CalSAWS Quality Assurance Weekly Status Report

Reporting Period: August 7, 2023, to August 13, 2023

CalSAWS Quality Assurance

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1.0 Quality Assurance

1.1 CalSAWS Weekly Status Agenda Topics

Table 1-1 - CalSAWS Quality Assurance Status Agenda Topics

STATUS REPORT	y Assurance Status Agenda Topics					
SUB-SECTION	STATUS AGENDA TOPIC					
	Participated in Wave 4 and 5A Support calls					
	Participated in Conversion Defect Status Review					
	Participated in Imaging Monthly SLA Review					
QA PMO	Facilitated Wave 4 Retrospectives for Regional Managers and Lobby					
	Management					
	Developing Wave 4 Summary Materials for JPA/PSC Presentation					
	Facilitated Collaboration Model Quarterly meeting planning session					
	Assisted with CalSAWS Contact Center Model Office					
	Reviewed Imaging performance and provided comments					
	Continued monitoring CalSAWS Production Operations and reviewing					
QA Technical	Root Cause Analysis documents					
	Continued review of BenefitsCal AWS Dashboards, defects, and					
	technical changes					
	Continued review of partner System Security Plans					
	Participated in the Mock 6B cutover activities					
	Participated in the Wave 6 County Data Validation (CDV) Kick-Off					
QA Conversion	Participated Wave 4 Support and Wave 5 County Preparation calls					
	Continued Monitoring Wave 4 and 5 Defect priorities and status					
	Prepare for Wave 6 CDV Daily office hours and Triage meetings					
	Continued BenefitsCal Release 23.08.24 Test Execution					
QA Functional/Test	Continued CalSAWS Release 23.09 Test Execution with a 33% Execution					
	Rate, 24% Pass Rate, and 9% Fail/Block Rate					
	Provided Post-Implementation virtual support in San Diego, Santa Cruz,					
	San Mateo, and Solano counties					
QA Implementation	Completed Wave 4 County Retrospective Sessions for San Diego, San					
	Mateo, Santa Cruz, and Solano counties					
	Participated in San Luis Obispo County Onsite Office Visit to Prepare for					
	Wave 6 Go-Live					

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1.2 Deliverables Management

Table 1-2 – Overall Summary of CalSAWS DD&I Deliverable Status

DEL#	DELIVERABLE NAME	STATUS		
3.50	QA Monthly Status Report – August 2023	• Submit FDEL by September 5, 2023		
4.40	QA Work Plan – August 2023	• Submit FDEL by September 5, 2023		
7.50	QA Test Monthly Report – August 2023	• Submit FDEL by September 5, 2023		
10.12	Quarterly QA Security Report	• Submit DDEL by September 29, 2023		
51	Assessment of CalSAWS Deployment Complete Report - CalWIN Wave 4	• Submit DDEL comments by August 18, 2023		
71.20	ClearBest Performance Report – July 2023	• Submit FDEL by August 15, 2023		

Table 1-3 – Overall Summary of OCAT Deliverable Status

DE	L#	DELIVERABLE NAME	STATUS		
WP-	-1.2	OCAT - System Security Plan 2023 Annual Update	QA comment resolutions were approved August 6, 2023		

[1] **Status: Red:** Behind schedule and requires escalation; **Amber:** Potential delay/monitor with no material schedule impact; **Green:** On schedule, performing as planned

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Table 1-4 – Overall Summary of BenefitsCal Deliverable Status

DEL#	DELIVERABLE NAME		STATUS		
WP-26.19	P-26.19 BenefitsCal – CX Monthly Report - June/July 2023		• Submit DDEL comments by August 18, 2023		
WP-27.18	BenefitsCal – Monthly M&O Report - July 2023		• Submit DDEL comments by August 16, 2023		
WP-28.16 BenefitsCal – Work Plan Monthly Updates – July 2023			Submitted FDEL comments on August 14, 2023		
WP-29.16	BenefitsCal – Monthly Status Report – July 2023		Submitted FDEL comments on August 14, 2023		
WP-40	BenefitsCal - CalSAWS Marketing and Communications Materials 2023		• Submit FDEL comments by August 17, 2023		
WP-41	BenefitsCal – General System Design Documentation for Time Clocks		• Submit FDEL comments by August 25, 2023		

Table 1-5 – Overall Summary of CalWIN Implementation Deliverable Status

DEL#	DELIVERABLE NAME	STATUS
WP-3.04	CalWIN Implementation – CalWIN County Implementation Completion Report – Wave 4	• Submit DDEL comments by August 29, 2023
WP-58.10	CalWIN Implementation - Support Vendor CalWIN Requirements Traceability Matrix - Q10	• Submit FDEL comments by September 12, 2023
59.32	CalWIN Implementation – Assessment of CalWIN Implementation Migration Work Plan Update – August 2023	• Submit FDEL by September 12, 2023

1.3 Highlights for the Reporting Period

1.3.1 Project Management

- ▶ Participated in Wave 4 Project and County Operations Support calls
- Participated in Wave 5A County Prep Daily Debrief
- ▶ Participated in Conversion Defect Status Review on August 7, 2023
- ▶ Participated in CalSAWS Section Directors' meeting on August 8, 2023
- Participated in CalSAWS PMO Status meeting on August 8, 2023
- ▶ Participated in Imaging Monthly SLA Review on August 8, 2023
- ▶ Participated in Imaging Migration review on August 8, 2023
- ▶ Presented QA Status update at Monthly CalSAWS IT Meeting on August 9, 2023
- ▶ Participated in Batch Performance Checkpoint on August 9, 2023
- Strike Teams, Retrospectives & Collaboration Model
 - o Facilitated Wave 4 Lobby Management Retrospective on August 8, 2023
 - o Participated in CalSAWS Conference Planning session on August 8, 2023
 - Facilitated Collaboration Model Enhancement Request Process Flow review on August 9, 2023
 - o Facilitated Wave 4 Imaging Retrospective on August 9, 2023
 - o Facilitated Web 4 BenefitsCal Retrospective on August 11, 2023

1.3.2 Technical

- Participated in CalSAWS Weekly Technical Sync meeting on August 7, 2023
- Reviewed Status for Collections, Fraud, & Task Management on August 7, 2023
- Participated in Consortium FinOps meeting on August 8, 2023
- ▶ Participated in App Dev meeting on August 8, 2023
- Participated in DBCR/CTCR Review Meeting on August 8 and 10, 2023
- ▶ Participated in Section Directors Meeting on August 8, 2023
- ▶ Participated in Monthly CalSAWS IT Report Meeting on August 9, 2023
- ▶ Participated in Weekly CalSAWS Leadership meeting on August 9, 2023
- Participated in Tech Change Advisory Board (CAB) meeting on August 9, 2023
- ▶ Participated in Weekly Meeting for Architecture discussion on August 10, 2023
- ▶ BenefitsCal
 - Participated in Scope Review of upcoming Releases on August 7, 2023
 - Participated in BenefitsCal Operation Review meeting on August 8, 2023
 - o Participated in DD&I and M&O meeting on August 8 and 10, 2023
 - Participated in Application Transfer meetings
 - o Continued reviewing deliverables and release activities

► Batch

- o Continued to monitor the production batch and operational activities
- o Participated in Batch Performance Checkpoint on August 9, 2023
- o Participated in Batch Weekly Roundup on August 10, 2023

► CalWIN

- o Participated in Wave 4 County Prep Office Hours
- o Participated in Wave 4 Post-Implementation Status Calls
- Participated in Wave 5 County Prep Phase meetings
- o Participated in Mock 6A/5C Cutover meetings

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- Participated in Mock 6B Cutover meetings
- Participated in Mock 6C Cutover meetings
- Participated in Wave 6 San Francisco, and San Luis Obispo Interface Partner Test
 (IPT) reviews on August 9, 2023

Central Print

o Participated in CalSAWS Central Print Status meeting on August 7, 2023

Contact Center

- Participated in Daily CalSAWS Alameda Model Office Meetings
- o Participated in Daily CalSAWS Sonoma Model Office Meetings
- o Participated in Daily CalSAWS Fresno Model Office Meetings
- Participated in CalSAWS Contact Center Management Call on August 7, 2023
- o Participated in Tulare CSC Support Meeting on August 8, 2023
- o Participated in CalSAWS VA Design Sessions on August 8, 2023
- o Participated in CalSAWS/Los Angeles Contact Center Discussions on August 8, 2023
- o Participated in San Bernardino County CSC Support Meeting on August 8, 2023
- o Participated in Solano CSC Support Meeting on August 9, 2023
- o Participated in Santa Cruz CSC Support Meeting on August 9, 2023
- o Participated in CalSAWS Contact Center Review on August 9. 2023
- o Participated in San Diego County CSC Support Meeting on August 10, 2023
- o Participated in CalSAWS VA Weekly Check-In on August 10, 2023
- o Participated in San Mateo CSC Support Meeting on August 10, 2023
- o Participated in AWS/CalSAWS Contact Center Collaboration on August 10, 2023
- o Participated in Ventura County CSC Support Meeting on August 10, 2023
- o Participated in Contact Center Team Meeting on August 11, 2023

Security

- Participated in Application Vulnerabilities Findings review on August 9, 2023
- o Participated in Security Risk Management Group meeting on August 10, 2023

▶ Service Management

o Participated in ServiceNow Management Meetings as scheduled

Lobby Management

- o Participated in Sonoma County Lobby Device Planning on August 7, 2023
- o Participated in San Francisco Lobby Device Planning on August 8, 2023
- o Participated in Integrated Lobby Management Touchpoint on August 8, 2023
- Participated in Lobby Management Retro County installation for Kiosks and/or Tablets (Placer, Santa Clara, Contra Costa, Ventura counties) on August 8, 2023
- o Participated in Solano County Lobby Device Planning on August 9, 2023
- o Participated in Lobby Management Planning/Consultation on August 9, 2023
- Participated in Lobby Support Management Updates on August 10, 2023

1.3.3 Imaging

- ▶ Participated in Imaging Migration Standup Call on August 8, 2023
- ▶ Participated in Monthly SLA Review for CalSAWS on August 8, 2023
- ▶ Participated in Imaging Retro for Wave 4 on August 9, 2023

1.3.4 Conversion

- ▶ Participated in Daily Wave 4 Post-Implementation Project production calls
- ▶ Participated in Daily Wave 5 County Office prep daily calls

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- ▶ Monitored and disposition Wave 5 County Data Validation (CDV) findings
- ► Monitored Wave 2 5 post-cutover defects and priorities
- ▶ Supported UAT2 security profile maintenance activities for CDV and other test efforts
- ▶ Participated in weekly Conversion defects status meeting on August 7, 2023
- ▶ Reviewed Collections, Fraud and Task Management on August 7, 2023
- ▶ Participated in Wave 6 CDV Execution Kick-Off meeting on August 8, 2023
- ▶ Participated in 6C Mock Table read on August 8, 2023
- ▶ Participated in 6B Mock Clickthrough on August 8, 2023
- ▶ Participated in Mock Cutover review Go/No-Go for 6B on August 8, 2023
- ▶ Participated in Conversion, SCRs, and Requirement meeting on August 8, 2023
- ▶ Participated in UAT2 Tester set up status meeting on August 9, 2023
- ▶ Participated in Review of Potential Fact sheet topics on August 9, 2023
- ▶ Participated in CalWIN Document Migration meeting on August 9, 2023
- ▶ Participated in Wave 6 County Data Validation Access Review on August 9, 2023

1.3.5 Functional

- ► M&O
 - o Participated in CalSAWS Test Daily Connect
 - o Participated in State Report Analysis Progress Update meeting on August 8, 2023
 - o Participated in MC SCR Touchpoint Meeting on August 9, 2023
 - Participated in Pre-Meet for State/Fiscal Reports meeting on August 10, 2023
 - o Participated in Wave 4 State/Fiscal Reports meeting on August 10, 2023
 - o Participated in the following design meetings:
 - o CR 173135 Enhance eHIT to Transmit Verification Documents
 - o CR 178286 Adding Data elements to eHIT
 - o CR 185143 Verify Lawful Presence Service Suite upgrade to JSON
 - o CR 214183 Eligibility Results page
 - CR 218714 Medi-Cal Renewal and Redetermination Verification Service
 - CR 218725 New Ad-Hoc Print Vendor OSP
 - o CR 220303 BREfS #5 High Impact Business Validations
 - CR 238810 Delegation Not Updating After Primary Contact Change
 - o CR 241140 Issuer Portal Enhancements
 - o CR 243176 MCAP Defect MCAP Dual Eligible Protection
 - o CR 246826 Affordability Crosswalk Bot
 - CA 251329 Elimination of Asset Limits for Non-Modified Adjusted Gross Income Medi-Cal Program
 - Reviewed Twenty-seven (27) design documents, targeting Critical and High priority designs for review and other SCRs at the Consortium's direction

Table 1-6 – Weekly M&O System Change Request (SCR) Updates

Release	SCRs in QA Review
22.11	1
23.02	1
23.06	1
23.07	8
23.09	3
23.11	2
24.01	1
24.03	1
RWR	4
TBD	5
Grand Total	27

- ► General Assistance/General Relief (GA/GR)
 - Monitored GA/GR SCRs
 - o Participated in weekly GA/GR Correspondence Web Services discussion

▶ BenefitsCal

- o Reviewed scope for upcoming BenefitsCal releases on August 7, 2023
- o Participated in BenefitsCal Operation Review weekly meeting on August 8, 2023
- Participated in meeting to discuss 404 RAC Error Occurring for active CAPI program Individuals on August 9, 2023
- o Participated in Weekly Program Manager Standup meeting on August 9, 2023
- o Participated in DD&I and M&O reviews on August 8 and 10, 2023
- Reviewed BenefitsCal Phase 2 Communications and Marketing Materials on August 10, 2023
- o Participated in BenefitsCal SCRB Enhancements meeting on August 10, 2023
- o Participated in Daily Transaction Failures meetings

1.3.6 Test

- ► CalSAWS Release 23.09
 - Completed QA Reviews of System Test scripts for high impact SCRs
 - Continued test execution

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Table 1-7 – CalSAWS 23.09 Independent Test Progress

Test Cycle	Total Scenarios	Not Executed	In Progress	Passed	Failed	Blocked
CalSAWS 23.09 - ClearBest QA	302	63%	4%	24%	7%	2%
Independent Test Results		(191)	(13)	(70)	(22)	(6)



- ▶ BenefitsCal Activities
 - o Continued QA verification of 23.08.24 Monthly Release items
 - o Monitored 23.08.24 Monthly Release for M&O and M&E updates
 - o Started planning for QA verification of 23.09.04 and 23.09.24 Release items
- Priority Release / RWR Activities
 - Monitored priority releases/RWR defects and SCR test activities
- Other Consortium Support Test Activities
 - Monitored test support for priority releases
 - o Participated in Integrated Test Team Meeting on August 8, 2023
 - Participated in Test Touchpoint meeting on August 9, 2023

1.3.7 Implementation

- ► CalSAWS Maintenance and Operations (M&O)
 - Participated in Weekly Training Touchpoint meeting on August 8, 2023
- CalWIN Implementation Support Services (ISS)
 - Provided support for San Diego, Santa Cruz, San Mateo, and Solano Counties
 - Participated in Wave 4 Post-Implementation Project Production Calls
 - o Participated in Wave 4 Post-Implementation Internal Status Calls
 - Participated in Wave 4 Post-Implementation County Operations Calls
 - o Participated in Wave 5 County Prep Office Hours & Daily Debrief Calls
 - o Participated in Wave 5 County Prep Daily Debrief Calls
 - Participated in Weekly Implementation Manager Touchpoint meeting on August 7, 2023

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- o Participated in Weekly Implementation Team meeting on August 7, 2023
- Participated in San Luis Obispo County Office Visit to Prepare for Wave 6 Go-Live on August 7, 2023
- o Conducted San Diego County ISS Retrospective on August 7, 2023
- o Prepared for Wave 5 and 6 Change Network meeting on August 7, 2023
- o Participated in San Francisco Configuration Working sessions on August 7 11, 2023
- o Conducted San Mateo County ISS Retrospective on August 8, 2023
- o Conducted Santa Cruz County ISS Retrospective on August 8, 2023
- o Participated in San Diego Post Go-Live Readiness Check-In on August 8, 2023
- o Prepared for Wave 6 IPOC Meeting on August 8, 2023
- o Participated in TOSS & IPOC Meeting for Sonoma County on August 8, 2023
- o Participated in Waves 5 and 6 Change Network Meeting on August 8, 2023
- o Participated in ISS Leads Tuesday Standup meeting on August 8, 2023
- o Conducted Solano County ISS Retrospective on August 9, 2023
- o Participated in TOSS & IPOC Meeting for Fresno County on August 9, 2023
- o Participated in OCM Team Leads meeting on August 9, 2023
- o Reviewed Potential Fact Sheet Topics on August 9, 2023
- Participated in internal review of Alameda Ancillary Communications Plan updates on August 10, 2023
- Participated in meeting with Alameda team for Ancillary Communications Plan updates on August 10, 2023
- Participated in OCM and Implementation Sync on Upcoming OCM Visits for Waves
 5 and 6 on August 10, 2023
- Supported Wave 6 IPOC Meeting on August 10, 2023
- o Conducted QA Implementation Team meeting on August 11, 2023
- ▶ Release Management
 - o Conducted Training Validations for Release 23.09

1.3.8 OCAT

► Continued review of OCAT SSP 2023 Annual Update with Consortium Security and Ernst & Young (EY). Resolved all outstanding QA comments related to the OCAT SSP 2023 Annual Update.

1.4 Activities for the Next Reporting Period

1.4.1 Project Management

- ▶ Participate in Wave 4 Project and County Operations Support calls
- ▶ Participate in Wave 5A County Prep Daily Debrief
- ▶ Participate in OCAT Monthly SLA Reporting meeting on August 14, 2023
- ▶ Participate in Conversion Defect Status Review on August 14, 2023
- ▶ Participate in CalSAWS Section Directors' meeting on August 15, 2023
- ▶ Participate in CalSAWS PMO Status meeting on August 15, 2023
- ▶ Participate in Imaging Migration review on August 15, 2023
- ▶ Participate in CalSAWS Roseville Facility Open House on August 16, 2023
- Participate in OCAT Operations and Release meeting on August 16, 2023

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- ▶ Participate in CalSAWS Project Steering Committee on August 17, 2023
- ▶ Participate in IV&V Wave 5 Go-Live Readiness Report Review on August 18, 2023
- ► Strike Teams, Retrospectives & Collaboration Model
 - o Facilitate Wave 4 Regional Manager retrospective on August 15, 2023
 - o Participate in BenefitsCal UCD Monthly Meeting on August 16, 2023
 - o Facilitate Collaboration Model Quarterly meeting planning on August 17, 2023

1.4.2 Technical

- ▶ Participate in CalSAWS Weekly Technical Sync meeting on August 14, 2023
- Review Status of Collections, Fraud, & Task Management on August 14, 2023
- Participate in Consortium FinOps meeting on August 15, 2023
- ▶ Participate in App Dev meeting on August 15, 2023
- ▶ Participate in Section Directors Meeting on August 15, 2023
- ▶ Participate in CalSAWS Weekly Status Meeting on August 16, 2023
- ▶ Participate in Tech Change Advisory Board (CAB) meeting on August 16, 2023
- ▶ Participate in Weekly Meeting for Architecture discussion on August 17, 2023
- ▶ Participate in Environment Integration/Management meeting on August 17, 2023
- ▶ BenefitsCal
 - o Participate in Scope Review of upcoming Releases on August 14, 2023
 - o Participate in DD&I and M&O meetings on August 15 and 17, 2023
 - o Participate in BenefitsCal Operation Review meeting on August 15, 2023
 - o Review BenefitsCal RCA CSPM-66819, CSPM-66796 on August 16, 2023
 - o Participate in Application Transfer meetings
 - o Continue reviewing deliverables and release activities

► Batch

- o Continue to monitor the production batch and operational activities
- o Participate in CalSAWS Batch Weekly Round Up meeting on August 17, 2023

► CalWIN

- Participate in Wave 5 County Prep Office Hours
- o Participate in Wave 4 Post-Implementation Operations Calls
- Participate in 6C Mock Cutover meetings
- o Participate in Stage Gate Review Preparation meeting on August 18, 2023

Central Print

o Participate in CalSAWS Central Print Status meeting on August 14, 2023

Contact Center

- o Participate in Daily CalSAWS Alameda Model Office Meetings
- Participate in Daily CalSAWS Sonoma Model Office Meetings
- o Participate in Daily CalSAWS Fresno Model Office Meetings
- o Participate in CalSAWS VA Design Sessions on August 15, 2023
- o Participate in Santa Barbara CSC Support Meeting on August 16, 2023
- o Participate in CalSAWS Contact Center Review on August 16, 2023
- o Participate in Santa Clara CSC Support Meeting on August 17,2023
- o Participate in CalSAWS VA Weekly Check-in on August 17, 2023
- o Participate in CalSAWS Voice Bots/RPA Weekly Check-In on August 17, 2023
- o Participate in AWS/CalSAWS Contact Center Collaboration on August 17, 2023
- o Participate in Contact Center Team Meeting on August 18, 2023

Security

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- o Participate in Application Vulnerabilities Review on August 16, 2023
- o Participate in Security Status meeting on August 18, 2023

Service Management

- Participate in ServiceNow Process Improvement Stakeholders Meeting on August 17, 2023
- o Participate in CalSAWS Helpdesk Committee Meeting on August 16, 2023

Lobby Management

- o Participate in Integrated Lobby Management Touchpoint on August 15, 2023
- o Participate in Solano County Lobby Device Planning on August 16, 2023
- o Participate in Mariposa County Lobby Device Planning on August 16, 2023
- Participate in San Luis Obispo Lobby Device Planning on August 16, 2023
- o Participate in Lobby Support Management Updates on August 17, 2023
- o Participate in Orange County Lobby Device Planning on August 17, 2023
- Participate in Lobby Management Retro County installation for Kiosks and/or Tablets (Placer, Santa Clara, Contra Costa, Ventura), part 2 on TDB

1.4.3 Imaging

- ▶ Participate in Weekly Imaging status meeting on August 15, 2023
- ▶ Participate in CalSAWS Imaging Committee Meeting on August 17, 2023
- ▶ Participate in Wave 4 Imaging Retrospective

1.4.4 Conversion

- ▶ Participate in Daily Wave 4 Post-Implementation Project production calls
- ► Participate in Daily Wave 5 County Office prep daily calls
- Participate in Daily Wave 6 County Data validation Office hours and Triage meetings.
- ► Monitor Wave 2 through 5 Open Defects and Priorities
- ► Support UAT2 security profile maintenance activities for CDV and other test efforts
- Participate in Daily Wave 6 County Data validation Office hours and Triage meetings.
- Participate in weekly Conversion defects status meeting on August 14, 2023
- ▶ Participate in Review for Collections, Fraud and Task Management on August 15, 2023
- Participate in the Mock Cutover Wave 6C Stage gate August 15, 2023
- ▶ Participate in the Wave 5 Go-Live packet (GLP) Orientation on August 14, 2023
- ▶ Participate in Strike Team for Wave 5 Go-Live Packet (GLP) on August 15 and 17, 2023
- ▶ Participate in the Mock Cutover Clickthrough and Go/No Go on August 15, 2023
- ▶ Participate in Review of Potential Fact sheet topics on August 16, 2023
- ▶ Participate in CalSAWS Deployment Complete Milestones on August 16, 2023
- ▶ Participate in the Conversion Strike team meeting on August 18, 2023
- ▶ Participate in State Gate Review and Priorities meeting on August 18, 2023

1.4.5 Functional

- ► M&O
 - Participate in CalSAWS Test Daily Connect
 - o Participate in State Report Analysis Progress Update meeting on August 15, 2023
 - o Participate in Resume SPG Meeting on August 15, 2023
 - o Participate in MC SCR Touchpoint Meeting on August 16, 2023

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- o Participate in Pre-Meet for State/Fiscal Reports meeting on August 17, 2023
- o Participate in Wave 4 State/Fiscal Reports meeting on August 17, 2023
- o Participate in the following design meetings:
 - CR 178286 Adding Data elements to eHIT
 - o CR 185143 Verify Lawful Presence Service Suite upgrade to JSON
 - o CR 219978 Admin Override and Enrollment & Shopping Enhancements
 - o CR 234868 DHCS Logo Change
 - CR 237063 Reasonable Compatibility BOT
 - o CR 238810 Delegation Not Updating After Primary Contact Change
 - CR 243177- MCAP HX12 End of Postpartum Update in MEDS
 - o CR 247474 Enroller Portal/Salesforce Enhancements for October 2023
 - o CR 252129 Threat Detection and Response Modernization & Automation
- General Assistance/General Relief (GA/GR)
 - Monitor GA/GR SCRs
 - o Participate in weekly GA/GR Correspondence Web Services discussion

▶ BenefitsCal

- Participate in Restricting RAC on BenefitsCal meeting on August 14, 2023
- o Review BenefitsCal RCA CSPM-66819 and CSPM-66796 on August 16, 2023
- Participate in BenefitsCal UCD Monthly Meeting on August 16, 2023
- o Participate in Weekly Program Manager Standup meeting on August 16, 2023
- Review CA-261398 New BenefitsCal API to Support Unlink on August 16, 2023
- Monitor development progress for CalWORKs Time Clocks functions
- Monitor GROW/WTW Collaborator requirement status
- o Participate in Daily Transaction Failures meetings
- Participate in combined DD&I and M&O check-in meetings
- Participate in BenefitsCal Operation Review weekly meeting
- Participate in Weekly Scope Review for upcoming BenefitsCal releases

1.4.6 Test

- ► CalSAWS Release 23.09
 - Continue test execution
- ▶ BenefitsCal Activities
 - Continue QA verification of 23.08.24 Monthly Release items
 - Monitor 23.08.24 Monthly Release for M&O and M&E updates
 - Start QA verification of 23.09.04 and 23.09.24 Priority Release Items
 - Monitor 23.09.04 and 23.09.24 Priority Releases for M&O and M&E updates
- ► Priority Release/RWR Activities
 - o Monitor priority releases/RWR defects and SCR test activities
- Other Consortium Support Test Activities
 - o Participate in Integrated Test Team meeting on August 15, 2023
 - o Participate in Test Touchpoint meeting on August 16, 2023

1.4.7 Implementation

- ► CalSAWS Maintenance and Operations (M&O)
 - o Participate in Weekly Training Touchpoint meeting on August 15, 2023
- CalWIN Implementation Support Services (ISS)

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- Provide Post-Implementation virtual support for San Diego, Santa Cruz, San Mateo, and Solano Counties
- o Participate in Wave 4 Post-Implementation Project Production Calls
- o Participate in Wave 4 Post-Implementation Internal Status Calls
- o Participate in Wave 4 Post-Implementation County Operations Calls
- o Participate in Wave 5 County Prep Office Hours & Daily Debrief Calls
- o Participate in Wave 5 County Prep Daily Debrief Calls
- o Prepare for IV&V Change Readiness Survey meeting on August 14, 2023
- o Participate in Weekly Implementation Manager Touchpoint on August 14, 2023
- o Participate in Wave 5 Go-Live Packet (GLP) Orientation on August 14 17, 2023
- o Participate in Weekly Implementation Team meeting on August 14, 2023
- o Participate in weekly ISS Team Leads Meeting on August 15, 2023
- o Participate in TOSS & IPOC Meeting for Sonoma County on August 15, 2023
- o Participate in TOSS & IPOC Meeting for Alameda County on August 15, 2023
- o Complete ISS County Retrospective with San Mateo County on August 15, 2023
- Participate in weekly ISS OCM Leads Meeting on August 16, 2023
- o Participate in Wave 5 IPOC Meeting on August 16, 2023
- o Participate in TOSS & IPOC Meeting for Fresno County on August 16, 2023
- o Review Potential Fact Sheet Topics on August 16, 2023
- o Participate in CalSAWS Wave 4 CNC PowerPoint Review on August 16, 2023
- o Participate in Wave 6 County Prep Kickoff on August 17 18, 2023
- o Participate in Wave 4 Change Network meeting on August 17, 2023
- o Participate in OCM Executive Check in meeting on August 17, 2023
- o Conduct QA Implementation Team meeting on August 18, 2023
- ▶ Release Management
 - Conduct Training Validations for Release 23.09

1.4.8 OCAT

- ► Continue collaborate with Consortium Security and Ernst & Young (EY) on the OCAT SSP 2023 Annual Update
- ▶ Participate in OCAT Monthly SLA Reporting meeting on August 14, 2023
- ▶ Participate in OCAT Operations and Release meeting on August 16, 2023

1.5 Deviations from Plan/Adjustments

▶ None