

California Statewide Automated Welfare System (CalSAWS)

County Purchase SI-01-2023 Sierra County – Administrative Charges for Equipment Refresh

I. Overview:

Pursuant to Section 4.6 of Exhibit X (Maintenance and Operations (“M&O”) Extension) of the Amended Restated and Revised Leader Replacement System Agreement dated August 16, 2019 (the “Base Agreement”) between CalSAWS Consortium and Accenture LLP (“Accenture”), Sierra County (“County”) has requested asset-tagging, inventory, imaging, and transportation for nine (9) County-provided laptops intended for a refresh of existing equipment, as further described in this County order form (the “County Purchase”). This County Purchase documentation includes Administrative Charges for the refresh equipment.

The scope of this County Purchase includes the following:

- Administrative Charges

Assumptions:

- The charges set forth in Section III below (the “Total Charges”) are an estimate and are subject to changes at the time of ordering. The final charges will be provided to the Consortium at the time of invoicing.
- This County Purchase does not include any new laptops, as the County will be responsible for providing such equipment.
 - The models of the refresh laptops procured by the County must be those approved by the Consortium, as the laptops will be CalSAWS Managed equipment. Otherwise, such equipment would not be able to be Managed.
- No new workstations, monitors, keyboards, mice, headsets, docking stations, or IP phones are included with this purchase.
- This County Purchase does not include software licensing or Regulatory and Administrative (“R&A”) Change Budget Services for enabling remote access for the nine (9) refresh laptops.
 - If the County requests to enable remote access for any of the nine (9) refresh laptops, additional Software Charges, Software Support Charges, and R&A Change Budget Services per laptop would apply. These additional charges would be provided to the County in a separate County Purchase.
- The County will be responsible for shipping the laptops to the CalSAWS Remote Depot in Rancho Cordova, California, where Accenture staff will asset-tag and inventory the equipment, as well as image the laptops. Once those activities have been completed, Accenture will transport the laptops to the County.
- Administrative Charges will be invoiced in full upon receipt of the hardware at the CalSAWS Remote Depot in Rancho Cordova, California.
 - Equipment must be received at the CalSAWS Remote Depot in Rancho Cordova, California by May 31, 2024 in order for Administrative Charges to be invoiced to the County for State Fiscal Year (“SFY”) 2023/24, otherwise, these charges will be invoiced to the

County for SFY 2024/25 and will require a revision to this County Purchase.

- All laptop equipment must be located at the CalSAWS Remote Depot at the outset of this project.
- County Information Technology (“IT”) staff will be responsible for the installation and deployment of the nine (9) refresh laptops.
- This County Purchase does not include Administrative Charges relating to County-provided docking stations. County IT staff will be responsible for any firmware updates, installation, and deployment of any County-provided docking stations.
 - If the County requests for Accenture staff to asset-tag, install, or deploy any of the County-provided docking stations, additional Administrative Charges per docking station would apply. These additional charges would be provided to the County in a separate County Purchase.
- The County will be responsible for procuring nine (9) new laptops, which will be used to replace those already in production.
 - No new software licenses or Production Operations Charges for the laptops are included in this County Purchase, as the nine (9) new laptops would assume the software and Production Operations Charges of the piece of equipment it replaces.
 - If the County would like to deploy the nine (9) new laptops as growth, additional software licenses, software support, and monthly recurring Production Operations Charges per Managed laptops would apply. These additional charges would be provided to the County in a separate County Purchase.
- The County will be responsible for all facility setup, including, but not limited to furniture, electrical, HVAC, and data/electrical cabling.
- The County must (1) approve this County Purchase and (2) provide the corresponding approved Advance Planning Document (“APD”) from the Office of Systems Integration (“OSI”) that supports this purchase by August 18, 2023, in order to proceed with this purchase. Otherwise, the estimates provided in this County Purchase will not be valid and a new County Purchase will be required.
- *Hardware Preparation Assumptions*
 - After the equipment has been delivered to the Remote Depot in Rancho Cordova, California, Accenture staff will un-package and verify the model of each laptop. All equipment will be asset-tagged, and the asset information will be entered into ServiceNow.
 - Accenture staff will be responsible for imaging the nine (9) County-provided laptops.
 - The County will be responsible for assisting with testing of the laptop image, which will be based on the Microsoft Windows 10 Enterprise operating system.

- Testing of the image must be completed before the laptops can be imaged.
 - After these activities have been completed, Accenture will re-package the laptops for transportation to the County.
 - Accenture staff will report any defective equipment to the County, who will be responsible for replacement of the defective equipment.
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II. Schedule:

The charges associated with this County Purchase will be incurred during SFY 2023/24.

III. Total Charges:

The following table outlines the total charges for this County Purchase.

Total County Purchase Charges	SFY 2023/24	Total Charges
Administrative Charges	\$621.00	\$621.00
Hardware and Software Charges	\$0.00	\$0.00
Hardware Charges	\$0.00	\$0.00
Hardware Maintenance and Support Charges	\$0.00	\$0.00
Software Charges	\$0.00	\$0.00
Software Maintenance and Support Charges	\$0.00	\$0.00
Production Operations Charges	\$0.00	\$0.00
One Time Charges	\$0.00	\$0.00
Recurring Charges	\$0.00	\$0.00
Total Charges	\$621.00	\$621.00

IV. References:

This purchase is tracked via ServiceNow Request RITM0031794.

V. Attachment 1 to County Purchase SI-01-2023 - Pricing Schedules

COUNTY PURCHASE APPROVAL

Subject: County Purchase – SI-01-2023

The subject document is accepted as allowing Accenture LLP to proceed with the subject County Purchase.

Sierra County

By: Loni McGee

Printed Name: Loni McGee

Title: (Director or ~~Deputy Director~~)

Date: 8/15/23

Approved As to Form

Sierra County Counsel

By: Rhett Vander Hoeg

Printed Name: Rhett Vander Hoeg

Title: County Counsel

Date: 8/11/23

Notice Address:

P.O. Box 1019

Loyalton, CA 98118

CalSAWS Consortium

By: Holly Murphy
Holly Murphy (Aug 18, 2023 15:02 PDT)

Printed Name: Holly Murphy

Title: CalSAWS PMO Director

Date: Aug 18, 2023

Accenture LLP

By: Arnold J. Malvick
Arnold J. Malvick (Aug 17, 2023 16:24 PDT)

Printed Name: Arnold J. Malvick

Title: Accenture Project Executive

Date: Aug 17, 2023

Notice Address:

CalSAWS Consortium

11290 Pyrites Way, Suite 150

Rancho Cordova, CA 95670-4481