CalSAWS | Information Transmittal (CIT)　　0346-23

☒ **CalSAWS M&E**　　☐ **CalWIN Migration**

Distribution Date:	Oct. 3,2023
To:	PPOC.All, Consortium.RegionalManagers.All, Committee.CAPI.All
CIT Name:	**CAPI – ISM case listing**
From:	CalSAWS Project

PPOCs, please forward to the appropriate impacted staff in your county:

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　☒ Other Program(s)＿＿CAPI＿＿＿＿＿＿＿
☐ BenefitsCal　　☐
☐ Customer Correspondence
☐ Other＿＿＿＿＿＿＿＿＿＿＿＿＿

☐ Reports
　☐ Fiscal
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Description:	**Purpose** The purpose of this CIT is to notify CAPI Counties that a one-time list for SCR CA- 208537- ACIN I-25-19 Treatment on In-Kind Support and Maintenance (ISM) in the Cash Assistance Program for Immigrants (CAPI) has been posted to the CalSAWS Web Portal. **Background** County staff are manually calculating the countable income to determine whether in-kind support and maintenance is applicable using the SOC 453 form and enter the countable ISM as unearned income for the CAPI applicant/recipient into CalSAWS. With CA-208537 CalSAWS has been modified adding a new income type "ISM" and automatically calculates the ISM countable amount as unearned income for the CAPI applicant/recipient in CalSAWS. **Additional Information** Counties will not have to manually enter unearned income any longer. A one-time list capturing active CAPI cases that have a high dated income

record with type of 'Other Unearned All' to identify potential manual created record.

County Action

The Counties are to review the available list and make case updates using the attached fact sheet. The fact sheet will show how the CAPI worker can enter specific details from the SOC 453 form to calculate the ISM using the new ISM income type functionality introduced with SCR CA-208537.

Note: Before applying the instructions in the fact sheet, users must end date any existing manual entries currently used to determine the ISM income prior to the implementation of SCR CA-208537.

- List of Active CP with High Dated Other Unearned All Income

The listing is available in the following location and can be sorted by county number.

███████████████████████████████████

Primary Project Contact:	*Primary Project Contact is for questions on the content of this CIT. Responses must be sent back to CalSAWS at* Communication@CalSAWS.org Adelaide Mendoza MendozaAD@CalSAWS.org
Backup Project Contact:	Dennis Kong KongD@CalSAWS.org
Attachments:	CIT 0346-23 CAPI In-Kind Support and Maintenance (ISM) Fact Sheet - Latest_w CA-208537 (002).docx
Web Portal Link:	██████ OR You may also retrieve the CIT document and attachments by following these steps: 1. Click on the CRFIs & CITs link at the top of the page. 2. Click on the "CalSAWS Information Transmittal (CIT)" folder. 3. Click on the "2023" folder. 4. Click on the appropriate CIT # folder.