

CalSAWS CalWIN  
Implementation Support  
Services (ISS) Weekly Status  
Report

**Reporting Period: August 14, 2023 to August 20, 2023**

# CalSAWS – CalWIN ISS Weekly Status Report

Weekly Status Report, August 23, 2023

Period: August 14, 2023 to August 20, 2023

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## 1.0 Project Management

### 1.1 Executive Summary

STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
Business Process Reengineering (BPR)	<ul style="list-style-type: none"> <li>▶ <b>Wave 4</b> <ul style="list-style-type: none"> <li>○ Provided Configuration support for Go-Live activities.</li> </ul> </li> <li>▶ <b>Wave 5</b> <ul style="list-style-type: none"> <li>○ Provided Configuration support for County Prep activities.</li> </ul> </li> <li>▶ <b>Wave 6</b> <ul style="list-style-type: none"> <li>○ Facilitated Configuration Set Up for Process Simulation with San Luis Obispo County 08/16/23.</li> <li>○ Facilitated Configuration Set Up for Process Simulation with Sacramento County 08/17/23.</li> <li>○ Scheduled Configuration Set Up for Process Simulation with San Francisco County for 08/28/23.</li> <li>○ Completed Process Simulation preparation in person session for San Francisco County on 08/17/23.</li> <li>○ Finalized process sim execution plan for San Francisco County on 08/17/23.</li> <li>○ Finalized process sim execution for Sacramento County on 08/18/23.</li> </ul> </li> </ul>
Organizational Change Management (OCM)	<ul style="list-style-type: none"> <li>▶ Conducted the Wave 4 CNC session on 08/17/23.</li> <li>▶ Distributed the Wave 4 CNC session materials to the Wave 4 Counties on 08/18/23.</li> <li>▶ Closed the Wave 4 T+6 Change Readiness Survey on 08/18/23.</li> <li>▶ Tested and finalized the Wave 6 T-3 Change Readiness Survey with San Francisco County the week of 08/14/23.</li> <li>▶ Distributed the August Wave 5 and 6 infographic packets to the Wave 5 and 6 Counties on 08/14/23.</li> </ul>
Training	<ul style="list-style-type: none"> <li>▶ Continued the Wave 5 Counties' Web Based Training for all staff.</li> <li>▶ Continued Instructor-Led Training (ILTs) for all staff in the Wave 5 Counties.</li> <li>▶ Continued the Wave 6 Counties' Web Based Training for all staff.</li> <li>▶ Continued Instructor-Led Training (ILTs) for Early Training and Train the Trainer in the Wave 6 Counties.</li> <li>▶ Hosted Webinars for the Wave 6 Counties.</li> <li>▶ Hosted Training Touchpoints with San Luis Obispo, Alameda, Sonoma, and Fresno Counties.</li> <li>▶ Hosted Training Advisory Council meeting on 08/16/23.</li> </ul>
Implementation	<ul style="list-style-type: none"> <li>▶ <b>Wave 4</b> <ul style="list-style-type: none"> <li>○ Completed seventh week of Wave 4 post-Implementation support (onsite, virtual, and communications).</li> <li>○ Conducted Fact Sheet Working Group and developed new Fact Sheets.</li> <li>○ Continued updating and tracking checklist items to track each county's approach to Lobby Management and Contact Center.</li> </ul> </li> </ul>

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STATUS REPORT SUB-SECTION	STATUS AGENDA TOPIC
	<ul style="list-style-type: none"> <li>○ Scheduled and prepared for the Wave 4 issue tracker Jira dashboard meeting.</li> <li>▶ <b>Wave 5</b> <ul style="list-style-type: none"> <li>○ Continued working with Alameda County for their ancillary applications and communications plan.</li> <li>○ Continued working with the CalSAWS Counties for onsite and virtual support for Wave 5 Counties.</li> <li>○ Conducted Wave 5 Post Implementation support activities, including the second Post Implementation Support Orientation Sessions on 08/17/23. Modified the Post Implementation staff alignment based on County feedback and changes.</li> </ul> </li> <li>▶ <b>Go-Live Packet (GLP)</b> <ul style="list-style-type: none"> <li>○ Facilitated three (3) GLP Orientation Sessions on 08/14/23, 08/15/23, and 08/16/23 for the three Wave 5 Counties.</li> <li>○ The strike team reconvened to review conversion, contact center, and operations defects. They met on 08/15/23 and 08/17/23 and reviewed 37 of 40 defects.</li> </ul> </li> <li>▶ <b>Other Implementation Support</b> <ul style="list-style-type: none"> <li>○ Communicated to the Wave 5 Counties the changes made to the CalWIN and CalFresh Cost-of-Living Adjustment (COLA) runs to mitigate their impact on migrating Wave 5 Counties.</li> <li>○ Scheduled meetings with all Wave 6 Counties with CalWIN and CalSAWS SMEs, RMs, and other Consortium members on 08/23/23, and 08/25/23 to present options to address Medi-Cal discontinuance issues.</li> <li>○ Communicated options available to Alameda to bulk load an additional 100 external users into CalSAWS after Cutover-A</li> <li>○ Met with San Francisco County for a high-level overview of their ancillary applications.</li> <li>○ Continued updating and tracking checklist items to track each county's approach to Lobby Management and Contact Center.</li> <li>○ Established weekly cadence for core group to track and work through San Francisco County's concerns with the Targeted Onsite Support (TOSS).</li> <li>○ Distributed Wave 6 OCAT Conversion plan CIT to Wave 6 counties.</li> <li>○ Distributed Waves 5 and 6 Readiness Dashboards and Packets to counties.</li> </ul> </li> </ul>

**Table 1.1-1 – CalSAWS Executive Summary Agenda Topics**

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### 1.2 Highlights of the Reporting Period

- ▶ **Staff Onboarding**
  - Continued planning for and onboarding staff resources.
- ▶ **Information Coordination for CalWIN Counties**
  - Continued to collaborate with other teams to coordinate information for the CalWIN Counties.
- ▶ **County Work Plans**
  - Critical Path Reporting Waves 5 through Wave 6 – developed weekly summary report and made available for review during the week of 08/14/23.
  - Work Plan Updates – Continued to facilitate the Work Plan updates for Wave 4 through Wave 6 with the Consortium project teams to improve Project Plan accuracy and updates, and to identify milestones, critical path, and cross-team dependencies. Escalations provided for items not on track in the Work Plans.
- ▶ **Deliverables and Work Products – Submitted the following:**
  - None for the reporting period.

### 1.3 Activities for the Next Reporting Period

- ▶ **Staff Onboarding**
  - Continue planning for and onboarding staff resources.
- ▶ **Information Coordination for CalWIN Counties**
  - Continue to collaborate with other teams to coordinate information for the CalWIN Counties.
- ▶ **County Work Plans**
  - Continue updating Waves 4–6 County Work Plans for the Implementation Readiness Checklist.
- ▶ **Deliverables and Work Products – Submit the following:**
  - DDEL 11.04: County Implementation Completion Report – Wave 4 on 08/22/23.

## 2.0 Business Process Reengineering (BPR)

### 2.1 Highlights of the Reporting Period

- ▶ **Process Simulation**
  - Facilitated all-day in-person sessions for San Francisco County from 08/15/23 to 08/17/23.
  - Continued working on configuration finalization for the finalized Wave 6 scenarios.
  - Finalized Wave 6 execution plan for San Luis Obispo and Sacramento Counties on 08/18/23
- ▶ **Configuration**
  - Provided Configuration support to Wave 4 Counties for Go-Live activities.
  - Provided Configuration support to Wave 5 Counties for County Prep activities.
  - Facilitated Configuration Setup for Process Simulation with San Luis Obispo County 08/16/23.
  - Facilitated Configuration Setup for Process Simulation with Sacramento County 08/17/23.

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- Scheduled Configuration Setup for Process Simulation with San Francisco County for 08/28/23.

### 2.2 Activities for the Next Reporting Period

#### ▶ Process Simulation.

- Complete scenario finalization for San Francisco County.
- Complete data request identification for San Luis Obispo and Sacramento Counties.
- Schedule Process Simulation Execution sessions for Sacramento and San Luis Obispo County.

#### ▶ Configuration

- Provide Configuration support to Wave 4 Counties for Go-Live activities.
- Provide Configuration support to Wave 5 Counties for County Prep activities.
- Complete documentation of Configurations required for Process Simulation for San Francisco County by 08/25/23 in preparation for Configuration Setup on 8/28/23.

## 3.0 Organizational Change Management (OCM)

### 3.1 Highlights of the Reporting Period

#### ▶ Change Network Champions

- Conducted the Wave 4 CNC session on 08/17/23.
- Distributed the Wave 4 CNC session materials to the Counties on 08/17/23.

#### ▶ Change Readiness Surveys

- Closed the Wave 4 T+6 Change Readiness Survey on 08/18/23.
- Tested and finalized the Wave 6 T-3 Change Readiness Survey with San Francisco County the week of 08/14/23.

#### ▶ Newsletter/Infographics

- Distributed the August Wave 5 and 6 infographic packets to the Wave 5 and 6 Counties on 08/14/23.

### 3.2 Activities for the Next Reporting Period

#### ▶ Change Network Champions (CNC)

- Begin to develop the September Wave 5 and 6 CNC session materials.

#### ▶ Change Readiness Surveys

- Begin to develop the Wave 4 T+6 Change Readiness Survey presentations.
- Open the Wave 6 T-3 Change Readiness Survey with San Francisco County on 08/21/23.

#### ▶ Newsletter/Infographics

- Begin to develop the September Wave 6 infographic packet.

## 4.0 Training

### 4.1 Highlights of the Reporting Period

- ▶ **Training Advisory Council**
  - Hosted Training Advisory Council (TAC) Meeting on 08/16/23.
- ▶ **Wave 5: Alameda, Fresno, and Sonoma County Training**
  - Continued WBTs for all staff.
  - Continued ILTs for all staff.
  - Hosted Overpayments/Overissuances Webinar for Sonoma County on 08/15/23.
  - Hosted County Medical Services Program (CMSP) Webinar for Sonoma County on 08/15/23.
  - Hosted Income Eligibility and Verification System (IEVS) Abstracts Webinars for the Wave 5 Counties on 08/16/23.
  - Hosted Training Touchpoint with Alameda County on 08/16/23.
  - Hosted Training Touchpoint with Sonoma County on 08/16/23.
  - Hosted Training Touchpoint with Fresno County on 08/17/23.
  - Hosted Cal-Learn Webinars for the Wave 5 Counties on 08/17/23.
- ▶ **Wave 6: Sacramento, San Francisco, and San Luis Obispo Planning**
  - Continued WBTs for all staff.
  - Continued ILTs for Train the Trainer in Sacramento and San Luis Obispo Counties.
  - Started ILTs for Early Training in San Francisco County.
  - Hosted Training Touchpoint with San Luis Obispo County on 08/15/23.

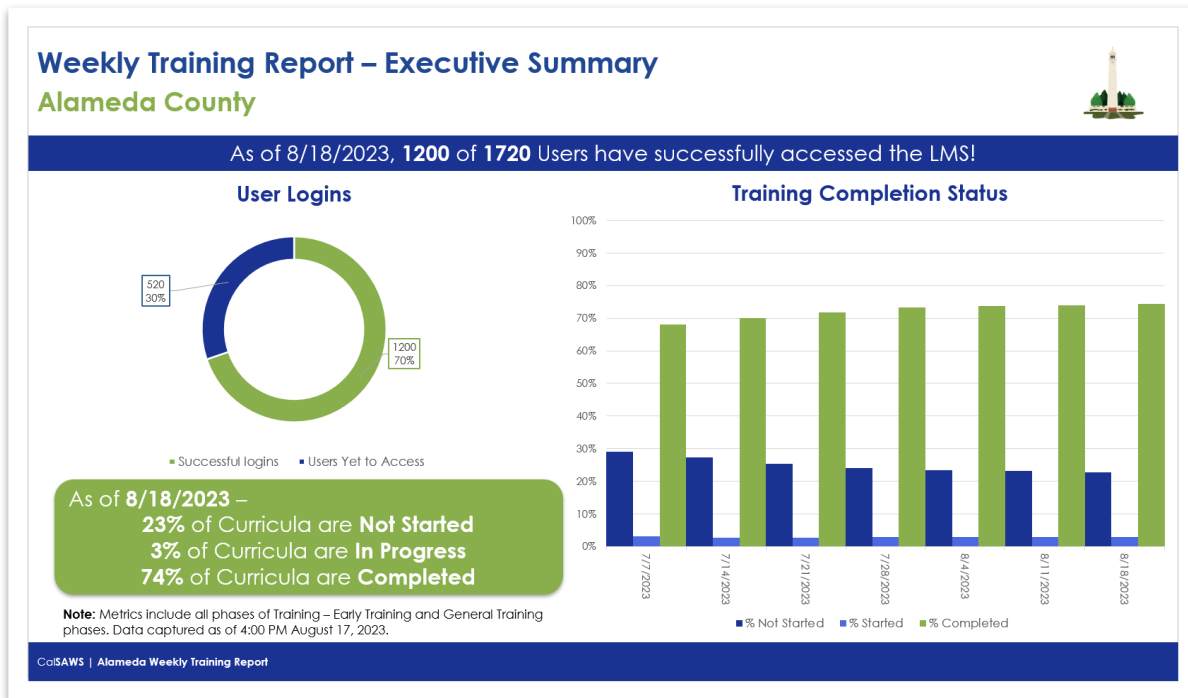
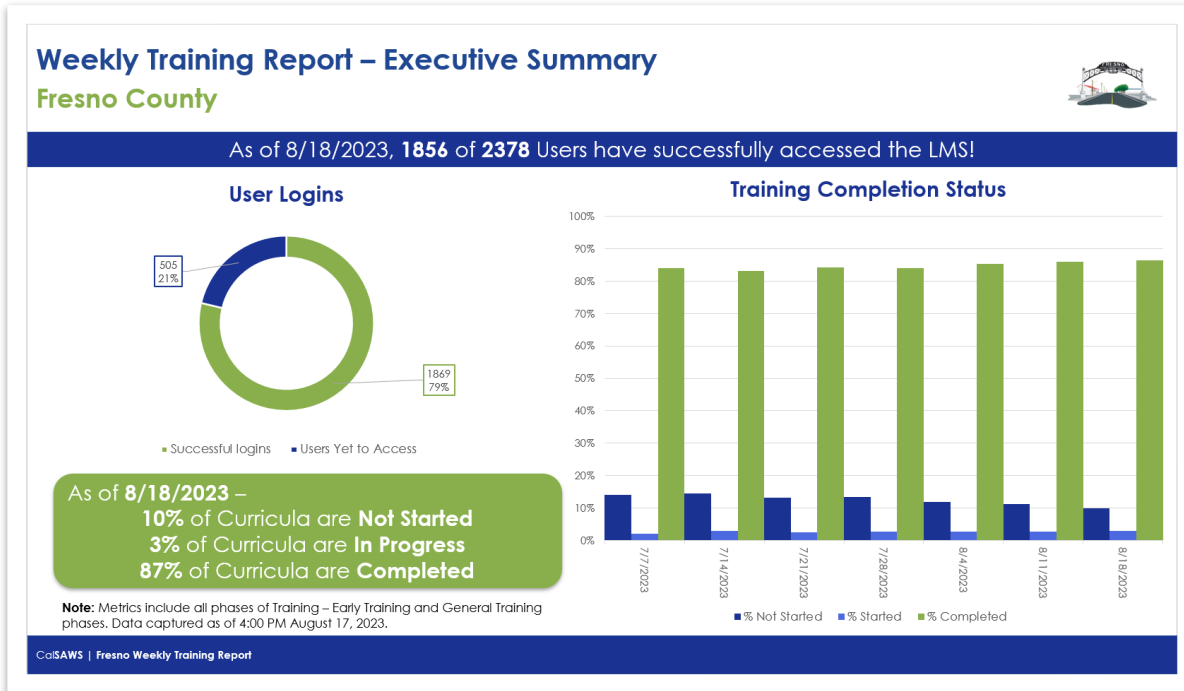


Figure 4.1-1 – Weekly WBT Training Report – Alameda County

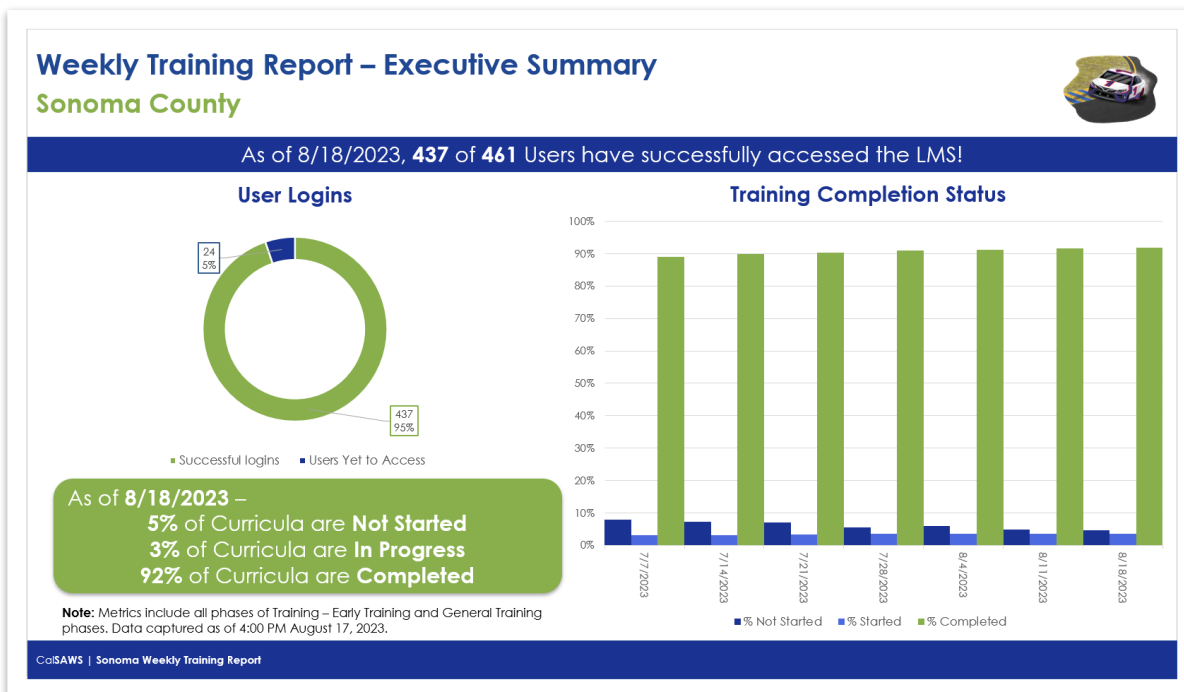
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**Figure 4.1-2 – Weekly WBT Training Report – Fresno County**



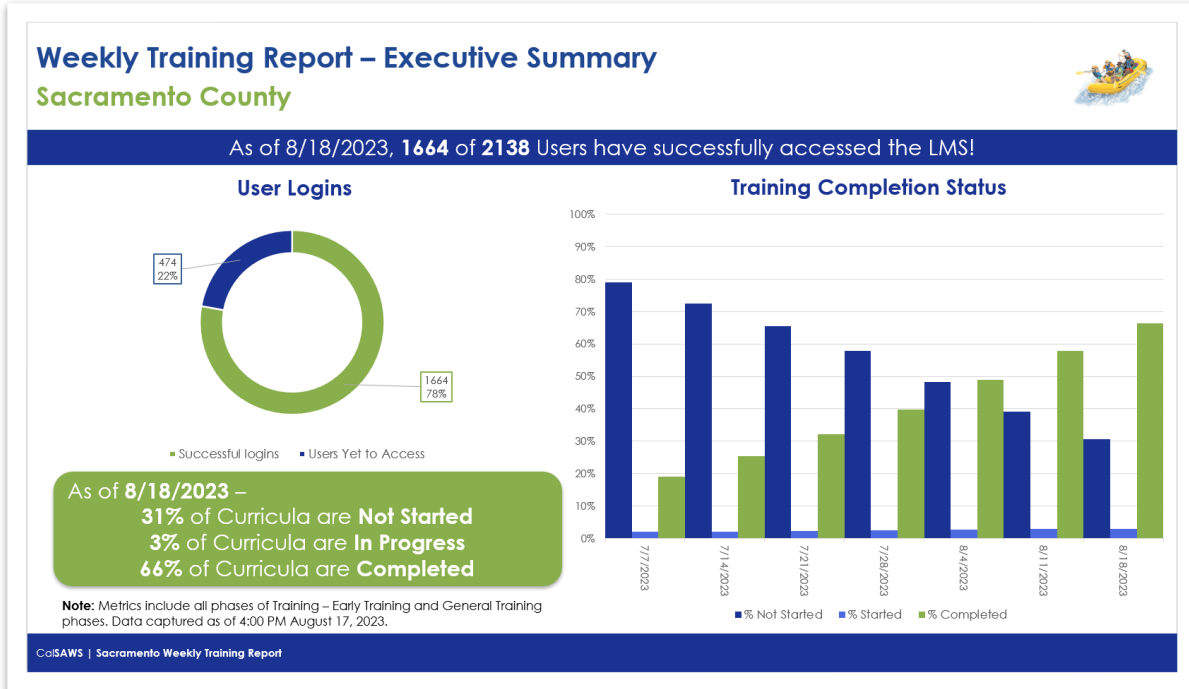
**Figure 4.1-3 – Weekly WBT Training Report – Sonoma County**



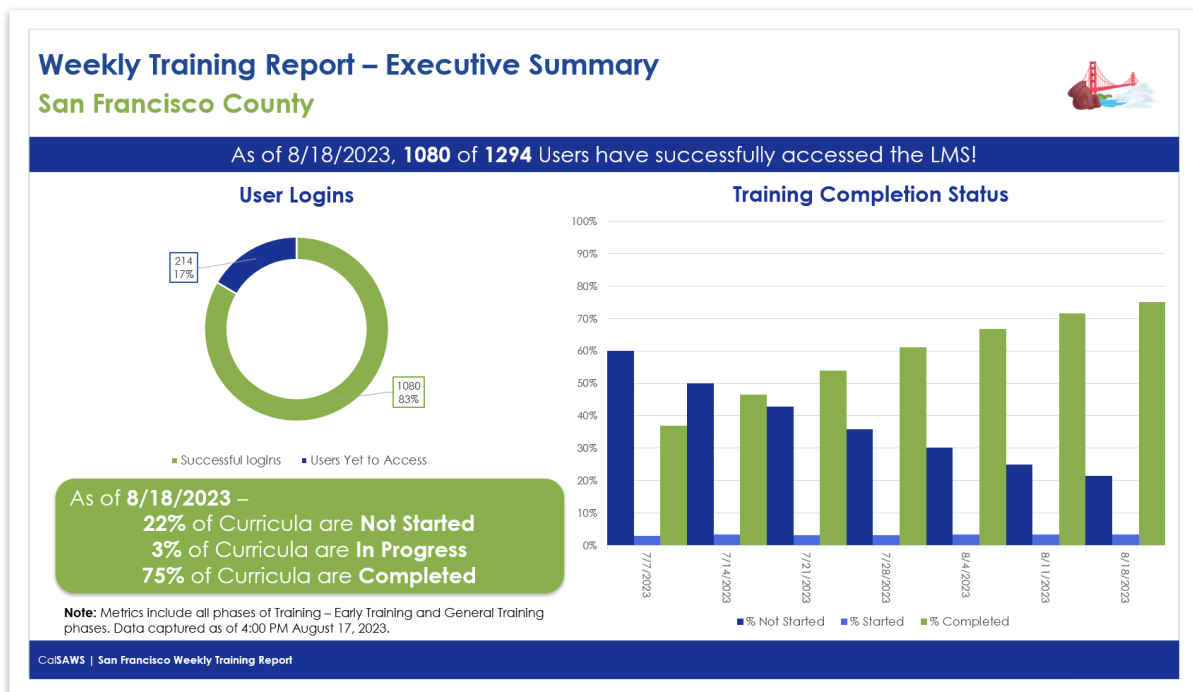
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**Figure 4.1-4 – Weekly WBT Training Report – Sacramento County**



**Figure 4.1-5 – Weekly WBT Training Report – San Francisco County**

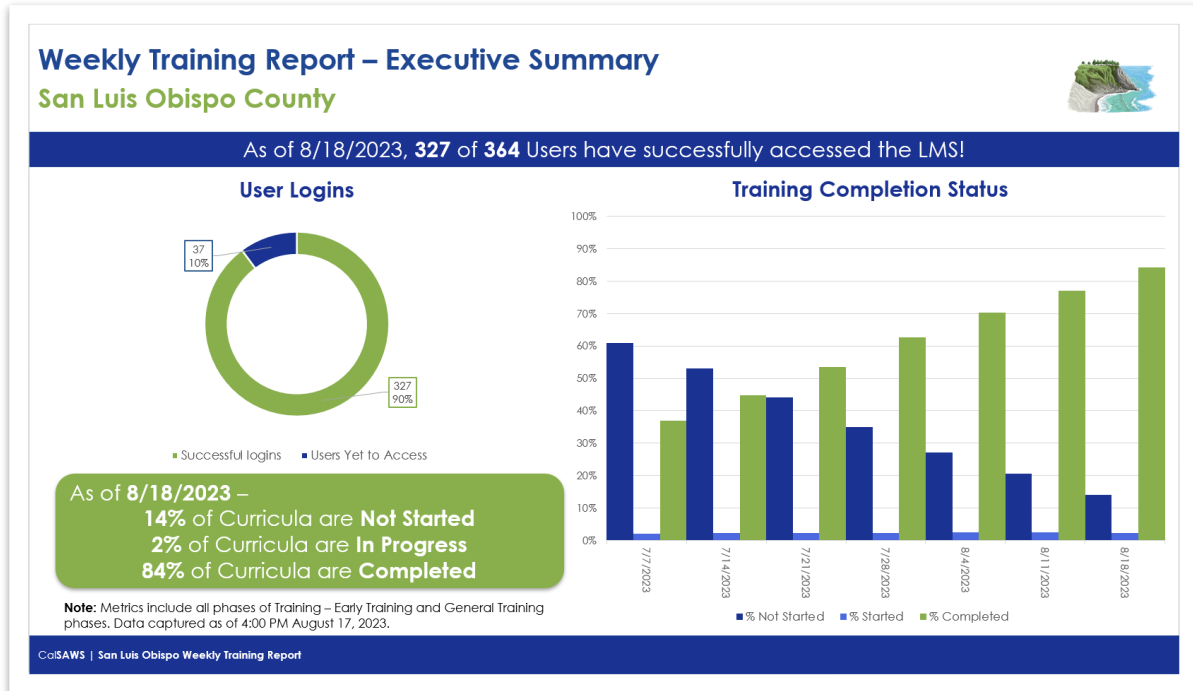


Figure 4.1-6 – Weekly WBT Training Report – San Luis Obispo County

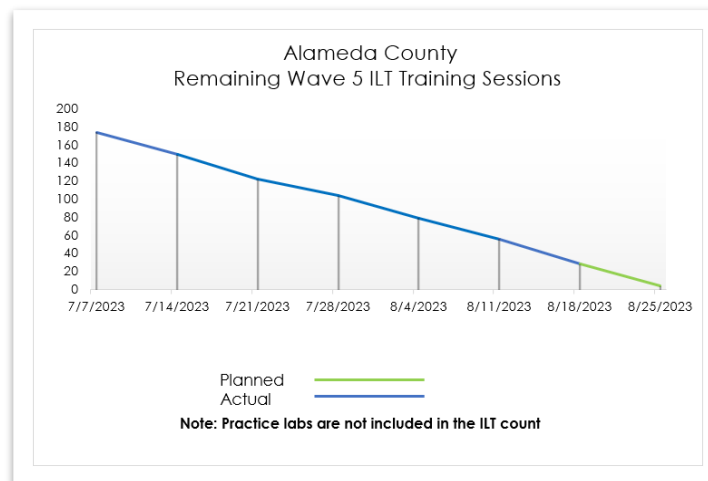


Figure 4.1-7 – Weekly ILT Training Report – Alameda County

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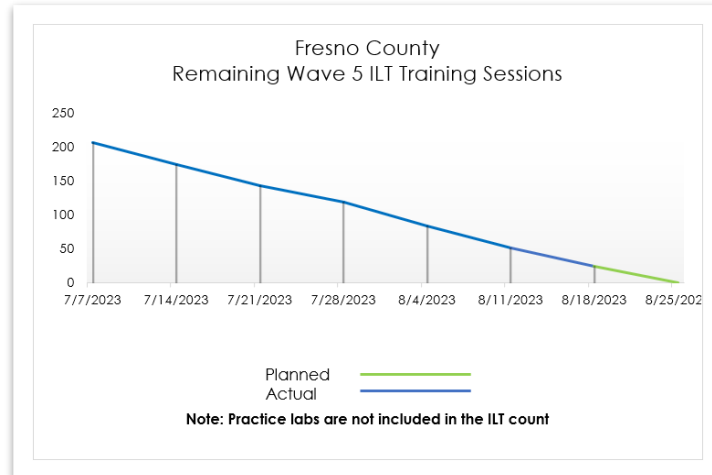


Figure 4.1-8 – Weekly ILT Training Report – Fresno County

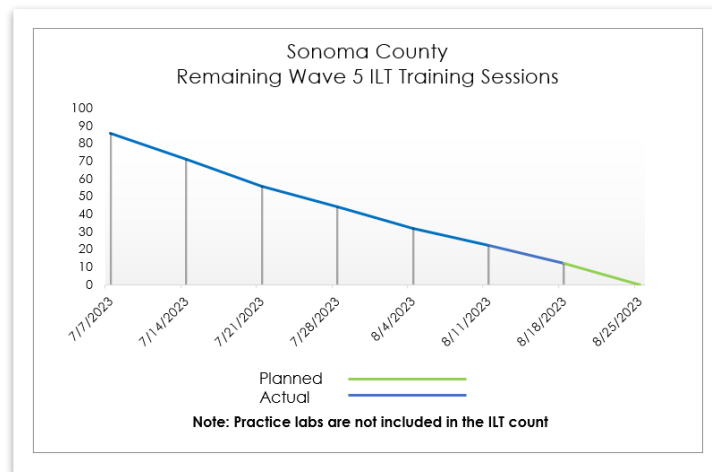


Figure 4.1-9 – Weekly ILT Training Report – Sonoma County

## 4.2 Activities for the Next Reporting Period

- ▶ **Training Advisory Council**
  - Start preparing for Training Advisory Council (TAC) meeting on 09/20/23.
- ▶ **Wave 5: Alameda County, Fresno County, and Sonoma County Training**
  - Continue WBTs all staff.
  - Continue ILTs for all staff.
  - Host Training Touchpoint with Alameda County on 08/23/23.
  - Host Training Touchpoint with Sonoma County on 08/23/23.
  - Host Training Touchpoint with Fresno County on 08/24/23.
- ▶ **Wave 6: Sacramento, San Francisco, and San Luis Obispo County Planning**
  - Continue WBTs for all staff.
  - Continue Train the Trainer ILTs in Sacramento and San Luis Obispo Counties.
  - Continue Early Training ILTs in San Francisco County.
  - Host Training Touchpoint with Sacramento County on 08/22/23.
  - Host Training Touchpoint with San Francisco County on 08/22/23.

## 5.0 Implementation

### 5.1 Highlights of the Reporting Period

#### ► **Readiness Dashboard and Packet**

- Continued collecting updates for the Wave 5 and Wave 6 Readiness Packets.
- Finalized and Distributed Readiness Dashboards and Packets to Wave 5 and Wave 6 counties.

#### ► **Lead TOSS/IPOC Meetings**

- Conducted TOSS/IPOC checklist review for Alameda (08/15/23), Sonoma (08/15/23), Fresno (08/16/23) and Sacramento County (08/17/23).

#### ► **County Prep Phase**

- Conducted Wave 5 County Prep Phase Office Hours and Debriefs.
- Conducted Wave 6 County Prep Kickoff on 08/17/23 and backup session on 08/18/23.

#### ► **Go-Live Packet (GLP)**

- Ran three GLP Orientation Sessions on 08/14/23, 08/15/23, and 08/16/23 for all 3 wave-5 counties
- The strike team reconvened to review conversion, contact center, and operations defects. They met on 08/15/23 and 08/17/23 and reviewed 37 of 40 defects.

#### ► **Other Implementation Activities**

- Communicated changes to CW and CF COLA runs to mitigate their impact on migrating Wave-5 counties
- Scheduled meetings with all Wave-6 counties with CalWIN and CalSAWS SMEs, RMs, and other consortium members on 08/23/23, and 08/25/23 to present options to address Medi-Cal discontinuance issues.
- Communicated options available to Alameda to bulk load an additional 100 external users into CalSAWS after cutover-A
- Met with SFO for a High-level overview of their ancillary applications.
- Continued updating and tracking checklist items to track each county's approach to Lobby Management and Contact Center.
- Established weekly cadence for core group to track and work through SFO's concerns with TOSS support
- Distributed Wave 6 OCAT Conversion plan CIT to Wave 6 counties.

#### ► **Post-Implementation Support**

- Completed seventh week of Wave 4 post-Implementation support (onsite, virtual, and communications).
- Conducted Fact Sheet Working Group and developed new Fact Sheets.
- Continued updating and tracking checklist items to track each county's approach to Lobby Management and Contact Center.
- Continued working with the CalSAWS Counties for onsite and virtual support for Wave 5 counties; continued to update the master tracker and associated documentation.
- Conducted 2 of 2 Orientation Sessions on 08/17/23.
- Scheduled and prepared for the Wave 4 issue tracker Jira dashboard meeting.

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### 5.2 Activities for the Next Reporting Period

#### ► Post-Implementation Support

- Complete the eighth week of Wave 4 Onsite/Virtual post-Implementation support.
- Track Wave 4 interactions and ServiceNow ticket reporting for daily meetings.
- Observe and document post-Implementation metric trends and issue resolutions.
- Distribute the Wave 5 County Onsite Resource alignment spreadsheet to Wave 5 county leadership by 08/25/23.
- Distribute the Wave 5 Virtual Support calendar invites and infographics to County PPOCs and Regional Managers.

#### ► Readiness Dashboard and Packet

- Continue collecting updates for the Wave 5 and Wave 6 Readiness Packets.

#### ► Wave 5 Go-Live Packet

- Complete review of all outstanding Conversion and Contact Center defects.
- Update GLP with new content.

#### ► Other Implementation Support

- Continue working with San Francisco County on their TOSS concerns.
- Meet with Wave 6 Counties on Medi-Cal discontinuance with CalWIN and CalSAWS.
- Continue supporting multiple Contact Center Model Office and Lobby Hardware deployment planning sessions.
- Distribute Wave 5 ICT Conversion plan CIT to Wave 6 Counties.
- Conduct Wave 5 Pre-Green Light meeting on 08/23/23.

#### ► County Prep Phase

- Conduct the Wave 5 County Prep Office hours and Daily Debrief.
- Schedule Wave 6 County Prep Office hours and Daily Debrief.

#### ► TOSS/IPOC Meetings

- Conduct TOSS/IPOC checklist review for Alameda (08/22/23), Sonoma (08/22/23), San Luis Obispo (08/22/23), San Francisco (08/23/23), and Fresno (08/23/23).

## 6.0 Appendices

### 6.1 Appendix A – Deliverable Summary

#### Deliverable Status by Submission

		Complete		Coming Soon		WAC Approval Pending	
DEL ID	Deliverable Name	DDED	FDED	DDEL	FDEL	Final Approval	
01	Work Plan – Initial	12/04/20	12/15/20	12/23/20	01/14/21	01/22/21	
01.30	Work Plan Monthly Updates – June 2023	N/A	N/A	N/A	07/10/23	07/24/23	
01.31	Work Plan Monthly Updates – July 2023	N/A	N/A	N/A	08/07/23	08/21/23	
02	Monthly Status Report – Initial	12/04/20	12/18/20	01/05/21	01/12/21	05/13/22	
02.30	Monthly Status Report – June 2023	N/A	N/A	N/A	07/10/23	07/19/23	
02.31	Monthly Status Report - July 2023	N/A	N/A	N/A	08/07/23	08/16/23	
03	Requirements Traceability Matrix Initial	12/22/20	01/07/21	02/01/21	02/16/21	02/23/21	
11	County Implementation Completion Report	09/15/22	09/27/22	N/A	N/A	N/A	
11.04	County Implementation Completion Report - Wave 4	N/A	N/A	08/22/23	09/06/23	09/15/23	

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**Figure 6.1-1 – Deliverable Status by Submission**

### Upcoming Deliverable Deadlines

DEL #	Deliverable Name	Status	Next Deadline
01.31	Work Plan Monthly Updates – July 2023	On Track	FDEL approval 08/21/23
02.31	Monthly Status Report – July 2023	On Track	FDEL approval 08/16/23
11.04	County Implementation Completion Report – Wave 4	On Track	DDEL submission 08/22/23 FDEL submission 09/06/23 FDEL approval 09/15/23

**Table 6.1-2 – Upcoming Deliverable Deadlines**

### Upcoming Work Product Deadlines

WP #	Work Product Name	Status	Next Deadline
	There are no more scheduled submissions for County Work Products.		

**Table 6.1-3 – Upcoming Work Product Deadlines**

## 6.2 Appendix B – Risks and Issues Summary

### Project Risks and Issues

ID	Title	Details	Status	Impact	Risk Level	Date Logged
240	The scaling of CalSAWS Production Operations, including Batch Operations, to provide 40 and 58 County support, without considering the multi-County and multi-vendor CalSAWS ecosystem may impact business operations	As we expand to 58 Counties and with continual activities to support policy, the consequences of a misstep in executing the CalSAWS M&O batch schedule magnifies the potential impact to business operations and benefits to the participants.	Wave 1–4: Closed Wave 5–6: Open	4	Medium	03/03/21
258	The CalWIN Conversion Cutover Window is at-risk of Completing past the 84-hour cutover window.	The CalWIN Conversion Cutover Window is at-risk of Completing past the 84-hour cutover window.	Wave 1–4: Closed Wave 5–6: Open	5	Low	11/03/21
262	The CalWIN Counties may not be fully prepared for go-live if they do not have sufficient or timely information	The CalWIN Counties and County Directors have voiced concern that they do not have sufficient information or direction from the CalWIN ISS team to	Wave 1–4: Closed Wave 5–6: Open	2	Medium	12/13/21

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
		adequately prepare for Go-Live. In some cases, they have begun creating their own materials based on what they understand. If the Counties do not have a framework within which to prepare, they may not be ready for cutover. This includes clear communication and timelines for what is needed to be completed by when, readiness checklists, early conversations on the transition from the current state to the future state, and clear direction.				
269	CalWIN Counties may not have enough development and testing timeline to Refactor their Ad-hoc Reports and Ancillary System before Go-Live	The CalWIN Counties need time in the schedule, leading up to their respective Go-Live, to Refactor Ad-hoc Reports and/or Ancillary Systems. To do so, the Counties need connectivity and access to CalSAWS environments, data model (and definitions), as well as data. The current CalSAWS delivery schedule (of these) is compressing the CalWIN Counties Design, Development, and Testing timelines (i.e., schedule) and putting their County Readiness for Go-Live at-risk.	Wave 1–4: Closed Wave 5–6: Open	3	Medium	01/12/22
279	CalWIN Counties may not be prepared to reconcile Fiscal and submit State Reports, timely, as they Migrate to CalSAWS	As CalWIN migrates to CalSAWS, Counties may need assistance (from the project) on how to reconcile Fiscal reports as they prepare to submit State reports to CDSS on a monthly basis (and timely)	Wave 1–3: Closed Wave 4–6: Open	4	Medium	09/14/22
285	Preparing CalWIN counties to operationalize	If CalWIN counties are not prepared to operationalize CalSAWS	Wave 3–4: Closed	3	Low	02/08/23

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
	CalSAWS after their Go-Live	<p>after their Go-Live, timely and effective delivery of services could be impacted. During the 60-calendar day Post Implementation support period, migrating CalWIN counties must have available resources and volunteers appropriately allocated for post implementation support, and plan for a gradual transition to self-sufficiency. Success relies on migrating CalWIN Counties demonstrating self-sufficiency at the end of the support period by self-serving and using tools such as the Go-Live Packet and Fact Sheets. It also depends on a collective effort of staff from Deloitte, the Consortium, Accenture, Gainwell, ClearBest, and Counties who can commit to providing a hybrid of virtual and onsite support during the first 60 days after each Wave's Go-Live. CalSAWS Production Counties have knowledge, experience, and use of CalSAWS. However, it is unknown how many support volunteers will be received for each Wave. Migrating CalWIN counties must have internal processes, escalation procedures, and strong support systems in place to ensure staff adoption and sustainment of CalSAWS and minimize business disruptions.</p>	Wave 6: Open			
289	Transition from CalWIN Lite to CalSAWS/BenefitsCa	CalWIN Counties have been given background on the differences between	Open	3	Low	04/24/23



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	I/Child Care Portal for external partners	the features and functions of their existing CalWIN Lite application and the features and functions provided by the combination of CalSAWS (core), BenefitsCal and the CalSAWS Child Care Portal. Although the history, rationale and requirements imposed by CDSS and DHCS have been described to CalWIN Counties, some counties still feel as if the combined CalSAWS solution(s) do not provide the same kind of access to external partners that CalWIN Lite currently provides				
290	Recently released ROI policy lacks clarity which may create privacy and liability exposure for counties and customers	Recently issued Release of Information (ROI) policy is not detailed enough, nor is it consistent between the two state Departments (CDSS and DHCS). The policy as written may create customer information privacy/security, safeguard and county operations concerns, and liabilities. As the policy was released after the completion of ROI design, development, and testing of the functionality in BenefitsCal and CalSAWS, counties have not had sufficient time to assess the ROI functionality with the high-level policy and to be able to determine impacts to their county operations and the associated alignment with the existing BenefitsCal/CalSAWS design. The policy as written does not give	Open	5	Medium	05/19/23

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ID	Title	Details	Status	Impact	Risk Level	Date Logged
		clear direction on County responsibilities associated with the establishment of CBO agreements, provisions of those agreements and monitoring of CBO compliance with the agreements. Counties also have not had sufficient time to be able to determine if their current CBO agreement language is adequate and includes provisions and protections to further protect customer information when being accessed by CBOs via BenefitsCal. BenefitsCal/CalSAWS initial design and implementation has been postponed until final/revised policy is issued by both CDSS and DHCS and there is operational clarity agreed to by all parties				

**Table 6.2-1 – Project Risks and Issues**

### CRFI/CIT/CalSAWS Communications Information

The following table outlines CalSAWS Information Transmittals (CITs) sent for the reporting period.

CIT ID	To	Subject	Category	Distribution Date	Primary CalSAWS Contact	Backup CalSAWS Contact
0297-23	PPOCs (Alameda); Regional Managers R1, R2); Section Directors	Alameda County Self-Service Applications Change Infographic	CalWIN Migration	08/14/23	Araceli Gallardo	Helen Cruz
0298-23	PPOCs (Alameda, Fresno, Sonoma); Regional Managers (R1, R2, R3, R4); Section Directors	Wave 5 CalSAWS Infographics #10	CalWIN Migration	08/14/23	Helen Cruz	Araceli Gallardo

## CalSAWS – CalWIN ISS Weekly Status Report

Weekly Status Report, August 23, 2023

Period: August 14, 2023 to August 20, 2023

CIT ID	To	Subject	Category	Distribution Date	Primary CalSAWS Contact	Backup CalSAWS Contact
0299-23	PPOCs (Sacramento, San Francisco, San Luis Obispo); Regional Managers (R1, R2, R4); Section Directors;	Wave 6 CalSAWS Infographics #10	CalWIN Migration	08/14/23	Helen Cruz	Araceli Gallardo
0304-23	PPOCs (Sacramento, San Francisco, San Luis Obispo); IPOCs (CalWIN Wave 6; Regional Managers (All)	CalWIN Cutover and OCAT Interviews	CalWIN Migration	08/16/23	Jennifer Carpenter	Kibby Stahl
0307-23	PPOCs (Alameda, Fresno, Sonoma); Regional Managers (All) IPOC (CalWIN Wave 5); TPOCs (CalWIN Wave 5)	CalWIN Wave 5 Readiness Dashboard and Packet – 2nd Biweekly August 2023	CalWIN Migration	08/17/23	Jennifer Carpenter	Mara Jennings
0308-23	PPOCs (Sacramento, San Francisco, San Luis Obispo); Regional Managers (All) IPOC (CalWIN Wave 6); TPOCs (CalWIN Wave 6)	CalWIN Wave 6 Readiness Dashboard and Packet – Monthly August 2023	CalWIN Migration	08/17/23	Jennifer Carpenter	Mara Jennings

**Table 6.2-2 – CITs**

The following table outlines CalSAWS Requests for Information (CRFIs) sent for the reporting period.

CRFI ID	To	Subject	Distribution Date	Status	Response Due Date	Primary Contact	Backup Contact
None.							

**Table 6.2-3 – CRFIs**

### 6.3 Appendix C – Project Work Plan Reports

#### Project Timeline

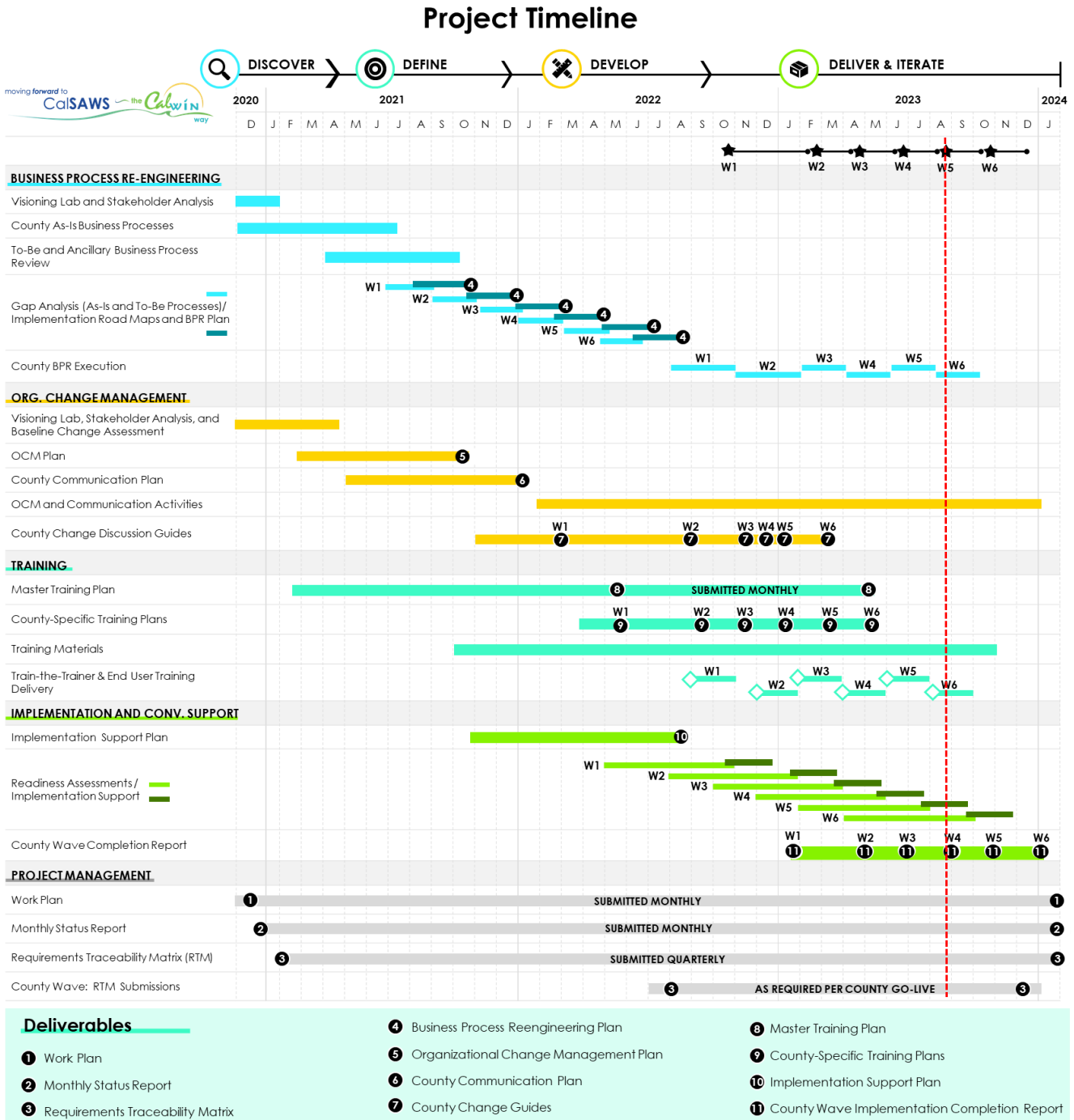


Figure 6.3-1 – Project Timeline

**CalSAWS – CalWIN ISS Weekly Status Report**

Weekly Status Report, August 23, 2023

Period: August 14, 2023 to August 20, 2023

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**Project Action Items – Overdue**

This table lists overdue action items, including the owner and due date.

ID	Description	Owner	Due Date
None.			

**Table 6.3-1 – Overdue Action Items**