included in the GA/GR or FC grant.</p> <p>Conversion also converted these GA/GR Housing support and FC Incidental payments as Payment Request authorizations in 'Approved' status. The issuance methods on these converted payment requests for 3/2023 and 4/2023 were NULL which caused these payments to skip.</p> <p>Since the special needs amount was part of the EDBC, these cases would have received the payment as part of the EDBC issuance, unless workers ran EDBC in CalSAWS before the monthly EDBC payment went out. These cases would have</p>
--------------	--

been yellow banner cases before EDBC was run, as the CalSAWS EDBC amount did not match the CalWIN EDBC amount. CA-258385 Data Change Request (DCR) applied on 4/25/2023 updated the issuance method on the converted payment requests that were NULL for 3/2023 and 4/2023 and updated the Payment Request statuses to 'Disapproved'.

### County Action

The case lists associated with CA-258385 have been posted to the CalSAWS Web Portal in the following location:



List	County Action
Contra Costa Payment Requests	Users must review the cases and check if the customer received the payment as part of the EDBC issuance.
Santa Clara Payment Requests	If the customer already received the benefit, no action needs to be taken.
Tulare Payment Requests	<p>If the customer did not receive the benefit and are entitled to the benefit, users must flip the Payment Request from 'Disapproved' to 'Approved' status:</p> <ul style="list-style-type: none"><li>• Go to Fiscal on the Global navigation bar</li><li>• Select Payment Requests</li><li>• Search for the Payment Request on the Payment Request Search page</li><li>• Click the Payment Request ID hyperlink</li><li>• On the Payment Request Detail:<ul style="list-style-type: none"><li>◦ Click Edit</li><li>◦ Update the Status from 'Disapproved' to 'Awaiting Approval'</li><li>◦ Enter Pay Code as appropriate</li><li>◦ Click Save button</li><li>◦ Click Approve button</li></ul></li></ul>

If you have questions on this CIT, please reach out to the Primary Contact and cc your Regional Managers.

Primary Project Contact:

For GAGR:  
Caroline Bui  
[BuiC@CalSAWS.org](mailto:BuiC@CalSAWS.org)

For Foster Care:  
Ignacio Lazaro  
[Lazarol@CalSAWS.org](mailto:Lazarol@CalSAWS.org)

Backup Project Contact:

For GAGR:  
Adelaide Mendoza  
[MendozaAD@CalSAWS.org](mailto:MendozaAD@CalSAWS.org)

For Foster Care:  
Laura Ould

	<a href="mailto:OuldL@CalSAWS.org">OuldL@CalSAWS.org</a>
Attachments:	N/A
Web Portal Link:	<div style="background-color: black; width: 80px; height: 20px; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2023" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>