

Wave 4 Implementation Readiness Dashboard and Packet

April 28, 2023

The **Implementation Readiness Packet & Dashboard** present a **high-level view of Project Readiness** to CalWIN Counties with information related to CalWIN Migration, BenefitsCal, and Central Print. Status will include key metrics related to the overall “health” of the Implementation effort based on measurable metrics and milestones for Wave 4. Project Milestones are identified by project team leads and CalSAWS Project leadership.

The Dashboard and Packet serve to inform Project Leadership and Counties on the progression and completion of Key Project and County Milestones. The packet will be distributed to the CalWIN Counties monthly. The information contained in the document reflects data as of **April 28, 2023**.

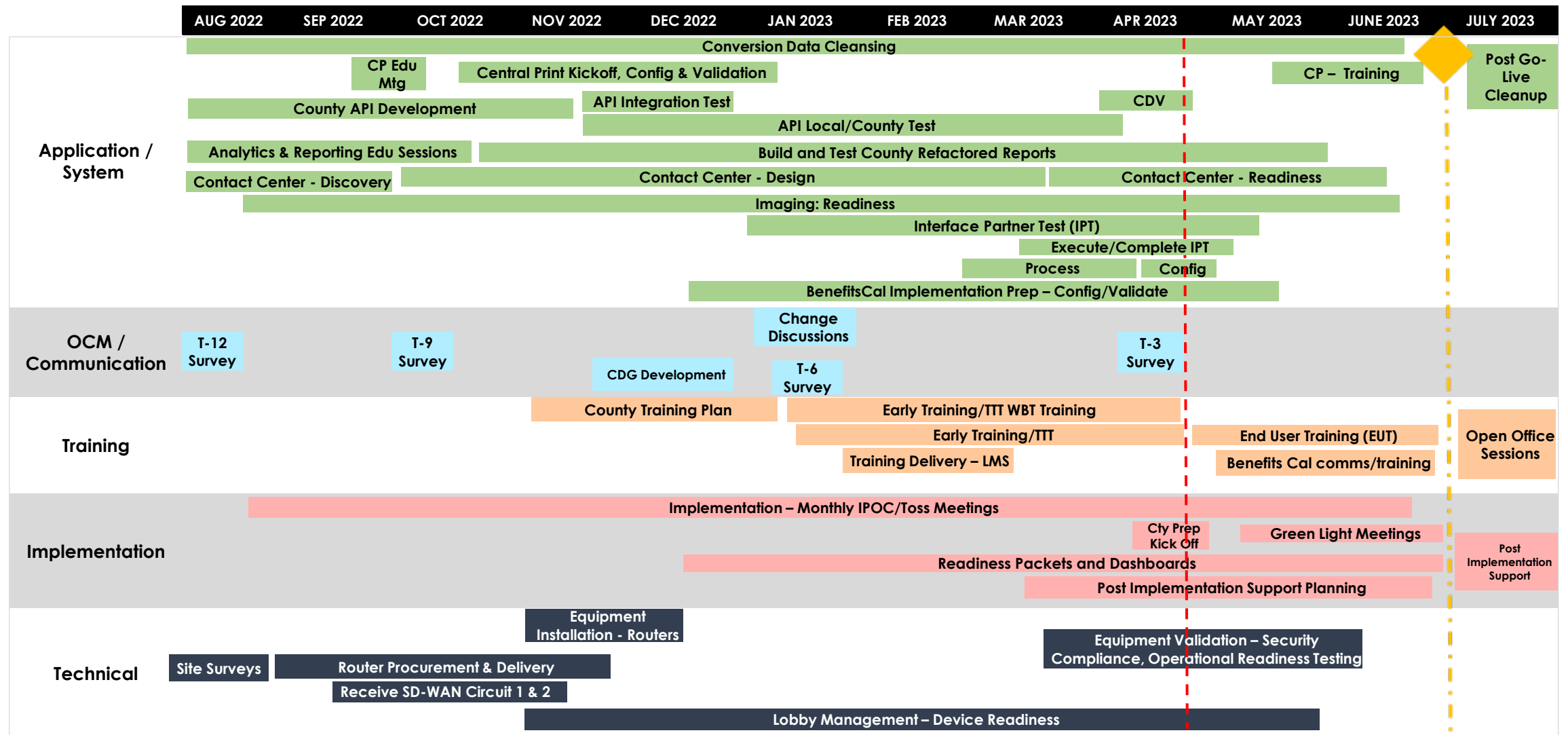


Wave-4 Migration Timeline



Wave 4 Critical Path

San Diego, San Mateo, Santa Cruz, Solano



We are Here

Mock Conversion

A 04/01/23 - 04/05/23

B 04/08/23 - 04/13/23

C 06/03/23 - 06/07/23

County Data Validation

04/17/23 - 04/28/23

Interface Partner Testing (IPT)

02/20/23 - 05/15/23

Change Discussions

12/22/22 - 02/03/23

Readiness Surveys

T-3 04/03/23 - 04/14/23

T-6 01/16/22 - 01/27/23

T-9 10/03/22 - 10/28/22

T-12 07/18/22 - 07/30/22

Contact Center

Approve CC Design 03/10 - 03/24

CC Model Office 06/05 - 06/23

CC Config (WFM) 06/05 - 06/23

Configuration - 03/16/23 - 06/30/23

Process Simulation 05/01/23 - 5/26/23

Early Training & TTT WBT 1/16/22

Early Training & TTT 3/27/23 - 4/21/23

Training Delivery End Users 5/1/23 - 6/30/23

Wave-4 Readiness: Executive Summary

Readiness Areas and Categories

Executive readiness focuses on the critical path to completion with the associated milestones and measures used to track readiness items.

Readiness Area*	Readiness Category		Comments
Application	G	Deploy CalSAWS Release 23.05	<ul style="list-style-type: none"> In Progress: 96.07% complete; Targeted for 05/19/2023.
	G	Contact Center Readiness	<ul style="list-style-type: none"> IVR Contact Flows approved by all Wave 4 counties. IVR/Contact Center Design approved by all Wave 4 Counties. Counties are preparing to participate in Model Office activities, scheduled for June 2023.
	G	Imaging Readiness	<ul style="list-style-type: none"> County Export of Legacy Images: In Progress Risk 264.4 for San Diego has moved to and remains on Green status as of 4/28/23: CalWIN County waves may not complete their Imaging migration readiness activities by their designated wave go-live dates
	G	BenefitsCal Readiness	<ul style="list-style-type: none"> Extract and provide CBO User information from MyBCW completed for Wave 4 Counties. Validate CBO user load into ForgeRock – Mock Run 1 Completed 4/13/23.
	G	Central Print Readiness	<ul style="list-style-type: none"> All Wave 4 counties are in validation
Integration	R	County Interface Partner Test (IPT) Execution	<ul style="list-style-type: none"> Target Pass Rate: 82% Current Pass Rate: 70% San Diego – 43% passed. 3 of 7 interfaces have passed. San Mateo – 37% passed. 3 of 8 interfaces have passed. Santa Cruz – 100% passed. 8 of 8 interfaces have passed. Solano – 100% passed. 8 of 8 interfaces have passed.
	C	State Interface Partner Test (IPT) Execution	<ul style="list-style-type: none"> 11 of 11 Interfaces have passed.
Conversion & Migration Planning	G	Defects Resolution	<ul style="list-style-type: none"> As of 5/01/23, there are 127 P2 and 127 P3 and 19 P4 Open Converted Data Defects
	G	EDBC Match – Auto Review Rates	<ul style="list-style-type: none"> Match Rate as of Mock Conversion is 70%
	G	Mock Cutover	<ul style="list-style-type: none"> Wave 4B Mock completed
	G	Cutover Window	<ul style="list-style-type: none"> Cutover window estimated at 90 hours with mitigation steps to get to 84 hours
Technical	G	County Network Connectivity	<ul style="list-style-type: none"> Circuit Upgrade/Enhancement orders processed; Pending Carrier delivery Track ongoing delivery of secondary circuits to County sites.
	NS	Performance Testing	<ul style="list-style-type: none"> Online performance testing targeted for 5/22/23 - 6/23/23

Not Started

On Schedule

<14 Days Late

>=14 Days Late

Complete

*The status should be reflective of the readiness category trending at the time of reporting period.

Wave-4 Readiness: Executive Summary

Readiness Areas and Categories

Executive readiness focuses on the critical path to completion with the associated milestones and measures used to track readiness items.

Readiness Area*		Readiness Category	Comments
Training	C	FDEL 8 Master Training Plan	<ul style="list-style-type: none"> Master Training Plan approved. Monthly updates are ongoing. County Training Plans reviewed and approved.
	C	ILT Training Curriculum	<ul style="list-style-type: none"> County-Specific updates to ILT training materials complete. Walkthroughs completed all Wave 4 counties. Final updates complete.
	G	Wave 4 County Classroom Set-Up	<ul style="list-style-type: none"> Classroom set-up and connectivity testing complete for Early Training/Train the Trainer. Complete for San Diego County EUT; In Progress for EUT in all other Wave 4 Counties.
	G	WBT Training Delivery	<ul style="list-style-type: none"> Early Training/Train the Trainer completed. End-User training started 02/06/2023 72% complete.
	G	ILT Training Delivery	<ul style="list-style-type: none"> Complete for Early Training/Train the Trainer. Starts 5/1/2023 for San Diego EUT; 5/8/2023 for EUT in all other W4 counties.
Organization	C	Change Discussion Guides (CDGs)	<ul style="list-style-type: none"> Change Discussion Guides complete.
	G	Communications	<ul style="list-style-type: none"> Infographics for May on schedule
	C	Business Process Reengineering	<ul style="list-style-type: none"> BPR Complete
	G	Configuration	<ul style="list-style-type: none"> San Diego Working Sessions: Completed 3/24/2023 San Mateo Working Sessions: Completed 4/21/2023 Santa Cruz Working Sessions: Completed 4/7/2023 Solano Working Sessions: Completed 5/5/2023
	G	Process Simulation	<ul style="list-style-type: none"> San Diego Kickoff: completed; Test Execution: 04/24/23 - 05/05/23 San Mateo Kickoff: completed; Test Execution: 05/08/23 - 05/19/23 Santa Cruz Kickoff: completed; Test Execution: 04/24/23 - 05/05/23 Solano Kickoff completed Test Execution: 05/08/23 - 05/19/23

Wave-4 Readiness: Executive Summary

Readiness Areas and Categories

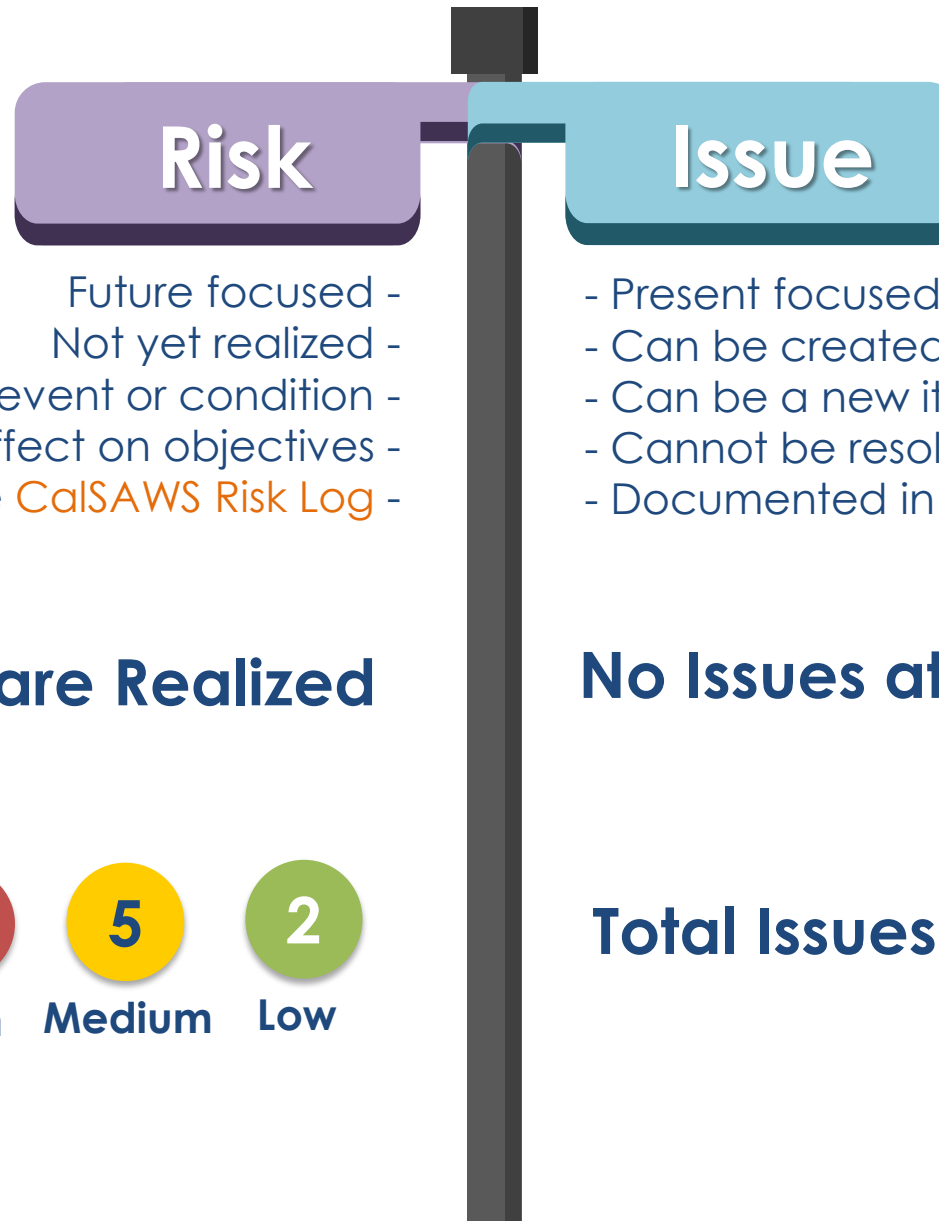
Executive readiness focuses on the critical path to completion with the associated milestones and measures used to track readiness items.

Readiness Area*		Readiness Category	Comments
Implementation	G	Implementation Planning	<ul style="list-style-type: none"> Checklist Review and Readiness Packet Development Ongoing
	G	County Prep	<ul style="list-style-type: none"> County Prep materials finalization in progress W4 Kick Off meeting: 4/25/2023 Complete County Prep execution on 4/22/23 – 6/29/23
	G	Pre and Post Implementation Support	<ul style="list-style-type: none"> Post Implementation Support County Profiles completed. Gap analysis in Progress.
	G	Help Desk	<ul style="list-style-type: none"> County Site Plan Working Sessions Completed Delegated Admin Training conducted 1/5 Tier 1 Fulfiller Training hosted week of 1/30 Tier 1 Fulfiller and Delegated Admin Refresher hosted on 04/20/23 Optional Q&A Session scheduled for 5/11/23
	G	County Ad Hoc Reports	<ul style="list-style-type: none"> Wave 4: Reviewed 809 reports for refactoring. Approximately 299 need to be refactored for Wave 4 Counties San Diego has identified 176 reports that need to be refactored with 34 reports needed by go live. San Diego has reached out to Gainwell and Accenture for assistance. San Mateo has identified 157 reports that need to be refactored. San Mateo has reached out to Gainwell for assistance. Santa Cruz has identified 95-100 reports to be refactored. Santa Cruz has reached out to Gainwell for assistance. Solano has identified 69 reports that need to be refactored with 21 needed by go-live. Solano has reached out to Gainwell for assistance.

Readiness Dashboard



Risks and Issues



Monitoring - No Risks are Realized

Total Risks



No Issues at this Time

Total Issues



Risk and Issues: Wave 4

Risks related to Project Readiness for CalWIN Cutover to CalSAWS Risks

Risk Level	Risk Name	Risk Description	Readiness Area (Owner)
258.4	The CalWIN Conversion Cutover Window is at-risk of completing past the 84-hour cutover window	The CalWIN Conversion Cutover Window is at-risk of completing past the 84-hour cutover window.	Conversion (Project)
279.4	CalWIN Counties may not be prepared to reconcile Fiscal and submit State Reports, timely, as they Migrate to CalSAWS	As CalWIN migrates to CalSAWS, counties may need assistance (from the project) how to reconcile Fiscal reports as they prepare to submit State reports to CDSS on a monthly basis (and timely)	Reporting (Project)
280	Unresolved Go-Live Dependent defects not resolved prior to the Wave Go-Live impacts	Open Converted Data Test (CDT), County Data Validation (CDV, User Acceptance Test (UAT), and post Wave 1 Go-Live defects need to be resolved prior to the, respective, Wave Go-Live. Unresolved defects could impact in the projects Green Light process for Go-Live and/or County experience in production	Conversion (Project)
285.4	Preparing CalWIN Counties to operationalize CalSAWS after their Go-Live	If CalWIN counties are not prepared to operationalize CalSAWS after their Go-Live, timely and effective delivery of services could be impacted. During the 60-calendar day Post Implementation support period, migrating CalWIN counties must have available resources and volunteers appropriately allocated for post implementation support, and plan for a gradual transition to self-sufficiency.	Implementation (Project)

Risks and Issues: Wave 4

Risks related to CalWIN Counties Cutover Readiness Needs Risks

Risk Level	Risk Name	Risk Description	Readiness Area (Owner)
262.4	The CalWIN counties may not be fully prepared for go-live if they do not have sufficient or timely information	The CalWIN counties and County Directors have voiced concern that they do not have sufficient information or direction from the CalWIN ISS team to adequately prepare for go-live. In some cases, they have begun creating their own materials based on what they understand. If the counties do not have a framework within which to prepare, they may not be ready for cutover. This includes clear communication and timelines for what is needed to be completed by when, readiness checklists, early conversations on the transition from the current state to the future state, and clear direction.	Implementation (Project)
264.4	CalWIN County waves may not complete their Imaging migration readiness activities by their designated wave go-live dates	Delays in CalWIN counties predecessor activities (such as securing external legacy vendors for export support, mapping document types for each county, using Snowball as data transfer method, and completing the test batch phase on time) may delay cutover dates within each county. Further, counties must complete their predecessor activities by the deadline if they want to start exporting/importing on time. As a result of early pitfalls associated with predecessor tasks, Wave 1 counties have experienced significant delays, including delays in establishing contracts with external vendors, incorrect mapping, and failures to complete testing activities on time, which are putting their respective go-live dates at risk.	Implementation (County)
269.4	CalWIN Counties may not have enough development and testing timeline to Refactor their Ad-hoc Reports and Ancillary System before Go-Live	The CalWIN Counties need time in the schedule, leading up to their respective Go-Live, to Refactor Ad-hoc Reports and/or Ancillary Systems. To do so, the counties need connectivity and access to CalSAWS environments, data model (and definitions), as well as data. The current CalSAWS delivery schedule (of these) is compressing the CalWIN counties Design, Development, and Testing timelines (i.e., schedule) and putting their County Readiness for Go-Live at-risk	Implementation (County)
281.4	Changes to San Diego County PoP site location resulting in additional effort and costs to complete a parallel enablement	San Diego County has changed the designated Point of Presence (PoP) site location resulting in previously completed procurement and planning tasks having to be re-done. This will result in additional effort and costs to complete a parallel enablement and subsequent migration, regression testing, and decommission activities.	Implementation (County)

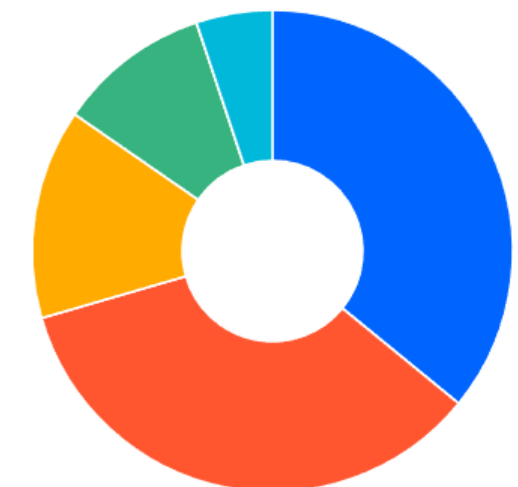
Wave-4: Key County Milestones & Tasks

Milestone/Task	Status	Target Start Date	Target End Date	Percent Complete
Training – Install LMS, Load Courses, Test Reports	Complete	12/05/22	03/10/23	100%
Wave 4 County Data Validation	Not Started	4/17/23	4/28/23	100%
User Acceptance Test (UAT): Group 1	Complete	06/27/22	07/22/22	100%
User Acceptance Test (UAT): Group 2	Complete	07/25/22	08/19/22	100%
Process Simulation Execution with Counties	Not Started	05/01/23	05/26/23	0%
State Interface Testing	Complete	3/15/2023	5/5/2023	100%
CalWIN County Interface Testing	In Progress	3/15/2023	5/5/2023	70%
T-12 Readiness Survey Distribution	Complete	07/18/22	07/30/22	100%
T-9 Readiness Survey Distribution	Complete	10/03/22	10/28/22	100%
T-6 Readiness Survey Distribution	Complete	1/16/22	1/27/22	100%
T-3 Readiness Survey Distribution	Complete	04/03/23	04/14/23	100%
Application Development and System Test 23.05	In Progress	03/27/23	05/19/23	97%
County Preparation Phase Kick Off	Complete	04/10/23	04/22/23	100%
County Preparation Phase	Not Started	05/22/23	06/30/23	0%
County Networking Connectivity	In Progress	08/01/22	04/30/23	88%
Contact Center Model Office Simulation	Not Started	06/05/23	06/23/23	0%
End-User Training	Not Started	05/01/23	06/30/23	0%
Pre and Post Deployment Support	Not Started	06/05/23	09/01/23	0%
Wave 4 CalSAWS Go-Live	Not Started	07/03/23	07/03/23	0%

Wave 4 – County Readiness Summary

Readiness Area	Status*	San Diego	Status*	San Mateo	Status*	Santa Cruz	Status*	Solano
Application	G	Risk 264.4 revised to green status based on April update Contact Center SCR CA-240166 – approved by county	G	Contact Center SCR CA-240167 – approved by county	G	Contact Center SCR CA-240164 – approved by county	G	Contact Center SCR CA-240165 – approved by county
Integration	R	Interface development complete. IPT execution is in progress.	R	Interface development complete. IPT execution is in progress.	G	IPT execution is complete.	G	IPT execution is complete..
Conversion	G	CDV Complete	G	CDV Complete	G	CDV Complete	G	CDV Complete
Technical	G	Networking Readiness 100% Complete	G	Networking Readiness 98.1% Complete	G	Networking Readiness 100% Complete	G	Networking Readiness 98.1% Complete
Training	G	End User ILT starts 5/1/23	G	End User ILT starts 5/8/23	G	End User ILT starts 5/8/23	G	End User ILT starts 5/8/23
Implementation	G	County Prep Phase begins 5/15/23.	G	County Prep Phase begins 5/15/23.	G	County Prep Phase begins 5/15/23.	G	County Prep Phase begins 5/15/23.
Organizational	G	T-3 Readiness Survey complete	G	T-3 Readiness Survey complete	G	T-3 Readiness Survey complete	G	T-3 Readiness Survey complete

Wave 4 All Tasks Due Next 30 Days by Readiness Category



Implementation Readiness Category

Total Issues: 78

Implementation Readiness	28
Application Readiness	27
Change Readiness	11
Technical Readiness	8
Training Readiness	4

NS	Not Started	G	On Schedule	Y	<14 Days Late	R	>=14 Days Late
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*Information included is as of April 28, 2023

Wave 4 County Readiness Checklist Activities by Status (as of 04/28/2023)

Status	00 All Counties	09 San Diego	10 San Mateo	11 Santa Cruz	12 Solano	Wave 4 Counties	T:
IN PROGRESS	3	86	98	85	95	24	391
NOT STARTED	1	146	162	160	155	92	716
COMPLETED	27	360	366	382	377	49	1561
Total Unique Issues:	31	592	626	627	627	165	2668

Note: All County Tasks includes tasks that all 18 CalWIN Counties are responsible for completing (e.g., UAT related tasks). Wave 4 Counties tasks include tasks that apply to San Diego, San Mateo, Santa Cruz, Solano (e.g., selective conversion tasks)

San Diego County Readiness Summary

San Diego: County Tasks Counts by Category and Status (as of 04/28/2023)

Implementation Readiness Category	IN PROGRESS	NOT STARTED	COMPLETED	T:
Application Readiness	2	10	12	24
BenefitsCal	0	12	0	12
Change Readiness	2	4	24	30
Conversion Readiness	16	3	1	20
Implementation Readiness	12	24	64	100
Technical Readiness	1	6	31	38
Training Readiness	1	7	36	44
Total Unique Issues:	34	66	168	268

County Readiness Watch Items

#	Summary	Level	Remediation Plan
1			
2			

San Diego: Past Due by Readiness Category and Activity Owner (as of 04/28/2023)

Activity Owner	Change Readiness	T:
PPOC	1	1
Total Unique Issues:	1	1

Past Due Activity Highlights:

- N/A

Note: The Implementation Readiness Dashboard and Packet is reflective of a point in time reporting (as of April 28, 2023). The County readiness task status may not be reflective of the task completion as a result of the date the report is compiled.

San Mateo County Readiness Summary

San Mateo : County Tasks Counts by Category and Status (as of 04/28/2023)

Implementation Readiness Category	IN PROGRESS	NOT STARTED	COMPLETED	T:
Application Readiness	7	16	15	38
BenefitsCal	0	12	0	12
Change Readiness	1	9	44	54
Conversion Readiness	18	1	1	20
Implementation Readiness	13	30	53	96
Technical Readiness	1	2	26	29
Training Readiness	1	7	35	43
Total Unique Issues:	41	77	174	292

San Mateo : Past Due by Readiness Category and Activity Owner (as of 04/28/2023)

Activity Owner	Implementation Readiness	Technical Readiness	T:
IPOC	1	0	1
PPOC	3	0	3
TPOC	0	1	1
Total Unique Issues:	4	1	5

Note: The Implementation Readiness Dashboard and Packet is reflective of a point in time reporting (as of April 28, 2023). The County readiness task status may not be reflective of the task completion as a result of the date the report is compiled.

County Readiness Watch Items

#	Summary	Level	Due Date	Remediation Plan

Past Due Activity Highlights:

1. Implementation Readiness:

- Analytics & Reporting: Validate County Needs - Identify Total Number of County Refactoring Report Needs
- Implementation: Business Continuity Plan - Assess whether Business Continuity Plan requires updates
- Implementation: Business Continuity Plan - Update Business Continuity Plan (if needed)
- Implementation: Business Continuity Plan - Conduct walkthrough of the Business Continuity Plan to all stakeholders who own roles/activities (if needed)

Santa Cruz County Readiness Summary

Santa Cruz : County Tasks Counts by Category and Status (as of 04/14/2023)

Implementation Readiness Category	IN PROGRESS	NOT STARTED	COMPLETED	T:
Application Readiness	2	17	20	39
BenefitsCal	0	12	0	12
Change Readiness	2	9	42	53
Conversion Readiness	17	1	0	18
Implementation Readiness	11	31	57	99
Technical Readiness	0	2	27	29
Training Readiness	1	7	34	42
Total Unique Issues:	33	79	180	292

Santa Cruz : Past Due by Readiness Category and Activity Owner (as of 04/28/2023)

Activity Owner	Application Readiness	Implementation Readiness	T:
IPOC	0	1	1
PPOC	1	3	4
Total Unique Issues:	1	4	5

Note: The Implementation Readiness Dashboard and Packet is reflective of a point in time reporting (as of April 28, 2023). The County readiness task status may not be reflective of the task completion as a result of the date the report is compiled.

County Readiness Watch Items

#	Summary	Level	Due Date	Remediation Plan
1				
2				

Past Due Activity Highlights:

1. Implementation Readiness:

- Implementation: Business Continuity Plan - Assess whether Business Continuity Plan requires updates
- Implementation: Business Continuity Plan - Update Business Continuity Plan (if needed)
- Implementation: Business Continuity Plan - Conduct walkthrough of the Business Continuity Plan to all stakeholders who own roles/activities (if needed)
- Regional Contact Center: Readiness - CRFI for Generic Worker for RCC Applications (via CRFI 23-057)

2. Application Readiness:

- Lobby Mgmt. Device: Readiness - Sign/Approve County Purchase for Lobby Devices

Solano County Readiness Summary

Solano: County Tasks Counts by Category and Status (as of 04/28/2023)

Implementation Readiness Category	IN PROGRESS	NOT STARTED	COMPLETED	T:
Application Readiness	1	17	16	34
BenefitsCal	0	12	0	12
Change Readiness	0	9	45	54
Conversion Readiness	16	2	1	19
Implementation Readiness	14	27	59	100
Technical Readiness	1	2	26	29
Training Readiness	1	7	34	42
Total Unique Issues:	33	76	181	290

Solano: Past Due by Readiness Category and Activity Owner (as of 04/28/2023)

Activity Owner	Implementation Readiness	Technical Readiness	T:
PPOC	2	0	2
TPOC	0	1	1
Total Unique Issues:	2	1	3

County Readiness Watch Items

#	Summary	Level	Due Date	Remediation Plan
1				
2				

Past Due Activity Highlights:

1. Implementation Readiness:

- Business Continuity Plan - Update Business Continuity Plan (if needed)
- Implementation: Business Continuity Plan - Conduct walkthrough of the Business Continuity Plan to all stakeholders who own roles/activities (if needed)

Note: The Implementation Readiness Dashboard and Packet is reflective of a point in time reporting (as of April 28, 2023). The County readiness task status may not be reflective of the task completion as a result of the date the report is compiled.

Application Readiness: System

System Test: 23.05 In Progress

Start Date: 03/27/2023 End Date: 05/19/2023

Test Execution Results

Total Scripts :	917
Not Executed:	0.76% (7)
In Progress:	3.16% (29)
Pass:	88.99% (816)
Fail:	6.43% (59)
Blocked:	0.65% (6)
Completed:	881
Remaining:	36
Progress:	96.07%

Application Readiness: Imaging

Images Migration In Progress

County Export of Legacy Images: In Progress

Hyland Receive and Upload Images to Production Environment: In Progress

Hyland Performance Test: Complete

Risk 264.4 revised to green for San Diego: CalWIN County waves may not complete their Imaging migration readiness activities by their designated wave go-live dates

Imaging UAT Complete

Start Date:	End Date:
07/11/2022	08/05/2022

61 of 61 scripts completed

Severity 1 and 2 defects resolved: Complete - no defects reported.

Performance Testing

Hyland Platform Performance Testing: Complete
Additional testing completed 1/31/23.
Findings addressed for 58+ county load. Retest targeted for 2/10/23.

Application Readiness: User Acceptance Testing

UAT Complete

Key Dates:

UAT Users Loaded to ForgeRock/UAT Environments and Application: Complete

UAT Application Training Group 1: 05/02/22 – 06/21/22

UAT Application Training Group 2: 06/13/22 – 07/21/22

UAT Execution Group 1: 06/27/2022 – 07/22/2022

UAT Execution Group 2: 07/25/2022 – 08/19/2022

Application Readiness: Contact Center

Technical Connectivity Not Started

Contact Center Approvals Complete

4 of 4 IVR Contact flows approved

Approval of County Contact Center SCRs: Completed (4 of 4)

- CA-240164 – Santa Cruz
- CA-240165 – Solano
- CA-240166 – San Diego
- CA-240167 – San Mateo

Model Office Not Started

Start Date: 06/05/23

End Date: 06/23/23

Application Readiness: Central Print

Central Print Kick-Off Complete

Configuration/Validation In Progress

Start Date: 08/01/2023	End Date: 05/30/2023
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- Configuration meetings completed
- Validation meetings in progress
- Configuration load: not started

Setup and Training In Progress

Start Date: 04/01/23	End Date: 06/30/2023
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- Training materials: completed
- Portal Users load: not started
- Receive postage: started
- Inventory confirmed: not started
- Training delivery: not started

Application Readiness: BenefitsCal

Conversion Readiness In Progress

Training & Communications In Progress

- Training delivery for public facing support, train the trainer and CBOs will occur in May 2023
- BenefitsCal Comms Plan draft: Complete

System Operations Not Started

- Confirm Command Center schedule
- Contingency Planning

Production Deployment Not Started

- Develop Production Cutover Checklist
- Decision to proceed with BenefitsCal Production Cutover

Conversion Readiness

Conversion Readiness On Schedule

Key Dates:

Golden Data Set #11 Complete

Cutover 4A: 05/13/2023 - 05/15/2023

Cutover 4B: 06/29/2023 - 07/03/2023

Mock Cutover – Completed

CDV Complete

Execution

Start Date: 04/17/2023 End Date: 04/28/2023

- (Optional) CDV Introduction: 03/30/2023
- CDV Execution and Process Kickoff: 4/11/2023
- Converted Data Testing: complete for all waves.

Integration Readiness

Interface Partner Test Behind Schedule

Start Date: 03/15/2023 End Date: 05/05/2023

- San Diego County: 3/7 Interfaces passed
- San Mateo County: 3/8 Interfaces passed
- Santa Cruz County: 8/8 Interfaces passed
- Solano County: 8/8 Interfaces passed
- State/Consortium Partners: 11 Interfaces passed

Project Integration Readiness is dependent on the County's readiness and development preparedness at the start of IPT on 03/15/2023.

Technical Readiness

County Networking Connectivity In Progress

Start Date: 08/01/2022

End Date:
04/30/2023

- Circuit Upgrade/Enhancement orders processed; Pending Carrier delivery
- Track ongoing delivery of secondary circuits to County sites.

Technical Readiness: Operations

Contingency Restoration Planning Complete

Disaster Recovery Exercise Complete

Disaster Recovery exercise completed on 10/2/2022

Batch Operations In Progress

CalWIN Batch Schedules - 90% complete

Technical Readiness: Performance Testing

Performance Test Not Started

Technical Readiness: Security

Security Test Complete

Start Date: 11/05/2019 End Date: 09/24/2021

Application Security: CalSAWS Scan/
Remediation Complete

Penetration Testing: Complete

Training Readiness

Training Plan	Complete
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Start Date: 11/14/2022	End Date: 12/21/2022
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- County-Specific Training Plans – Complete

Training Materials	Complete
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Start Date: 12/05/2022	End Date: 03/10/2023
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- County-Specific updates to ILT materials complete.
- WBTs – Updates ongoing

Training Delivery	In Progress
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Start Date: 01/16/2023	End Date: 06/30/2023
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- Wave 4 Early Training & TTT WBTs started 01/16/2023
- Wave 4 Early Training & TTT staff curriculum assignment – Complete
- Wave 4 Early End User staff curriculum assignment – Complete
- Wave 4 WBTs started 2/6/2023
- Wave 4 Classroom set-up for ET/TTT ILT – Complete
- Wave 4 Early Training and TTT ILTs – Complete
- Wave 4 Classroom set-up for End-User Training – In Progress
- Wave 4 End User ILTs start 05/2023
- Training Environment/Build Training Data – Complete
- Create Training Accounts in Training Environment - Complete

Organizational Readiness: OCM

Change Discussions with Staff	On Schedule
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Start Date: 12/22/2023	End Date: 05/08/2023
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- Continue to monitor the Wave 4 Group 2 Change Discussions.

Readiness Surveys	Complete
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Start Date: 06/27/2022	End Date: 03/15/2023
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Infographics/ Newsletter	On Schedule
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Start Date: 07/20/22	End Date: 07/24/23
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- March Infographics - Complete
- April Infographics – Complete
- May Infographics and Newsletter On Schedule
- June Infographics

Change Network Champions	On Schedule
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Start Date: 07/21/2022	End Date: 08/17/2023
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- CNC Meeting in March – Complete
- CNC Meeting in April – Complete
- CNC Meeting in May – On Schedule
- CNC Meeting in June

Organizational Readiness: Business Process Reengineering

W4 BPR Plans Approved	Complete
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Process Change Inventory Close Out	Complete
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Automated Actions Enablement	Complete
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Configuration

Configuration Materials	Complete
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End Date: 04/27/2023

W4 Configuration Documentation & Validation	On Schedule
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Start Date: 03/06/2023	End Date: 05/05/2023
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Process Simulation

W4 Process Simulation Planning	Not Started
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Start Date: 03/13/2023	End Date: 05/05/2023
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Process Simulation Execution	Not Started
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Start Date: 04/24/2023	End Date: 05/26/2023
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Implementation Readiness

Implementation Planning In Progress

- DEL 10 Implementation Support Plan submitted and accepted.
- Readiness Packets and Dashboards: Ongoing

County Prep Not Started

Start Date: 05/22/2023 End Date: 06/30/2023

- 44 county prep activities instructions complete – to be updated for Wave 4 if applicable.
- Kick Off Meeting targeted for April 2023

Post-Deployment Support Not Started

Start Date: 07/03/2023 End Date: 09/01/2023

- Pre and Post deployment support structure planning to begin at T-4.
- Command Center structure planning - Complete

Implementation Readiness: Help Desk and System Operations

Help Desk In Progress

Start Date: 11/7/2022 End Date: 5/26/2023

- County Site Plan Working Sessions completed
- Delegated Admin Training conducted 1/5
- Tier 1 Fulfiller Training hosted week of 1/30
- Tier 1 Fulfiller and Delegated Admin Refresher Training hosted on 4/20/2023
- Optional Q&A Session scheduled for 5/11/23

System Operations Complete

- CalWIN Counties Access to the Sandbox Environment: Complete
- Engage the Counties on Staff Profile/Security Administration Updates: Complete

Implementation Readiness: County Ad-Hoc Reporting

County Ad Hoc Reporting In Progress

Start Date: 05/2022 End Date: 06/2023

CalSAWS has facilitated 100% planned Ad Hoc Support Curriculum to the Wave 4 Counties.

Reviewed 809 reports for refactoring.

- San Diego has 151 reports that need to be refactored
- San Mateo has an estimated 71 reports that need to be refactored
- Santa Cruz has an estimated 44 reports that need to be refactored
- Solano has 69 reports that need to be refactored

Gainwell Assisted Refactoring

San Diego – 43 reports for go live
 San Mateo – 8 reports for go live
 Santa Cruz – In discussion
 Solano – 21 reports for go live

Contact Information

THE
POWER
OF 58

WHEN SAN FRANCISCO COLLABORATES WITH NAPA.
WHEN LOS ANGELES TEAMS UP WITH SAN BERNARDINO.
WHEN WE ALL WORK TOGETHER,

THE RESULTS
ARE POWERFUL.

CalSAWS

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