

CalSAWS Consortium
Project Steering Committee
Meeting Minutes
July 20, 2023

Location: CalSAWS Rancho Cordova
11290 Pyrites Way, Suite 150
Rancho Cordova CA 95670

Committee Members Present via Conference Call/Webcast:

Region 1 – Clarisa Simon
Region 1 – Anna Pineda
Region 2 – Eduardo Ameneiro
Region 3 – Rachel Ebel-Elliot
Region 4 – Cesilia Leon
Region 4 – Cindy Uetz
Region 5 – Elaine Martinez
Region 5 – Alberto Banuelos
Region 5 – Sandra Bowlan
Region 6 – Olga Vicuna

Committee Members Absent:

Region 6 – Winna Crichlow
Region 6 – La Shonda Diggs

Facilitator:

John Boule, CalSAWS Executive Director

- 1. Co-Chair, Cindy Uetz, convened the meeting at 8:31 a.m.**
- 2. Agenda Review**
John Boule reviewed the agenda.
- 3. Public opportunity to speak on items not on the agenda.**
 - Public comments made by Kevin Aslanian, Jennifer Tracy, and Ruben Canedo.

PSC Action Items

- 4. Approval of the Minutes from the May 18, 2023 and June 29, 2023, PSC Meetings and review of Action Items.**

Summary: The Consortium is seeking PSC approval of the Minutes from the May 18, 2023 and June 29, 2023, PSC Meetings and review of Action Items.

Action Items from previous meetings:

Action item 1 – Provide a listing of future dates of system downtime: Open – On Today's agenda.

Motion to approve was made by Member Anna Pineda.
Motion was seconded by member Rachel Ebel-Elliot.

Member, Clarisa Simon, voted to approve.
Member, Eduardo Ameneiro, voted to approve.
Member, Cesilia Leon, voted to approve.
Co-Chair, Cindy Uetz, voted to approve.
Member, Elaine Martinez, voted to approve.
Co-Chair, Alberto Banuelos, voted to approve.
Member, Sandra Bowlan, voted to approve.
Member, Olga Vicuna, voted to approve.
Co-Chair, Winna Crichlow, and Member, La Shonda Diggs, were absent.
Vote was taken by roll call and the Motion passed.

Informational Items

5. Wave 4 Go-Live Debrief

- **Conversion Weekend**
- **Production Statistics**
- **Post Implementation Support/Help Desk**
- **County Operations/Call Centers**

Arnold Malvick, Lesley Pevny, Cathryn Van Namen, Duncan Gilliam, Alberto Banuelos, Kelley Curtis, Julia Sheehan, and Clarisa Simon debriefed Wave 4 Go-Live.

*Public comments made by Ruben Canedo, Kevin Aslanian, and Jennifer Tracy.

6. Release and Policy Update/Communications

- **2023 CalWORK MAP/IRT and CalFresh COLA Update**
- **Continuous Coverage Unwinding**
- **CalSAWS Release 23.07**
- **BenefitsCal Roadmap and Release Highlights**

Lisa Salas, Yingjia Huang, Onur Senman, Lynn Bridwell, and Gretchen Williams provided an update on Release and Policy/Communications.

*Public comments made by Marcela Marquez, Kevin Aslanian, and Ruben Canedo.

7. Future Waves Readiness

- **Waves 5 and 6 Readiness**
- **Waves 5 and 6 Risk Summary**
- **Risk 293**

Cathryn Van Namen, Arnold Malvick, Lesley Pevny, Rachel Frey, and Lisa Salas provided an overview of Future Waves Readiness.

*Public comments made by Kevin Aslanian and Ruben Canedo.

8. Action Plan for June Production System Outages

Jeremy Grecian and Don Coffey provided an overview of the Action Plan for June Production System Outages.

9. BenefitsCal Update

- **ROI Update**
- **Collaboration Model Update**
 - **CM – Redesign the BenefitsCal Announcements**

- **CM – Redesign the BenefitsCal Home Page to create additional points of access for existing and new users**

Lynn Bridwell, Onur Senman, and Rachel Frey provided an update on BenefitsCal.

*Public comment made by Jennifer Tracy.

10. CalSAWS Stakeholder Engagement Supplemental Reporting Language

John Boule provided an overview of the CalSAWS Stakeholder Engagement Supplemental Reporting Language.

*Public comment made by Jennifer Tracy.

11. Contact Center Update

- **Los Angeles County November Implementation Status**
- **Status of eCCP Rollout to former C-IV Counties**
- **Authentication Bot Pilot Status**

Danielle Benoit and John Dray provided an update on Contact Center.

*Public comment made by Jennifer Tracy.

*Action item – Report back to the PSC with data from production counties regarding the Bots roll-out and how this is helping County processes; what the rollout schedule is; and how counties can prepare.

12. Procurement Updates

- **M&O Procurement**
- **AWS Services Update**
- **BenefitsCal RFP**

Thomas Hartman provided updates on Procurement.

13. Update on Key QA Activities

Emmeil Davis provided an update on Key QA Activities.

14. Update on Key State IV&V Activities

Apoorva Kandya provided an update on Key State IV&V Activities.

15. State Partners Updates

- **OTSI**
- **CDSS**
- **DHCS**
 - OTSI – Steve Zaretsky provided an update for OTSI.
 - CDSS – Cecilia Rolon provided an update for CDSS.
 - DHCS – Theresa Hasbrouck provided an update for DHCS.

16. Regional Updates

- Region 1 – Anna Pineda provided regional updates for Alameda, Sonoma, San Francisco, San Mateo, and Monterey County.
- Region 2 – Eduardo Amenyro provided regional updates for Calaveras, Nevada, Placer, Sacramento, and Sutter County.
- Region 3 – Rachel Ebel-Elliot provided regional updates for Butte, Del Norte, Glenn, Humboldt, Lassen, Mendocino, Modoc, and Tehama County.

- Region 4 – Cesilia Leon provided regional updates for Kern, San Luis Obispo, Tulare, and Stanislaus County.
- Region 5 – Sandra Bowlan and Alberto Banuelos provided regional updates for San Bernardino, Riverside, Ventura, and San Diego County.
- Region 6 – Olga Vicuna provided regional updates for Los Angeles County.

17. Adjourn Meeting

- Co-Chair, Cindy Uetz, adjourned the meeting at 11:37 a.m.

Action Items	Assigned to	Due Date	Status
1. Provide a listing of future dates of when the system will be impacted or down for the weekend including (summertime dates).	Arnold Malvick	July 2023	Closed
2. Report back to the PSC with data from production counties regarding the Bots roll-out and how this is helping County processes; what the rollout schedule is; and how counties can prepare.	Danielle Benoit John Dray	August 2023	Open

Next Meeting:

Conference Call/Zoom Thursday, August 17, 2023

8:30 a.m. – 12:00 p.m.

CalSAWS Rancho Cordova

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Rancho Cordova, CA 95670