

California Statewide Automated Welfare System (CalSAWS)

County Purchase SM-02-2023 San Mateo County - Request for Changes to the General Assistance ("GA") County-Specific Program

CalSAWS Consortium
San Mateo County Purchase SM-02-2023

I. Overview:

Pursuant to Section 4.6 of Exhibit X (Maintenance and Operations (“M&O”) Extension) of the Amended Restated and Revised Leader Replacement System Agreement dated August 16, 2019 (the “Base Agreement”) between CalSAWS Consortium and Accenture LLP (“Accenture”), San Mateo County (“County”) has requested changes to the General Assistance (“GA”) County-specific program, as further described in this County order form (the “County Purchase”).

II. Scope:

The County identified a business need for Accenture to modify existing GA County-specific program rules to align with the County’s updated policy.

This County Purchase describes the one-time Regulatory and Administrative (“R&A”) Change Budget Services for Accenture to provide technical consulting support to design and build the requested changes to align with the County’s current policies and business needs of the GA program. The one-time charges include up to 896 hours to assist the County with the following requirements:

1. Allow a restoration of aid for late periodic reports (“QR7”). Enable the ability to restore the aid dependent on the date that the report is submitted and prorate the benefits based upon that completed date, similar to the current CalWORKs and CalFresh (“CF”) functionality for the Semi-Annual Report (“SAR7”).
2. Align the CalFresh earned income deduction rules to the GA program, including:
 - a. Twenty (20) percent of gross earned income, and
 - b. For self-employment, twenty (20) percent of gross income less actual business expenses (expenses entered calculation completed by system, ex., CalFresh), or forty (40) percent of gross income.
3. New exemptions for assets, including:
 - a. Exempt one (1) vehicle, all additional vehicle(s) total equity must be below \$2,828 or four (4) times the GA grant limit will not be counted as property.
 - b. Exempt a primary residence up to \$100,000 in equity.
 - c. Update GA property limits: property limits will be double the current GA grant amount. As of October 1, 2022, the property limit is \$1,414.

The scope of this County Purchase includes the following:

- One-Time R&A Change Budget Services

III. Assumptions:

- The charges set forth in Section V below (the “Total Charges”) are based on the scope of work outlined in this County Purchase. Any changes in scope must be mutually agreed upon by Accenture and the County in writing and may result in additional charges. These additional charges will be executed as a revision to this County Purchase.

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- One-Time R&A Change Budget Services will be worked and invoiced on a time and materials (“T&M”) basis up to a maximum of 896 hours. Invoices for such charges will be submitted to the Consortium monthly in arrears, and the Consortium will, in turn, invoice the County. The County will be invoiced for actual hours worked.
 - Up to 896 hours will be worked and invoiced in State Fiscal Year (“SFY”) 2023/24, estimated to commence upon approval of this County Purchase and continue through the end of the SFY 2023/24, May 31, 2024. If the County requests more hours for SFY 2023/24 or SFY 2024/25, a revision to this County Purchase would be required.
 - If the County requests a change to the offshore/onshore staffing mix, then a revision to this County Purchase would be required.
 - Accenture and County will monitor the hours for R&A Change Budget Services and discuss the addition of more hours with the County if necessary. Any additional hours required for R&A Change Budget Services would result in additional charges. These additional charges would be provided to the County in a separate County Purchase.
- Accenture will work with the County to develop a schedule for this project upon approval of this County Purchase.
- There are no new correspondences, and no changes to existing correspondences included in this County Purchase.
- These new requirements will be controlled through administrative pages like other rules for the GA/General Relief (“GR”) Automated Solution program.
- Requirement 3a. and 3b. under Section II (the “Scope”) above are understood to mean that the value stated will be excluded from the property value, but the value of the property above that limit will be counted (i.e., if the primary residence is valued at \$110,000, the System would count \$10,000 toward the property budget).
- The CalSAWS Application will be required to calculate the property limit for Requirement 3c. (see Section II (the “Scope”) above) automatically during the run of Eligibility Determination and Benefit Calculation (“EDBC”) rather than updating the fixed table value.
- Once in Production, the County will raise all defect or enhancement requests via the ServiceNow ticketing tool.
- The County will identify and provide the appropriate County staff to support project activities throughout the term of this County Purchase.
- The County must (1) approve this County Purchase and (2) provide the corresponding approved Advance Planning Document (“APD”) or alternative form of authorized spending from the Office of Systems Integration (“OSI”) that supports this purchase by July 28, 2023 to proceed with this purchase. Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.

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IV. Schedule:

The charges associated with this County Purchase will be incurred during SFY 2023/24.

V. Total Charges:

The following table outlines the total charges for this County Purchase.

Total County Purchase Charges	SFY 23/24	SFY 24/25	Total Charges
One-Time R&A Change Budget Services	\$142,908.73	\$0.00	\$142,908.73
Recurring R&A Change Budget Services	\$0.00	\$0.00	\$0.00
Hardware and Software Charges	\$0.00	\$0.00	\$0.00
Hardware Charges	\$0.00	\$0.00	\$0.00
Hardware Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Software Charges	\$0.00	\$0.00	\$0.00
Software Maintenance and Support Charges	\$0.00	\$0.00	\$0.00
Production Operations Charges	\$0.00	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00	\$0.00
Recurring Charges	\$0.00	\$0.00	\$0.00
Total Charges	\$142,908.73	\$0.00	\$142,908.73

VI. Attachment 1 to the County Purchase SM-02-2023 - Pricing Schedules

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COUNTY PURCHASE APPROVAL

Subject: County Purchase – SM-02-2023

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

San Mateo County DocuSigned by:

By: 


Printed Name: Claire Cunningham

Title: (Director or Deputy Director) Director, HSA

Date: 8/17/2023 | 11:13 AM PDT

Approved as to Form:

San Mateo County Counsel

By: 

Printed Name: Lisa Cho

Title: Deputy County Attorney

Date: 8/16/2023

Notice Address:

County of San Mateo
1 Davis Drive
Belmont, CA 94002

CalSAWS Consortium

By: 
Holly Murphy (Aug 18, 2023 15:04 PDT)

Printed Name: Holly Murphy

Title: CalSAWS PMO Director

Date: Aug 18, 2023

Notice Address:

CalSAWS Consortium
11290 Pyrites Way, Suite 150
Rancho Cordova, CA 95670-4481

Accenture LLP

By: 
Arnold J. Malvick (Aug 17, 2023 16:26 PDT)

Printed Name: Arnold J. Malvick

Title: Accenture Project Executive

Date: Aug 17, 2023