

☒ CalSAWS M&E      ☐ CalWIN Migration

<b>Distribution Date:</b>	August 24, 2023
<b>To:</b>	PPOC.All; Consortium.RegionalManagers.All
<b>CIT Name:</b>	<b>CalSAWS Major Upcoming Changes Materials Update</b>
<b>From:</b>	CalSAWS Project

**PPOCs, please forward to the appropriate impacted staff in your county:**

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| <input checked="" type="checkbox"/> General                              | <input checked="" type="checkbox"/> Reports              |
| <input type="checkbox"/> Policy  | <input checked="" type="checkbox"/> Fiscal               |
| <input checked="" type="checkbox"/> CW                                   | <input checked="" type="checkbox"/> Caseload Movement    |
| <input checked="" type="checkbox"/> CF                                   | <input checked="" type="checkbox"/> Management           |
| <input checked="" type="checkbox"/> MC                                   | <input checked="" type="checkbox"/> Fiscal               |
| <input type="checkbox"/> CMSP  | <input checked="" type="checkbox"/> Security             |
| <input checked="" type="checkbox"/> FC/KG/AAP                            | <input checked="" type="checkbox"/> Batch and Interfaces |
| <input checked="" type="checkbox"/> Child Care                           | <input checked="" type="checkbox"/> Imaging              |
| <input checked="" type="checkbox"/> WtW                                  | <input type="checkbox"/> Migration                       |
| <input checked="" type="checkbox"/> Other Program(s): <u>ARC and RCA</u> | <input type="checkbox"/> Conversion                      |
| <input checked="" type="checkbox"/> BenefitsCal                          | <input checked="" type="checkbox"/> Technical            |
| <input checked="" type="checkbox"/> Customer Correspondence              | <input checked="" type="checkbox"/> Training             |
| <input type="checkbox"/> Other _____                                     | <input checked="" type="checkbox"/> Help Desk            |

Description:	<p><b>Purpose</b></p> <p>The purpose of this CIT is to inform CalSAWS counties of changes to the Major Upcoming Changes (MUCs) materials, which will provide more information for counties to plan for the next bi-monthly release.</p> <p><b>Background</b></p> <p>Currently, MUC materials include:</p> <ul style="list-style-type: none"> <li>An excel document: <ul style="list-style-type: none"> <li>Tab 1: A list of all SCRs that are targeted for the upcoming release</li> <li>Tab 2: CalSAWS Production Communication activities as of the date of MUC email</li> </ul> </li> <li>A PDF copy of all SCRs in the bullet above</li> </ul> <p>The email with the MUC materials for the upcoming release is sent to the Primary Points of Contact (PPOCs) for all counties and all Regional Managers (RMs) two months prior to the release date.</p> <p><b>Example:</b> The MUC for the September 2023 (23.09) release was sent to the counties on July 28, 2023.</p> <p><b>Additional Information</b></p>
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	<p>Starting with the November (23.11) release counties will see the following changes to the MUC materials:</p> <ul style="list-style-type: none"> <li>The excel document will include: <ul style="list-style-type: none"> <li>Tab 1: A list of all SCR's that are targeted for the upcoming release</li> <li>Tab 2: A list of all Minor Release SCR's associated with the upcoming release</li> <li>Tab 3: CalSAWS Production Communication activities as of the date of MUC email</li> </ul> </li> <li>A PDF document that includes information on all SCR's from Tab 1 of the excel document described above.</li> <li>A PDF document that includes information on all SCR's from Tab 2 of the excel document described above.</li> <li>A zip file will contain the Design Documents for the SCR's in the upcoming release.</li> </ul> <p><b>Note:</b> Because not all SCR's have a design document, only design documents where the Design Document Included field in JIRA is set to Yes, will be included in the zip file.</p> <p>The email with the MUC materials for the upcoming release will continue to be sent to the Primary Points of Contact (PPOCs) for all counties and all Regional Managers (RMs) two months prior to the release date.</p> <p>The MUC materials are also available on the CalSAWS Web Portal: [REDACTED]</p> <p><b>County Action</b> Distribute this CIT to applicable county staff.</p>
Primary Project Contact:	Michele Peterson <a href="mailto:PetersonM@CalSAWS.org">PetersonM@CalSAWS.org</a>
Backup Project Contact:	Nour Bibars <a href="mailto:BibarsN@CalSAWS.org">BibarsN@CalSAWS.org</a>
Attachments:	None
Web Portal Link:	<p>[REDACTED]</p> <p>OR</p> <p>You may also retrieve the CIT document and attachments by following these steps:</p> <ol style="list-style-type: none"> <li>1. Click on the CRFIs &amp; CITs link at the top of the page.</li> <li>2. Click on the "CalSAWS Information Transmittal (CIT)" folder.</li> <li>3. Click on the "2023" folder.</li> <li>4. Click on the appropriate CIT # folder.</li> </ol>