

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-249684

Split Payment functionality for reimbursing
GA/GR benefits to another county

CalSAWS	DOCUMENT APPROVAL HISTORY	
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Table of Contents

1	Overview	6
1.1	Current Design.....	6
1.2	Requests.....	6
1.3	Overview of Recommendations.....	6
1.4	Assumptions	6
2	Recommendations.....	8
2.1	Money Management List	8
2.1.1	Overview	8
2.1.2	Money Management List Mockup.....	8
2.1.3	Description of Changes	8
2.1.4	Page Location	9
2.1.5	Security Updates.....	9
2.1.6	Page Mapping.....	9
2.1.7	Page Usage/Data Volume Impacts	9
2.2	Money Management Detail	9
2.2.1	Overview	9
2.2.2	Money Management Detail Mockup.....	10
2.2.3	Description of Changes	12
2.2.4	Page Location	13
2.2.5	Security Updates.....	14
2.2.6	Page Mapping.....	14
2.2.7	Page Usage/Data Volume Impacts	14
2.3	Payment Amount Used by EDBC	14
2.3.1	Overview	14
2.3.2	Payment Amount Used by EDBC Mockup	14
2.3.3	Description of Changes	15
2.3.4	Page Location	16
2.3.5	Security Updates.....	16
2.3.6	Page Mapping.....	16
2.3.7	Page Usage/Data Volume Impacts	16
2.4	Select Money Management Resource	16
2.4.1	Overview	16

2.4.2	Select Money Management Resource Mockup	17
2.4.3	Description of Changes	17
2.4.4	Page Location	17
2.4.5	Security Updates.....	17
2.4.6	Page Mapping.....	17
2.4.7	Page Usage/Data Volume Impacts	18
2.5	Money Management Resource	18
2.5.1	Overview	18
2.5.2	Money Management Resource	18
2.5.3	Description of Changes	19
2.5.4	Page Location	19
2.5.5	Security Updates.....	19
2.5.6	Page Mapping.....	19
2.5.7	Page Usage/Data Volume Impacts	20
2.6	Update CAPI EDBC to Calculate Vendor Payment	20
2.6.1	Overview	20
2.6.2	Description of Changes	20
2.6.3	Programs Impacted	20
2.6.4	Performance Impacts	20
2.7	Add Money Management Section to CAPI EDBC Summary Page and the CAPI EDBC (Manual) Pages.....	21
2.7.1	Overview	21
2.7.2	Money Management List Mockup.....	21
2.7.3	Money Management Mockup.....	21
2.7.4	Description of Changes	21
2.7.5	Page Location	22
2.7.6	Security Updates.....	22
2.7.7	Page Mapping.....	23
2.7.8	Page Usage/Data Volume Impacts	23
2.8	Previous Potential Benefit List	23
2.8.1	Overview	23
2.8.2	Description of Changes	23
2.8.3	Page Location	23
2.8.4	Security Updates.....	23
2.8.5	Page Mapping.....	23

2.8.6	Page Usage/Data Volume Impacts	23
2.9	Issuance Batch	24
2.9.1	Overview	24
2.9.2	Description of Change.....	24
2.9.3	Execution Frequency.....	24
2.9.4	Key Scheduling Dependencies	24
2.9.5	Counties Impacted	24
2.9.6	Data Volume/Performance.....	24
2.9.7	Failure Procedure/Operational Instructions.....	24
2.10	New Pay Code for IAP Payment for Other County	25
2.10.1	Description of Change.....	25
2.11	Add a New CAPI NOA Reason for IAR Split CAPI Payment	26
2.11.1	Overview	26
2.11.2	NOA Verbiage	26
2.11.3	NOA Variable Population	27
2.11.3	Form/NOA Generation.....	30
2.12	Add a New CAPI NOA Message for IAR Split Payment Approvals	30
2.12.1	Overview	30
2.12.2	Form/NOA Verbiage	30
2.12.3	NOA Variable Population	31
2.12.4	Form/NOA Generation Conditions.....	32
3	Supporting Documents	32
4	Requirements	33
4.1	Project Requirements.....	33
4.2	Migration Requirements.....	33
5	Migration Impacts	34
6	Outreach.....	35
7	Appendix.....	36

1 OVERVIEW

1.1 Current Design

San Mateo and Sacramento administrate CAPI cases for other Counties. When a CAPI is approved, San Mateo/Sacramento will request GA information from the county of the applicant's residence. If the applicant has active GA, the CAPI-administrating county will use part of the CAPI benefits to pay the county of the residence back for overlapping GA benefits.

CalSAWS does not have functionalities to issue part of CAPI benefits to another county for reimbursements.

1.2 Requests

Update system to create Counties as resources and issue vendor payments via Money Management for CAPI program to reimburse GA/GR benefits.

1.3 Overview of Recommendations

1. Add a CAPI program option on the Money Management List page
2. Update the Money Management Detail page when the program selected is for CAPI.
3. Update the Payment Amount Used by EDBC page to work for a Money Management record for a CAPI program.
4. Add new values to the Type drop-down field for the Select Money Management Resource page, Money Management Resource Search and Money Management Detail page.
5. Add a New Approval Reason for IAR Split CAPI Payment
6. Add a New Approval Message for IAR Split CAPI Payment

1.4 Assumptions

1. All existing functionalities will remain unchanged unless called out as part of this SCR.
2. User will need to define an End Date on the Payment Amount Used by EDBC page for a CAPI program Money Management for EDBC to no longer include it as part of the EDBC determination.
3. Reports impacted by the introduction of the Sacramento and San Mateo CAPI administration for other counties will be addressed with the following SCRs:
 - a. CA-248015 CAPI - Update SOC 808 Quarterly Report for San Mateo and Sacramento Counties
 - b. CA-248014 CAPI - Update CA 1037 Report for San Mateo and Sacramento Counties
 - c. CA-248016 CAPI - Update ABCD 350 Annual Recipient Report for San Mateo and Sacramento Counties
 - d. CA-249686 CAPI-Create or Update Monthly Integrated Reports to Include County of Residence

4. A vendor (county) can be paid up to the authorized amount calculated by CAPI EDBC via Money Management.
5. Once a vendor payment is issued, any updates on Money Management will not change the vendor payment calculation.
6. System will automatically suggest the customer to be responsible for any Overpayments when running CAPI EDBC. Users can manually create External Recovery Account for vendors (counties) when they are overpaid via Money Management.
7. The vendor payments of GA/GR reimbursements will appear in the 1099 Outbound file.
8. If an entry is created with a Begin Date, but no End Date, in Money Management, a NOA will not be generated due to missing variable information.
9. Users will need to determine the amount of GA/GR reimbursements. There will be no automation for it.
10. Counties that issue GA/GR reimbursements will be responsible for adding and managing other counties as vendors in RDB.

2 RECOMMENDATIONS

2.1 Money Management List

2.1.1 Overview

The Money Management List page allows users to view and add money management records, create add vendor money management information. This SCR will add the CAPI program as an option.

2.1.2 Money Management List Mockup

Money Management List

Continue

- Add - A CAPI program is required.

Display From: To:

View Add

Vendor Name	Vendor Type	Priority	Start Month	End Month
No Data Found				

Program: * CAPI Add

Complete

Continue

This Type_1 page took 0.42 seconds to load.

Figure 2.1.1 – Money Management List

2.1.3 Description of Changes

1. Display the 'CAPI' program on the Program drop-down field on the Money Management List page.
 - a. Clicking the Add button when the 'CAPI' program is selected will take the user to the Money Management Detail page for the CAPI program (See Section 2.2 for more details on the Money Management Detail page for CAPI program).
2. Create a new validation to the Money Management List page.
 - a. Validation message will be "Add – A CAPI program is required."
 - i. Validation message will display when the user clicks on the Add button and the value selected on the Program

field equal to 'CAPI' and the Case does not have a CAPI program.

Note: Search Result Summary will continue to behave and reflect the same information for a CAPI program Money Management record.

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Money Mngmt**

2.1.5 Security Updates

All existing security rights required for to the Money Management List page will apply when it is for the CAPI program.

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Money Management Detail

2.2.1 Overview

The Money Management Detail page allows users to create, edit or view vendor money management information. This SCR will create a Money Management Detail page specific for the CAPI program.

2.2.2 Money Management Detail Mockup

Money Management Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Vendor Name: * Program: Vendor Type: * Priority: *

Select CAPI - Select - - Select -

Payment Amount used by EDBC			
Amount	Begin Month	End Month	Pay Code
No Data Found			

Add

Save and Add Another Save and Return Cancel

This Type_1 page took 2.34 seconds to load.

Figure 2.2.1 – Money Management Detail (Create mode – Upon loading)

Money Management Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Vendor Name: * Program: Vendor Type: * Priority: *

County Select CAPI County 1

Payment Amount used by EDBC			
Amount	Begin Month	End Month	Pay Code
No Data Found			

Add

Save and Add Another Save and Return Cancel

This Type_1 page took 0.41 seconds to load.

Figure 2.2.2 – Money Management Detail (Create mode)

Money Management Detail

*- Indicates required fields

Save and Return Cancel

Vendor Name: * County Select Program: CAPI Vendor Type: * County Priority: * 1

Payment Amount used by EDBC

Display From: To: View

Amount	Begin Month	End Month	Pay Code
<input type="checkbox"/> 100.00	11/2022		IAP Payment for Other County

Remove Add

Last Updated On 11/28/2022 5:28:47 PM By: 1058216

Save and Return Cancel

This Type_1 page took 0.53 seconds to load.

Figure 2.2.3 – Money Management Detail (Edit mode)

Money Management Detail

*- Indicates required fields

Edit Close

Vendor Name: * County Program: CAPI Vendor Type: * County Priority: * 1

Payment Amount used by EDBC

Display From: To: View

Amount	Begin Month	End Month	Pay Code
100.00	11/2022		IAP Payment for Other County

Last Updated On 11/28/2022 5:28:47 PM By: 1058216

Edit Close

This Type_1 page took 0.54 seconds to load.

Figure 2.2.4 – Money Management Detail (View mode)

Money Management Detail

*- Indicates required fields

Save and Return Cancel

- **Priority** - Cannot save because there is already a vendor of this type and priority for the same dates. Please give this vendor a different priority.

Vendor Name: * County Select Program: CAPI Vendor Type: * County Priority: * 1

Payment Amount used by EDBC

Display From: To: View

Amount	Begin Month	End Month	Pay Code	Edit
100.00	11/2022		IAP Payment for Other County	Edit

Remove Add

Last Updated On 11/28/2022 5:27:32 PM By: 1058216

Save and Return Cancel

This Type_1 page took 0.45 seconds to load.

Figure 2.2.5 – Money Management Detail – with Validation

2.2.3 Description of Changes

1. Update the Money Management Detail page to work for the newly added CAPI program option.
 - a. The Money Management Detail page for the CAPI program will be accessible when the user clicks the Add button from the Money Management List page and the Program selected is CAPI.
 - b. Money Management Detail page for CAPI program will have the following fields
 - i. Vendor Name
 1. This will be a required field and will have the Select button when the page first load (Create mode).
 - a. Clicking the Select button will take the user to the Select Money Management Resource page (see section 2.4 for updates on the page).
 2. Display the selected Vendor name as a hyperlink along with a Select button once the user has selected the Vendor from the Select Money

- Management Resource page (Create and Edit mode).
3. Display the Vendor name as a hyperlink when the page is in view mode.
- ii. Program
 1. This will be an un-editable field and will auto-populate with 'CAPI'
 - iii. Vendor Type
 1. This will be a required drop-down field.
 - a. Display the following options
 - i. Select (default value)
 - ii. County
 2. This field will be an editable field when the page is in Edit mode.
 - iv. Priority
 1. This will be a required drop-down field.
 - a. Display the following options
 - i. Select (default value)
 - ii. List the number 1 through 10 in order.
 2. This field will be an editable field when the page is in Edit mode.
 - v. Payment Amount used by EDBC block
 1. No changes in the information being displayed and how the block will work.
2. Apply the existing validation message "Priority – Cannot save because there is already a vendor of this type and priority for the same dates. Please give this vendor a different priority." for a CAPI program Money Management record.
 - a. This validation will display when a user is trying to save the Money Management Detail page and there's already another Money Management record (for a CAPI program) that have the same Vendor Type, Priority for the same time period (this is based on the Begin Month and End Month inputted on the Payment Amount Used By EDBC page).
 Note: The same validation currently exists for CalWORKs program. The same validation and trigger will also apply for the CAPI program.

2.2.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Money Mngmt**

2.2.5 Security Updates

All existing security rights required for to the Money Management Detail page will apply when it is for the CAPI program.

2.2.6 Page Mapping

N/A

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Payment Amount Used by EDBC

2.3.1 Overview

The Payment Amount Used by EDBC page allows users to enter the amount of a vendor payment that should be included in the EDBC calculation. This SCR will update the page to display new options on the Payment Reason field specific for Money Management record being created for a CAPI program.

2.3.2 Payment Amount Used by EDBC Mockup

Payment Amount Used By EDBC

*- Indicates required fields

Save and Return Cancel

Pay Code: * Amount: *

IAP Payment for Other County

Begin Month: * End Month: *

Last Updated On 11/30/2022 10:51:13 PM By: 90

Save and Return Cancel

This Type_1 page took 1.41 seconds to load.

Figure 2.3.1 – Payment Amount Used by EDBC

Payment Amount Used By EDBC

*- Indicates required fields

Save and Return Cancel

- Cancel - Cannot save because there is already a vendor of this type and priority for the same dates. Please give this vendor a different priority.

Pay Code: * Amount: *

IAP Payment for Other County 200

Begin Month: * End Month:

10/2022

Save and Return Cancel

This Type_1 page took 0.40 seconds to load.

Figure 2.3.2 – Payment Amount Used by EDBC (with validation)

2.3.3 Description of Changes

1. Pay Code field will be a required field when it is for a CAPI program Money Management.
 - a. Pay Code field will display the value of "IAP Payment for Other County" (this will be a newly created Pay Code).
 - i. This will be the default value.
 - b. Create a new Pay Code of "IAP Payment for Other County" for the CAPI program.
 - i. Short Description: IAP Payment for Other County
 - ii. Long Description: JZ
 - iii. Code Description: IAP Payment for Other County
2. Apply the existing validation message "Cancel – Cannot save because there is already a vendor of this type and priority for the same dates. Please give this vendor a different priority." for a CAPI program Money Management record.
 - a. This validation will display when a user is trying to create a new or editing an existing Payment Amount Used by EDBC information for a Money Management record where Vendor Type and Priority (from the Money Management Detail page) exist for the same date.
 Note: The same validation currently exists for CalWORKs program. The same validation and trigger will also apply for the CAPI program.
3. Display the Effective Dating Confirmation List page when the user is adding a new Payment Amount used by EDBC when there's a record already existed.
 Note: This is already an existing functionality when for the CalWORKs program and this will also apply for the CAPI program.

Note: The change to the page will be the values to be displayed on the Pay Code field when the Money Management record is for a 'CAPI' program. This page will work the same way as a Money Management record for a 'CalWORKs' program.

2.3.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Money Mngmt**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 Select Money Management Resource

2.4.1 Overview

The Select Money Management Resource page allows users to search and select for a money management resource to associate to a page category. This SCR will update the page to only display only specific values on the Type field when the Money Management record is for a CAPI program.

2.4.2 Select Money Management Resource Mockup

Select Money Management Resource

*- Indicates required fields

Search

Name: <input type="text"/>	ID: <input type="text"/>	Status: Active ▾
Category: Money Management	Type: ▾	
City: * <input type="text"/>	State: * ▾	Zip Code: <input type="text"/>
Vendor Id: <input type="text"/>		

Results per Page: 25 ▾ Search

This Type_1 page took 0.41 seconds to load.

Figure 2.4.1 – Select Money Management Resource (reference only)

2.4.3 Description of Changes

1. Display the value 'County' on the Type field when the Money Management record is for a 'CAPI' program
 - a. This is accessible when the user clicks on the Select button from the Money Management Detail page and the Program is 'CAPI'.

Note: The change to the page will be to only display the value 'County' on the Type field when the Money Management record is for a 'CAPI' program. All other existing functionality on how the page works will search for the Money Management Resource based on the search parameter inputted or the Result Summary will be changed.

2.4.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Money Mngmt**

2.4.5 Security Updates

N/A

2.4.6 Page Mapping

Money Management Detail page need to be updated

Commented [EK1]: Missing fields on the page mapping for this page currently. Should this be added or how should this be done?

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 Money Management Resource

2.5.1 Overview

The Money Management Resource related pages allows users to search (Money Management Resource Search page), add, edit or view (Money Management Resource Detail page) for a Money Management resource in the Resource Databank. This SCR will add new values to the Type drop-down field on the Money Management Resource pages.

2.5.2 Money Management Resource

Money Management Resource Search

*- Indicates required fields Search

Name: <input type="text"/>	ID: <input type="text"/>	Status: Active <input type="button" value="v"/>
Category: Money Management	Type: <input type="button" value="v"/> County Other Housing Utilities GR Board and Care GR Crisis Housing GR Lodging GR Meals GR Housing GR Room and Board GR Housing Subsidy	Tax ID: <input type="text"/>
Approved for County Use: <input type="button" value="v"/>		
Address Type: Starting Address <input type="button" value="v"/>		
Starting Address: * <input type="text"/>		
City: * <input type="text"/>		Zip Code: <input type="text"/>
Maximum Distance From Address: * All <input type="button" value="v"/>		

Results per Page: 25 Search

This Type_1 page took 0.40 seconds to load.

Figure 2.5.1 – Money Management Resource Search (reference)

Money Management Resource Detail

*- Indicates required fields

Save Cancel

Basic Information

ID: IVR PIN: [Create PIN](#)

Name: * Payee Name: *

Category: * Money Management Type: *

eCAPS Vendor Number:

Addresses

Type [Add Address](#)

Tax Information

Type: ID: ID Type:

Figure 2.5.2 – Money Management Resource Detail (reference)

2.5.3 Description of Changes

1. Add the value 'County' Type the Type drop-down field for the Money Management Resource Search and Money Management Resource Detail pages.

Note: There is no change on how these pages currently function.

2.5.4 Page Location

- **Global: Resource Databank**
- **Local: Money Management**
- **Task: Money Management Resource Search**

2.5.5 Security Updates

N/A

2.5.6 Page Mapping

N/A

2.5.7 Page Usage/Data Volume Impacts

N/A

2.6 Update CAPI EDBC to Calculate Vendor Payment

2.6.1 Overview

Update CAPI EDBC logic to calculate vendor payments based on Money Management records.

2.6.2 Description of Changes

1. Update CAPI EDBC logic to identify Money Management records effective for the benefit month with a Program of 'CAPI'. Vendor Payment will be the Amount from the Payment Amount Used by EDBC record.
2. For each Money Management record in ascending order based on the Priority:
 - a. Subtract the vendor amount from the EDBC Authorized Amount. If the Authorized Amount is less than the vendor amount, subtract the remaining Authorized Amount.
 - b. Create a Vendor Payment:
 - i. Payment Amount: vendor amount (or remainder of Authorized Amount if less than vendor amount)
 - ii. Program Vendor ID: Vendor Name from the Money Management record
 - iii. Pay Code: Pay Code from the Payment Amount Used by EDBC record
3. If the Authorized Amount reaches \$0, all remaining Money Management records will be ignored.

Note: This logic will behave like existing logic in the CalWORKs EDBC.

2.6.3 Programs Impacted

CAPI

2.6.4 Performance Impacts

N/A

2.7 Add Money Management Section to CAPI EDBC Summary Page and the CAPI EDBC (Manual) Pages

2.7.1 Overview

Update both the CAPI EDBC Summary Page and the CAPI EDBC (Manual) pages to display Money Management section when vendor payments are calculated.

2.7.2 Money Management List Mockup

Money Management		
Vendor	Pay Code	Amount
County	IAP Payment for Other County	\$ 100.00
<input type="button" value="Override Money Management"/>		
Remaining Amount to Customer = 1,730.00		

Figure 2.7.1 – Money Management Section

2.7.3 Money Management Mockup

Money Management

*- Indicates required fields

Save and Return

Cancel

Override Reason: *	<input type="text"/>	
Vendor	Pay Code	Amount
<input type="checkbox"/> 123 Home Rental Comp - Housing	County	\$ 100.00
<input type="button" value="Remove"/>		
Remaining Amount to Customer = 1,730.00		
Vendor:	<input type="text"/>	Amount:
<input type="text"/>		<input type="text"/>
Pay Code:	<input type="text"/>	<input type="button" value="Add"/>
<input type="text"/>		
<input type="button" value="Save and Return"/> <input type="button" value="Cancel"/>		

Figure 2.7.2 – Money Management

2.7.4 Description of Changes

1. Update CAPI EDBC Summary page to display a Money Management section when a Vendor Payment is calculated. This section will appear below the Aid Payment section and above the Deliver Method. This

section will appear identical to the section that appears in the CalWORKs EDBC results.

- a. Vendor: Org Name based on Vendor Payment Program Vendor ID
 - b. Pay Code: Vendor Payment Pay Code
 - c. Amount: Vendor Payment Amount. Hyperlink will open Vendor Payment Calculation page
 - d. Override Money Management button: Clicking this button will open the Money Management page
 - e. Remaining Amount to Customer: Display the remaining balance of the Authorized Amount
2. Add the Money Management page to CAPI EDBC when a user clicks on the Override Money Management button. The following items will be visible:
- a. Override Reason: A drop-down list of available override reasons
 - b. Vendor: Org Name based on Vendor Payment Program Vendor ID
 - c. Pay Code: Vendor Payment Pay Code
 - d. Amount: Vendor Payment Amount
 - e. Vendor: A drop-down list of other vendors available from the Money Management page
 - f. Amount: A text field to apply an amount.
 - g. Remaining Amount to Customer: Display the remaining balance of the Authorized Amount
 - h. Pay Code: A drop-down list of Pay Codes available for the CAPI program for the case county.
 - i. A Remove button that allows the user to remove a row. The page will refresh with the row removed and a recalculated Remaining Amount to the Customer.
 - j. An Add button allows the user to add more than row. The page will refresh with the row added and a recalculated Remaining Amount to the Customer.
 - k. Add page validation to prevent a user from entering a negative or non-numerical value in the Amount field.
 - i. Page validation message will read:
Amount - Please enter a positive amount in xx,xxx,xxx.xx format.

2.7.5 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Run EDBC / Manual EDBC**

2.7.6 Security Updates

N/A

2.7.7 Page Mapping

N/A – Page Mapping details already exist

2.7.8 Page Usage/Data Volume Impacts

N/A

2.8 Previous Potential Benefit List

2.8.1 Overview

The Previous Potential Benefit List page will allow the User to view data related to the Previous Potential Benefit. This page will be accessible through certain EDBC Summary pages by clicking on the Previous Potential Benefit value hyperlink in various budget sections. Below describe the required changes for the SCR.

2.8.2 Description of Changes

1. Confirm the page will include vendor payments issued for the benefit month of a CAPI EDBC.

Note: The current functionalities should be able to handle above requirements. This section is for regression testing only.

2.8.3 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: EDBC Results**

2.8.4 Security Updates

No changes.

2.8.5 Page Mapping

No changes.

2.8.6 Page Usage/Data Volume Impacts

No changes.

2.9 Issuance Batch

2.9.1 Overview

Issuance Batch is responsible for creating an Issuance record for each authorization that is subject to be paid on a Monthly/Nightly basis. This update is to update issuance creation logic to process authorizations with vendor payments for CAPI.

2.9.2 Description of Change

Confirm the batch will issue payments to a resource based on vendor payments calculated by CAPI EDBC.

Note: The current functionalities should be able to handle above requirements. This section is for regression testing only.

2.9.3 Execution Frequency

No changes.

2.9.4 Key Scheduling Dependencies

No changes.

2.9.5 Counties Impacted

All counties.

2.9.6 Data Volume/Performance

No changes.

2.9.7 Failure Procedure/Operational Instructions

No changes.

2.10 New Pay Code for IAP Payment for Other County

2.10.1 Description of Change

1. Add new Pay Code in the system for IAP Payment for Other County. Please refer to the attached CA-236332 Pay Codes and Fund Codes.xlsx.

2.11 Add a New CAPI NOA Reason for IAR Split CAPI Payment

2.12.1 Overview

Create a new CAPI IAR Split CAPI Payment NOA reason, which will generate when a newly Approved CAPI case has a 'withheld amount' from a vendor of type "County". The verbiage was taken from existing County forms.

Known County NOA: Derived from Sacramento County CDS 102-4 (09/01)

NOA Template: NA 693

Program(s): CAPI

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Include NA Back 9: Yes

Forms/NOAs Generated with this NOA: N/A

Languages: English, Spanish, Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Tagalog, Vietnamese

2.11.2 NOA Verbiage

Add new Out of the Home Reason Fragment XDP

Add a new CalFresh NOA Reason for IAR Split CAPI Payment.

NOA Mockups/Examples: See Supporting Documents #1

Description	Text	Formatting*
<STATIC_SECTION>	<p>Your cash aid amount has been reduced by \$<Reduction Amount>.</p> <p>Here's why:</p> <p>You will receive a cash aid payment in the amount of \$<CAPI Payment Amount> because we are sending a portion of your first CAPI payment of \$<Full Allotment Amount> for the months of <Previous Begin Month> to <Previous End Month> to repay General Assistance/General Relief you</p>	Arial Font Size 10

	<p>received while your CAPI case was pending.</p> <p>If <County of Residence> County paid you less than \$<Full Allotment Amount> for that period, they will pay you the difference shortly. If you do not receive the difference within 2 weeks from the date you receive this notice, please contact <County of Residence> County.</p>	
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*English only, Spanish and threshold will generate based on project standards for that language.

2.12.3 NOA Variable Population

1. **Add CAPI Approval IAR Split Payment Fragment Variable Population**

The new CAPI Approval IAR Split Payment Fragment has the following variables:

Variable Name	Population	Formatting*
<Reduction Amount>	<p>Populate with the amount by which the CAPI payment has been reduced.</p> <p>The 'Withheld Amount' field from the Money Management section of the EDBC results.</p> <p>For example: \$150</p>	Arial Font Size 10
<CAPI Payment Amount>	<p>The calculated CAPI Payment Amount after the reduction.</p> <p>The 'Remaining Amount to Customer' value on the Money Management section of the EDBC results.</p> <p>For example: \$850</p>	Arial Font Size 10
<Full Allotment Amount>	<p>The initial CAPI Allotment amount, prior to reduction.</p> <p>The 'Authorized Payment' Amount from the EDBC Results page.</p>	Arial Font Size 10

	For example: \$1000	
<Previous Begin Month>	The 'Begin Month' entered in the Payment Amount Used EDBC Page. For example: June 2022	Arial Font Size 10
<Previous End Month>	The 'End Month' entered in the Payment Amount Used EDBC Page. For example: September 2022	Arial Font Size 10
<County of Residence>	The person's County of Residence. Stored in RES.COUNTY_CODE in the CalSAWS database. For example: Yolo	Arial Font Size 10
<Full Allotment Amount>	The initial CAPI Allotment amount, prior to reduction. For example: \$1000	Arial Font Size 10
<County of Residence>	The person's County of Residence. Stored in RES.COUNTY_CODE in the CalSAWS database. For example: Yolo	Arial Font Size 10
<Full Allotment Amount>	The initial CAPI Allotment amount, prior to reduction. The 'Authorized Payment' Amount from the EDBC Results page. For example: \$1000	Arial Font Size 10

*English only, Spanish and threshold will generate based on project standards for that language.

Variables Requiring Translations: N/A

2. Add Regulations for new Out of the Home Reason

The new CAPI Approval Split IAR Payment NOA has associated Regulations. The following Regulations will be added when the Out of the Home Reason is generated on a NOA:

New Regulations: MPP: 49-001 through 49-070

3. Add NOA Title and Footer Reference for new Reason

The following are the references that will be included for the new CAPI Approval Split IAR Payment Fragment.

NOA Reference on Document List Page: CAPI Approval Split IAR Payment

NOA Title: CAPI Approval Split IAR Payment

NOA Title Requires Translations: Yes, this will be translated in Spanish for this effort.

NOA Footer: NA 693 (XX/XXXX)

NOA Footer Requires Translations: No

2.11.3 Form/NOA Generation

1. **Add CAPI Approval Split IAR Payment Reason Fragment Generation**

This new Fragment will generate when:

- A case has been Approved for CAPI
- AND the Money Management Section of the EDBC Results has a 'withheld amount' that is not \$0
- AND the 'Vendor' selected has a 'Type' of "County"

Note: Withheld Amount and Vendor Type will be stored in the VEND_PMT table. See Section 2.7 for additional information.

Action Fragment:

Action Type	Fragment	Fragment ID
Approval	CLAP_ACTION_5	4115

Message Fragment:

CAPI IAR Split Payment Message (see Recommendation 2.13)

Ordering on NOA: This fragment will generate immediately following the Action Fragment.

2.12 Add a New CAPI NOA Message for IAR Split Payment Approvals

2.12.1 Overview

Add a New CAPI NOA Message for IAR Split Payment Approvals

Known County NOA:

Program(s): CAPI

Action Type(s): Approval

Fragment Level: Program

Repeatable: No

Languages: English, Spanish, Armenian, Cambodian, Chinese, Farsi, Korean, Russian, Tagalog, Vietnamese

2.12.2 Form/NOA Verbiage

Create CalFresh NOA Message Fragment XDP

Add a new CAPI NOA Message for IAR Split Payment Approvals.

NOA Mockups/Examples: See Supporting Documents #1

Description	Text	Formatting*
Static	<p style="text-align: center;">REPORTING RESPONSIBILITIES</p> <p>The amount of your CAPI payment is based on all the information we received. You must tell <Lead County>, every time there is a change, including changes in income, resources or living arrangements for yourself, or your spouse, parent or child who lives with you, or your sponsor or sponsor's spouse regardless of where they live.</p> <p>You must tell us about any changes within 10 days of the change. Remember, a change may make your CAPI payment bigger or smaller.</p> <p>You may need to pay back any overpayments you receive.</p> <p>Report changes by calling the following number <Lead County Contact>.</p>	<p>Arial Font Size 10</p> <p>'Reporting Responsibilities' in bold.</p>

*English only, Spanish and threshold will generate based on project standards for that language.

2.12.3 NOA Variable Population

N/A, this new Message Fragment does not require any Variable Population.

4. Add CAPI Approval IAR Split Payment Fragment Variable Population

The new CAPI Approval IAR Split Payment Fragment has the following variables:

Variable Name	Population	Formatting*
<Lead County>	<p>Populate either: Sacramento County, which is the lead county in the North State/Orange CAPI Consortium</p>	<p>Arial Font Size 10</p>

	OR San Mateo County, which is the lead county in the Bay Area CAPI Consortium Depending upon the county generating the NOA.	
<Lead County Contact Number>	Populate: 1-800-929-8118 If Sacramento County has been populated for <Lead County> OR 1-800-648-0954 If San Mateo County has been populated prior for <Lead County>	Arial Font Size 10

2.12.4 Form/NOA Generation Conditions

Add Generation for new CalFresh Message

Generate on an Approval NOA following the CAPI Approval Split IAR Payment Fragment (see Recommendation 2.12)

Ordering on NOA: This will be the last fragment on the NOA.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Client Correspondence	CAPI Approval – Split IAR Payment Mockup	CAPI Approval - Split IAR Payment Mockup EN.pdf
2	Client Correspondence	CAPI Approval – Split IAR Payment Example	CAPI Approval - Split IAR Payment Example EN.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met

4.2 Migration Requirements

DDID #	REQUIREMENT TEXT	Contractor Assumptions	How Requirement Met

5 MIGRATION IMPACTS

SCR Number	Functional Area	Description	Impact	Priority	Address Prior to Migration?

6 OUTREACH
