


☒ CalSAWS M&E ☐ CalWIN Migration

Distribution Date:	June 28, 2023
To:	Committee.CAPI.All; PPOC.All; Consortium.RegionalManagers.All;
CIT Name:	SCR CA-262646; Job Aid Updates for CAPI
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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| <input checked="" type="checkbox"/> General
<input checked="" type="checkbox"/> Policy
<input type="checkbox"/> CW
<input type="checkbox"/> CF
<input type="checkbox"/> MC
<input type="checkbox"/> CMSP
<input type="checkbox"/> FC/KG/AAP
<input type="checkbox"/> Child Care
<input type="checkbox"/> WtW
<input checked="" type="checkbox"/> Other Program(s) <u>CAPI</u>
<input type="checkbox"/> BenefitsCal <input type="checkbox"/> MyBCW
<input type="checkbox"/> Customer Correspondence
<input type="checkbox"/> Other _____ | <input type="checkbox"/> Reports
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Caseload Movement
<input type="checkbox"/> Management
<input type="checkbox"/> Fiscal
<input type="checkbox"/> Security
<input type="checkbox"/> Batch and Interfaces
<input type="checkbox"/> Imaging
<input checked="" type="checkbox"/> Migration
<input type="checkbox"/> Conversion
<input type="checkbox"/> Technical
<input checked="" type="checkbox"/> Training
<input checked="" type="checkbox"/> Help Desk |
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Description:	<p>Purpose This CIT is to provide Job Aids for the implementation of the following SCR's:</p> <ul style="list-style-type: none"> • CA-243684; CAPI Sponsor Deeming Income and Resources Requirements • CA-249684; Add CAPI Split Payment Functionality for Reimbursing GA/GR Benefits to Another County. <p>This CIT affects all counties that administer the CAPI program through the System.</p> <p>Background On May 29, 2023, with the 23.05 release, SCR's CA-243684 and CA-249684 were implemented in the system. SCR CA-243684 added functionality to aid in determining a Sponsors Deeming Income and Resources. SCR CA-249684 added the ability to split CAPI payments for GA/GR reimbursements to a different county from the CAPI administering county.</p> <p>Additional Information SCR CA-262646; Job Aid Updates for CAPI was created to add and update job aids. This SCR created a Money Management – San Mateo and Sacramento CAPI Administrator's – General Assistance / General Relief (GA/GR) Reimbursements job aid and updated the CAPI – Case Creation and Management job aid and the Citizenship and Sponsorship – Add or Edit job aid. A release date has not been determined.</p>
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	<p>County Action</p> <p>Review the new job aid and the job aid updates. Follow your county process to use the instructions to perform the actions for your CAPI programs where applicable.</p> <p>If you have questions on this CIT, please reach out to the Primary and Backup Contacts and cc your Regional Managers.</p>
Primary Project Contact: (Name and email address)	<p>Adelaide Mendoza MendozaA@CalSAWS.org</p>
Backup Project Contact: (Name and email address)	<p>Dennis Kong KongD@CalSAWS.org</p>
Attachments:	<p>JA Citizenship and Sponsorship – Add or Edit JA CAPI – Case Creation and Management JA Money Management – San Mateo and Sacramento CAPI Administrator's General Assistance General Relief (GAGR) Reimbursements</p>
Web Portal Link:	<p></p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.