

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-56518

Add the M16-705 - EBT Adjustment Denial
(08/08)

CalSAWS	DOCUMENT APPROVAL HISTORY	
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	Reviewed By	Tiffany Huckaby

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04/14/2023	1.2	Addressing Committee comments, Sections 1.1, 1.2, 2.1.4	Maria Jensen Caroline Bui

4/26/2023	1.3	Update Section 2.3 #1-3 to include the form generations mentioned in Section 2.1.4 #1 and Section 2.2.4 #1.	Jimmy Tu
08/09/2023	1.4	Updates to include recommendation for M16-701 and removing stored procedure.	Phong Xiong
08/29/2023	1.5	Updated as per build comments on section 2.3.3	Phong Xiong
08/30/2023	1.6	Content Revision – Added to section 2.1 to update the form to the latest state version and turn off threshold languages	Phong Xiong
09/18/2023	1.7	Content Revision – Updated section 2.3.2 to update the Imaging Form Title for the TEMP NA 1238.	Phong Xiong

Table of Contents

1	Overview	6
	1.1 Current Design.....	6
	1.2 Requests.....	6
	1.3 Overview of Recommendations.....	6
	1.4 Assumptions	7
2	Recommendations.....	8
	2.1 Update Form M16-705 - EBT Adjustment Denial.....	8
	2.1.1 Overview	8
	2.1.2 Form/NOA Verbiage	8
	2.1.3 Form/NOA Variable Population	8
	2.1.4 Form/NOA Generation Conditions.....	9
	2.2 Update Form M16-701 - EBT Adjustment Advice	10
	2.2.1 Overview	10
	2.2.2 Form/NOA Verbiage	11
	2.2.3 Form/NOA Variable Population	11
	2.2.4 Form/NOA Generation Conditions.....	11
	2.3 Update Form TEMP NA 1238 - EBT CalFresh Account Adjustment – Denial	11
	2.3.1 Overview	11
	2.3.2 Form/NOA Verbiage	11
	2.3.3 Form/NOA Variable Population	12
	2.3.4 Form/NOA Generation Conditions.....	15
	2.4 Fiscal: Interface Partner Testing.....	15
	2.4.1 Overview	15
	2.4.2 Description of Changes	15
	2.4.3 Counties Impacted	16
	2.5 Fiscal: Update Correction Request Reader Batch Job (PIXXF413).....	16
	2.5.1 Overview	16
	2.5.2 Description of Change.....	16
	2.5.3 Execution Frequency.....	17
	2.5.4 Key Scheduling Dependencies	17
	2.5.5 Counties Impacted	17
	2.5.6 Data Volume/Performance.....	17
	2.5.7 Failure Procedure/Operational Instructions.....	17

3	Supporting Documents	18
4	Requirements	19
	4.1 Project Requirements	19
5	APPENDIX	20

1 OVERVIEW

This SCR will add batch generation to the M16-705 - EBT Adjustment Denial (08/08) State form in the CalSAWS system and update the Batch trigger when reading the Correction Request Activity file. State form TEMP NA 1238 (7/04) will also be updated to include the CF Account Adjustment Advice.

1.1 Current Design

Currently, when a participant wants to dispute an EBT cash transaction, such as not receiving the correct amount of cash from an ATM or POS machine, being charged too much when accessing cash benefits, or claims that he/she did not perform a transaction with their EBT card (electronic theft), they may file a claim. When the EBT vendor denies the claim, the EBT vendor sends the county the denial information, and the county sends out the denial form, which is the M16-701. This form's generation is currently suppressed by CA-248929 'CalSAWS generates M16-701 NOA in error' (release 22.07).

For CalFresh, currently the system only generates a denial for the Adjustment Request.

SCR CA-246323 added M16-705 form to the Template Repository in English, Spanish, Chinese, Russian, and Vietnamese.

1.2 Requests

1. The M16-705 form needs to generate when the EBT vendor denies an EBT cash adjustment claim for receiving the incorrect amount of cash from an ATM or POS machine, and/or being charged too much when accessing cash benefits (Adjustment Status = 09).
2. The TEMP NA 1238 form needs to be updated to also contain the CF Account Adjustment Advice.

1.3 Overview of Recommendations

1. Generate M16-705 when the Cash claim is denied for receiving the incorrect amount of cash from an ATM or POS machine, and/or being charged too much when accessing cash benefits. Trigger form M16-705 through Fiscal Batch when Correction Request Activity file has Adjustment Status = 09, position 226-227, Account Type = 02 (for Cash) position 224-225, and Correction Request Reason Code = MISDIS at position 320-325.
Note: Currently form M16-701 - EBT Adjustment Advice has been erroneously generated for Adjustment Status = 09. Form M16-701 should only trigger when Adjustment Status = 01.
2. Update the TEMP NA 1238 (7/04) State form to include the CF Account Adjustment Advice in the CalSAWS system. Trigger and generate form TEMP NA 1238 for CalFresh Account Adjustment Advice when Account Type = 01 (for CalFresh), position 224-225 and Adjustment Status = 01 (for Adjustment), position 226-227.

Note: There are 2 parts in the form TEMP NA 1238: CF Account Adjustment Advice (Adjustment = 01) and CF Request Denial (Adjustment Status = 09) but currently it only generates the Request Denial.

1.4 Assumptions

1. When generated in the context of a case, all fields will be editable for all counties, as per CalSAWS standards.
2. The rest of the threshold languages for M16-705 will be added by CA-247547 when the State makes them available:
Armenian, Arabic, Cambodian, Farsi, Hmong, Korean, Lao, and Tagalog.
3. Per existing functionality, a GEN 1365 is included in the same envelope with the English version of the M16-705 form when Printing Centrally and the participant's primary language is a language other than the currently supported languages for this form.
4. Form TEMP NA 1232 will not be updated with this effort.
5. Per current functionality implemented in CA-207246, an Automated Journal entry is created in the CalSAWS system for all forms.
6. SCR CA-259733 will update the ~~M16-705 and~~ TEMP NA 1238 to the latest State Version.

2 RECOMMENDATIONS

2.1 Update Form M16-705 - EBT Adjustment Denial

2.1.1 Overview

This SCR will add Batch generation to the State form M16-705 - EBT Adjustment Denial (revision 06/23) in the CalSAWS system. The form is also updated to match the latest state version as provided by CDSS.

State Form: M16-705 (06/23)

Current Programs: CalWORKs

Note: More programs will be added per 2.1.4.2.

Current Attached Form(s): NA Back 9

Current Forms Category: NOA

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish, Chinese, Russian, Vietnamese

2.1.2 Form/NOA Verbiage

Updates to XDP

The XDP for the M16-705 will be updated with the following verbiage updates:

Location	Old Verbiage	New Verbiage
First page – first sentence	The county has denied your request to have \$<Adjustment Amount> credited to your EBT Cash Aid.	Your request to have \$<Adjustment Amount> added to your Electronic Benefit Transfer (EBT) Cash Aid was denied.

Updated Languages: English and Spanish

2.1.3 Form/NOA Variable Population

The dollar amount variable will be prepopulated as the form is generated via Batch. The input field under 'Here's why' will be populated for all generation conditions with a default value. See Supporting Documents #2 for translations for this sentence.

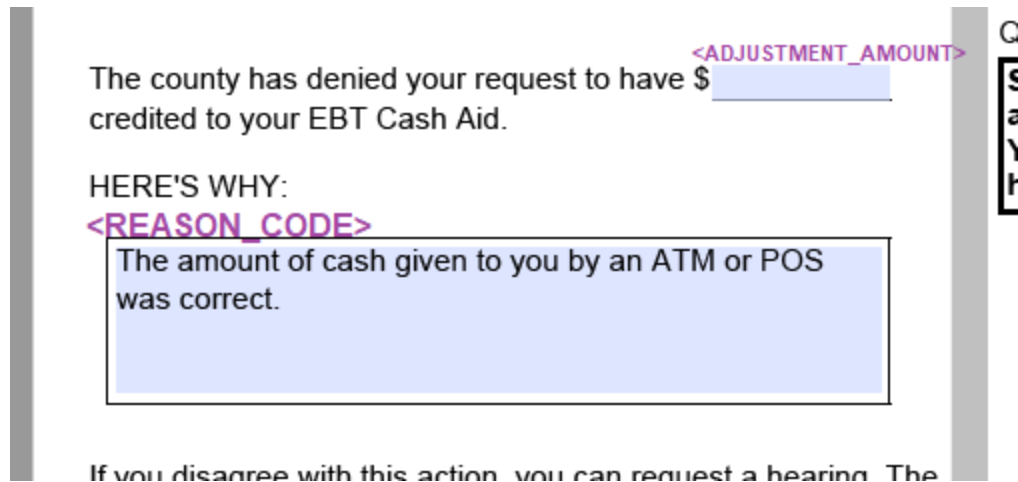


Figure 2.1.3.1

Note: Figure 2.1.3.1 shows the old verbiage for the first sentence. This sentence is changed (please see section 2.1.2) however, the variable displayed is kept the same.

Form Body Variables:

Variable Name	Population	Formatting	Editable*/ Field Type	Template Repository Population	Batch Population
<ADJUSTMENT_AMOUNT>	Adjustment Amount from the Correction Request Activity file at position 230-236 EBT_CORRECT_ACTIV.ADJUST_AMT	Arial Font Size 10 Format: XX,XXX.XX	Y, Text Field	N	Y
<REASON_CODE>	"The amount of cash given to you by an ATM or POS was correct."	Arial Font Size 10 Format: Static text	Y, Text Field	Y	Y

* Note: The Editable column of the table above refers to if the variable will be editable when populated. When generating a Blank Form from Template Repository the field will be editable unless otherwise indicated.

Variables Requiring Translations: N/A

The population of the variables will be taken from the required form input **EBT Correct Active ID** when it is triggered through the fiscal batch.

2.1.4 Form/NOA Generation Conditions

1. Add Batch Form Generation

Generate and save form M16-705 through fiscal Batch when Correction Request Activity file has Adjustment Status = 09 at position 226-227, Account Type = 02 (for Cash) at position 224-225, and Correction Request Reason Code = MISDIS at position 320-325.

Per current functionality, the Correction Request Reader batch job does not look at program and will generate form M16-705 whenever there is a claim denial for cash.

Note: MISDIS = ATM/POS Mispense.

Tech Note: since form is available in threshold languages, CT942_XXX will need to reflect that.

New Counties Batch Generation: See Supporting Documents #4, 'Yes' column

2. Update Form in Template Repository

New Program Generation: Cal-Learn, CalWORKs, CAPI, General Assistance/General Relief, General Assistance (Managed), GA/GR Automated Solution, Refugee Cash Assistance, REP, Welfare to Work

3. Turn Off Threshold Languages

Turn off the following threshold languages: Chinese, Russian, and Vietnamese

2.2 Update Form M16-701 - EBT Adjustment Advice

2.2.1 Overview

This form is used to notify the participant that their EBT account will be adjusted to account for a system error. It was suppressed as part of a stored procedure with SCR CA-248929.

State Form: M16-701 (08/08)

Current Programs: CalWORKs (CW), Refugee Cash Assistance (RCA), Cash Assistance Program for Immigrants (CAPI), General Assistance (GA)

Current Attached Form(s): NA Back 9

Current Forms Category: NOA

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish, Chinese, Russian, Vietnamese

2.2.2 Form/NOA Verbiage

There are no changes to the NOA verbiage.

2.2.3 Form/NOA Variable Population

There are no changes to the NOA variable population.

2.2.4 Form/NOA Generation Conditions

1. Add Batch Form Generation

Update existing trigger for M16-701 to generate and save form M16-701 when Adjustment Status = 01 at position 226-227. The rest of the triggers will remain the same: Account Type = 02 (for Cash) position 224-225, and Correction Request Reason Code = MISDIS at position 320-325.

Technical Note: PI19F413

Remove stored procedure suppressing the M16-701 that was added with SCR CA-248929.

2.3 Update Form TEMP NA 1238 - EBT CalFresh Account Adjustment – Denial

2.3.1 Overview

This SCR will update the TEMP NA 1238 (7/04) State form to include the CF Account Adjustment Advice in the CalSAWS system.

State Form: TEMP NA 1238 (7/04)

Current Programs: CalFresh

Current Attached Forms: NA Back 9

Current Forms Category: NOA

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.3.2 Form/NOA Verbiage

Update Form XDP

This SCR will bring significant updates to the verbiage by adding the CF Account Adjustment Advice verbiage on the right-hand side, under State Hearing and Questions sections (see Supporting Documents #3). The left-hand side will also have a subtitle added to differentiate between the 2 parts. This effort will also update the TEMP NA 1238 form to use standard Arial font size 10 for both English and Spanish versions.

Note: this update to include right-hand side verbiage will be reflected both in Template Repository and via Batch.

Updated Languages: English, Spanish

Form Title (Document List Page Displayed Name): CalFresh Notice of Action EBT Account Adjustment

Update Imaging Form Title: CF NOA EBT Account Adjustment

Form Mockups/Examples: See Supporting Documents #3 for PDF Mockups.

This effort does not bring any updates to the form header or NA Back 9.

2.3.3 Form/NOA Variable Population

The following variables will be prepopulated when the form is generated:

ACCOUNT ADJUSTED (By Retailer)

<ADJ_CHECKBOX> On **<ADJ_DATE_RMV>**, your electronic CalFresh benefit account will have \$ **<ADJ_RMV_AMT>** removed from your balance.

HERE'S WHY:
 A system error happened when using your electronic CalFresh benefit account:

Date: **<ADJ_DATE>**

Time: **<ADJ_TIME>**

Location: **<ADJ_LOC>**
<ADJ_ADDR>
<ADJ_CITY> **<ADJ_STATE>** **<ADJ_ZIP>**

Amount: \$ **<ADJ_RMV_AMT>**

Other: **<ADJ_OTHER>**

IMPORTANT

Figure 2.2.3.1

Form Body Variables:

Variable Name	Population	Formatting	Editable*/ Field Type	Template Repository Population	Batch Population
<ADJ_CHECKBOX>	Checkbox that will indicate the selection of 'ACCOUNT ADJUSTED' side. Implement logic to differentiate between adjustment and denial.	Arial Font Size 10	Y	N	Y

Variable Name	Population	Formatting	Editable*/Field Type	Template Repository Population	Batch Population
	Checked only if EBT_CORRECT_ACTIV.ADJU ST_STAT_CODE=01				
<ADJ_DATE_RMV>	The date the EBT account will have a specific amount removed from balance. EBT_CORRECT_ACTIV.REQ_DATE	Arial Font Size 10	Y	N	Y
<ADJ_RMV_AMT>	Amount that will be removed from EBT account. EBT_CORRECT_ACTIV.ADJU ST_AMT	Arial Font Size 10 Format: XX,XXX.XX	Y	N	Y
<ADJ_DATE>	Date that error occurred when using the EBT card. EBT_CORRECT_ACTIV.TRAN SACT_DATE	Arial Font Size 10 Format: MM/DD/YYYY	Y	N	Y
<ADJ_TIME>	Time that error occurred when using the EBT card. EBT_CORRECT_ACTIV.TRAN SACT_DATE	Arial Font Size 10 Format: HH24:MI AM	Y	N	Y
<ADJ_LOC>	The retailer's name where the error occurred using the EBT card. EBT_CORRECT_ACTIV.PRO C_NAME	Arial Font Size 10	Y	N	Y
<ADJ_ADDR >	The retailer's street address (Address Line 1) where the error occurred using the EBT card. EBT_CORRECT_ACTIV.PRO C_LINE_1_ADDR	Arial Font Size 10	Y	N	Y
<ADJ_CITY>	City of retailer's address. EBT_CORRECT_ACTIV.PRO C_CITY	Arial Font Size 10	Y	N	Y

Variable Name	Population	Formatting	Editable*/Field Type	Template Repository Population	Batch Population
<ADJ_STATE>	State of retailer's address. EBT_CORRECT_ACTIV.PROC_STATE	Arial Font Size 10 Format: XX	Y	N	Y
<ADJ_ZIP>	Zip code of retailer's address. EBT_CORRECT_ACTIV.PROC_ZIP_CODE_NUM	Arial Font Size 10 Format: XXXXXXXX	Y	N	Y

* Note: The Editable column of the table above refers to if the variable will be editable when populated. When generating a Blank Form from Template Repository the field will be editable unless otherwise indicated.

The population of the variables will be taken from the required form input **EBT Correct Active ID** when it is triggered through the fiscal batch.

2.3.4 Form/NOA Generation Conditions

Updates to Batch Form Generation

Currently the TEMP NA 1238 form generates only for the CF Request Denial (Adjustment Status = 09). Update Batch trigger to also generate the TEMP NA 1238 form for the CF Account Adjustment Advice (Adjustment Status = 01) and populate the right-hand side of the form when doing so.

The Required Form Input when generated by Batch will remain 'EBT Correct Active ID'. This is required only when generated from system. It will not be available in the Template Repository.

There will be no updates to the Form Control, nor Print/Mailing Options. The form will continue to have all print options available.

2.4 Fiscal: Interface Partner Testing

2.4.1 Overview

Interface Partner Testing with FIS for inbound EBT Correction Activity File.

2.4.2 Description of Changes

1. Perform Interface Partner Testing with FIS for Los Angeles, Kern, Merced and Placer for EBT Correction Activity File.

2.4.3 Counties Impacted

Los Angeles, Del Norte, Humboldt, Kern, Kings, Lake, Lassen, Madera, Marin, Mendocino, Merced, Modoc, Monterey, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Siskiyou, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne

2.5 Fiscal: Update Correction Request Reader Batch Job (PIXXF413)

2.5.1 Overview

This request is to create new batch jobs and properties for all opt'd in counties to the EBT Correction Request Reader Batch Job. This request will also update EBT Correction Request Reader Batch Job for LA County.

2.5.2 Description of Change

1. Update the Correction Request Reader batch (PlxxF413) to generate and save form M16-705 when the Correction Request Activity file is for Cash Denials.
 - a. Triggers:
 - i. Adjustment Status = 09 at position 226-227.
 - ii. Account Type = 02 (for Cash) at position 224-225.
 - iii. Correction Request Reason Code = MISDIS at position 320-325.
 - b. Note: Per current functionality, the Correction Request Reader batch job does not look at program and will generate form M16-705 whenever there is a claim denial for cash.
2. Update the Correction Request Reader Batch (PlxxF413)'s existing trigger for M16-701 to generate and save form M16-701 when Correction Request Activity file is for Cash Adjustments.
 - a. Adjustment Status = 01 at position 226-227.
 - b. The rest of the triggers will remain the same:
 - i. Account Type = 02 (for Cash) position 224-225,
 - ii. Correction Request Reason Code = MISDIS at position 320-325.
3. Update the Correction Request Reader batch (PlxxF413) to also generate the TEMP NA 1238 form for CalFresh Adjustments.
 - a. Note: Currently the TEMP NA 1238 form generates only for CalFresh Denials (Adjustment Status = 09).
4. Create new Batch Job numbers for counties opted into the EBT Correction Request Reader Batch Job.
 - a. Opted In: Del Norte, Humboldt, Kern, Kings, Lake, Lassen, Madera, Marin, Mendocino, Merced, Modoc, Monterey, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San

Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Siskiyou, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne

5. Create new Batch properties for counties Opted into the EBT Correction Request Reader Batch Job based off LA County's (PI19F413).
 - a. Opted In: Del Norte, Humboldt, Kern, Kings, Lake, Lassen, Madera, Marin, Mendocino, Merced, Modoc, Monterey, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Siskiyou, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne

2.5.3 Execution Frequency

Daily.

2.5.4 Key Scheduling Dependencies

N/A.

2.5.5 Counties Impacted

Opted In: Del Norte, Humboldt, Kern, Kings, Lake, Lassen, Madera, Marin, Mendocino, Merced, Modoc, Monterey, Orange, Placer, Plumas, Riverside, Sacramento, San Benito, San Francisco, San Luis Obispo, San Mateo, Santa Barbara, Santa Clara, Santa Cruz, Shasta, Siskiyou, Sonoma, Stanislaus, Sutter, Tehama, Trinity, Tuolumne

2.5.6 Data Volume/Performance

N/A.

2.5.7 Failure Procedure/Operational Instructions

Batch Support Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	Correspondence	M16-705 mockup (English)	M16-705_EN.pdf
2.	Correspondence	M16-705 'Here's Why' default value translations	M16-705 sentence translations.xlsx
3.	Correspondence	TEMP NA 1238 (English, Spanish)	TEMP_NA1238_EN.pdf TEMP_NA1238_SP.pdf
4.	Correspondence	List of Counties opted in for M16-705 Batch generation	CRFI 23-025 Option for M16-705 EBT Adjustment Denial_MASTER.xlsx

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.3	<p>The CalSAWS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none"> a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; u. CSC paper ID cards with CalSAWS-generated access information; and v. CSC PIN notices. 	<p>With SCR CA-56518, form M16-705 will have batch generation added to the CalSAWS system. The existing form TEMP NA 1238 will be updated.</p>

5 APPENDIX

Forms to generate for correction requests:

Account Type Adjustment Status	01 (CalFresh)	02 (Cash)
01 (New debit correction request)	TEMP NA 1238 (Advice version)	M16-701
09 (Denied credit correction request)	TEMP NA 1238 (Denial version)	M16-705

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-208537

ACIN I-25-19 Treatment on In-Kind Support and
Maintenance in the Cash Assistance Program
for Immigrants (CAPI)

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio, Connor O'Donnell, Connor Gorry
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
09/13/2022	1.0	Initial Draft	Tom Lazio, Connor O'Donnell, Connor Gorry
02/06/2023	2.0	Revised SCR based on committee feedback: <ul style="list-style-type: none"> - Removed assumptions 2 and 3 - Added assumptions 8 and 9 - Updated 2.1.2 mockup - Updated Section 2.1.3 - Updated Section 2.5.1 Overview - Updated Sections 2.5.2.1 and 2.5.2.2 	Tom Lazio Connor O'Donnell
03/01/2023	3.0	Added the following assumption for clarification based on R6 concern: The ISM income on couple cases will behave the same as income assigned to a person who is on multiple cases. Example: In the scenario where current CAPI applicant/recipient and Financially Responsible – Excluded (FRE) spouse have separate CAPI cases, the ISM income would only need to be entered on the CAPI applicant/recipient case with the CF program which will apply the 'split' income to both CAPI cases.	Tom Lazio
03/03/2023	4.0	Updated Sections 2.5.2.1.a and 2.5.2.1.c based on feedback from the State	Tom Lazio
06/26/2023	5.0	Added Section 5.1 Generate listing for Active CAPI Cases with 'Other	Tom Lazio, Connor

		<p>Unearned All' Income</p> <p>Updated Section 2.1 to account for the moving of the ISM Calculation from the Income Detail page to the Income Amount Detail page and with the logic to allow for the display of null Income Amounts.</p> <p>Added Section 2.2 to show where the ISM Calculation section will be held.</p> <p>Updated Section 2.3 to show what page has new fields being added to the Transaction History.</p>	O'Donnell
7/18/2023	6.0	Added Section 2.10 Automated regression Test	William Baretzky
07/27/2023	7.0	Indicated that page mapping was added for Section 2.2	Connor O'Donnell
08/07/2023	7.1	<p>Content Revision 3</p> <ul style="list-style-type: none"> - Updated the list of regression test forms - Added validation to the Frequency field on the Income Detail page - Added the following assumption 'The new ISM income type will inherit Change Reason logic' 	Nithya Chereddy, Connor O'Donnell, Thomas Lazio
08/31/2023	7.2	Content Revision to remove the recommendation to add Spanish Transitions	Nithya Chereddy

Table of Contents

1	Overview	7
1.1	Current Design.....	7
1.2	Requests.....	7
1.3	Overview of Recommendations.....	7
1.4	Assumptions	7
2	Recommendations.....	9
2.1	Income Detail	9
2.1.1	Overview	9
2.1.2	Income Detail Mockup	9
2.1.3	Description of Changes	9
2.1.4	Page Location	10
2.1.5	Security Updates.....	10
2.1.6	Page Mapping.....	10
2.1.7	Page Usage/Data Volume Impacts	10
2.2	Income Amount Detail	10
2.2.1	Overview	10
2.2.2	Income Amount Detail Mockup.....	11
2.2.3	Description of Changes	12
2.2.4	Page Location	14
2.2.5	Security Updates.....	14
2.2.6	Page Mapping.....	14
2.2.7	Page Usage/Data Volume Impacts	14
2.3	Transaction History Detail.....	14
2.3.1	Overview	14
2.3.2	Transaction History Detail Mockup.....	14
2.3.3	Description of Changes	15
2.3.4	Page Location	15
2.3.5	Security Updates.....	15
2.3.6	Page Mapping.....	15
2.3.7	Page Usage/Data Volume Impacts	15
2.4	County Parameter Detail Page	16

2.4.1	Overview	16
2.4.2	County Parameter Detail Page Mockup.....	16
2.4.3	Description of Changes	17
2.4.4	Page Location	18
2.4.5	Security Updates.....	18
2.4.6	Page Mapping.....	18
2.4.7	Page Usage/Data Volume Impacts	18
2.5	Eligibility: New In-Kind Support and Maintenance (ISM) Income Type.....	18
2.5.1	Overview	18
2.5.2	Description of Changes	18
2.5.3	Programs Impacted	19
2.6	Eligibility: New EDBC Logic for ISM Amount Calculation.....	19
2.6.1	Overview	19
2.6.2	Description of Changes	20
2.6.3	Programs Impacted	22
2.7	Eligibility: New Presumed Maximum Value (PMV) Code Table	22
2.7.1	Overview	22
2.7.2	Description of Changes	22
2.7.3	Programs Impacted	23
2.8	Client Correspondence: Regression Testing for CAPI NOAs with Unearned Income	23
2.8.1	Overview	23
2.9	Correspondence - Add threshold language translations for new 'In-Kind Support and Maintenance' income type.....	Error! Bookmark not defined.
2.9.1	Overview	Error! Bookmark not defined.
2.9.2	Description of Change	Error! Bookmark not defined.
2.10	Automated Regression Test.....	23
2.10.1	Overview	23
2.10.2	Description of Changes	24
3	Supporting Documents	24
4	Requirements.....	25
4.1	Project Requirements.....	25
5	Outreach.....	25
5.1	Lists.....	25

1 OVERVIEW

ACIN I-25-19 provides guidance on how to calculate and apply in-kind support and maintenance (ISM) for Cash Assistance Program for Immigrants (CAPI) applicant(s)/recipient(s). This SCR will provide details for automating the ISM calculation and applying it as unearned income for the CAPI applicant/recipient.

1.1 Current Design

Currently County staff manually calculate the countable income to determine whether in-kind support and maintenance (ISM) is applicable using the SOC 453 form and enter the countable ISM as unearned income for the CAPI applicant/recipient into CalSAWS.

1.2 Requests

The request is to add a new income type for ISM and automate the ISM calculation to apply the countable amount as unearned income for the CAPI applicant/recipient in CalSAWS.

1.3 Overview of Recommendations

1. Online: Update the Income Detail page with a new Income Type to support the entry of questions related to In-Kind Support and Maintenance (ISM).
2. Online: Update the Income Amount Detail page with a new 'ISM Calculation' section that dynamically appears when the In-Kind Support and Maintenance(ISM) income type is selected on the Income Detail page.
3. Online: Update the Transaction History Detail page with new fields to match the updates to the Income Amount Detail page.
4. Online: Update the County Parameters Detail page to account for the new ISM income type.
5. Eligibility: Add new In-Kind Support and Maintenance (ISM) income type and configure treatment across different programs.
6. Eligibility: Add new CAPI EDBC logic for ISM amount calculation.
7. Eligibility: Add new Presumed Maximum Value (PMV) code table.
8. Client Correspondence: Regression Testing for CW 2200 and CSD 1 with Unearned Income.
9. Client Correspondence: Add Spanish translations for new 'In-Kind Support and Maintenance' income type.

1.4 Assumptions

1. Fields not mentioned to be modified within the description of changes will retain their current functionality and logic.
2. There is no impact to IEVS interface with this SCR.
3. CA-206907 will update the SOC 453 form to the most recent 8/22 revision in English and Spanish. Future SCR CA-232403 will add threshold languages for this version of the SOC 453.

4. This SCR change will only apply to the CAPI EDBC benefit months that are ran after the implementation of this SCR.
5. When the 'In-Kind Support and Maintenance (ISM)' Income Type is used, the Frequency will be 'Monthly'.
6. In the scenario where current CAPI applicant/recipient and Financially Responsible – Excluded (FRE) spouse have separate CAPI cases and the ISM amount is split between the two cases, the user will be responsible for running EDBC on both CAPI cases.
7. In a couple's CAPI case, the user will be responsible for entering the total couples' contribution amount under **'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?'** in the income detail page.
8. The ISM income on couple cases will behave the same as income assigned to a person who is on multiple cases. Example: In the scenario where current CAPI applicant/recipient and Financially Responsible – Excluded (FRE) spouse have separate CAPI cases, the ISM income would only need to be entered on the CAPI applicant/recipient case with the CF program which will apply the 'split' income to both CAPI cases.
9. The new ISM income type will inherit Change Reason logic

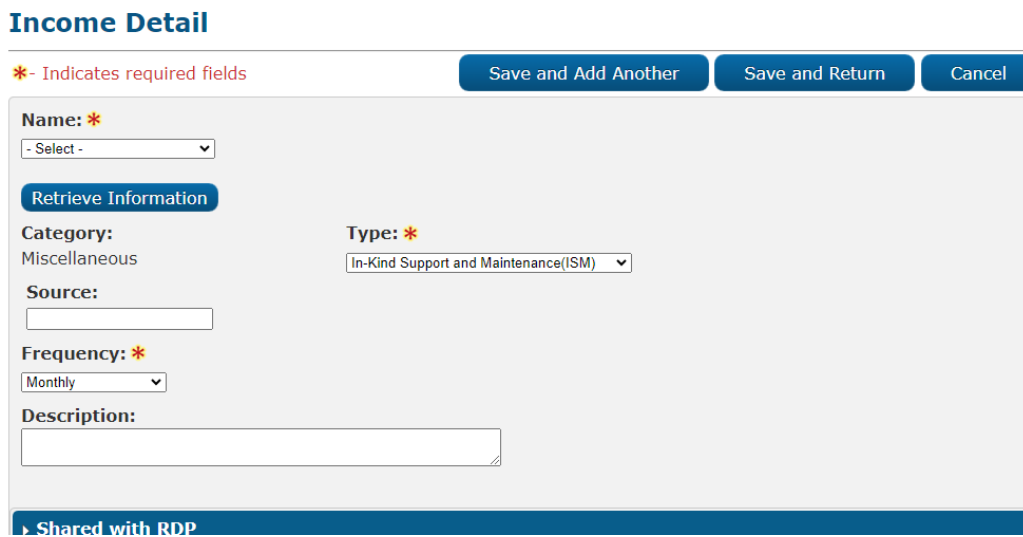
2 RECOMMENDATIONS

2.1 Income Detail

2.1.1 Overview

The Income Detail page will allow the user to select the new income type option of In-Kind Support and Maintenance (ISM).

2.1.2 Income Detail Mockup



The mockup shows a form titled "Income Detail" with a header bar containing three buttons: "Save and Add Another", "Save and Return", and "Cancel". A red asterisk icon indicates required fields. The form contains the following fields:

- Name:** * (Required) - A dropdown menu with "- Select -" as the current selection.
- Retrieve Information** - A blue button.
- Category:** - A text field containing "Miscellaneous".
- Type:** * (Required) - A dropdown menu with "In-Kind Support and Maintenance(ISM)" as the current selection.
- Source:** - An empty text input field.
- Frequency:** * (Required) - A dropdown menu with "Monthly" as the current selection.
- Description:** - A large empty text area.

At the bottom of the form, there is a blue bar with the text "Shared with RDP".

Figure 2.1.1 – Income Detail Mockup

2.1.3 Description of Changes

1. Add a new value of 'In-Kind Support and Maintenance (ISM)' to the Type field on the Income Detail page for when the Category is 'Miscellaneous'. When this income type is selected, set the 'Frequency' field to Monthly.
2. Update the logic of the Income Detail page to ensure that for any Income Detail record where the Type is 'In-Kind Support and Maintenance (ISM)', any null 'Amount' value in the 'Income Amounts' section will be shown as 'ISM', rather than being displayed as '0.00'.
3. Add the following validation for a record being saved:
 - a. Condition:
 - i. When the 'Type' field is set to 'In-Kind Support and Maintenance(ISM)' and the 'Frequency' field is set to any value other than 'Monthly'
 - b. Message:

i. "Frequency – The Frequency must be 'Monthly' for the Type of 'In-Kind Support and Maintenance(ISM)'"

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Income**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Income Amount Detail

2.2.1 Overview

The Income Amount Detail page allows the user to enter specific details pertaining to the new In-Kind Support and Maintenance income type which will be stored and used by EDBC for the ISM income amount calculation (See Section Eligibility: New EDBC Logic for ISM Amount Calculation).

2.2.2 Income Amount Detail Mockup

Income Amount Detail

*- Indicates required fields

Save and Return

Cancel

Program: Cash / CalFresh

Change Reason	
New Change Reason: *	New Reported Date: *
<input type="text" value="Intake"/>	<input type="text" value="06/01/2023"/>
ISM Calculation	
Does the CAPI applicant/recipient live in a public assistance household? *	
<input type="text" value="No"/>	
Does CAPI applicant/recipient live alone? *	
<input type="text" value="No"/>	
Does CAPI applicant/recipient live with spouse? *	
<input type="text" value="Yes"/>	
Does CAPI applicant/recipient live with spouse and/or minor children only? *	
<input type="text" value="No"/>	
Is this a CAPI couples' case? *	
<input type="text" value="No"/>	
How many people live in the household(including CAPI applicant/recipient)? *	
<input type="text" value="2"/>	
Does the CAPI applicant/recipient receive food and shelter assistance from one or more members of the household? *	
<input type="text" value="No"/>	
Does the CAPI applicant/recipient receive non-medical care from one or more members of the household? *	
<input type="text" value="No"/>	
Is outside ISM applicable? *	
<input type="text" value="No"/>	
What are the total monthly household expenses? *	
<input type="text" value="2000.00"/>	
What is the Pro Rata Share? *	
<input type="text" value="1000.00"/>	
What is the CAPI applicant's/recipient's contribution to the household's monthly expenses? *	
<input type="text" value="1500.00"/>	
What is the date the CAPI applicant/recipient started living in the household? *	
<input type="text" value="06/01/2023"/>	
Begin Date: *	End Date:
<input type="text" value="06/01/2023"/>	<input type="text"/>
Verified: *	
<input type="text" value="Verified"/>	<input type="button" value="View"/>

Figure 2.2.1 – Income Amount Detail Mockup

2.2.3 Description of Changes

1. When accessing the Income Amount Detail page from an Income Detail record with a Category of 'Miscellaneous' and Type of 'In-Kind Support and Maintenance (ISM)', the 'Average Calculator' section will be hidden.
2. Add a new required section titled 'ISM Calculation' that will dynamically appear on the Income Amount detail page when the page is accessed from an Income Detail record where the Category is 'Miscellaneous' and the Type field is set to 'In-Kind Support and Maintenance (ISM)'. This section will appear directly above the section with no header that contains the required 'Begin Date' field. This field will appear extended by default but can be minimized by clicking the arrow next to the title. This section will contain the following questions, all of which are required:
 - a. 'Does the CAPI applicant/recipient live in a public assistance household?' This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - b. 'Does CAPI applicant/recipient live alone?' This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - c. 'Does CAPI applicant/recipient live with spouse?' This question will dynamically appear when the question shown in 2.1.3.2.b is set to 'No'. This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - d. 'Does CAPI applicant/recipient live with spouse and/or minor children only?' This question will dynamically appear when the 'Does CAPI applicant live alone?' is set to 'No'. This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - e. 'Is this a CAPI couples' case?' This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - f. 'How many people live in the household (including CAPI applicant/recipient)?' This question can be answered with a text input field that accepts number values.
 - g. 'Does the CAPI applicant/recipient receive food and shelter assistance from one or more members of the household?' This question can be answered with a select field containing the following values:

- i. Yes
 - ii. No
 - h. 'Does the CAPI applicant/recipient receive non-medical care from one or more members of the household?' This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - i. 'Is outside ISM applicable?' This question can be answered with a select field containing the following values:
 - i. Yes
 - ii. No
 - j. 'What are the household's total monthly expenses?' This question can be answered with a text input field that accepts number values.
 - k. 'What is the Pro Rata Share?' This question can be answered with a text input field that accepts number values. When there is a value populated for 'How many people live in the household (including CAPI applicant)?' and 'What are the household's total monthly expenses?', dynamically populate this field using the following logic:
 - i. If 'Is this a CAPI couples' case' is set to 'No', divide the second value by the first value (i.e if the monthly expenses are 4000.00, and there are four people living in the household, the Pro Rata Share should be set to 1000.00).
 - ii. If 'Is this a CAPI couples' case' is set to 'Yes', divide the second value by the first value, and then multiply the result by two (i.e if the monthly expenses are 4000.00, and there are four people living in the household, the Pro Rata Share should be set to 2000.00).
 - l. 'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?' This question can be answered with a text input field that accepts number values.
 - m. 'What is the date that the CAPI applicant started living in the household?' This question can be answered with a text input field that accepts date values in MM/DD/YYYY format.
3. When accessing the Income Amount Detail page with from an Income Detail record with a Category of 'Miscellaneous' and Type of 'In-Kind Support and Maintenance(ISM)', the 'Reported Amount' field will be hidden and not required.
 4. When accessing the Income Amount Detail page with from an Income Detail record with a Category of 'Miscellaneous' and Type of 'In-Kind Support and Maintenance(ISM)', the 'Unreported Amount' field will be hidden.
 5. Add the following validation for the questions in the new 'ISM Calculation' section:

- a. If 'Does CAPI applicant/recipient live alone?' is set to 'Yes' then 'How many people live in the household (including CAPI applicant)?' should only accept the value of '1'.
- b. If 'Does CAPI applicant/recipient live alone?' is set to 'Yes' then 'Is this a CAPI couples' case' must be set to 'No'.
- c. If 'Does CAPI applicant/recipient live alone?' is set to 'No' then 'How many people live in the household (including CAPI applicant)?' should only accept a value of greater than '1'.
- d. If 'Is this a CAPI couples' case?' is set to 'Yes' then 'Does CAPI applicant/recipient live with spouse?' must also be set to 'Yes'.

2.2.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Income**

2.2.5 Security Updates

N/A

2.2.6 Page Mapping

Add page mapping for all new fields.

2.2.7 Page Usage/Data Volume Impacts

N/A

2.3 Transaction History Detail

2.3.1 Overview

The Transaction History Detail page shows a list of updates made to a particular Income entry on the income Amount Detail page. When data is entered or modified on that page, the timeline of those changes will be shown on this page.

2.3.2 Transaction History Detail Mockup

N/A

2.3.3 Description of Changes

1. Add new values that match the 'ISM Calculation' entries in Section 2.2.3.2. These values match the data that is entered into the questions shown in the 'ISM Calculation' dynamic section that appears on the Income Amount Detail page when the 'In-Kind Support and Maintenance (ISM)' income type is selected.

2.3.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Income**

2.3.5 Security Updates

N/A

2.3.6 Page Mapping

N/A

2.3.7 Page Usage/Data Volume Impacts

N/A

2.4 County Parameter Detail Page

2.4.1 Overview

Add 'In-Kind Support and Maintenance (ISM)' to the County Parameter Detail page so that GA/GR Automated Solution Counties can view and edit the parameters associated with this income type for the GR program.


NOTE: Updates to the County Parameter Detail page only impact the GA/GR Automated Solution program.

2.4.2 County Parameter Detail Page Mockup

County Parameter Detail

[Edit](#) [Close](#)

Miscellaneous

County: Orange **View Month:**  [View](#)

Item	Value	Begin Month	End Month
ABLE/CalABLE Non-Qualified Withdrawal	Exempt	12/2020	
Blood/Plasma	Exempt	12/2020	
Community Services	Exempt	12/2020	
DHS/DSS Advisory Group	Exempt	12/2020	
Disaster/Emergency Assistance	Exempt	12/2020	
GR Other	Exempt	12/2020	
Independent Living Programs (ILP)	Exempt	12/2020	
In-Kind Support and Maintenance (ISM)	Exempt	12/2020	
Jury Duty - Mileage	Exempt	12/2020	
Jury Duty - Per Diem	Earned	12/2020	
LTC Indemnity/Per Diem	Exempt	12/2020	
Modified Grant Diversion	Unearned	12/2020	
Other Unearned All	Exempt	12/2020	
Prison Release Funds - Earnings	Unearned	12/2020	
Prison Release Funds - Transition	Exempt	12/2020	
Relocation Assistance - Govt.	Unearned	12/2020	
Relocation Assistance - Private	Exempt	12/2020	

Figure 2.3.2.1 - County Parameter Detail Mockup

2.4.3 Description of Changes

1. Add the following item to the County Parameter Detail page so that users with access rights can view and edit the 'Value', 'Begin Month' and 'End Month' fields:

County Parameter Category	County Parameter Type	Item
Income	Miscellaneous	In-Kind Support and Maintenance (ISM)

2. The Value dropdown field will have three possible options:
 - a. 'Blank'
 - b. 'Earned'
 - c. 'Exempt'
 - d. 'Unearned'
3. The following values will be set as default for the 'In-Kind Support and Maintenance' item for each GA/GR Automated Solution County:

NOTE: GA/GR Automated Solution counties can update these values as needed.

County	In-Kind Support and Maintenance (ISM)
Alameda	Exempt
Contra Costa	Exempt
Fresno	Exempt
Orange	Exempt
Placer	Exempt
Sacramento	Exempt
Santa Barbara	Exempt
Santa Clara	Exempt
Santa Cruz	Exempt
San Diego	Exempt
San Francisco	Exempt
San Luis Obispo	Exempt

County	In-Kind Support and Maintenance (ISM)
San Mateo	Exempt
Solano	Exempt
Sonoma	Exempt
Tulare	Exempt
Ventura	Exempt
Yolo	Exempt

2.4.4 Page Location

- **Global: Admin Tools**
- **Local: Admin**
- **Task: GA/GR County Admin > Grants/Income**

2.4.5 Security Updates

N/A

2.4.6 Page Mapping

N/A

2.4.7 Page Usage/Data Volume Impacts

N/A

2.5 Eligibility: New In-Kind Support and Maintenance (ISM) Income Type

2.5.1 Overview

Add the new In-Kind Support and Maintenance (ISM) type and configure the treatment of these types across different programs. For GA/GR Automated Solution (GR) please see Section 2.3.

2.5.2 Description of Changes

1. Add new income type of 'In-Kind Support and Maintenance' under 'Miscellaneous' income category and configure treatment of income across the different programs based on the following:

Program	Treatment
CW	Exempt
CF	Exempt
RCA	Exempt
Foster Care	Exempt
Kin-GAP	Exempt
CAPI	Unearned
Medi-Cal	Exempt
GA (LA Only)	Exempt
Immediate Need	Exempt
Diversion	Exempt
CalHEERS Inbound/Outbound Codes	
CalHEERS Inbound	<i>null</i>
CalHEERS Outbound	<i>null</i>
eICT Inbound/Outbound Codes	
eICT Inbound	<i>null</i>
eICT Outbound	LOT

2.5.3 Programs Impacted

CW, CF, RCA, CAPI, FC, KG, MC, GA (LA Only), IN, DV

2.6 Eligibility: New EDBC Logic for ISM Amount Calculation

2.6.1 Overview

Add new CAPI EDBC logic for calculating ISM income amount applied as unearned income. In 2 person households (HH) where CAPI applicant/recipient and spouse live with other individuals, the ISM amount will vary based on whether the CAPI case is treated as an individual or couples' case. The following 2 HH scenarios describe how ISM would be added and treated on the CAPI case:

Scenario 1: 2 person HH where the applicant/recipient is eligible for CAPI but the spouse is not eligible due to receiving Other Program Assistance (OPA) of SSI/SSP. The user would fill out the 'ISM Calculation' section of the ISM income amount detail page including '**Is this a CAPI couples' case?**' = '**No**' and enter only the applicant/recipient's individual contribution

amount in the **'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?'** value field. The EDBC logic would subtract the entered contribution amount from the individual's pro-rata share shown in the **'What is the Pro Rata Share?'** field and the resulting amount would be compared to the PMV Individual Value where the EDBC logic will apply the lesser of the two amounts as unearned income.

Scenario 2: 2 person HH where both applicant/recipient and spouse are eligible for CAPI and there is a 'split' case with an active Financially Responsible – Excluded (FRE) spouse. The user would fill out the 'ISM Calculation' section of the ISM income amount detail page including **'Is this a CAPI couples' case?'** = **'Yes'** and enter both the applicant/recipient and spouse's combined contribution amount in the **'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?'** value field. The EDBC logic would subtract the entered couples' contribution amount from the couple's pro-rata share shown in the **'What is the Pro Rata Share?'** field and the resulting amount would be compared to the PMV Couple Value where the EDBC logic will take the lesser of the two amounts, divide by two and apply the resulting amount as unearned income.

2.6.2 Description of Changes

- 1) The ISM income amount will be **\$0** when any of the following values from the 'ISM Calculation' section of the 'ISM' income amount detail page (See Section Income Amount Detail) is true:
 - a. All the following are true for PACF HH with no outside ISM:
 - i) 'Does the CAPI applicant/recipient live in a public assistance household?' = **'Yes'**
 - AND-
 - ii) 'Is outside ISM Applicable?' = **'No'**
 - OR-
 - b. All the following are true for lives alone with no outside ISM:
 - i) 'Does CAPI applicant/recipient live alone?' = **'Yes'**
 - AND-
 - ii) 'Is outside ISM Applicable?' = **'No'**
 - OR-
 - c. All the following are true for a CAPI applicant/recipient who only lives with their spouse and/or minor children with no outside ISM:

i) 'Does CAPI applicant/recipient live with spouse and/or minor children only?' = **'Yes'**

-AND-

ii) 'Is outside ISM Applicable?' = **'No'**

-OR-

d. 'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?' amount value is **greater than or equal** to the 'What is the Pro Rata Share?' amount value

-OR-

e. All the following are true for reduced needs payment standard:

i) 'What is the date the CAPI applicant/recipient started living in the household?' **date** is on or prior to the benefit month begin date

-AND-

ii) 'Does the CAPI applicant/recipient receive food and shelter assistance from one or more members of the household?' = **'Yes'**

-AND-

iii) 'Does the CAPI applicant/recipient receive non-medical care from one or more members of the household?' = **'No'**

2) If ISM amount is not determined to be **\$0** in the previous step above, use the following calculation for the ISM amount using the values **in bold** from the 'ISM Calculation' section of the 'ISM' income amount detail page (See Section Income Amount Detail):

a. Subtract **'What is the CAPI applicant/recipient's contribution to the household's monthly expenses?'** amount value from the **'What is the Pro Rata Share?'** amount value

-AND-

b. Compare difference from step a. above to the following:

i. If **'Is this a CAPI couples' case?'** = **'No'** then compare difference to the effective PMV Individual Value*

-OR-

ii. If **'Is this a CAPI couples' case?'** = **'Yes'** then compare difference to the effective PMV Couple Value*

-AND-

- c. Take the lesser amount of the comparison from step b. above and do one of the following:
 - i. If the CAPI case contains an active Financially Responsible – Excluded (FRE) spouse, divide the amount by 2 and apply the resulting amount as unearned income to the CAPI program.

-ELSE-

- ii. If the CAPI case does not contain an active Financially Responsible – Excluded (FRE) spouse, apply the entire amount as unearned income to the CAPI program.

* Note - See Section Eligibility: New Presumed Maximum Value (PMV) Code Table for PMV Individual Value and PMV Couple Value.

2.6.3 Programs Impacted

CAPI

2.7 Eligibility: New Presumed Maximum Value (PMV) Code Table

2.7.1 Overview

A new code table will store the Presumed Maximum Value (PMV) which is the maximum value that can be attributed to the CAPI In-kind support and maintenance (ISM) for the purposes of determining countable unearned income. Values will be effective dated so they can be updated when CDSS provides new PMV amounts with the annual CAPI COLA payment standard rate increases. The initial set of values will have a Begin Date of 01/01/2023.

2.7.2 Description of Changes

1. Add a new code table to CalSAWS to store the PMV with the following columns:
 - a. PMV Individual Value
 - b. PMV Couple Value
2. Load these initial values from ACIN I-71-22 with an effective date of 01/01/2023 into the new table:

PMV INDIVIDUAL VALUE	PMV COUPLE VALUE
\$324.66	\$477.00

2.7.3 Programs Impacted

CAPI

2.8 Client Correspondence: Regression Testing for CAPI NOAs with Unearned Income

2.8.1 Overview

Conduct regression testing for the CW 2200, CSD 1 variable population for the new income type.

Form ID	Form Number – Form Name	Languages
5016	CW 2200 – Request for Verification	EN, SP, AR, AE, CA, CH, FA, HM, LA, KO, RU, TG, RU, VI
5074	CSD 1	English

2.9 Automated Regression Test

2.9.1 Overview

Create new automated regression test scripts to verify the options on the Income Amount Detail page for income type 'In-Kind Support and Maintenance (ISM)', the details displayed on the Transaction History Detail page when an Income record of this type is created, and the 'In-Kind Support and Maintenance (ISM)' option on the County Parameter Detail page.

Create new automated regression test scripts to verify the CAPI EDBC calculations associated to the 'In-Kind Support and Maintenance (ISM)' income type.

2.9.2 Description of Changes

1. Create a new regression script to verify the options displayed on the Income Amount Detail page for an income record with a Category of 'Miscellaneous' and Type of 'In-Kind Support and Maintenance (ISM)'.
2. Create a new regression script to verify the details displayed on the Transaction History Detail page after saving the Income Detail and Income Amount Detail pages in create mode with an income Category of 'Miscellaneous' Type of 'In-Kind Support and Maintenance (ISM)'.
3. Create a new automated script to verify that the 'In-Kind Support and Maintenance (ISM)' option displays on the County Parameter Detail page
4. Create new automated scripts to verify CAPI EDBC calculates the ISM income amount to be \$0 for each scenario outlined in section 2.6.2.1.
Technical Note: A distinct script should be created for each of these five scenarios (a through e).
5. Create new automated scripts to verify the CAPI EDBC calculation of a non-zero ISM income amount when none of the conditions outlined in section 2.6.2.1 are met, for each of the following case types:
 - a. CAPI couple
 - b. CAPI individual

Technical Note: The scripts targeting the CAPI EDBC calculation (2.10.2.4, 2.10.2.5) do not need to be strictly separated from the verifications of the Income Detail, Income Amount Detail, and Transaction History Detail pages (2.10.2.1, 2.10.2.2). The final script count may vary within the 7 to 9 range for this reason.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.1.1	The LRS shall fully automate and perform all aspects of the eligibility determination process and benefit level calculations for all categories of public assistance in a single pass without manual intervention.	This SCR updates automated EDBC to comply with income calculation and application requirements for In-Kind Support and Maintenance (ISM)' detailed under ACIN I-25-19.

5 OUTREACH

5.1 Lists

This list captures CAPI cases that use income type 'Other Unearned All' for manual ISM amount entry.

List Name: Active CAPI Cases with 'Other Unearned All' Income

List Criteria: Active CAPI cases that have a high dated income record with type of 'Other Unearned All'.

Standard Columns:

- Case Name
- Case Number
- County
- Unit
- Unit Name
- Office Name
- Worker ID

Additional Column(s):

- Income Person Name (Last Name, First Name)
- Income Category
- Income Type
- Income Source
- Income Description
- Income Frequency
- Income Begin Date
- Income Reported Amount

Frequency: One-time

The list will be posted to the following location: CalSAWS Web Portal>System Changes>SCR and SIR Lists>2023>CA-208537.

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-228955

Allowable Expenses from Student
Award/Scholarships and Student Grants, Loans
Excluded by CalWORKs and CalFresh

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio, Connor O'Donnell
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
03/13/2023	1.0	Initial Draft	T.Lazio C. O'Donnell
05/10/2023	2.0	Updated the following based on committee feedback: <ul style="list-style-type: none"> • Add 'Other' and 'Only' to the new educational expense type descriptions. • Add list generation for CW and CF participants with 'Awards/Scholarships' income type. 	T.Lazio C. O'Donnell
08/07/2023	2.1	Content Revision to add Spanish translations for the newly added expense types	Nithya Chereddy
08/30/2023	2.2	Content Revision to add Automated Regression Test section (2.4)	William Baretsky

Table of Contents

1	Overview	4
1.1	Current Design.....	4
1.2	Requests.....	4
1.3	Overview of Recommendations.....	4
1.4	Assumptions	5
2	Recommendations.....	5
2.1	Expense Detail Page.....	5
2.1.1	Overview	5
2.1.2	Expense Detail Mockup	5
2.1.3	Description of Changes	5
2.1.4	Page Location	6
2.1.5	Security Updates.....	6
2.1.6	Page Mapping.....	6
2.1.7	Page Usage/Data Volume Impacts	6
2.2	Update Educational Expense Deduction Logic for CW and CF EDBC	6
2.2.1	Overview	6
2.2.2	Description of Changes	7
2.2.3	Programs Impacted	8
2.3	Add Spanish Translations for the new Expense Type and Regression Test	8
2.3.1	Overview	8
2.3.2	Add Spanish Translations.....	8
2.3.3	Regression Test	8
2.4	Automated Regression Test.....	8
2.4.1	Overview	8
2.4.2	Description of Changes	9
3	Requirements.....	9
3.1	Project Requirements.....	9
4	Outreach.....	9
4.1	Lists.....	9

1 OVERVIEW

Per ACL 21-137, awards and scholarship income used for educational expenses should be excluded from both CalWORKs (CW) and CalFresh (CF) program eligibility and benefits determination. This SCR will update the current functionality that deducts educational income expenses such as tuition, books, and school fees from the combined educational income total for the person to include the income type of 'Awards/Scholarships'. This SCR will also add additional expense types that will allow the user to deduct different educational income expense amounts for CF and CW programs.

1.1 Current Design

Currently educational income types 'Awards/Scholarships' (exempted for child dependents in CW program) and 'Student Grants, Loans - Non Needs Based' are treated as unearned income for both CW and CF program eligibility determination and benefit calculation (EDBC).

CalSAWS functionality allows the user to enter educational income expenses such as tuition, books and fees that are deducted from the combined non-exempt educational income total for the person, which does not include the 'Awards/Scholarships' income type. Furthermore, the current educational expense types only allow the user to specify one amount to be deducted from both CW and CF without any educational expense options to specify different amounts for CW and CF.

1.2 Requests

Allow for educational expenses to be deducted from the 'Awards/Scholarships' income type reported amount considered as unearned income by the CW and CF programs.

Add two new educational expense types that will allow users to specify different amounts deducted from non-exempt educational income for CF and CW programs.

Generate list of CW and CF participants with 'Awards/Scholarships' income type

1.3 Overview of Recommendations

1. Add two new educational expense types (one for CF and one for CW) to the Expense Detail page.
2. Update CW and CF educational expense rule to include income type 'Awards/Scholarships'.
3. Add new logic to deduct the new educational expense types for the applicable program.
4. Generate listing of CW and CF participants with 'Awards/Scholarships' income type.

1.4 Assumptions

1. Dependent child exemption for the 'Awards/Scholarships' income type for CalWORKs program will not change.
2. Fields not mentioned to be modified within the description of changes will retain their current functionality and logic.
3. This SCR change will only apply to come up month CF and CW EDBC's after the implementation of this SCR.

2 RECOMMENDATIONS

2.1 Expense Detail Page

2.1.1 Overview

The Expense Detail page tracks and displays expense relevant to the case. This SCR will add two new Expense Types that account for school expenses.

2.1.2 Expense Detail Mockup

Expense Detail

*- Indicates required fields

Save and Add Another Save and Return Cancel

Expense Category: *
School

Description:

Expense Type: *
- Select -
- Select -
Books
Insurance Premiums on Student Loan
Mandatory school Fees
Miscellaneous School Expense
Origination Fees
Other School Expense - CF Exempt Only
Other School Expense - CW Exempt Only
School Dependent Care Expense
School Tuition
Supplies
Transportation

Amount:

Reduction Due Date:

Figure 2.1.1 – Expense Detail Mockup

2.1.3 Description of Changes

1. Add the following two new values to the 'Expense Type' field on the Expense Detail page when the 'Expense Category' is 'School':
 - a. 'Other School Expense – CF Exempt Only'
 - b. 'Other School Expense – CW Exempt Only'

Technical Note: Ensure the following reference table values are set for both of these new values:

Reference Table Description	Value
EducationExpense	Y
UtilityExpense	N
FSMedicalExpense	N
HousingExpense	N

2.1.4 Page Location

- **Global: Eligibility**
- **Local: Customer Information**
- **Task: Expenses**

2.1.5 Security Updates

N/A

2.1.6 Page Mapping

N/A

2.1.7 Page Usage/Data Volume Impacts

N/A

2.2 Update Educational Expense Deduction Logic for CW and CF EDBC

2.2.1 Overview

CalSAWS functionality allows users to enter individual school expenses which are deducted from non-exempt education income types like 'Student Grants, Loans - Non Needs Based' under unearned income in the CF and CW EDBCs. However, it does not deduct for the income type 'Awards/Scholarships'.

EDBC Person Line Item Detail - Unearned Income			
Name	Type	Description	Amount
Dad, CWCF 36M	Awards/Scholarships	(04/01/2023) \$200.00	\$ 200.00
Dad, CWCF 36M	Grants, Loans - Non Needs Based	(04/01/2023) \$200.00 - \$100.00(Education Expense)	\$ 100.00

Figure 2.2.1.1 – Awards/Scholarships EDBC Unearned Income with no Education Expense Deduction – Before SCR

This SCR will update the educational expense functionality to apply the school expense deductions to the 'Awards/Scholarships' income type.

EDBC Person Line Item Detail - Unearned Income			
Name	Type	Description	Amount
Dad, CWCF 36M	Awards/Scholarships	(04/01/2023) \$200.00 - \$100.00(Education Expense)	\$ 100.00
Dad, CWCF 36M	Grants, Loans - Non Needs Based	(04/01/2023) \$200.00 - \$100.00(Education Expense)	\$ 100.00

Figure 2.2.1.2 – Awards/Scholarships EDBC Unearned Income with Education Expense Deduction –After SCR

This SCR will also add new logic to deduct the amount from the new educational expense type '**Other School Expense- CW Exempt Only**' from the non-exempt education income amounts under unearned income in the CW EDBC only.

Likewise, new logic will be added to deduct the amount from the new educational expense type '**Other School Expense- CF Exempt Only**' from the non-exempt education income amounts under unearned income in the CF EDBC only.

2.2.2 Description of Changes

1. Update CF and CW Educational Expense rule to include income type 'Awards/Scholarships' (CT186-B7) in the non-exempt educational incomes that deduct educational income expenses.
2. Add logic that deducts educational expense type '**Other School Expense- CW Exempt Only**' from non-exempt educational incomes for CW EDBC only.

3. Add logic that deducts educational expense type '**Other School Expense- CF Exempt Only**' from non-exempt educational incomes for CF EDBC only.

2.2.3 Programs Impacted

CW, CF, RCA, DV, IN, HP, HT

2.3 Add Spanish Translations for the new Expense Type and Regression Test

2.3.1 Overview

CW 2200 form populates the expense type in the 'Item' (verifications) box on the form. As per current functionality CW 2200 populates the translated verifications on the Spanish CW 2200, the rest of the threshold CW 2200 forms populate the verifications in English.

2.3.2 Add Spanish Translations

1. Add the Spanish translations for the newly added Expense Types.

English	Spanish Translation
Other School Expense – CF Exempt Only	Otro gasto escolar – Solo exento para CF
Other School Expense – CW Exempt Only	Otro gasto escolar – Solo exento para CW

2. Test the Spanish CW 2200 form to make sure the newly added verifications populate in Spanish.

2.3.3 Regression Test

1. Regression test the CW 2200 in threshold languages (Armenian, Arabic, Cambodian, Chinese, Farsi, Tagalog, Hmong, Korean, Lao, Russian, Vietnamese) to validate the newly added expense types populates in English.
2. Regression test the CSD 1 form in English.

2.4 Automated Regression Test

2.4.1 Overview

Create new automated regression test scripts to verify the EDBC expense deduction applied to unearned income of type 'Awards/Scholarships' for the new expense types for the associated program.

2.4.2 Description of Changes

1. Create a new regression script to verify that when running EDBC for the CalFresh program in a household with unearned income of type 'Awards/Scholarships', and an expense with the following details, the expense value is deducted from the 'Awards/Scholarships' amount:
 - a. Expense Category: School
 - b. Expense Type: Other School Expense - CF Exempt Only
2. Create a new regression script to verify that when running EDBC for the CalWORKs program in a household with unearned income of type 'Awards/Scholarships', and an expense with the following details, the expense value is deducted from the 'Awards/Scholarships' amount:
 - a. Expense Category: School
 - b. Expense Type: Other School Expense - CW Exempt Only
3. Create a new regression script to verify that when running EDBC for the RCA program in a household with unearned income of type 'Awards/Scholarships', and an expense with the following details, the expense value is deducted from the 'Awards/Scholarships' amount:
 - a. Expense Category: School
 - b. Expense Type: Other School Expense - CW Exempt Only

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.8.2.11	The LRS shall treat income and resources based on program-specific rules.	This SCR will allow for educational expenses to be deducted from the 'Awards/Scholarship' income type.

4 OUTREACH

4.1 Lists

This list captures active program participants with 'Awards/Scholarships' income type record.

List Name: Program participants with Awards/Scholarships income

List Criteria: List of CW and/or CF cases where there is an active participant(s) who has a high-dated Income Detail record with income type 'Awards/Scholarships'.

Standard Columns:

- Case Name
- Case Number

- County
- Unit
- Unit Name
- Office Name
- Worker ID

Additional Column(s):

- Income Person Name (Last Name, First Name)
- Income Category
- Income Type
- Income Frequency
- Income Begin Date
- Income Reported Amount

Frequency: One-time

The list will be posted to the following location:

CalSAWS Web Portal> System Changes> SCR and SIR Lists> 2023> CA-228955

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-242532

Update CW EDBC to Add WTW Work
Registration Record After REP

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Tom Lazio
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
11/30/2022	1.0	Initial Draft	T. Lazio
02/09/2023	2.0	Updated the following based on committee feedback: <ul style="list-style-type: none"> - Updated verbiage in Section 1.1 - Added assumption for 'Exempt' work registrations 	T. Lazio
08/30/2023	2.1	Added Automated Regression test section	W. Baretsky

Table of Contents

1	Overview	4
	1.1 Current Design.....	4
	1.2 Requests.....	4
	1.3 Overview of Recommendations.....	4
	1.4 Assumptions	5
2	Recommendations.....	5
	2.1 EDBC Auto Program Action – Work Registration	5
	2.1.1 Overview	5
	2.1.2 Description of Changes	5
	2.1.3 Programs Impacted	6
	2.2 Automated Regression Test.....	6
	2.2.1 Overview	6
	2.2.2 Description of Changes	6
3	Requirements.....	7
	3.1 Project Requirements.....	7

1 OVERVIEW

The purpose of this SCR is to have the EDBC automatically generate a mandatory Welfare-to-Work (WTW) work registration record when a WTW program is automatically created for a work eligible CalWORKS (CW) participant who previously tested into the Refugee Employment Program (REP).

1.1 Current Design

When a REP program is deregistered and the work eligible CW participant no longer qualifies for REP since they immigrated more than 5 years ago, the EDBC auto tests into the WTW program since REP is closed and ineligible. The CW participant still has a high dated mandatory REP work registration record which CalSAWS treats the same for both WTW and REP in that an existing record already exists so do not create a new one. The mandatory REP work registration record remains open (high dated) and the WTW program is automatically generated for that CW participant without a mandatory WTW Work Registration record being created.

Also, when the EDBC auto tests into the WTW on an RCA program in a non-LA county, it generates a mandatory REP work registration record instead of a mandatory WTW work registration.

1.2 Requests

1. When EDBC auto generates a 'WTW' program for a work eligible CW participant with a high-dated 'REP' work registration record on a 'Deregistered' REP program, a new 'WTW' work registration record should be created, and the previous 'REP' work registration should be 'end dated'. This would be for LA County only.
2. When EDBC auto generates a 'WTW' program for a work eligible RCA participant in a non-LA county, a new 'WTW' work registration record should be created.

1.3 Overview of Recommendations

1. Update the CW EDBC auto generate work registration logic to 'end date' the previous work registration record for the 'Deregistered' REP program and create a new 'Mandatory' work registration for the WTW program that is auto created.
2. Update RCA EDBC auto generate work registration logic to discontinue creating a new mandatory 'REP' work registration record and create a new mandatory 'WTW' work registration record for the WTW program that is auto created for an RCA program in a non-LA county.

1.4 Assumptions

1. This SCR change will only apply to CW and RCA EDBC's ran after the implementation of this SCR.
2. Missing WTW Work Registration Status records from prior EDBC's will not be added with this SCR. The Counties will be responsible for adding any missing work registration records that were prior to the implementation of this SCR.
3. There are no changes to the WTW/REP program auto generation functionality with this SCR.
4. An 'Exempt' WTW work registration is generated for participants who are exempted from the WTW program.

2 RECOMMENDATIONS

2.1 EDBC Auto Program Action – Work Registration

2.1.1 Overview

Issue 1: The CW EDBC auto generates a WTW program when a REP program has a status of 'Deregistered', and the work eligible participant no longer qualifies for the REP program due to being in the country for more than 5 years. However, CalSAWS currently continues the high dated mandatory 'REP' work registration for the newly created WTW program and does not create a new mandatory 'WTW' work registration record. This would be for LA County only.

Issue 2: The RCA EDBC for a non-LA county auto generates a WTW program for a work eligible participant; however, it also generates a mandatory 'REP' work registration instead of a mandatory 'WTW' work registration for the auto created WTW program.

The existing EDBC auto generation logic for WTW/REP work registration needs to be updated to create a new mandatory 'WTW' work registration record for the auto generated WTW program, end date the previous high dated mandatory 'REP' work registration (if one exists) and discontinue creating a new mandatory 'REP' work registration record for RCA cases in non-LA counties.

2.1.2 Description of Changes

1. Update existing EDBC Auto Program Action Work Registration generation logic to create a new mandatory work registration record of type 'WTW' and 'end date' the previous high dated mandatory 'REP' work registration record using the date before the 'begin date'

of the auto generated 'WTW' program when all the following conditions are true:

- i. WTW program is auto created by the CW EDBC for the work eligible participant(s).
- ii. High dated mandatory 'REP' work registration record exists for the work eligible participant(s).
- iii. County is Los Angeles.

2. Update existing EDBC Auto Program Action Work Registration generation logic to create a new mandatory 'work registration record of type 'WTW' instead of type 'REP' when all the following conditions are true:

- i. WTW program is auto created by the RCA EDBC for the work eligible participant(s).
- ii. County is not Los Angeles.

2.1.3 Programs Impacted

WTW

REP

RCA

CW

2.2 Automated Regression Test

2.2.1 Overview

Create automated regression test scripts to verify the automatic creation of Work Registration records of type 'WTW' when EDBC is run (1) for a WTW program after REP on the same case has been Deregistered, and (2) for a RCA program in a county other than Los Angeles.

2.2.2 Description of Changes

1. Create a regression script to verify that when a WTW program is auto created by CW EDBC, for a case with an existing high dated mandatory 'REP' work registration record for the work eligible participant(s):
 - a. A new work registration record of type 'WTW' is created
 - b. The end date of the existing work registration record is set to the date before the begin date of the new 'WTW' record

2. Create a regression script to verify that when a WTW program is auto created by RCA EDBC, in a county other than Los Angeles, a work registration record of type 'WTW' is auto created.

3 REQUIREMENTS

3.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.28.2.13	<p>The LRS shall collect and track work participation program component and Cal-Learn program component information by participant or work participation program component(s), for the following:</p> <ol style="list-style-type: none"> a. Participant name; b. Work participation program component; c. Cal-Learn program component; d. Priority sequence and dependency; e. Proposed and actual start and stop dates; f. Basis of referral; g. Hours of participation; h. Service Provider(s); i. Activity status; j. Activity status update dates; k. Good cause information; and l. Sanction information. 	<p>This SCR will automatically generate a mandatory Welfare-to-Work (WTW) work registration record when a WTW program is automatically created by CalSAWS for a work eligible CalWORKS (CW) participant who previously tested into the Refugee Employment Program (REP).</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-247694

Asset Limit Changes - Forms and Informational
Notices

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Maria Jensen
	Reviewed By	

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
05/15/2023	0.1	Initial Draft	Maria Jensen
07/13/2023	0.2	Updated draft	Phong Xiong
07/17/2023	0.3	Updates as per BA/QA review meeting	Phong Xiong
08/30/2023	0.4	Content Revision – Removed the PUB 10 recommendation	Phong Xiong

Table of Contents

1	Overview	5
1.1	Current Design.....	5
1.2	Requests.....	5
1.3	Overview of Recommendations.....	5
1.4	Assumptions	5
2	Recommendations.....	7
2.1	Update Form MC 008.....	7
2.1.1	Overview	7
2.1.2	Form/NOA Verbiage	7
2.1.3	Form/NOA Variable Population	9
2.1.4	Form/NOA Generation Conditions.....	9
2.2	Update Form MC 010.....	9
2.2.1	Overview	9
2.2.2	Form/NOA Verbiage	10
2.2.3	Form/NOA Variable Population	11
2.2.4	Form/NOA Generation Conditions.....	11
2.3	Update Form MC 176 PI.....	12
2.3.1	Overview	12
2.3.2	Form/NOA Verbiage	12
2.3.3	Form/NOA Variable Population	13
2.3.4	Form/NOA Generation Conditions.....	13
2.4	Update Form PUB 10	13
2.4.1	Overview	13
2.4.2	Form/NOA Verbiage	14
2.4.3	Form/NOA Variable Population	14
2.4.4	Form/NOA Generation Conditions.....	14
2.5	Update Non-MAGI Screening Packet	15
2.5.1	Overview	15
2.5.2	Description of Changes	15
2.6	Update Non-MAGI Turning 65 Packet	15
2.6.1	Overview	15
2.6.2	Description of Changes	15

2.7	Update Form MC 14 A	16
2.7.1	Overview	16
2.7.2	Form/NOA Verbiage	16
2.7.3	Form/NOA Variable Population	17
2.7.4	Form/NOA Generation Conditions.....	17
3	Supporting Documents	18
4	Requirements.....	19
4.1	Project Requirements.....	19

1 OVERVIEW

MEDIL I 22-22 updated forms and informational notices and changed asset limits for Non-MAGI Medi-Cal programs. With CA-249671 CalSAWS updated the following forms to revision 7/22: MC 007, DHCS 7077. This effort will update the rest of the forms in the CalSAWS system.

1.1 Current Design

These forms currently exist in the system: MC 008, MC 010, MC 176 PI, PUB-10, and MC 14 A. These forms exist in English and Spanish with the exception of the MC 176 PI and MC 14 A. The MC 176 PI only exists in English and the MC 14 A exists in all threshold languages.

~~The Non-MAGI Screening Packet and the Non-MAGI Turning 65 Packet contains the PUB-10 as part of the packet itself. Both packets exist in English and Spanish.~~

1.2 Requests

Effective July 1, 2022, the asset limits for Non-MAGI Medi-Cal programs have changed.

CalSAWS must update the following Asset Limit Changes – Forms and Informational Notices to reflect the new amounts via Medi-Cal Eligibility Division Information Letter- MC 008, MC 010, MC 176 PI, PUB-10, and MC 14 A.

Note: All of the forms are updated only in English with the exception of the MC 14 A as the State has provided all the translations for the MC 14 A.

1.3 Overview of Recommendations

1. Update the following forms in English to reflect the new Asset Limit amounts in the CalSAWS system: MC 008, MC 010, and MC 176 PI, and PUB-10. Turn off the Spanish version for MC 008, MC 010, PUB-10
- ~~2. Update the following packets to reflect the new PUB-10: Non-MAGI Screening Packet, Non-MAGI Turning 65 packet. Update the Spanish version of the 2 packets to use the English version of PUB-10.~~
3. Update the MC 14 A in all threshold languages to the latest state version.

1.4 Assumptions

1. When generated in the context of a case, the body fields will be editable for all counties, as per CalSAWS standards.
2. The forms will be implemented in the rest of the threshold languages available in the CalSAWS system when the State will provide them.
3. MEDIL I 22-22 also mentions form DHCS 7102, but this form is not present in the CalSAWS system. The DHCS 7102 form is used only by brokers and will not be added to CalSAWS.

4. Updates to the PUB 10 and its respective packets (Non-MAGI Screening Packet and Non-MAGI Turning 65 Packet) are updated with SCR CA-252364. SCR CA-252364 will implement the newer version of the PUB 10.

2 RECOMMENDATIONS

2.1 Update Form MC 008

2.1.1 Overview

This SCR will update form 'MC 008 Information Notice' (revision 10/11) (ID 5717) in CalSAWS to match the latest version available on the State website (07/22).

State Form: MC 008 Information Notice (10/11)

Current Programs: Medi-Cal

Current Attached Forms: N/A

Current Forms Category: Brochure/Flyer

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.1.2 Form/NOA Verbiage

Update Form XDP

This SCR will bring updates to the verbiage, punctuation, formatting and will change the amounts on this form. Please see below table for verbiage changes:

Location	Old Verbiage	New Verbiage
Page 1 – Number 2	A QMB must have income which is equal to or less than \$908 if he/she is a single person or \$1,226 if he/she is married and living with a spouse.	A QMB must have monthly income which is equal to or less than \$1,153 if he/she is a single person or \$1,546 if he/she is married and living with a spouse.
Page 1 – Number 3	A QMB must have property which is equal to or less than \$6,680 if he/she is single or equal to or less than \$10,020 if he/she is married and living with a spouse.	A QMB must have property which is equal to or less than \$130,000 if he/she is single or equal to or less than \$195,000 if he/she is married and living with a spouse.

<p>Page 1 – First Paragraph under Requirement 2</p>	<p>A QMB who is not married or not living with a spouse must have countable income which is equal to or less than \$908. A QMB living with a spouse must have countable income which is equal to or less than \$1,226. These amounts are expected to increase sometime in April.</p>	<p>A QMB who is not married or not living with a spouse must have countable income which is equal to or less than \$1,153. A QMB living with a spouse must have countable income which is equal to or less than \$1,546. These amounts are expected to increase sometime in April.</p>
<p>Page 2 – Asterisked verbiage at the bottom of the page</p>	<p>If you are not married, this total cannot exceed \$908. If you are married and living with your spouse, this total cannot exceed \$1,226. However, if you have children or your spouse has low income, this total may be higher. If you received a Title II Social Security cost of living adjustment, this amount will not be counted until April.</p>	<p>If you are not married, this total cannot exceed \$1,153. If you are married and living with your spouse, this total cannot exceed \$1,546. However, if you have children or your spouse has low income, this total may be higher. If you received a Title II Social Security cost of living adjustment, this amount will not be counted until April.</p>
<p>Page 3 – First Paragraph under Requirement 3</p>	<p>A QMB who is not married or not living with his/her spouse must have countable property which is equal or less than \$6,680. A QMB who is married and living with his/her spouse must have countable property which is equal to or less than \$10,020.</p>	<p>A QMB who is not married or not living with his/her spouse must have countable property which is equal or less than \$130,000. A QMB who is married and living with his/her spouse must have countable property which is equal to or less than \$195,000.</p>

Page 3 – Asterisked verbiage at the end of Requirement 3	** This total cannot exceed \$6,680 for a single person or \$10,020 for a couple.	** This total cannot exceed \$130,000 for a single person or \$195,000 for a couple.
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Updated Languages: English

Form Number: MC 008 Information Notice

Form Mockups/Examples: See Supporting Documents #1

This effort will not bring changes to the form header.

2.1.3 Form/NOA Variable Population

This effort does not have any changes to variable population.

2.1.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation, Form Control, nor Print/Mailing Options. The form will continue to be Print Only.

Turn Off Threshold Language Forms

This effort is only updating the English version. The existing Spanish threshold language will be turned off until an updated version is made available on the State website.

2.2 Update Form MC 010

2.2.1 Overview

This SCR will update form MC 010 (revision 05/07) (ID 5836) in CalSAWS to match the latest version available on the State website (07/22).

State Form: MC 010 (05/07)

Current Programs: Medi-Cal

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.2.2 Form/NOA Verbiage

Update Form XDP

This SCR will bring updates to the verbiage, punctuation, formatting and will change the amounts on this form. Please see below table for verbiage changes:

Location	Old Verbiage	New Verbiage
Page 1 – Number 2	A QDWI must have a monthly income which is equal to or less than \$1,265 if he/she is a single person or \$1,692 if he/she is married and living with a spouse.	A QDWI must have a monthly income which is equal to or less than \$2,266 if he/she is a single person or \$3,052 if he/she is married and living with a spouse.
Page 1 – Number 3	A QDWI must have property which is equal to or less than \$4,000 if he/she is single or \$6,000 if he/she is married and living with a spouse.	A QDWI must have property which is equal to or less than \$130,000 if he/she is single or \$195,000 if he/she is married and living with a spouse.
Page 1 – First Paragraph under Requirement 2	A QDWI who is not married or not living with a spouse must have countable income which is equal to or less than \$1,265 per month. A QDWI living with a spouse must have countable income which is equal to or less than \$1,692 per month. These amounts are expected to increase sometime in April.	A QDWI who is not married or not living with a spouse must have countable income which is equal to or less than \$2,266 per month. A QDWI living with a spouse must have countable income which is equal to or less than \$3,052 per month. These amounts are expected to increase sometime in April.
Page 3 – Last paragraph below Section C	If you are not married, this amount cannot exceed \$1,265 per month. If you are married and living with your spouse, this total cannot exceed \$1,692 per month. However, if	If you are not married, this amount cannot exceed \$2,266 per month. If you are married and living with your spouse, this total cannot exceed \$3,052 per month. However, if

	you have children or your spouse has low income, this total may be higher.	you have children or your spouse has low income, this total may be higher.
Page 3 – First Paragraph under Requirement 3	A QDWI who is not married or not living with his/her spouse must have countable property which is equal to or less than \$4,000. A QDWI who is married and living with his/her spouse must have countable property which is equal to or less than \$6,000.	A QDWI who is not married or not living with his/her spouse must have countable property which is equal to or less than \$130,000. A QDWI who is married and living with his/her spouse must have countable property which is equal to or less than \$195,000.
Page 3 – Last sentence of Requirement 3	This amount cannot exceed \$4,000 for a single person or \$6,000 for a couple.	This amount cannot exceed \$130,000 for a single person or \$195,000 for a couple.

Updated Languages: English

Form Number: MC 010

Form Mockups/Examples: See Supporting Documents #2

This effort will not bring changes to the form header.

2.2.3 Form/NOA Variable Population

This effort does not have any changes to variable population.

2.2.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation, Form Control, nor Print/Mailing Options. The form will continue to be Local Print only.

Turn Off Threshold Language Forms

This effort is only updating the English version. The existing Spanish threshold language will be turned off until an updated version is made available on the State website.

2.3 Update Form MC 176 PI

2.3.1 Overview

This SCR will update form MC 176 PI (revision 05/07) (ID 5424) in CalSAWS to match the latest version available on the State website (07/22).

State Form: MC 176 PI (05/07)

Current Programs: Medi-Cal

Current Attached Forms: N/A

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English

2.3.2 Form/NOA Verbiage

Update Form XDP

This SCR will bring updates to the verbiage, punctuation, and formatting. It will also change the amounts on this form and rearrange the title and case fields. Please see below table for verbiage changes:

Location	Old Verbiage	New Verbiage
Page 1 – Section E, Item 4	Enter \$2,000. (If the applicant is an institutionalized spouse with a community spouse, include the Community Spouse Resource Allowance (CSRA) in effect at the time of application in addition to the \$2,000.)	Enter \$130,000. (If the applicant is an institutionalized spouse with a community spouse, include the Community Spouse Resource Allowance (CSRA) in effect at the time of application in addition to the \$130,000.)
Page 1 – Section E, Item 5	Uncompensated value which would have resulted in excess property, transferred to establish eligibility (line 3 minus line 4). If greater than amount in line 2, enter amount in line 2.	Uncompensated value which would have resulted in excess property, transferred to establish eligibility (line 3 minus line 4). If greater than amount in line 2, copy amount in line 2.

Page 2 – Last sentence/bullet point	If undue hardship DOES NOT exist, forward case information to DHCS Medi-Cal Eligibility Division Property Analyst for review.	If undue hardship DOES NOT exist, you may forward case information to DHCS Medi-Cal Eligibility Division Property Analyst for review prior to sending the 10-day Notice of Action
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Updated Languages: English

Form Number: MC 176 PI

Form Mockups/Examples: See Supporting Documents #3

This effort will not bring changes to the form header.

2.3.3 Form/NOA Variable Population

This effort does not have any changes to variable population.

2.3.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation, Form Control, nor Print/Mailing Options. The form will continue to be Local Print only.

2.4 Update Form PUB 10

2.4.1 Overview

This SCR will update form PUB 10 (revision 02/17) (ID 6327) in CalSAWS to match the latest version available on the State website (07/22).

State Form: PUB 10 (02/17)

Current Programs: Medi-Cal

Current Attached Forms:

— When generated within Non-MAGI Screening Packet: Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, DHCS 7077, DHCS 7077 A, APTC CSR Brochure

— When generated within Non-MAGI Turning 65 packet: Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, DHCS 7077, DHCS 7077 A

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English, Spanish

2.4.2 Form/NOA Verbiage

Update Form XDP

This SCR will bring updates to the verbiage, links and will change the amounts on this form. Please see below table for verbiage changes:

Location	Old Verbiage	New Verbiage
Page 1 – Middle column, bottom bullet points	<ul style="list-style-type: none">• 1 person – \$2,000• 2 people – \$3,000• 3 people – \$3,150• More people – \$3,150 plus \$150 for each added person	<ul style="list-style-type: none">• 1 person – \$130,000• 2 people – \$195,000• More people – \$195,000 plus \$65,000 for each added person

Updated Languages: English

Form Number: PUB 10

Form Mockups/Examples: See Supporting Documents #4

This effort will not bring changes to the form header.

Technical Note: The PUB 10 also exists as fragments and the fragments must also be updated.

PUB10_P1_EN.xdp

PUB10_P2_EN.xdp

2.4.3 Form/NOA Variable Population

This effort does not have any changes to variable population.

2.4.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation, Form Control, nor Print/Mailing Options. The form will continue to be Print Only.

Turn Off Threshold Language Forms

This effort is only updating the English version. The existing Spanish threshold language will be turned off until an updated version is made

available on the State website (this includes the PUB 10 Spanish fragments).

2.5 Update Non-MAGI Screening Packet

2.5.1 Overview

This effort is updating the Template Repository version of the PUB 10 form in English, in Recommendation 2.4. This form is part of the Non-MAGI Screening Packet (ID 6346) and as such the packet needs updating to match the form update. See Recommendation 2.4 for the updates to the form.

2.5.2 Description of Changes

1. Update the Non-MAGI Screening Packet in English to match the PUB 10 revision 7/22.
2. Update the Non-MAGI Screening Packet in Spanish to use the English version of PUB 10 revision 7/22, since the Spanish version of PUB 10 hasn't been updated.

Tech Note: Test the packet (EN, SP) via Batch trigger as well.

Note: Non-MAGI Screening Packet contains the following forms: Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, PUB 10, DHCS 7077, DHCS 7077 A, APTC CSR Brochure.

2.6 Update Non-MAGI Turning 65 Packet

2.6.1 Overview

This effort is updating the Template Repository version of the PUB 10 form in English, in Recommendation 2.4. This form is part of the Non-MAGI Turning 65 packet (ID 6253) and as such the packet needs updating to match the form update. See Recommendation 2.4 for the updates to the form.

2.6.2 Description of Changes

1. Update the Non-MAGI Turning 65 packet in English to match the PUB 10 revision 7/22.
2. Update the Non-MAGI Turning 65 packet in Spanish to use the English version of PUB 10 revision 7/22, since the Spanish version of PUB 10 hasn't been updated.

Tech Note: Test the packet (EN, SP) via Batch trigger as well.

Note: Non-MAGI Turning 65 packet contains the following forms: Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, PUB 10, DHCS 7077, DHCS 7077 A.

2.7 Update Form MC 14 A

2.7.1 Overview

This SCR will update form MC 14 A (revision 03/21) (ID 5331) in CalSAWS to match the latest version available on the State website (07/22).

State Form: MC 14 A (03/21)

Current Programs: Medi-Cal

Current Attached Forms: None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese

2.7.2 Form/NOA Verbiage

Update Form XDP

The XDP will be updated to with the following verbiage changes:

Location	Old Verbiage	New Verbiage
Page 1 – QMB Checkbox	(at or below \$1,074* for a single person, or \$1,452* for a couple).	(at or below \$1,153* for a single person, or \$1,546* for a couple).
Page 1 – SLMB Checkbox	(below \$1,288* for a single person, or \$1,742* for a couple).	(below \$1,380* for a single person, or \$1,852* for a couple).
Page 1 – QI Checkbox	(below \$1,449* for a single person, or \$1,960* for a couple)	(below \$1,550* for a single person, or \$2,081* for a couple)
Page 1 – 4 th Bullet Point	Have no more than \$7,970 in nonexempt property for a single person or \$11,960 for a couple.	Have no more than \$130,000 in nonexempt property for a single person or \$195,000 for a couple.

Page 2 – Item 6, first checkbox	(at \$1,074* for a single person, or at \$1,452* for a couple).	(at or below \$1,153* for a single person, or \$1,546* for a couple).
Page 2 – Item 6, second checkbox	(below \$1,288* for a single person, or \$1,742* for a couple).	(below \$1,380* for a single person, or \$1,852* for a couple).
Page 2 – Item 6, third checkbox	(below \$1,449* for a single person, or \$1,960* for a couple)	(below \$1,550* for a single person, or \$2,081* for a couple)
Page 3 – First paragraph	A QMB, SLMB, or QI who is not married or not living with his/her spouse may have countable property which is equal to or less than \$7,970. A QMB, SLMB, or QI who is married and living with his/her spouse must have countable property which is equal to or less than \$11,960.	A QMB, SLMB, or QI who is not married or not living with his/her spouse may have countable property which is equal to or less than \$130,000. A QMB, SLMB, or QI who is married and living with his/her spouse must have countable property which is equal to or less than \$195,000.

Updated Languages: Arabic, Armenian, Cambodian, Chinese, English, Farsi, Hmong, Korean, Lao, Russian, Spanish, Tagalog, and Vietnamese

Form Number: MC 14 A

Form Mockups/Examples: See Supporting Documents #5

This effort will not bring changes to the form header.

2.7.3 Form/NOA Variable Population

This effort does not have any changes to variable population.

2.7.4 Form/NOA Generation Conditions

There will be no updates to the Form Generation, Form Control, nor Print/Mailing Options. The form will continue to be Print Only.

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1.	Form	MC 008 (English)	MC008_EN.pdf
2.	Form	MC 010 (English)	MC010_EN.pdf
3.	Form	MC 176 PI (English)	MC176PI_EN.pdf
4.	Form	PUB 10 (English)	PUB10_EN.pdf
5.	Form	MC 14 A (English)	MC14A_EN.pdf

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.3 CAR-1239	<p>The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none"> a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; u. CSC paper ID cards with LRS-generated access information; and v. CSC PIN notices. 	<p>With SCR CA-247694, the following forms will be updated in the CalSAWS system to match the latest State version: MC 008, MC 010, MC 176 PI, PUB 10.</p>

CalSAWS

California Statewide Automated Welfare System

Design Document

CA-252364

Non-MAGI and Mixed Medi-Cal RE Packet
updates for Elimination of Assets

CalSAWS	DOCUMENT APPROVAL HISTORY	
	Prepared By	Phong Xiong
	Reviewed By	Priya Sridharan, Himanshu Jain

DATE	DOCUMENT VERSION	REVISION DESCRIPTION	AUTHOR
07/14/2023	1.0	Initial Draft	Phong Xiong
07/25/2023	1.1	Updates as per BA Review meeting	Phong Xiong
08/07/2023	1.2	Add Self-Service Portal Changes to remove assets information and mapping logic on MC 210 RV and MC 217	Gillian Noelle Bendicio
08/23/2023	1.3	Updates as per build comments	Phong Xiong
08/30/2023	1.4	Content Revision – Moved requirements for PUB 10 from CA-247694 to this SCR.	Phong Xiong
09/12/2023	1.5	Content Revision – Added assumption 5 and updated section 2.6.3.	Phong Xiong
09/19/2023	1.6	Content Revision – Updated supporting document #1 that includes revised Non-MAGI Informing Notice.	Phong Xiong

Table of Contents

1	Overview	6
1.1	Current Design.....	6
1.2	Requests.....	6
1.3	Overview of Recommendations.....	6
1.4	Assumptions	7
2	Recommendations.....	8
2.1	Updates to the Existing MC 210 RV Form Recommendation	8
2.1.1	Overview	8
2.1.2	Form Verbiage	8
2.1.3	Form Variable Population	8
2.1.4	Form Generation Conditions	8
2.2	Updates to the Existing Non-MAGI RE Packet Recommendation	9
2.2.1	Overview	9
2.2.2	Form Verbiage	9
2.2.3	Form Variable Population	9
2.2.4	Form Generation Conditions	9
2.3	Updates to the Existing MC 217 Form Recommendation.....	10
2.3.1	Overview	10
2.3.2	Form Verbiage	10
2.3.3	Form Variable Population	10
2.3.4	Form Generation Conditions	10
2.4	Updates to the Existing Mixed Household RE Packet Recommendation.....	10
2.4.1	Overview	10
2.4.2	Form Verbiage	11
2.4.3	Form Variable Population	11
2.4.4	Form Generation Conditions	11
2.5	Updates to the Existing MC 604 IPS Form Recommendation	11
2.5.1	Overview	11
2.5.2	Form Verbiage	12
2.5.3	Form Variable Population	12
2.5.4	Form Generation Conditions	12
2.6	Updates to the Existing Non-MAGI Informing Notice Recommendation	12

2.6.1	Overview	12
2.6.2	Form Verbiage	13
2.6.3	Form Variable Population	13
2.6.4	Form Generation Conditions	14
2.7	Updates to the Existing MC 262 Form Recommendation	14
2.7.1	Overview	14
2.7.2	Form Verbiage	14
2.7.3	Form Variable Population	14
2.7.4	Form Generation Conditions	14
2.8	Updates to the Existing PUB 10 Form Recommendation.....	15
2.8.1	Overview	15
2.8.2	Form Verbiage	15
2.8.3	Form Variable Population	15
2.8.4	Form Generation Conditions	15
2.9	Update Non-MAGI Screening Packet	16
2.9.1	Overview	16
2.9.2	Description of Changes	16
2.10	Update Non-MAGI Turning 65 Packet	16
2.10.1	Overview	16
2.10.2	Description of Changes	17
2.11	Remove MC 007 from MC RE Packets Recommendation	17
2.11.1	Overview	17
2.11.2	Description of Changes	17
2.12	Update the Form Status batch job to stop sending resources and property information to the portal for MC 210 RV and MC 217.....	17
2.12.1	Overview	17
2.12.2	Description of Change.....	18
2.12.3	Execution Frequency.....	18
2.12.4	Key Scheduling Dependencies	18
2.12.5	Counties Impacted	18
2.12.6	Data Volume/Performance.....	18
2.12.7	Interface Partner.....	18
2.12.8	Failure Procedure/Operational Instructions.....	18
2.13	Update the Forms API to remove the Resource and Property fields for MC 210 RV and MC 217.....	18

2.13.1	Overview	18
2.13.2	Description of Change	19
2.13.3	Execution Frequency.....	19
2.13.4	Key Scheduling Dependencies	19
2.13.5	Counties Impacted	19
2.13.6	Data Volume/Performance.....	19
2.13.7	Interface Partner.....	19
2.13.8	Failure Procedure/Operational Instructions.....	19
3	Supporting Documents	20
4	Requirements.....	21
4.1	Project Requirements.....	21

1 OVERVIEW

This effort is part of several SCRs making changes to Non-MAGI Medi-Cal due to the elimination of assets.

1.1 Current Design

In 2021, several health measures were consolidated in AB 133 as part of the Health Omnibus Bill of 2021-2022. This ACWDL addresses the provisions of AB 133 that added section 14005.62 to the Welfare and Institutions Code (WIC). WIC § 14005.62 established a two-phased approach to eliminating the asset limits for Non-MAGI Medi-Cal programs. The first phase, which was effective July 1, 2022, increased the asset limits to \$130,000 person and \$65,000 for each additional household member (up to a maximum of 10 people). The second phase is effective January 1, 2024, and will eliminate the asset limits for Non-MAGI programs.

1.2 Requests

Effective January 1, 2024, the asset limits for Non-MAGI programs will be eliminated. The elimination of asset limits applies to Non-MAGI programs, including LTC and the MSPs.

Due to the elimination of asset limits a list of forms and notices were identified that will require updating to reflect the elimination of the asset limits.

Update the following renewal forms:

- Medi-Cal Renewal Form (MC 210 RV)
- Pre-Populated Renewal Form (MC 217)
- Additional Income and Property Information Needed for Medi-Cal (MC 604 IPS)
- Non-MAGI Informing Letter (ED_0004037_ENG1_0514)
- Non-MAGI Medi-Cal Information Sheet (Pub 10)
- Redetermination for Medi-Cal Beneficiaries—Long-Term Care in Own MFBU (MC 262)

Remove Form MC 007 from the MC RE Packets:

- Medi-Cal General Property Limitations (MC 007)

1.3 Overview of Recommendations

1. Update the following Medi-Cal forms and notices with verbiage updates to no longer reference properties:
 - a. MC 210 RV
 - b. MC 217
 - c. MC 604 IPS
 - d. Non-MAGI Informing Notice

- e. PUB 10
 - f. MC 262
2. Remove the MC 007 from MC RE Packets
 3. Self-Service Portal: Update the Form Status Batch to stop sending resources and property information to the portal.
 4. Self-Service Portal: Update the Forms API to remove the resources and property section on the request for the MC 210 RV and MC 217 endpoints.

1.4 Assumptions

1. There are no changes to any of the forms or notices listed in this design unless otherwise specified in the recommendation section. This includes variable population logic and generation conditions for the forms and notices.
2. There are no changes to generation conditions and variable population logic of the MC RE Packets listed in section 2.7 of this design.
3. SCR CA-265260 will implement any missing threshold languages not yet provided by DHCS or turned off with this SCR for the MC 604 IPS and Non-MAGI Informing Notice.
4. SCR CA-262850 will implement the threshold languages for the MC 216, MC 210 RV, and the MC 217; as well as their respective RE packets that contain of the three forms.
5. The variable population of the county worker phone number in the Non-MAGI Informing Notice will follow the existing logic of the county worker phone number when populated on the header.

2 RECOMMENDATIONS

2.1 Updates to the Existing MC 210 RV Form Recommendation

2.1.1 Overview

This effort is to update the MC 210 RV form to remove all sections regarding property.

State Form: MC 210 RV (01/24)

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

***Impacted Forms/Packets/NOAs:** Non-MAGI RE Packet

2.1.2 Form Verbiage

Update Form XDP

The form will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023."

The updated verbiage has been updated in the following languages.

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #2

2.1.3 Form Variable Population

There are no changes to the form variable population logic.

2.1.4 Form Generation Conditions

There are no changes to the form generation conditions.

2.2 Updates to the Existing Non-MAGI RE Packet Recommendation

2.2.1 Overview

This effort is to update the Non-MAGI RE Packet that contains the MC 210 RV form.

State Form: N/A - Packet

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Application

Current Template Repository Visibility: LA County, Migration Counties

Existing Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hindi, Hmong, Japanese, Korean, Lao, Punjabi, Russian, Tagalog, Thai, and Vietnamese

2.2.2 Form Verbiage

Update Form XDP

The Packets for LA County and Migration Counties will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023" for the MC 210 RV form.

The updated verbiage has been updated in the following languages.

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #2

2.2.3 Form Variable Population

There are no changes to the form variable population logic.

2.2.4 Form Generation Conditions

1. Turn off threshold languages

Turn off the following threshold languages for the Non-MAGI RE Packet for both LA County and Migration Counties: Arabic, Armenian, Cambodian, Chinese, Farsi, Hindi, Hmong, Japanese, Korean, Lao, Punjabi, Russian, Tagalog, Thai, and Vietnamese

2.3 Updates to the Existing MC 217 Form Recommendation

2.3.1 Overview

This effort is to update the MC 217 form to remove all sections regarding property.

State Form: MC 217 (01/24)

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

***Impacted Forms/Packets/NOAs:** Mixed Household RE Packet

2.3.2 Form Verbiage

Update Form XDP

The form will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023."

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #3

2.3.3 Form Variable Population

There are no changes to the form variable population logic.

2.3.4 Form Generation Conditions

There are no changes to the form generation conditions.

2.4 Updates to the Existing Mixed Household RE Packet Recommendation

2.4.1 Overview

This effort is to update the Mixed Household RE Packet that contains the MC 217 form.

State Form: N/A - Packet

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Application

Current Template Repository Visibility: LA County, Migration Counties

Existing Languages: English, Spanish, Arabic, Armenian, Cambodian, Chinese, Farsi, Hindi, Hmong, Japanese, Korean, Lao, Punjabi, Russian, Tagalog, Thai, and Vietnamese

2.4.2 Form Verbiage

Update Form XDP

The Packets for LA County and Migration Counties will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023" for the MC 217 form.

The updated verbiage has been updated in the following languages.

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #3

2.4.3 Form Variable Population

There are no changes to the form variable population logic.

2.4.4 Form Generation Conditions

1. Turn off threshold languages

Turn off the following threshold languages for the Non-MAGI RE Packet for both LA County and Migration Counties: Arabic, Armenian, Cambodian, Chinese, Farsi, Hindi, Hmong, Japanese, Korean, Lao, Punjabi, Russian, Tagalog, Thai, and Vietnamese

2.5 Updates to the Existing MC 604 IPS Form Recommendation

2.5.1 Overview

This effort is to update the MC 604 IPS form to remove all sections regarding property.

State Form: MC 604 IPS (01/24)

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: Armenian, Cambodian, Chinese, English, Korean, Russian, Spanish, Tagalog, and Vietnamese

***Impacted Forms/Packets/NOAs:** Non-MAGI Screening Packet, Non-MAGI Turning 65 Packet

2.5.2 Form Verbiage

Update Form XDP

The form will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023."

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #4

2.5.3 Form Variable Population

There are no changes to the form variable population logic.

2.5.4 Form Generation Conditions

Turn Off Threshold Languages

The following threshold languages will be turned off with this effort: Armenian, Cambodian, Chinese, Korean, Russian, Tagalog, and Vietnamese

2.6 Updates to the Existing Non-MAGI Informing Notice Recommendation

2.6.1 Overview

This effort is to update the Non-MAGI Informing Notice to remove all sections regarding property. The Non-MAGI Informing Notice is broken up into 3 fragments in the back end to be generated dynamically in the Non-MAGI Screening Packet and the Non-MAGI Turning 65 Packet.

State Form: Non-MAGI Informing Notice

Current Programs: Medi-Cal

Current Forms Category: NOA

Existing Languages: English and Spanish

***Impacted Forms/Packets/NOAs:** Non-MAGI Screening Packet, Non-MAGI Turning 65 Packet

2.6.2 Form Verbiage

Update Fragment XDPs

The notice will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023 – Content Revision"

The Non-MAGI Informing Notice exists as 3 fragments:

1. MC_65_INFORMING_LETTER_FRAG_P1
2. MC_65_INFORMING_LETTER_FRAG_P2
3. MC_65_INFORMING_LETTER_FRAG_P3

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #5

2.6.3 Form Variable Population

The following population logic changes will be applied to the Non-MAGI Informing Notice as shown in the table below:

Variable Name	Population	Formatting	Editable* / Field Type	Populates with Template Repository	Populates with Batch Generation
<PHONE NUMBER>	Populates with the phone number of the worker associated to the case. This follows the same logic used to populate the worker phone number on the CalSAWS	Arial Font Size 10	Yes / Text field	Yes	Yes

	Standard header.				
--	------------------	--	--	--	--

2.6.4 Form Generation Conditions

There are no changes to the form generation conditions.

2.7 Updates to the Existing MC 262 Form Recommendation

2.7.1 Overview

This effort is to update the MC 262 to remove all sections regarding property.

State Form: MC 262 (01/24)

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

***Impacted Forms/Packets/NOAs:** None

2.7.2 Form Verbiage

Update Form XDP

The form will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023."

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #6

2.7.3 Form Variable Population

There are no changes to the form variable population logic.

2.7.4 Form Generation Conditions

There are no changes to the form generation conditions.

2.8 Updates to the Existing PUB 10 Form Recommendation

2.8.1 Overview

This effort is to update the PUB 10 to remove all sections regarding property.

State Form: PUB 10 (01/24)

Current Programs: Medi-Cal

Current Attached Form(s): None

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

***Impacted Forms/Packets/NOAs:** Non-MAGI Screening Packet, Non-MAGI Turning 65 Packet

2.8.2 Form Verbiage

Update Form XDP

The form will be updated as per the direction of Supporting Document #1 titled "Renewal Form Revisions 07.14.2023."

Updated Languages: English and Spanish

Form Mockups/Examples: See Supporting Document #6

Technical Note: *The PUB 10 also exists as fragments and the fragments must also be updated.*

PUB10_P1_EN.xdp

PUB10_P2_EN.xdp

2.8.3 Form Variable Population

There are no changes to the form variable population logic.

2.8.4 Form Generation Conditions

Turn Off Threshold Languages:

Turn off the Spanish version of the form and the fragments.

2.9 Update Non-MAGI Screening Packet

2.9.1 Overview

This effort is updating the Template Repository version of the PUB 10 form in English. This form is part of the Non-MAGI Screening Packet (ID 6346) and as such the packet needs updating to match the form update.

State Form: N/A

Current Programs: Medi-Cal

Current Attached Form(s): Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, PUB 10, DHCS 7077, DHCS 7077 A, APTC CSR Brochure

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

2.9.2 Description of Changes

1. Update the Non-MAGI Screening Packet in English to match the PUB 10 revision 01/24.
2. Update the Non-MAGI Screening Packet in Spanish to use the English version of PUB 10 revision 01/24, since the Spanish version of PUB 10 hasn't been updated.

2.10 Update Non-MAGI Turning 65 Packet

2.10.1 Overview

This effort is updating the Template Repository version of the PUB 10 form in English. This form is part of the Non-MAGI Turning 65 packet (ID 6253) and as such the packet needs updating to match the form update.

State Form: N/A

Current Programs: Medi-Cal

Current Attached Form(s): Coversheet, Non-MAGI Informing Letter, MC 604 IPS, MC 007, PUB 10, DHCS 7077, DHCS 7077 A

Current Forms Category: Forms

Current Template Repository Visibility: All Counties

Existing Languages: English and Spanish

2.10.2 Description of Changes

1. Update the Non-MAGI Turning 65 packet in English to match the PUB 10 revision 01/24.
2. Update the Non-MAGI Turning 65 packet in Spanish to use the English version of PUB 10 revision 01/24, since the Spanish version of PUB 10 hasn't been updated.

2.11 Remove MC 007 from MC RE Packets Recommendation

2.11.1 Overview

This effort is to remove the MC 007 from the MC RE Packets. As per ACWDL 22-25, the MC 007 will be obsoleted as of January 1, 2024.

2.11.2 Description of Changes

The MC 007 will be removed from the following packets:

- Non-MAGI Turning 65 Packet
 - English and Spanish
 - All Counties
- Non-MAGI RE Packet
 - English and Spanish
 - LA County
 - Migration Counties
- Mixed Household RE Packet
 - English and Spanish
 - LA County
 - Migration Counties
- Non-MAGI Screening Packet
 - English and Spanish
 - All Counties

The individual MC 007 will also be turned off **on December 31st, 2023** as it will be obsoleted as of January 01, 2024.

2.12 Update the Form Status batch job to stop sending resources and property information to the portal for MC 210 RV and MC 217

2.12.1 Overview

The Form Status batch (PB00C3XX) sends the Resources and Property information of a case to the portal so that the portal is able to display pre-populate the Review section of the MC 210 RV and MC 217.

2.12.2 Description of Change

1. Modify the batch job to remove the logic that retrieves and sends the case's resources and property information to the portal for the following forms:
 - o MC 210 RV
 - o MC 217

2.12.3 Execution Frequency

No Change. Mon-Sat.

2.12.4 Key Scheduling Dependencies

No Change.

2.12.5 Counties Impacted

CalSAWS Counties.

2.12.6 Data Volume/Performance

N/A

2.12.7 Interface Partner

BenefitsCal Portal

2.12.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

2.13 Update the Forms API to remove the Resource and Property fields for MC 210 RV and MC 217

2.13.1 Overview

The Forms API is a RESTful API that accepts the portal user's inputs and maps them to a generated form in PDF format. After the form is generated, it is then uploaded to the imaging solution. The Forms API supports the following forms:

- SAWS 2 Plus

- CF 37
- MC 210 RV
- MC 216
- MC 217
- Verification of Benefits (CSF 142)

2.13.2 Description of Change

1. Modify the Forms API to remove the resources and property section on the request and use the updated XDP files for the following forms:
 - o MC 210 RV
 - o MC 217

2.13.3 Execution Frequency

No impacts.

2.13.4 Key Scheduling Dependencies

No Change.

2.13.5 Counties Impacted

CalSAWS Counties.

2.13.6 Data Volume/Performance

N/A

2.13.7 Interface Partner

BenefitsCal Portal

2.13.8 Failure Procedure/Operational Instructions

Operations staff will evaluate transmission errors and failures and determine the appropriate resolution (i.e., manually retrieving the file from the directory and contacting the external partner if there is an account or password issue, etc.)

3 SUPPORTING DOCUMENTS

Number	Functional Area	Description	Attachment
1	Word Document	Word document containing all the necessary changes to the forms listed in this document.	Renewal Form Revisions 07.14.2023 – Content Revision.docx
2	Forms	MC 210 RV Mockup	MC210RV_EN.pdf
3	Forms	MC 217 Mockup	MC217_EN.pdf
4	Forms	MC 604 IPS Mockup	MC604IPS_EN.pdf
5	Forms	Non-MAGI Informing Notice Mockup	Non-MAGI_INFO_Notice_EN.pdf
6	Forms	PUB 10 Mockup	PUB10_EN.pdf
7	Interfaces	Forms API – YAML file	CalSAWSFormsAPI.yaml
8	Interfaces	Forms API – HTML file	CalSAWSFormsAPI.html

4 REQUIREMENTS

4.1 Project Requirements

REQ #	REQUIREMENT TEXT	How Requirement Met
2.18.3.3 CAR-1239	<p>The LRS shall produce various notices, NOAs, forms, letters, stuffers, and flyers, including:</p> <ul style="list-style-type: none"> a. Appointment notices; b. Redetermination, Recertification, and/or Annual Agreement notices and forms; c. Other scheduling notices (e.g., quality control, GR hearings, and appeals); d. Periodic reporting notices; e. Contact letters; f. Notices informing the applicant, participant, caregiver, sponsor or authorized representative of a change in worker, telephone hours or Local Office Site; g. Information notices and stuffers; h. Case-specific verification/referral forms; i. GR Vendor notices; k. Court-mandated notices, including Balderas notices; l. SSIAP appointment notices; m. Withdrawal forms; n. COLA notices; o. Time limit notices; p. Transitioning of aid notices; q. Interface triggered forms and notices (e.g., IFDS, IEVS); r. Non-compliance and sanction notices; s. Benefit issuance and benefit recovery forms and notices, including reminder notices; t. Corrective NOAs on State Fair Hearing decisions; 	Updating the MC forms and Notices to the latest version.

	u. CSC paper ID cards with LRS-generated access information; and v. CSC PIN notices.	
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