

CalSAWS | Imaging Committee Notes

Date: August 17, 2023	Location: Teams Meeting
Time: 9:00 am – 12:00 pm	Meeting Called By: Rhiannon Chin

Attendees:

NAME	NAME	NAME
<input checked="" type="checkbox"/> R1 Jack Seng	<input checked="" type="checkbox"/> R4 Art Perez	<input checked="" type="checkbox"/> RM Matthew VanderEyck
<input checked="" type="checkbox"/> R1 Teri Rose Shari Garrity	<input checked="" type="checkbox"/> R4 Ashley Coyle	<input checked="" type="checkbox"/> Proj. Project Staff
<input type="checkbox"/> R1 Florence McGuire	<input checked="" type="checkbox"/> R4 Louis Cuellar	<input type="checkbox"/>
<input type="checkbox"/> R1 John Daughtry	<input checked="" type="checkbox"/> R4 Ana Enes	
<input checked="" type="checkbox"/> R1 Todd Estabrooks	<input type="checkbox"/> R4 Tracy Wong	
<input checked="" type="checkbox"/> R2 Will Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Phi Phi Thai	
<input type="checkbox"/> R2 Michelle Fell	<input checked="" type="checkbox"/> R5 Tony Baker	
<input checked="" type="checkbox"/> R2 Don Post	<input checked="" type="checkbox"/> R5 Tina Forte	
<input checked="" type="checkbox"/> R2 Elisabeth Morle	<input type="checkbox"/> R5 Felix Sanchez	
<input type="checkbox"/> R2	<input checked="" type="checkbox"/> R5 Therese Pendleton	
<input checked="" type="checkbox"/> R3 Crystal Kehle	<input checked="" type="checkbox"/> R6 Emily C. Howard Emma Mata	
<input checked="" type="checkbox"/> R3 Dayna Boggs	<input type="checkbox"/> R6 Karla Morales	
<input checked="" type="checkbox"/> R3 Jessica Jackson	<input checked="" type="checkbox"/> R6 Mario Palacios	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Dianna Crowley	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Mohsin Khan	

Topic

Important Points

CA-231814 Add Detailed Workflow Indicator to Documents in RC – Release Updates

- Vendor identified defect in code that cause slow performance when documents were routing through the queues. The defect has been fixed and is in the process of being testing along with additional performance testing.
- Fix expected to be rolled out sometime in September 2023.

CER Regional Votes

- CER CA-264789 Auto-Update case name in Imaging
- CER CA-262083 Documents scanned at kiosks to route to office queue
- CER CA-259777 Imaging- Increase Upload Size for DCFS Intake Packet

CA-264789

- When case name changes in CalSAWS, Hyland would run a job to also change the case name of existing records in Imaging.
- Approved to move to SCR.
- Additional request: Also make name change to Person level documents as well.
- Additional request: Look into applying this change retroactively.

CA-262083

- Documents scanned at a kiosk will go to the office queues instead of the county queues.
- Approved to move to SCR.
- Additional request: Make this county configurable.

CA-259777

Topic

Important Points

- Increase file upload size to 100 MB for scanning users.
- Approved to move to SCR.
- Additional request: Apply to all counties and consider including for other capture modes.

SCR Design Review

- SCR CA-265452 Update imaging API for MC RE Customer Reporting Logic when barcode is not available

CA-265452

- This will impact only MC REs.
- This will also allow MC REs submitted via BenefitsCal Document Upload to be marked received if they have a barcode.

Potential Form Name Enhancement

- Discussion on whether or not to restrict the form name drop list by county in the Imaging Solution.
- This will help ensure form names that can generate tasks are always selected.
- This may cause issues with ICTs and routing to Other County Departments.
- No decision was reached. Discussion and decision was put on hold.

#	Action Item	Assigned To	Assigned Date	Due Date	Status
1	CA-265452 <ul style="list-style-type: none">• Update Imaging MC RE documents without barcodes, similar to SAR 7 process.			Vote due 9/5	
2	CA-245819 <ul style="list-style-type: none">• Open the next document in workflow when user completes batch in the workflow.• Will automatically open the next document in the queue user is viewing.			Vote due 9/5	