

CalSAWS | Imaging Committee Notes

Date: September 21, 2023	Location: Teams Meeting
Time: 9:00 am – 12:00 pm	Meeting Called By: Rhiannon Chin

Attendees:

NAME	NAME	NAME
<input checked="" type="checkbox"/> R1 Jack Seng	<input checked="" type="checkbox"/> R4 Art Perez	<input checked="" type="checkbox"/> RM Matthew VanderEyck
<input checked="" type="checkbox"/> R1 Terri Rose	<input checked="" type="checkbox"/> R4 Ashley Coyle	<input checked="" type="checkbox"/> Proj. Project Staff
<input checked="" type="checkbox"/> R1 Florence McGuire	<input checked="" type="checkbox"/> R4 Louis Cuellar	<input type="checkbox"/>
<input checked="" type="checkbox"/> R1 John Daughtry	<input checked="" type="checkbox"/> R4 Ana Enes Sajida	
<input type="checkbox"/> R1 Todd Estabrooks	<input type="checkbox"/> R4 Tracy Wong	
<input checked="" type="checkbox"/> R2 Will Wren-Rodriguez	<input checked="" type="checkbox"/> R5 Phi Phi Thai	
<input checked="" type="checkbox"/> R2 Michelle Fell	<input checked="" type="checkbox"/> R5 Tony Baker	
<input checked="" type="checkbox"/> R2 Don Post	<input checked="" type="checkbox"/> R5 Tina Forte Margie	
<input checked="" type="checkbox"/> R2 Elisabeth Morle	<input checked="" type="checkbox"/> R5 Felix Sanchez	
<input type="checkbox"/> R2	<input checked="" type="checkbox"/> R5 Therese Pendleton	
<input type="checkbox"/> R3 Crystal Kehle	<input checked="" type="checkbox"/> R6 Emily Cloward	
<input checked="" type="checkbox"/> R3 Dayna Boggs	<input checked="" type="checkbox"/> R6 Karla Morales	
<input checked="" type="checkbox"/> R3 Jessica Jackson	<input checked="" type="checkbox"/> R6 Mario Palacios	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Dianna Crowley	
<input type="checkbox"/> R3	<input checked="" type="checkbox"/> R6 Mohsin Khan	

Topic

SCRs Targeted for 23.11 (November 2023)

- CA-253637 DDID 2261 - Imaging CalWIN Retention Phase 2
- CA-264873 Enable Form Number Lookups in Workflow - Imaging Changes
- CA-254215 Hyland Session Management (targeted for December 14, 2023)

Important Points

[CA-253637 DDID 2261 Imaging CalWIN Retention Phase 2]

- November release for waves 4-6
- Apply policy to migrated documents and cases that didn't migrate over

[CA-264873 Enable Form Number Lookups in Workflow]

- Ability to look u0p form #'s to index versus just Document Types
- Applies to all drawers with editable Document Type: QA & Indexing, Exception, Reindex

[CA-254215 Hyland Session Management]

- Reduce timeouts overall between applications.
- Targeted for 12/14/23

Wave 5 Go-Live

- FACT Sheets and Quick Tip Videos are helpful.
- Follow Imaging Form Name Matrix
- Discussed creating an SCR to mass delete batches in queues, questions and concerns
- Virtual Print error messages: Hyland Imaging>Capture & Indexing>Capture>Gear Icon>Select Scanner>Select Scanner Model