

☒ CalSAWS M&E☒ CalWIN Migration

Distribution Date:	June 8, 2023
To:	PPOC.48; Notify.HelpDesk.All ; Consortium.RegionalManagers.All; PPOC.San Diego; PPOC.San Mateo; PPOC.Santa Cruz; PPOC.Solano; Notify.Help Desk.SanDiego; Notify.Help Desk.San Mateo; Notify.Help Desk.Santa Cruz; Notify.Help Desk.Solano; Prodops.ProductionOperations@CalSAWS.org
CIT Name:	Wave 4B Cutover Weekend Calendar Infographic
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

☒ General☐ Policy☐ CW☐ CF☐ MC☐ CMSP☐ FC/KG/AAP☐ Child Care☐ WtW☐ Other Program(s):_☒ BenefitsCal ☒ MyBCW☐ Customer Correspondence☒ Other: CalSAWS Production☐ Reports☐ Fiscal☐ Caseload Movement☐ Management☐ Fiscal☐ Security☒ Batch and Interfaces☒ Imaging☒ Migration☒ Conversion☒ Technical☐ Training☒ Help Desk

Description:	<p>Purpose</p> <p>The purpose of this CIT is to provide San Diego, San Mateo, Santa Cruz, Solano and CalSAWS counties an infographic about the Wave 4B Cutover Go-Live Event and the calendar for system down time. This infographic can be printed or displayed virtually.</p> <p>Background</p> <p>The CalSAWS Implementation team developed the Go-Live Event Cutover: System Down Time Calendar infographic to provide an overview and specifics for system downtime and availability during the Wave 4B cutover period. This impacts San Diego, San Mateo, Santa Cruz, Solano, and the CalSAWS production counties.</p> <p>Additional Information</p> <p>The <i>Go-Live Event Cutover: System Down Time Calendar</i> infographic is designed to be shared in multiple ways such as:</p> <ul style="list-style-type: none"> • Printed and posted in the office, • Emailed, • Posted on internal sites (SharePoint), or • Displayed during meetings/presentations. <p>CalSAWS Impact:</p> <p>From 5:00 PM on Friday, 6/30/2023 until 6:00 AM on Monday 7/3/2023:</p> <ul style="list-style-type: none"> • CalSAWS application and IVR will be unavailable • Users will be redirected to a read-only version of the CalSAWS application <p>BenefitsCal Impact:</p> <p>From 5:00 PM on Friday, 6/30/2023 until 6:00 AM on Monday 7/3/2023:</p> <ul style="list-style-type: none"> • BenefitsCal will be available for anonymous users, known users, and Community Based Organizations (CBO) users for submitting applications but the transactions from BenefitsCal will be queued and released for processing upon completion of CalSAWS maintenance activities • Benefits Management, case-linked activities such as EBT balance Inquiry, reporting a change, submission of Periodic Reports, and Renewals will not be available via BenefitsCal • E-applications submitted from BenefitsCal will be routed to the office selected by the participant instead of the default County office <p>Batch Impact:</p> <ul style="list-style-type: none"> • The CalSAWS nightly batch processing for Friday, June 30, 2023, will start early at 5:00 PM instead of the regularly scheduled time of 08:00 PM • CalSAWS will not perform batch operations on Saturday, July 1, 2023, due to the CalWIN Wave 4B cutover activities over the weekend. • CalSAWS will not process any inbound files from partners and will not send any outbound files to partners on Saturday, July 1, 2023, and Sunday, July 2, 2023 • Regular batch processing will resume on Monday, July 3, 2023 <p>Services Impacted:</p>
--------------	--

CalSAWS Application	X
BenefitsCal	X
OCAT Application	X
Learning Management System (LMS)	
CalSAWS Training	
ServiceNow	
Jira	
CalSAWS Adhoc Reporting Database	
Batch	X
Reports/Dashboards	X
Imaging	X
Tasks	X
IVR	X
Contact Center	X
Lobby Management	X
EBT	X
NOAs / Forms	X
Central Print	

Please refer to the attached infographic for additional impacts on BenefitsCal, CalSAWS and other applications during the cutover activities for San Diego, San Mateo, Santa Cruz, Solano and CalSAWS counties.

County Action

Counties should distribute the *Go-Live Event Cutover: System Down Time Calendar* infographic to all CalSAWS users and users from San Diego, San Mateo, Santa Cruz, and Solano Counties.

If you have any questions on this CIT, please reach out to the contacts below and cc your regional managers.

Primary Project Contact:	Art Robles CalSAWS Production Operations RoblesA@CalSAWS.org
Backup Project Contact:	Lesley Pevny CalSAWS Conversion and Migration Planning Delivery Lead pevnyl@CalSAWS.org
Attachments:	CIT 0207-23 Wave 4B Go-Live Event - Cutover Weekend Calendar.pptx
Web Portal Link:	<div style="background-color: black; width: 100px; height: 20px; margin-bottom: 10px;"></div> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.

