



## Change Order 7 Work Order 03: Additional Premise Items

The purpose of Work Order 03 is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to six (6) Additional Premise Items.

### Scope

ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes related to the Additional Premise items and report findings monthly via Monthly Status reports. The following Additional Premise Items are included in this Change Order 7, Work Order 03:

- CalFresh Disaster Application Revision
- CalFresh Notices of Actions (NOAs) Updates
- CalWORKs Work Requirements (AB2300)
- NOA Back Nine Revisions
- SB 726 CalWORKs Overpayments
- Full Scope Medi-Cal Expansion

The above-listed Additional Premise Items are associated with 12 System Change Requests (SCRs). QA Services to complete the Premise Item assessments include:

1. Participation in meetings, discussions, and walkthroughs pertaining to the Premise Items deliverables, work products, and milestones.
2. Reporting on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's, Deloitte's, and/or Gainwell's:
  - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCR's via Change Control Board processes.
  - Developed enhancements.
  - Testing of enhancements.
  - Updates to job aids, online help, and web-based training.
  - Management of the enhancement process from concept/design through implementation.

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. Reporting will be included within the Deliverable #03 – QA Monthly Status Report through October 31, 2023 and then Deliverable #65 – QA Status Report (Monthly) beginning November 1, 2023.

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.

## Staffing and Cost

To perform the QA Assessments of the Additional Premise items as outlined above, ClearBest is assigning part-time resources based on the level of effort for each Premise Item. Each Premise item will be billed individually on a time and material basis. The not-to-exceed estimated effort for the Additional Premise Items Statement of Work is as follows:

CalFresh Disaster Application Revision			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	212	\$114	\$24,168
QA Implementation Lead	38	\$124	\$4,712
QA Technical Lead	39	\$139	\$5,421
<b>Total Cost</b>	<b>289</b>		<b>\$34,301</b>

CalFresh Notices of Actions (NOAs) Updates			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	128	\$114	\$14,592
QA Implementation Lead	21	\$124	\$2,604
QA Technical Lead	34	\$139	\$4,726
<b>Total Cost</b>	<b>183</b>		<b>\$21,922</b>

CalWORKs Work Requirements (AB2300)			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	337	\$114	\$38,418
QA Technical Lead	29	\$139	\$4,031
<b>Total Cost</b>	<b>366</b>		<b>\$42,449</b>

NOA Back Nine Revisions			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	230	\$114	\$26,220
QA Technical Lead	40	\$139	\$5,560
<b>Total Cost</b>	<b>270</b>		<b>\$31,780</b>

SB 726 CalWORKs Overpayments			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	178	\$114	\$20,292
QA Technical Lead	40	\$139	\$5,560
<b>Total Cost</b>	<b>218</b>		<b>\$25,852</b>

Full Scope Medi-Cal Expansion			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	431	\$114	\$49,134
QA Implementation Lead	39	\$124	\$4,836



QA Technical Lead	35	\$139	\$4,865
<b>Total Cost</b>	<b>505</b>		<b>\$58,835</b>

<b>Total Additional Premise Items</b>	<b>1831</b>		<b>\$215,139</b>
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### Costs by SFY

The cost schedules to support the QA Services associated with the Additional Premise Items have been incorporated into the Quality Assurance Project Cost Schedules and are attached. The total cost of Change Order 7 Work Order 3 is not to exceed \$214,827. The following provides the estimated costs by SFY:

DELIVERABLE	SFY 23/24
CalFresh Disaster Application Revision	\$34,301
CalFresh Notices of Actions (NOAs) Updates	\$21,992
CalWORKs Work Requirements (AB2300)	\$42,449
NOA Back Nine Revisions	\$31,780
SB 726 CalWORKs Overpayments	\$25,852
Full Scope Medi-Cal Expansion	\$58,835
<b>TOTAL</b>	<b>\$215,139</b>

### Work Order Approval

IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

#### CalSAWS Consortium

By: \_\_\_\_\_  
Printed Name: Michael Sylvester  
Title: Board Chair  
Date: \_\_\_\_\_

#### ClearBest, Incorporation

By: \_\_\_\_\_  
Printed Name: Wendy Battermann  
Title: President  
Date: \_\_\_\_\_

#### CalSAWS Consortium

By: \_\_\_\_\_  
Printed Name: John Boule  
Title: Executive Director  
Date: \_\_\_\_\_

**APPROVED AS TO FORM:**



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Jeff Mitchell  
Consortium Legal Counsel