

## EXHIBIT F – COUNTY WORK ORDER TEMPLATE

CalSAWS CalWIN Implementation  
Services County Work

---

Table of Contents

1.0 County Work Order Submission & Approval Form..... 3

2.0 County Work Order Impact Analysis ..... 6

2.1 County Work Order Hours.....6

2.2 Payment Schedule (If Applicable).....7

2.3 Assumptions.....7

3.0 County Work Order Approval ..... 8

## County Work Order Submission & Approval Form

<b>County Work Order Number</b>	2
<b>County Work Order Title</b>	Santa Clara County – Additional Training Support
<b>Submitted Date</b>	02/02/2023
<b>Originator</b>	County of Santa Clara
<b>Overview</b>	The County of Santa Clara ("County"), as a member of the California Statewide Automated Welfare System (CalSAWS) Consortium, a party to Amendment No. Two of the CalWIN Implementation Services Agreement by and between CalSAWS Consortium and Deloitte Consulting LLP, dated as of September 10, 2021, the terms of which are incorporated by reference and attached to this County Purchase order ("County Purchase"), has requested training support from Deloitte Consulting LLP associated with the CalSAWS project. This request requires training charges for Deloitte Consulting LLP to provide such support to the County, which are further described in this County Purchase order.
<b>Priority</b>	<p>Select the estimated priority level of the requested County Work Order:</p> <p><input type="checkbox"/> Critical – is necessary to avoid potential project stoppage in the County.</p> <p><input checked="" type="checkbox"/> High – is necessary to avoid potential significant impact to the goals and objectives of the project in the County.</p> <p><input type="checkbox"/> Medium – is necessary to avoid potential impact to the operational efficiency of project execution in the County.</p> <p><input type="checkbox"/> Low – needs to be addressed, but the estimated impact to the project is minimal in the County.</p>

**CalSAWS – CalWIN Implementation Services County Work Order**

<b>Detailed Description</b>	<p>Assist Santa Clara County Social Services Agency with training support in the following areas:</p> <ol style="list-style-type: none"> <li>1. CalSAWS Instructor-led Training (ILTs) – provide additional in-person ILT courses post-Go Live for Santa Clara County staff returning from a leave of absence or who missed ILT during the regular Implementation training window. The ILT courses delivered will depend on the trainees' work role and may include:             <ol style="list-style-type: none"> <li>a. CalFresh Eligibility</li> <li>b. CalFresh/CalWORKs Multi-Program</li> <li>c. CalFresh/CalWORKs/Medi-Cal Multi-Program</li> <li>d. CalFresh/Medi-Cal Multi-Program</li> <li>e. CalWORKs Eligibility</li> <li>f. CAPI</li> <li>g. Child Care</li> <li>h. Clerical</li> <li>i. Employment Services WTW</li> <li>j. Fiscal</li> <li>k. Foster Care</li> <li>l. GA/GR</li> <li>m. General Eligibility</li> <li>n. Hearings</li> <li>o. Imaging</li> <li>p. Medi-Cal Eligibility</li> <li>q. QA/QC</li> <li>r. RCA</li> <li>s. Resource Databank Maintainer</li> <li>t. Special Investigations</li> <li>u. Supervisor Clerical</li> <li>v. Supervisor Eligibility</li> </ol> </li> </ol> <p>CalSAWS ILT courses rely on the completion of prerequisite Web-based Training (WBTs). The Deloitte Training Manager will provide the County Point of Contact with a list of WBTs that returning staff, based on their job role, should complete prior to attending their scheduled ILT. As staff return, the County will submit a ServiceNow LMS Access Request ticket to the CalSAWS Project to provision their access to the CalSAWS LMS. Once provisioned, the returning staff will self-enroll in the prerequisite WBTs.</p> <p>ILT Classes will be occur each month as necessitated by the frequency of staff returning from leave and other staffing needs. The County Training POC and Deloitte Training Manager will meet on a regular basis to review anticipated training needs. The County Training POC will provide timely notice of staffing needs.</p> <ol style="list-style-type: none"> <li>2. Curriculum development – assist the County with instructional design services for new worker training (Induction Training) in all eligibility program areas. The Deloitte Instructional Design Analyst will work</li> </ol>
-----------------------------	---

**CalSAWS – CalWIN Implementation Services County Work Order**

	<p>closely with County Staff Development to identify areas of existing Induction curriculum that require updating based on the use of the CalSAWS system. The work will be directed and assigned by the County. Instructional design services will require the analysis of County business process changes and procedures and how CalSAWS is used in the County. The work product will include instructor guide materials, student materials, practice exercises, and competency-based assessments.</p> <p>The resume and qualifications of the Instructional Design Analyst will be submitted to the County for review and acceptance prior to the start of the curriculum development phase.</p> <p>3. CalSAWS Instructor-led Training for non-core County staff and non-County staff – provide in-person ILT courses post-Go Live for County and non-County staff who need view-only or “light” access to CalSAWS. The County Training POC and the Deloitte Training Manager will work closely together to identify specific CalSAWS training needs of the trainees. ILT courses generally require completion of prerequisite Web-based Training (WBTs). Since these trainees may not be granted access to the CalSAWS LMS, the County Training POC and Deloitte Training Manager will identify how to meet the training needs through system demonstration, webinars, or videos.</p>	
<b>Review Date</b>		
<b>Type of County Work Order</b>	<input type="checkbox"/> Fixed Fee	<input checked="" type="checkbox"/> Time & Material

**CalSAWS – CalWIN Implementation Services County Work Order**

## 2.0 County Work Order Impact Analysis

Describe the changes required to support this County Work Order by resource type and provide a brief description of County Work to be completed.

<b>Implementation Support Impact</b>	Providing additional support to the County will provide resource planning for other County training activities to better serve customers and clients. It will enable Santa Clara County Staff Development personnel to focus on priority Induction Training delivery right after Go Live.
<b>BPR Impact</b>	
<b>Training Impact</b>	
<b>OCM Impact</b>	
<b>Other Impact</b>	
<b>Software/Licenses</b>	N/A
<b>Deliverables (New and Updated)</b>	
<b>Schedule</b>	

## 2.1 County Work Order Hours

Enter estimated hours required to support this County Work Order by resource type and provide a brief description of County Work to be completed. These are estimated hours but are in a "bucket of hours" to be assigned as needed.

Type	Description	Rate	Hours	Amount
Training	Trainer	\$167.65	280	\$46,942
Training	Training Developer (March-Jun 2023)	\$155.75	360	\$56,070
Training	Trainer	\$174.35	200	\$34,870
Training	Training Developer (July-Dec 2023)	\$161.98	280	\$45,354.40

**CalSAWS – CalWIN Implementation Services County Work Order****2.2 Payment Schedule (If Applicable)**

The charges associated with this County Work Order will be incurred as follows:

Payment Point	Description	Submission Date	Cost
Monthly	Monthly report summarizing activities completed for the month associated with the three areas of support and total hours expended	Monthly	Variable based on hours
Total Charges			\$183,236.40

**2.3 Assumptions**

If applicable, specify assumptions related to this County Work Order.

Assumptions
<ul style="list-style-type: none"> <li>• Assistance to the County will be delivered in a hybrid environment, both in person and virtual, as agreed upon by the County.</li> <li>• County leadership and staff will be able to allocate resources to support discovery sessions and review and provide feedback on materials produced.</li> <li>• The County will follow the same process that all CalSAWS Production Counties use to provision new staff in the CalSAWS LMS, through the submission of a ServiceNow LMS Access Request ticket.</li> <li>• Returning staff will not be formally assigned curriculum or a Learning Journey Map in the CalSAWS LMS, but will be given a list of WBT courses in which to self-enroll.</li> <li>• A kick-off event confirming understanding, scope and outputs will be conducted within one week of anticipated work initiation.</li> <li>• Resources will start in March 2023 for 8 months.</li> <li>• Resources will support the project both remotely and onsite at a Santa Clara County office location with up to 12 trips onsite across both resources. Trips are assumed to be 2 - 4 days in duration.</li> <li>• County leadership will reserve the right to approve or disapprove Contractor's Staff.</li> <li>• Staff Development team will provide input to support staffing curriculum development activities.</li> </ul>

### 3.0 County Work Order Approval

This County Work Order is accepted as allowing Deloitte Consulting LLP to proceed.

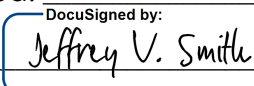
#### Execution of County Purchase

The parties to this County Purchase agree that an electronic copy of a signed contract, or an electronically signed contract, has the same force and legal effect as a contract executed with an original ink signature. The term "ELECTRONIC COPY OF A SIGNED CONTRACT" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "ELECTRONICALLY SIGNED CONTRACT" means a contract that is executed by applying an electronic signature using technology mutually approved by the County, Consortium, and Deloitte Consulting LLP.

#### CERTIFICATION BY COUNTY:

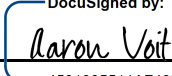
By submitting this County Work Order, County certifies that its request for goods or services pursuant to this County Work Order is consistent with County's procurement requirements and procedures and that County is seeking goods and services to be utilized primarily in connection with the Project rather than goods or services to be utilized primarily in connection with non-Project related County operations.

#### COUNTY OF SANTA CLARA

Dated: 2/23/2023  
By:   
Name: Jeffrey V. Smith, M.D., J.D.  
Title: County Executive

Dated: 2/17/2023  
By:   
Name: John P. Mills  
Title: Deputy County Executive

#### APPROVED AS TO FORM AND LEGALITY

Dated: 2/17/2023  
By:   
Name: Aaron Voit  
Title: Deputy County Counsel




**CalSAWS – CalWIN Implementation Services County Work Order**

---

**DELOITTE CONSULTING LLP**

Dated: 14-Apr-2023 | 10:26:31 PM IST

By: 

Name: Rachel Frey

Title: Principal

Notice Address:

County of Santa Clara, Social Services Agency  
353 W. Julian Street, 6<sup>th</sup> Floor  
San Jose, CA 95110-2335

Notice Address:

CalSAWS Consortium  
11290 Pyrites Way, Suite 150  
Rancho Cordova, CA 95670-4481

**CALSAWS CONSORTIUM**

Dated: 14-Apr-2023 | 9:57:36 AM PDT

By:   
Consortium Executive Director

HM

**AMENDMENT NO. TWO  
CALWIN IMPLEMENTATION SERVICES AGREEMENT  
BY AND BETWEEN  
CALSAWS CONSORTIUM  
AND  
DELOITTE CONSULTING LLP**

This Amendment No. Two is effective on September 10, 2021 (the "Effective Date") and revises the Agreement, as defined below, between the CalSAWS Consortium ("Consortium") and Deloitte Consulting LLP ("Contractor") as specified in this Amendment No. Two. Unless otherwise indicated by this Amendment No. Two, all other provisions of the Agreement not affected by this Amendment No. Two remain in full force and effect between the parties.

**RECITALS**

WHEREAS, on December 4, 2020, Consortium and Contractor entered into an agreement regarding the CalWIN Implementation Services Project ("Agreement"); and

WHEREAS, on December 4, 2020, Contractor commenced work on the CalWIN Implementation Services Project ("Project"); and

WHEREAS, the Consortium has allotted eight million dollars (\$8,000,000) for County Purchases for Implementation Services provided under the Agreement and the parties now wish to increase the Total Cost of the Agreement by the amount of eight million dollars (\$8,000,000).

NOW, THEREFORE, in consideration of the foregoing Recitals and the mutual covenants and promises described herein, the parties mutually agree to this Amendment No. Two to the Agreement as follows:

1. Section 7.1.1 of the Agreement is deleted in its entirety and replaced with:

**“7.1.1 General.**

All of the pricing and sums set forth in this Section 7 apply to the Scope of Contract Work and Deliverables and Services described in Section 5.

The Total Maximum Contract Sum for all Project Deliverables and Services to be provided pursuant to this Agreement during the Contract Term, excluding the price of optional training facilities, shall not exceed forty-four million, one hundred sixty-six thousand, seven hundred thirty-seven dollars (\$44,166,737).

The Total Maximum Contract Sum for all Project Deliverables and Services to be provided pursuant to this Agreement during the Optional Term, excluding the price of optional training facilities, shall not exceed twelve million, nine hundred forty-three thousand, twelve dollars (\$12,943,012).

The Contract Sum for the optional training facilities shall not exceed three million, eight hundred forty-four thousand, four hundred seventy-five dollars (\$3,844,475).

The Contractor may invoice the Consortium a maximum amount eight million dollars (\$8,000,000) for additional Implementation Services for County Purchases via the Change Request process, approved by the Consortium Executive Director and Contractor's Project Director or their respective designees.

2. Section 8 of the Agreement, Change Orders is revised to add a new Section 8.7 which reads:

**8.7 County Work Orders**

The CONSORTIUM reserves the right to utilize the funds allocated for County Purchases as set forth in Section 7.1.1 by executing a County Work Order for County Purchases for additional services, authorizing such utilization via the Change Order process which governs any change to any portion of the Deliverables or Services required under this Agreement. Attached as Exhibit F is a template of the CalWIN Implementation Services County Work Order which will be used to authorize additional Implementation Services for the County/Counties which will be executed by the CONSORTIUM'S Executive Director and the CONTRACTOR'S Project Director to initiate the Change Order process as provided in this Section 8 of this Agreement.

3. Exhibit C, Price Proposal Schedules, is revised as follows:

Attached to this Amendment No. Two, and incorporated by reference, is a Revised Exhibit C, Price Proposal Schedules. This Revised Exhibit C, Price Proposal Schedules, shall replace in its entirety the current Exhibit C, Price Proposal Schedules, to the Agreement.

3. Attached to this Amendment No. Two, and incorporated by reference, is Exhibit F, County Work Order template, a new Exhibit which will be added to the Agreement.

IN WITNESS WHEREOF, the Consortium has caused this Amendment No. Two to be subscribed on behalf of the Consortium and Contractor has caused this Amendment No. Two to be subscribed on its behalf by its duly authorized officer, as indicated below.

**DELOITTE CONSULTING LLP**

Dated: 08-Sep-2021 | 4:26:53 PM PDT

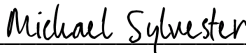
By: 

Name: Rachel Frey

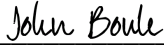
Title: Principal

**CALSAWS CONSORTIUM**

Dated: 10-Sep-2021 | 4:07:11 PM PDT

By:   
Michael Sylvester, Consortium Chair

By:   
Kronick Moskowitz Tiedemann & Girard,  
Consortium Legal Counsel

By:   
John Boule, Consortium Executive  
Director

**Attachment A - Price Proposal Schedules**  
**Schedule 1**  
**CalWIN Implementation Support Price Summary**

CalWIN Implementation Support Project Overall Price Total		SFY 2020/21	SFY 2021/22	SFY 2022/23	SFY 2023/24	SFY 2024/25	CalWIN Maximum Amount
	CalWIN Deliverables Price	\$ 682,196	\$ 12,577,474	\$ 16,805,849	\$ 5,968,612		\$ 36,034,132
	CalWIN Hardware and Software Price	\$ 61,584	\$ 35,511	\$ 35,510			\$ 132,605
	<b>CalWIN Price Subtotal</b>	<b>\$ 743,780</b>	<b>\$ 12,612,985</b>	<b>\$ 16,841,359</b>	<b>\$ 5,968,612</b>		<b>\$ 36,166,737</b>
	<b>CalWIN Optional Training Facilities Price Subtotal</b>		<b>\$ -</b>	<b>\$ 2,953,765</b>	<b>\$ 890,710</b>		<b>\$ 3,844,475</b>
	CalWIN 1-Year Optional Extension Price				\$ 6,382,114	\$ 6,560,434	\$ 12,942,548
	CalWIN 1-Year Optional Extension Hardware and Software Price				\$ 232	\$ 232	\$ 464
	<b>CalWIN 1-Year Optional Extension Price Subtotal</b>				<b>\$ 6,382,346</b>	<b>\$ 6,560,666</b>	<b>\$ 12,943,012</b>
	<b>CalWIN Maximum Price Including the 1-Year Optional Extension</b>	<b>\$ 743,780</b>	<b>\$ 12,612,985</b>	<b>\$ 19,795,124</b>	<b>\$ 13,241,668</b>	<b>\$ 6,560,666</b>	<b>\$ 52,954,224</b>
	<b>CalWIN County Work Orders</b>						<b>\$ 8,000,000</b>
	<b>CalWIN Total Contract Value</b>						<b>\$ 60,954,224</b>

Assumptions	
1	The formula in cell F7 was incorrectly linked to cell F30 on Tab -4 HW &SW. The reference to the tab 4 cell was removed in this cost proposal submission.
2	Deloitte and the Consortium will agree to discuss and negotiate all final terms and conditions upon award selection, which include but are not limited to any materially substantive terms in the RFP and its related attachments, exhibits, and references.
3	<p>The Consortium will provide qualified and knowledgeable resources to the project team with business and technical skills required for the project to be delivered within the mutually agreeable timeline, as per RFP Section 4.3.7 Assumptions.</p> <p>The 18 CalWIN Counties will commit the following staff to assist in the planning, preparation and support of BPR, OCM, Training and Implementation:  November 2020 – October 2021: 5 Full Time Equivalents (FTEs).  November 2021 – October 2023: 41 FTEs based on 3 FTEs from 9 large Counties, 2 FTEs from 5 medium Counties and 1 FTE from 4 small Counties.</p> <p>The CalSAWS Consortium will commit the following staff to assist in the planning, preparation and support of BPR, OCM, Training and Implementation:  November 2020 – October 2021: 1 Project Manager, 1 Trainer, 1 OCM Lead (part-time) and 1 Implementation Coordinator (part-time).  November 2021 – October 2023: 1 Project Manager, 1 Training Lead, 12 Trainers, 1 Implementation Lead, 9 Implementation Coordinators and 2 OCM Leads</p> <p>For planning purposes, proposing Contractors should assume 75% availability for all Consortium and County resources, with the exception of part-time resources who are available 50% of the time.</p>
4	The Consortium will reach agreement with the vendors in accordance with the approved Work Plan to allow for the timely provision of the products identified in the Response and Deloitte will have all access and use rights as required to perform the services.
5	Any other existing and planned Consortium initiatives, which are not defined to be within the scope of the project, will be managed by the Consortium in a manner which does not adversely affect the overall project timeline.
6	The Consortium will limit sensitive information, such as PII, PHI, trade secrets and other information that it considers sensitive or highly confidential, it provides to Deloitte (or otherwise makes available to Deloitte) to only that which is reasonably necessary to allow Deloitte to provide the Services. Deloitte will provide the Consortium with a list of Deloitte personnel who are authorized to receive or have access to the Consortium sensitive information. Such list may be updated as needed. Any disclosure of sensitive information by the Consortium to Deloitte will utilize levels of information security and data encryption appropriate to maintain security of Client sensitive information being accessed by or transferred to Deloitte, and as required by applicable information protection laws.
7	The Consortium will develop a mutually agreeable set of data management controls specifying the processes, procedures and methods that will be used by the parties for the secure transfer, access, and exchange management of Client sensitive information pertinent to the Services, intended to safeguard the confidentiality and security of the sensitive information. The Consortium will train its relevant personnel on any such data management approach.
8	The Training delivery schedule is based on RFP Section 3.2 County Implementation Migration Phases waved rollout timeline.
9	The CalSAWS DD&I Vendor and/or Consortium will work with the Deloitte Training Manager to provide a training environment per the Training Plan requirements. This environment will be made available in accordance with the approved Work Plan. The CalSAWS DD&I Vendor and/or Consortium will refresh the training environment and, when necessary, push builds to the training environments so it has the most up-to-date functionality. This includes after business hours and on weekends so it does not disrupt training delivery. The CalSAWS DD&I Vendor and/or Consortium will store the end-user delivery training data and refresh the training environments at an agreed upon schedule.
10	The training delivered by Deloitte will teach CalSAWS functionality. It is assumed that any program or policy training is not in scope of this contract and attendees have applicable program and policy knowledge prior to attending training.
11	The Consortium is responsible for providing WBTs that reflect current CalSAWS functionality as of the start of CalWIN training development.
12	The CalWIN, CalSAWS DD&I Vendor and/or Consortium will work with the Deloitte BPR Manager to define, format, and extract data from the current Legacy Systems (CalWIN and CalSAWS) for the purposes of conducting the as-is business process mining exercises within the BPR section.
13	CalWIN Counties will provide access to field offices, their staff, and existing business process documentation for site visits and observations and the CalSAWS consortium/DDI Vendor will provide any existing To-Be documentation available/already created for reference.
14	Team Deloitte staffing, schedule, and associated costs are based on published CalSAWS DD&I Vendor schedule as per the RFP. Changes to this schedule could impact Deloitte's staffing, schedule, and associated costs.
15	Team Deloitte will provide its Staff with appropriate computer hardware and corresponding software and office equipment required to perform all tasks and complete all Deliverables required by the Consortium and as documented in this RFP. This hardware, software and equipment will be utilized to access the CalSAWS Project repositories and other Project communication methods such as SharePoint.

**Attachment A - Price Proposal Schedules**  
**Schedule 1**  
**CalWIN Implementation Support Price Summary**

CalWIN Implementation Support Project Overall Price Total		SFY 2020/21	SFY 2021/22	SFY 2022/23	SFY 2023/24	SFY 2024/25	CalWIN Maximum Amount
	CalWIN Deliverables Price	\$ 682,196	\$ 12,577,474	\$ 16,805,849	\$ 5,968,612		\$ 36,034,132
	CalWIN Hardware and Software Price	\$ 61,584	\$ 35,511	\$ 35,510			\$ 132,605
	<b>CalWIN Price Subtotal</b>	<b>\$ 743,780</b>	<b>\$ 12,612,985</b>	<b>\$ 16,841,359</b>	<b>\$ 5,968,612</b>		<b>\$ 36,166,737</b>
	<b>CalWIN Optional Training Facilities Price Subtotal</b>		<b>\$ -</b>	<b>\$ 2,953,765</b>	<b>\$ 890,710</b>		<b>\$ 3,844,475</b>
	CalWIN 1-Year Optional Extension Price				\$ 6,382,114	\$ 6,560,434	\$ 12,942,548
	CalWIN 1-Year Optional Extension Hardware and Software Price				\$ 232	\$ 232	\$ 464
	<b>CalWIN 1-Year Optional Extension Price Subtotal</b>				<b>\$ 6,382,346</b>	<b>\$ 6,560,666</b>	<b>\$ 12,943,012</b>
	<b>CalWIN Maximum Price Including the 1-Year Optional Extension</b>	<b>\$ 743,780</b>	<b>\$ 12,612,985</b>	<b>\$ 19,795,124</b>	<b>\$ 13,241,668</b>	<b>\$ 6,560,666</b>	<b>\$ 52,954,224</b>
	<b>CalWIN County Work Orders</b>						<b>\$ 8,000,000</b>
	<b>CalWIN Total Contract Value</b>						<b>\$ 60,954,224</b>

Assumptions	
1	The formula in cell F7 was incorrectly linked to cell F30 on Tab -4 HW &SW. The reference to the tab 4 cell was removed in this cost proposal submission.
2	Deloitte and the Consortium will agree to discuss and negotiate all final terms and conditions upon award selection, which include but are not limited to any materially substantive terms in the RFP and its related attachments, exhibits, and references.
3	<p>The Consortium will provide qualified and knowledgeable resources to the project team with business and technical skills required for the project to be delivered within the mutually agreeable timeline, as per RFP Section 4.3.7 Assumptions.</p> <p>The 18 CalWIN Counties will commit the following staff to assist in the planning, preparation and support of BPR, OCM, Training and Implementation:  November 2020 – October 2021: 5 Full Time Equivalents (FTEs).  November 2021 – October 2023: 41 FTEs based on 3 FTEs from 9 large Counties, 2 FTEs from 5 medium Counties and 1 FTE from 4 small Counties.</p> <p>The CalSAWS Consortium will commit the following staff to assist in the planning, preparation and support of BPR, OCM, Training and Implementation:  November 2020 – October 2021: 1 Project Manager, 1 Trainer, 1 OCM Lead (part-time) and 1 Implementation Coordinator (part-time).  November 2021 – October 2023: 1 Project Manager, 1 Training Lead, 12 Trainers, 1 Implementation Lead, 9 Implementation Coordinators and 2 OCM Leads</p> <p>For planning purposes, proposing Contractors should assume 75% availability for all Consortium and County resources, with the exception of part-time resources who are available 50% of the time.</p>

**Attachment A - Price Proposal Schedules**  
**Schedule 1**  
**CalWIN Implementation Support Price Summary**

4	The Consortium will reach agreement with the vendors in accordance with the approved Work Plan to allow for the timely provision of the products identified in the Response and Deloitte will have all access and use rights as required to perform the services.
5	Any other existing and planned Consortium initiatives, which are not defined to be within the scope of the project, will be managed by the Consortium in a manner which does not adversely affect the overall project timeline.
6	The Consortium will limit sensitive information, such as PII, PHI, trade secrets and other information that it considers sensitive or highly confidential, it provides to Deloitte (or otherwise makes available to Deloitte) to only that which is reasonably necessary to allow Deloitte to provide the Services. Deloitte will provide the Consortium with a list of Deloitte personnel who are authorized to receive or have access to the Consortium sensitive information. Such list may be updated as needed. Any disclosure of sensitive information by the Consortium to Deloitte will utilize levels of information security and data encryption appropriate to maintain security of Client sensitive information being accessed by or transferred to Deloitte, and as required by applicable information protection laws.

**County Work Orders  
CALWIN Project**

ID	Date	County Work Order Name	Description	Amount	County Work Order Funds Remaining Balance
				\$ -	\$ 8,000,000.00
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	
Total County Work Order Funds Remaining				\$ 8,000,000.00	



Schedule 2  
CalWIN Implementation Support Deliverables Price

#	Deliverable Name	Review Period (Business Days)	Deliverable Due Date (Month/Year)	Target Invoice Date (Month/Year)	Total Deliverables Maximum Price	SFY 2020/21 Total	SFY 2021/22 Total	SFY 2022/23 Total	SFY 2023/24 Total
1	Initial Work Plan (plus monthly updates)	5	1/2021, 2/2021, 3/2021, 4/2021, 5/2021, 6/2021, 7/2021, 8/2021, 9/2021, 10/2021, 11/2021, 12/2021, 1/2022, 2/2022, 3/2022, 4/2022, 5/2022, 6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023, 5/2023, 6/2023, 7/2023, 8/2023, 9/2023, 10/2023, 11/2023, 12/2023, 1/2024, 2/2024	2/2021, 3/2021, 4/2021, 5/2021, 6/2021, 7/2021, 8/2021, 9/2021, 10/2021, 11/2021, 12/2021, 1/2022, 2/2022, 3/2022, 4/2022, 5/2022, 6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023, 5/2023, 6/2023, 7/2023, 8/2023, 9/2023, 10/2023, 11/2023, 12/2023, 1/2024, 2/2024, 3/2024	\$ 1,670,057	\$ 270,820	\$ 541,640	\$ 541,640	\$ 315,957
2	Monthly Status Reports	5	1/2021, 2/2021, 3/2021, 4/2021, 5/2021, 6/2021, 7/2021, 8/2021, 9/2021, 10/2021, 11/2021, 12/2021, 1/2022, 2/2022, 3/2022, 4/2022, 5/2022, 6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023, 5/2023, 6/2023, 7/2023, 8/2023, 9/2023, 10/2023, 11/2023, 12/2023, 1/2024, 2/2024, 3/2024	2/2021, 3/2021, 4/2021, 5/2021, 6/2021, 7/2021, 8/2021, 9/2021, 10/2021, 11/2021, 12/2021, 1/2022, 2/2022, 3/2022, 4/2022, 5/2022, 6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023, 5/2023, 6/2023, 7/2023, 8/2023, 9/2023, 10/2023, 11/2023, 12/2023, 1/2024, 2/2024, 3/2024	\$ 1,670,057	\$ 270,820	\$ 541,640	\$ 541,640	\$ 315,957
3	Requirements Traceability Matrix (plus quarterly updates)	5	1/2021, 4/2021, 7/2021, 10/2021, 1/2022, 4/2022, 7/2022, 10/2022, 1/2023, 4/2023, 7/2023, 10/2023, 1/2024	2/2021, 5/2021, 8/2021, 11/2021, 2/2022, 5/2022, 8/2022, 11/2022, 2/2023, 5/2023, 8/2023, 11/2023, 2/2024	\$ 913,612	\$ 140,556	\$ 281,111	\$ 281,111	\$ 210,833
4	Business Process Reengineering (BPR) Plan	5	6/2022	7/2022	\$ 3,559,880	\$ -	\$ 3,559,880	\$ -	\$ -
5	Organizational Change Management (OCM) Plan	5	10/2021	11/2021	\$ 720,679	\$ -	\$ 720,679	\$ -	\$ -
6	County Communication Plan	5	6/2022	6/2022	\$ 699,315	\$ -	\$ 699,315	\$ -	\$ -
7	Change Discussion Guides	5	6/2022, 9/2022, 11/2022, 1/2023, 3/2023, 5/2023	7/2022, 10/2022, 12/2022, 2/2023, 4/2023, 6/2023	\$ 2,446,748	\$ -	\$ 407,791	\$ 2,038,957	\$ -
8	Master Training Plan	5	5/2022, 6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023	6/2022, 7/2022, 8/2022, 9/2022, 10/2022, 11/2022, 12/2022, 1/2023, 2/2023, 3/2023, 4/2023, 5/2023	\$ 4,685,523	\$ -	\$ 3,964,628	\$ 720,895	\$ -
9	County-Specific Training Plans	5	5/2022, 8/2022, 10/2022, 12/2022, 2/2023, 4/2023	6/2022, 9/2022, 11/2022, 1/2023, 3/2023, 5/2023	\$ 9,066,889	\$ -	\$ 1,511,148	\$ 7,555,741	\$ -
10	Implementation Support Plan	5	5/2022	6/2022	\$ 349,640	\$ -	\$ 349,640	\$ -	\$ -
11	County Wave Implementation Complete Reports	5	1/2023, 3/2023, 5/2023, 7/2023, 9/2023, 11/2023	2/2023, 4/2023, 6/2023, 8/2023, 10/2023, 12/2023	\$ 10,251,730	\$ -	\$ -	\$ 5,125,865	\$ 5,125,865
Total CalWIN Project Deliverables Price / Maximum Price					\$ 36,034,132	\$ 682,196	\$ 12,577,474	\$ 16,805,849	\$ 5,968,612

Assumptions	
1	Deliverable 1. Workplan is inclusive of all workplan updates and we expect to invoice \$43,948.87 for each month.
2	Deliverable 2. Monthly Status Reports is inclusive of all status reports and we expect to invoice \$43,948.87 for each monthly status report.
3	Deliverable 3. Requirements Traceability Matrix is inclusive of the initial and quarterly updates and we expect to invoice \$70,277.85 for each submission.
4	Deliverable 7. Change Discussion Guides is a submission for each wave and we expect to invoice \$407,791.33 for each submission.
5	Deliverable 8. Master Training Plan is inclusive of the initial and monthly updates and we expect to invoice \$3,892,538.74 for the initial submission and \$72,089.48 for each of the 11 subsequent updates.
6	Deliverable 9. County-Specific Training Plans is a submission for each wave and we expect to invoice \$1,511,148.17 for each submission.
7	Deliverable 11. County Wave Implementation Complete Reports is inclusive of resources from BPR, OCM, and Training that are delivering county specific plans during the implementation waved go live. County Wave Implementation Complete Reports is a submission for each wave and we expect to invoice \$1,921,255 for each submission.
8	Subject staff, based on their role and the varying level of activity and planned deliverables in their area during the course of the project, will receive permission of the Executive Director to be dedicated less than full-time to the project.

Schedule 3  
CalWIN Implementation Support 1-Year Optional Extension Price

#	Deliverables and Services	Total Hours	Average Hourly Rate	Total Maximum Price	SFY 2023/24 Total	SFY 2024/25 Total
1	Monthly work plan updates and status report	4,584	\$ 203	\$ 928,684	\$ 378,129	\$ 550,555
2	Supplemental Training Materials - The services provided are detailed in Section 5.6 - Additional As Needed Services, and are focused on supplemental training design, development needs of the Counties outside of the base contract, as well as supporting Counties who are moving materials into their core training curriculum. Scope of services to be determined based on further conversations with the Consortium.	12,832	\$ 192	\$ 2,464,625	\$ 1,003,512	\$ 1,461,113
3	Workload Management Analytics / Workload Process Automation and Optimization (WPAO) Monthly Completion Report - The services provided are detailed in Section 5.6 - Additional As Needed Services, and are focused on operational and process improvement after business processes have been implemented in each County.	38,624	\$ 194	\$ 7,490,993	\$ 3,050,058	\$ 4,440,936
4	Hypercare Monthly Completion Report - The services provided includes post go live on-site and remote Hypercare support focused on worker adoption and support for each of the Counties.	12,494	\$ 165	\$ 2,058,246	\$ 1,950,416	\$ 107,830
	Total CalWIN 1-Year Optional Extension	68,534	189	\$ 12,942,548	\$ 6,382,114	\$ 6,560,434

Assumptions

1	1-Year Option Extension services begin in February 2024 and includes monthly submission of work plan updates and status reports, and option services of Hypercare, Training Development, and Workload Management
2	The services and software license costs provided on this tab are representative, and are provided for a select subset of services available to the Consortium that are detailed in Section 5.6 – Additional As Needed Services. Deloitte can provide additional cost information for optional services based on further conversations with the Consortium during the life of the contract and use the Consortium's change order process accordingly.

**Schedule 4**  
**CalWIN Implementation Support: Hardware and Software Price**

Hardware and Software Line Items	SFY 2020/21 Total	SFY 2021/22 Total	SFY 2022/23 Total	Total Hardware & Software Price
<b>Hardware</b>				
Development Hardware	\$ -	\$ -	\$ -	\$ -
Central Hardware	\$ -	\$ -	\$ -	\$ -
<b>Hardware Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hardware Support</b>				
Development Hardware Support	\$ -	\$ -	\$ -	\$ -
Central Hardware Support	\$ -	\$ -	\$ -	\$ -
<b>Hardware Support Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hardware and Hardware Support Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Software</b>				
Development Software	\$ -	\$ -	\$ -	\$ -
Central Software	\$ 61,584	\$ 35,511	\$ 35,510	\$ 132,605
<b>Software Subtotal</b>	<b>\$ 61,584</b>	<b>\$ 35,511</b>	<b>\$ 35,510</b>	<b>\$ 132,605</b>
<b>Software Support</b>				
Development Software Support	\$ -	\$ -	\$ -	\$ -
Central Software Support	\$ -	\$ -	\$ -	\$ -
<b>Software Support Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Software and Software Support Total</b>	<b>\$ 61,584</b>	<b>\$ 35,511</b>	<b>\$ 35,510</b>	<b>\$ 132,605</b>
<b>Total CalWIN Project Hardware and Software Price</b>	<b>\$ 61,584</b>	<b>\$ 35,511</b>	<b>\$ 35,510</b>	<b>\$ 132,605</b>

**Assumptions**

1 All obligations, if any, to purchase and deliver hardware, software and other tangible products shall be assigned by us to Deloitte Consulting Product Services LLC (DCPS). DCPS will perform all activities contemplated by the Statement of Work that are or may be deemed to be a resale of tangible products for any purpose, although Deloitte Consulting may serve as an agent for DCPS solely for the purposes of invoicing, and collecting payment, with respect thereto. Hardware, software and other tangible products will be provided to the Consortium under the third-party vendor's agreement accompanying such hardware, software or product, and its use will be governed by the terms thereof. In addition, all warranty and support offered by the third-party manufacturer or software developer will be as set forth in such agreement, and the Consortium shall look directly to such third-party manufacturer or software developer with respect to such warranty and support obligations. The Consortium shall permit Deloitte Consulting to access and use such hardware, software, and other tangible products as necessary for purposes of Deloitte Consulting's performance of the Services.

**Schedule 4**  
**CalWIN Implementation Support: Hardware and Software Price**

	Hardware and Software Line Items	SFY 2020/21 Total	SFY 2021/22 Total	SFY 2022/23 Total	Total Hardware & Software Price
2	While Deloitte Consulting may be in a position to resell to Consortium the hosting elements included in our solution, we propose that any and all final requirements and related agreements, as provided in our Response, will be directly procured and agreed upon between the Consortium and the associated vendor and shall exclude Deloitte Consulting. We have found that this approach is more advantageous to our clients from a pricing and services perspective. Thus, the Consortium will execute all license, support and vendor documentation directly with the applicable third-party vendors.				
3	Software costs provided in worksheet 4. HW & SW are based on pricing available to Deloitte and the actual cost may vary based on the procurement vehicle selected by the Consortium.				
4	<del>The Consortium's existing project management and communication tools will be used for this project; no additional licenses are required.</del>				
5	Use of ChangeScout is subject to ChangeScout Terms & Conditions. ChangeScout is only available for use through Deloitte for the duration of the project. The data will be provided to the Consortium and Counties in Excel format upon completion of Deloitte Consulting's contract.				

**Schedule 5**  
**CalWIN Implementation Support: 1-Year Optional Extension Hardware and Software Price**

Hardware and Software Line Items	SFY 2023/24 Total	SFY 2024/25 Total	Total Hardware & Software Price
<b>Hardware</b>			
Development Hardware	\$ -	\$ -	\$ -
Central Hardware	\$ -	\$ -	\$ -
<b>Hardware Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hardware Support</b>			
Development Hardware Support	\$ -	\$ -	\$ -
Central Hardware Support	\$ -	\$ -	\$ -
<b>Hardware Support Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Hardware and Hardware Support Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Software</b>			
Development Software	\$ -	\$ -	\$ -
Central Software	\$ 232	\$ 232	\$ 464
<b>Software Subtotal</b>	<b>\$ 232</b>	<b>\$ 232</b>	<b>\$ 464</b>
<b>Software Support</b>			
Development Software Support	\$ -	\$ -	\$ -
Central Software Support	\$ -	\$ -	\$ -
<b>Software Support Subtotal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Software and Software Support Total</b>	<b>\$ 232</b>	<b>\$ 232</b>	<b>\$ 464</b>
<b>Total CalWIN Project Hardware and Software Price</b>	<b>\$ 232</b>	<b>\$ 232</b>	<b>\$ 464</b>

**Assumptions**

**Schedule 5**  
**CalWIN Implementation Support: 1-Year Optional Extension Hardware and Software Price**

	Hardware and Software Line Items	SFY 2023/24 Total	SFY 2024/25 Total	Total Hardware & Software Price
1	All obligations, if any, to purchase and deliver hardware, software and other tangible products shall be assigned by us to Deloitte Consulting Product Services LLC (DCPS). DCPS will perform all activities contemplated by the Statement of Work that are or may be deemed to be a resale of tangible products for any purpose, although Deloitte Consulting may serve as an agent for DCPS solely for the purposes of invoicing, and collecting payment, with respect thereto. Hardware, software and other tangible products will be provided to the Consortium under the third-party vendor's agreement accompanying such hardware, software or product, and its use will be governed by the terms thereof. In addition, all warranty and support offered by the third-party manufacturer or software developer will be as set forth in such agreement, and the Consortium shall look directly to such third-party manufacturer or software developer with respect to such warranty and support obligations. The Consortium shall permit Deloitte Consulting to access and use such hardware, software, and other tangible products as necessary for purposes of Deloitte Consulting's			
2	While Deloitte Consulting may be in a position to resell to Consortium the hosting elements included in our solution, we propose that any and all final requirements and related agreements, as provided in our Response, will be directly procured and agreed upon between the Consortium and the associated vendor and shall exclude Deloitte Consulting. We have found that this approach is more advantageous to our clients from a pricing and services perspective. Thus, the Consortium will execute all license, support and vendor documentation			
3	Software costs provided in Worksheet 4. HW & SW are based on pricing available to Deloitte and the actual cost may vary based on the procurement vehicle selected by the Consortium.			
4	<del>The Consortium's existing project management and communication tools will be used for this project; no additional licenses are required.</del>			
5	Use of ChangeScout is subject to ChangeScout Terms & Conditions. ChangeScout is only available for use through Deloitte for the duration of the project. The data will be provided to the Consortium and Counties in Excel format upon completion of Deloitte Consulting's contract			

**Certificate Of Completion**

Envelope Id: 52C9E7FC596F4D218A40EDDF60BAD51B

Status: Completed

Subject: Complete with DocuSign: Work Order 2\_Deloitte\_CalWIN ISS\_Santa Clara County Additional Training...

Use Case: Contract/Service Agreement

Data Classification: Confidential

WBS (N/A if not available): N/A

Source Envelope:

Document Pages: 22

Signatures: 2

Envelope Originator:

Certificate Pages: 5

Initials: 0

Katherine O'brien

AutoNav: Enabled

Two Jericho Plaza 3rd Floor

Envelopeld Stamping: Enabled

ATTN: Accounts Payable

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

Jericho, NY 11753

IP Address: 168.149.160.38

**Record Tracking**

Status: Original

Holder: Katherine O'brien

Location: DocuSign

4/14/2023 9:37:00 AM

**Signer Events****Signature****Timestamp**

Rachel Frey



Sent: 4/14/2023 9:45:45 AM

Viewed: 4/14/2023 9:56:25 AM

Signed: 4/14/2023 9:56:31 AM

Principal

Deloitte US Account

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Uploaded Signature Image

Using IP Address: 148.64.18.203

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Holly Murphy



Sent: 4/14/2023 9:56:33 AM

Viewed: 4/14/2023 9:57:24 AM

Signed: 4/14/2023 9:57:36 AM

CalSAWS PMO Director

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 64.21.200.254

**Electronic Record and Signature Disclosure:**

Accepted: 4/14/2023 9:57:24 AM

ID: 98920fc6-6e40-43be-9afe-221f1439753d

Company Name: Deloitte

**In Person Signer Events****Signature****Timestamp****Editor Delivery Events****Status****Timestamp****Agent Delivery Events****Status****Timestamp****Intermediary Delivery Events****Status****Timestamp****Certified Delivery Events****Status****Timestamp****Carbon Copy Events****Status****Timestamp**

Carbon Copy Events	Status	Timestamp
Duncan Gilliam	COPIED	Sent: 4/14/2023 9:57:37 AM
CalWIN ISS - Project Manager		
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Accepted: 3/27/2023 9:08:41 AM ID: 6f60947e-e9a5-42fd-bbdd-6edd03f88a72 Company Name: Deloitte		
Susanne Nielson	COPIED	Sent: 4/14/2023 9:57:38 AM
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Eric Capati	COPIED	Sent: 4/14/2023 9:57:39 AM
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	4/14/2023 9:45:45 AM
Certified Delivered	Security Checked	4/14/2023 9:57:24 AM
Signing Complete	Security Checked	4/14/2023 9:57:36 AM
Completed	Security Checked	4/14/2023 9:57:39 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		



## **DISCLOSURE**

From time to time, Deloitte USA LLP, Deloitte LLP and their respective subsidiaries (collectively, “we”, “us” or “Company”) may be required by law to provide to you certain written notices or disclosures related to the use of DocuSign and/or electronic signatures (“Disclosures”). Described below are the terms and conditions for providing to you such Disclosures electronically through the DocuSign, Inc. (DocuSign) electronic signing system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to these terms and conditions, please confirm your agreement by clicking the 'I agree' checkbox.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after signing session and, if you elect to create a DocuSign signer account, you may access them for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.0000 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive Disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required Disclosures only in paper format. How you must inform us of your decision to receive future Disclosures in paper format and withdraw your consent to receive Disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required Disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required Disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper Disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of a DocuSign envelope instead of signing it. This will indicate to us that you have withdrawn your consent to receive required Disclosures electronically from us and you will no longer be able to use the DocuSign system to receive required Disclosures electronically from us or to sign electronically documents from us.

### **All Disclosures will be sent to you electronically**

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all Disclosures that are required to be provided or made available to you. To reduce the chance of you inadvertently not receiving any Disclosures, we prefer to provide all of the required Disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the Disclosures electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the Disclosures electronically from us.

### **How to contact Deloitte:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive Disclosures electronically as follows:

**To advise Deloitte of your new e-mail address**

To let us know of a change in your e-mail address where we should send Disclosures electronically to you, you must send an email message to us at [Deloitte Global eSignature Support](#) and in the body of such request you must state: your previous e-mail address and your new e-mail address. We do not require any other information from you to change your email address. In addition, you must notify DocuSign, Inc. to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in the DocuSign system.

**To request paper copies from Deloitte**

To request delivery from us of paper copies of the Disclosures previously provided by us to you electronically, you must send us an e-mail to [Deloitte Global eSignature Support](#) and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number.

**To withdraw your consent with Deloitte**

To inform us that you no longer want to receive future Disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [Deloitte Global eSignature Support](#) and in the body of such request you must state your e-mail, full name, US Postal Address, and telephone number. We do not need any other information from you to withdraw consent. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process.

**Required hardware and software**

Operating Systems:	Windows® 2000, Windows® XP, Windows Vista®; Mac OS® X
Browsers:	Final release versions of Internet Explorer® 6.0 or above (Windows only); Mozilla Firefox 2.0 or above (Windows and Mac); Safari™ 3.0 or above (Mac only)
PDF Reader:	Acrobat® or similar software may be required to view and print PDF files
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	Allow per session cookies

\*\* These minimum requirements are subject to change. If these requirements change, you will be asked to re-accept the disclosure. Pre-release (e.g. beta) versions of operating systems and browsers are not supported.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic Disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference

and access. Further, if you consent to receiving Disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

By checking the 'I agree' box, I confirm that:

- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC CONSUMER DISCLOSURES document; and
- I can print on paper the disclosure or save or send the disclosure to a place where I can print it, for future reference and access; and
- Until or unless I notify Deloitte as described above, I consent to receive exclusively through electronic means all Disclosures that are required to be provided or made available to me by Deloitte.