



## Change Order 7 Work Order 05: Additional Premise Items

The purpose of Work Order 05 is to outline the scope, timeframe, staffing, and costs to perform Quality Assurance (QA) reviews for system changes and functionality updates related to three (3) Additional Premise Items.

### Scope

ClearBest will conduct quality reviews of the delivered work products, services, and test outcomes related to the Additional Premise items and report findings monthly via Monthly Status reports. The following Additional Premise Items are included in this Change Order 7, Work Order 05:

- Reimbursement for Food Benefit Theft Automation
- Stage One Continuous Eligibility – Automation
- Work Registration CalFresh Disqualification Notice Update

The above-listed Additional Premise Items are associated with four (4) System Change Requests (SCRs). QA Services to complete the Premise Item assessments include:

1. Participation in meetings, discussions, and walkthroughs pertaining to the Premise Items deliverables, work products, and milestones.
2. Reporting on the QA activities, findings, recommendations, issues, risks, mitigation strategies, and outcomes from the assessment of Accenture's, Deloitte's, and/or Gainwell's:
  - General and technical design, including participation in design discussions with State sponsors, the Consortium, development of System Change Requests (SCRs), and review and approval of SCR's via Change Control Board processes.
  - Developed enhancements.
  - Testing of enhancements.
  - Updates to job aids, online help, and web-based training.
  - Management of the enhancement process from concept/design through implementation.

Creation of QA assessment reports will be based on our approved approach and methodology identified in the ClearBest Deliverable #05 – DD&I Deliverable Review and Assessment Plan. Reporting will be included within the Deliverable #03 – QA Monthly Status Report through October 31, 2023, and then Deliverable #65 – QA Status Report (Monthly) beginning November 1, 2023.

3. Reporting on QA findings at the CalSAWS Weekly Status Meetings, Project Steering Committee (PSC), Joint Powers Authority (JPA) Board Meetings, and other stakeholder meetings as required.



## Staffing and Cost

To perform the QA Assessments of the Additional Premise items as outlined above, ClearBest is assigning part-time resources based on the level of effort for each Premise Item. Each Premise item will be billed individually on a time and material basis. The not-to-exceed estimated effort for the Additional Premise Items Statement of Work is as follows:

Reimbursement for Food Benefit Theft Automation			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	1739	\$114	\$198,246
QA Technical Lead	157	\$139	\$21,823
<b>Total Cost</b>			<b>\$220,069</b>

Stage One Continuous Eligibility – Automation			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	241	\$114	\$27,474
QA Technical Lead	38	\$139	\$5,282
<b>Total Cost</b>			<b>\$32,756</b>

Work Registration CalFresh Disqualification Notice Update			
QA Staff Role	Hours	Rate	Cost
QA Business Analyst/Tester	117	\$114	\$13,338
QA Technical Lead	30	\$139	\$4,170
<b>Total Cost</b>			<b>\$17,508</b>

<b>Total Additional Premise Items</b>			<b>\$270,333</b>
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## Costs by SFY

The total cost of Change Order 7 Work Order 5 is not to exceed \$270,333. The following provides the estimated costs by SFY:

DELIVERABLE	SFY 23/24
Reimbursement for Food Benefit Theft Automation	\$220,069
Stage One Continuous Eligibility – Automation	\$32,756
Work Registration CalFresh Disqualification Notice Update	\$17,508
<b>TOTAL</b>	<b>\$270,333</b>

## Work Order Approval



IN WITNESS WHEREOF, the Parties have set their hands hereunto as of the Execution Dates set forth below.

**CalSAWS Consortium**

By: \_\_\_\_\_  
Printed Name: Michael Sylvester  
Title: Board Chair  
Date: \_\_\_\_\_

**ClearBest, Incorporation**

By: \_\_\_\_\_  
Printed Name: Wendy Battermann  
Title: President  
Date: \_\_\_\_\_

**CalSAWS Consortium**

By: \_\_\_\_\_  
Printed Name: John Boule  
Title: Executive Director  
Date: \_\_\_\_\_

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
Jeff Mitchell  
Consortium Legal Counsel  
Date: \_\_\_\_\_