

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-215950

Add and Automate ABAWD Form CF 886

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Vicente Romero
	Reviewed By	[individual(s) from Build and Test teams that reviewed document]

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1 OVERVIEW

The worker is required to send the CF 886 to CalFresh individuals that are not exempt from Work Registration or ABAWD work requirements at intake, redetermination, or if they were previously exempt from either and currently non-exempt.

1.1 Current Design

CalSAWS has the CF 377.11C which is currently available in the Template Repository and is not automated. CF 866 is currently not available in the system.

1.2 Requests

Add the State version (8/22) of the CF 886 to the Template Repository and automate via EDBC. Obsolete CF 377.11C that is currently only available in Template Repository.

1.3 Overview of Recommendations

1. Add the State version (8/22) of the CF 886 to the Template Repository and automate via EDBC.
2. Obsolete CF 377.11C to remove from Template Repository.

1.4 Assumptions

1. CA-265075 will be adding the CF 886 in Threshold Languages.
2. CA-265253 will be adding auto population when triggering the form Via Template Repository

2 RECOMMENDATIONS

2.1 Adding CF 886 Informational Notice

2.1.1 Overview

With this effort, the CF 886 is being added into the Template Repository and will be automated via EDBC. While generating via EDBC, variables will be auto populated.

State Form/NOA: CF 886 (8/22)

Program(s): CalFresh

Action Type(s): Informational

Include NA Back 9: N

Languages: EN, SP

Forms Category: Notice

Template Repository Visibility: Visible

2.1.2 Form/NOA Verbiage

Create Fragment XDP

Form Header: Header_1

Form Title (Document List Page Displayed Name): CalFresh Notice of Work Rules

Form Number: CF 886

Include NA Back 9: N

Imaging Form Name: CF Notice of Work Rules

Imaging Document Type: CalFresh (CF)

Imaging Case/Person: case

NOA Mockups/Examples: See Supporting Documents #1

2.1.3 Form/NOA Variable Population

1. Add Fragment Variable Population

Form will have the following variable population:

Variable Name	Population	Formatting*
Pers1 ,Pers2, Pers3	Populate with the non-exempt work registrant's name.	Arial 10

	<p>#1,#2,#3 section should repeat if there are more than 3 names to accommodate additional names.</p> <p>First person in the list should populate with "Dear".</p> <p>The last name in the list should be append with "and".</p> <p>Form should repeat this section when more space is needed.</p> <p>Example 1: Dear #1, #2, and #3</p> <p>Example 2: Dear #1, #2, #3 And #4</p> <p><i>Technical Note: Work Registrant info can be found in WRK_REGISTR. Names could be appended in code before passing into XDP.</i></p>	<p>Text Fields should not have underlines. Comas should not be visible for empty text Fields.</p>
<p>Pers4, Pers5, Pers6</p>	<p>Populate with the non-exempt work registrant's name.</p> <p>#1,#2,#3 section should repeat if there are more than 3 names to accommodate additional names.</p> <p>The last name in the list should be append with "and".</p> <p>Form should repeat this section when more space is needed.</p> <p>Example 1: Dear #1, #2, and #3</p> <p>Example 2: Dear #1, #2, #3 And #4</p>	<p>Arial 10 Text Fields should not have underlines.</p>

	<p><i>Technical Note: Work Registrant info can be found in WRK_REGISTR. Names could be appended in code before passing into XDP.</i></p>	
<Min Wages>	<p>Populate with Federal Minimum Wage and multiply by 30.</p> <p><i>Technical Note: Use the latest value for CT1727_FD for Federal Minimum Wage.</i></p>	<p>Arial 10</p> <p>Text Fields should not have underlines. Comas should not be visible for empty text Fields.</p>
<PhoneNumber>	<p>Populate with CalFresh worker's phone number that's populated in the header.</p>	<p>Arial 10</p> <p>Text Fields should not have underlines.</p>
Pers9, Pers10, Pers11	<p>Populate with non-exempt ABAWD's name.</p> <p>#1,#2,#3 section should repeat if there are more than 3 names to accommodate additional names.</p> <p>The last name in the list should be append with "and".</p> <p>Form should repeat this section when more space is needed.</p> <p>Example 1: Dear #1, #2, and #3</p> <p>Example 2: Dear #1, #2, #3 And #4</p> <p><i>Technical Note: Work Registrant info can be found in WRK_REGISTR. Names could be appended in code before passing into</i></p>	<p>Arial 10</p> <p>Text Fields should not have underlines. Comas should not be visible for empty text Fields.</p>

	<i>XDP.</i>	
<BeginDateRange > <EndDateRange>	<p>Should populate the ABAWD Calendar range that the benefit month falls in.</p> <p>Format Example: January 1, 2023</p> <p><i>Technical Note: Current Range is 2023 – 2025. After that, range is then 2026-2028. Ranges repeat in this fashion indefinitely. Using 2023 as a starting reference, determine what calendar range the EDBC benefit month was run for and then populate that range in the values.</i></p>	<p>Arial 10 Text Fields should not have underlines.</p>
<ED_limit>	<p>Should populate with CalFresh Elderly/ Disabled Property Limit.</p> <p><i>Technical Note: Populate with latest record found for CT335_85 refer_table_1_descr</i></p>	<p>Arial 10 Text Fields should not have underlines.</p>
Pers15, Pers16, Pers17	<p>Populate variable with non-exempt Work Registrant’s name.</p> <p>#1,#2,#3 section should repeat if there are more than 3 names to accommodate additional names.</p> <p>The last name in the list should be append with “and”.</p> <p>Form should repeat this section when more space is needed.</p> <p>Example 1: Dear #1, #2, and #3</p> <p>Example 2: Dear #1, #2, #3 And #4</p>	<p>Arial 10 Text Fields should not have underlines. Comas should not be visible for empty text Fields.</p>

	<i>Technical Note: CFET info can be found in WRK_REGISTR</i>	
#18 <CountyName>	Value should populate with County Name	Arial 10 Text Fields should not have underlines.
#19 <PhoneNumber2>	Populate with CalFresh worker's phone number that's populated from the header. <i>Technical Note: Value exists in header</i>	Arial 10 Text Fields should not have underlines.

*English only, Spanish and threshold will generate based on project standards for that language.

2.1.4 Form/NOA Generation Conditions

1. Add Fragment Generation

Form will trigger via Template Repository.

Informational notice should trigger when:

Scenario 1

1. Is a CalFresh Program and is currently active.
2. Program was previously in pending status.
3. At least one active member on the program is a non-exempt Work Registrant or non-exempt ABAWD.

Scenario 2

1. Is a CalFresh Program and is active.
2. EDBC run is of type RE.
3. At least one active member on the program is a non-exempt Work Registrant or non-exempt ABAWD. (*See Technical Note*)

Scenario 3

1. Is a CalFresh Program and is active.
2. At least one currently Active member had a change in status.

a) Current active member had a prior status of Non-ABAWD or Exempt ABAWD and currently has a status of ABAWD.

b) Current active member was previously an exempt Work Registrant currently is now Mandatory.

Technical Note: ABAWD person is a person that has the status as ABAWD which is listed on the EDBC Summary page and or ABAWD Requirement Summary page. CalFresh Worker Registrant person is a person that is listed in the Worker Registrant Page under non-financial, has a type of CFWR, and has a status of Mandatory.

2. Add Fragment Section Generation

Section 2 and Section 3 should only be visible when they meet the conditions below

Section	Generation Conditions
Starting at: <CALFRESH EMPLOYMENT AND TRAINING> Ending at end of form	Should only be visible for counties who have a CalFresh Employment and Training (E&T) program See Attachment 2 for counties that have E&T Program.
Under Section WORK REQUIREMENT FOR ABLE- BODIED ADULTS WITHOUT DEPENDENTS (ABAWDS), Verbiage that is in bold "IMPORTANT: You are living in a county where the ABAWD work requirement is waived. This means you do not have to meet the ABAWD work requirement at this time. We will let you know when the waiver ends. When the waiver ends, you must follow the rules below:"	Should only be visible if the county has an active ABAWD Waiver. Text should be hidden otherwise. Note: Currently ABAWD Waiver is turned on for all counties. Toggle On and Off per county should be implemented. <i>Technical Note: Can be found in CT2620.</i>
Starting at: < WORK REQUIREMENT FOR ABLE-BODIED	Should only be visible if the program has at least one non-exempt ABAWD.

ADULTS WITHOUT DEPENDENTS (ABAWDS) > Ending before < CALFRESH EMPLOYMENT AND TRAINING >	
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3. Add Form Control

Tracking Barcode	BRM Barcode	Imaging Barcode
N	N	Y

4. Add Form Print Options and Mailing Requirements

Following are the available print options

Blank Template	Print Local without Save	Print Local and Save	Print Central and Save	Reprint Local	Reprint Central
Y	N	Y	Y	Y	Y

Mailing Requirements:

Mail-To (Recipient): Primary Applicant of the CalFresh Program
 Mailed From (Return): CalFresh Program Worker's Office Address
 Mail-back-to Address: N/A
 Outgoing Envelope Type: Standard
 Return Envelope Type: N/A

Additional Requirements:

Special Paper Stock: N
 Enclosures: N
 Electronic Signature: N
 Electronic Signature (IVR/Text): N
 Check to Sign: N
 Post to Self Service Portal (SSP): Y

2.2 Obsolete CF 377.11C

2.2.1 Overview

Add a DCR to Obsolete CF 377.11C which is currently only available via template repository.

Form Title (Document List Page Displayed Name): CalFresh Time Limit for ABAWDs

Form Number: CF 377.11C

Languages: EN, SP

2.3 Automated Regression Test

2.3.1 Overview

Create new ART scripts to confirm the changes in this SCR.

2.3.2 Description of Changes

For each of the following CF ABAWD scenarios, confirm that the CF 886 generates and saves when running EDBC:

1. A Pending program becomes Active with a non-exempt member.
2. An Active program remains Active at RE with a non-exempt member.
3. An Active member changes from:
 - a. Exempt ABAWD to ABAWD
 - b. Exempt Work Registrant to Mandatory

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	NOA	CF 886	CF 886 Mock Up
2		Counties with E&T	FFY 2024 Annual Plan Tracker
	NOA	CF 886	CF 886 Mock Up_SP